



Republic of the Philippines
 Province of Cavite
MUNICIPALITY OF BACOOR
Office of the Sangguniang Bayan

MUNICIPAL ORDINANCE NO. 6
 Series of 2012

AN ORDINANCE ESTABLISHING THE BACOOR LOCAL TITLING, INFORMATION AND MANAGEMENT OFFICE AND PROVIDING FUNDS THEREFOR.

Introduced by Hon. Edwin Gawaran, Hon. Avelino Solis, Hon. Reynaldo M. Fabian, Hon. Venus De Castro, Hon. Reynaldo D. Palabrica, Hon. Jaime Sapanghila, Hon. Bayani M. De Leon, Hon. Catherine Evaristo and Hon. Ma. Eliza Bautista.

WHEREAS, Republic Act No. 10023, otherwise known as "AN ACT AUTHORIZING THE ISSUANCE OF FREE PATENTS TO RESIDENTIAL LANDS", was enacted into law on March 9, 2010, thereby enabling any Filipino citizen who is an actual occupant of a residential land to apply for a free patent title.

WHEREAS, Administrative Order No. 2011-06 was promulgated by the Department of Environment and Natural Resources (DENR) prescribing the guidelines for the implementation of public land titling in partnership with local government units and mandates the establishment of a Local Titling Program, a Local Titling Office and Adjudication Teams as a prerequisite for any local government unit to avail of the assistance from the field offices of the DENR;

WHEREAS, the municipal government of Bacoor seeks to promote the above-mentioned national objectives by translating them into operational provisions which shall enable the Municipality to formulate and carry out a responsive and sustainable local titling program, through the creation of a Local Titling, Information and Management Office, in order to promote and enhance local titling activities in the municipality for the benefit of its constituents especially the underprivileged.

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WHEREAS, the Sangguniang Bayan of Bacoor, Cavite, in session duly assembled, after due deliberations, recognizes the need to fully integrate its local titling program and activities of the Municipality with the programs, objectives and policies of the national government for the optimum benefit of its people;

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 EDWIN G. GAWARAN
 Councilor

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 REYNALDO M. FABIAN
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 Councilor

Absent
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 REYNALDO D. PALABRICA
 Councilor

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 JAIME A. SAPANGHILA
 Councilor

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 BAYANI M. DE LEON
 Councilor

[Signature]
 CATHERINE S. EVARISTO
 Councilor / BPC President

[Signature]
 MA. ELIZA H. BAUTISTA
 Councilor / SK President

Attested by
[Signature]
 ATTY. KHALID A. ATEGA, JR.
 Secretary to the Sanggunian

Certified by
[Signature]
 ROSETTE MIRANDA FERNANDO
 Municipal Vice Mayor/Presiding Officer

Approved by
[Signature]
 STRIKE B. REVILLA
 Municipal Mayor



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 Councilor - SH President

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Approved by:
[Signature]
 STRIKE B. REVILLA
 Municipal Mayor

NOW THEREFORE,

BE IT ORDAINED by the Sangguniang Bayan of Bacoor, Cavite in regular session duly assembled, that:

Section 1. *Purpose.* This Ordinance provides for the creation of the Bacoor Local Titling, Information and Management Office (BLTIMO), which shall primarily be tasked with creating, implementing, monitoring and assessing the local titling program of the Municipality, pursuant to the provisions of Republic Act No. 10023 and its Implementing Rules, Regulations and pertinent guidelines. *Provided, that* the lands to be subjected under the said program shall cover all lands that are zoned as residential areas, including townsites as defined under the Public Land Act. *Provided further,* that none of the provisions of Presidential Decree No. 705 shall be violated.

Zoned residential areas located inside a delisted military reservation or abandoned military camp, and those of local government units (LGUs) or townsites which preceded Republic Act No. 7586 or the National Integrated Protected Areas System (NIPAS) law, shall also be covered by this Ordinance.

Section 2. *Incorporation of RA 10023.* For this purpose, the Municipality of Bacoor, Cavite, fully adopts and incorporates as integral parts of this ordinance, the pertinent provisions of Republic Act No. 10023.

Section 3. *Creation of Bacoor Titling, Information and Management Office.* There is hereby created a Bacoor Titling, Information and Management Office (BLTIMO), the powers, functions and prerogatives of which shall be equivalent to a regular department or unit of the municipality, and which shall be under the direct control and supervision of the Office of the Municipal Mayor subject to availability of funds and the exigencies of public service.

Section 4. *Officers.* The Bacoor Titling, Information and Management Office shall be composed of the following: a) Community Affairs Officer V, (Salary Grade 24) , b) Community Affairs Officer IV, (Salary Grade 22), c) Community Affairs Officer III, (Salary Grade 19) and d) Community Affairs Assistant I, (Salary Grade 5).

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Section 5. *Qualification/s of Officers.* a) The Community Affairs Officer V, (Salary Grade 24) is the Head of the BLTIMO , appointed by virtue of this ordinance. He/she shall i) be a Filipino citizen, ii) be a *bonafide* resident of the municipality for at least one (1) year prior to his/her appointment, iii) have masteral degree, iv) be 4 years in position/s involving management and supervision, v) have 24 hours training in management and supervision or any related field, vi) be a career service professional eligible, and vii) be a person of known integrity and probity in the community where he or she resides, and



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must not have been convicted by final judgment of any crime involving moral turpitude.

b) The Community Affairs Officer IV (Salary Grade 22) is the Assistant Head of the BLTIMO and shall be appointed by virtue of this ordinance. He/she shall i) be a Filipino citizen, ii) be a *bonafide* resident of the municipality for at least one (1) year prior to his/her appointment, iii) be a Bachelor's degree holder, iv) have 3 years of relevant experience, v) 16 hours of relevant training and vi) be a career service professional eligible and vii) be a person of known integrity and probity in the community where he or she resides, and must not have been convicted by final judgment of any crime involving moral turpitude.


c) The Community Affairs Officer I (Salary Grade 11) shall be appointed by virtue of this ordinance. He/she shall i) be a Filipino citizen, ii) be a *bonafide* resident of the municipality for at least six (6) months prior to his/her appointment iii) be a Bachelor's degree holder iv) have 1 year relevant experience, v) have 4 hours of relevant training, and vi) be a career service professional eligible.

d) The Community Affairs Assistant I (Salary Grade 5) shall be appointed by virtue of this ordinance. He/she shall i) be a Filipino citizen, ii) be a *bonafide* resident of the municipality for at least six (6) months prior to his/her appointment, iii) have completed of two years studies in college and iv) be a career service subprofessional eligible.

Section 6. Compensation and Benefit.- The salary and other benefits of the Community Affairs Officer V and the Community Affairs Officer IV, appointed by virtue of this Ordinance shall be equal to existing compensation and benefit program of the municipality in accord with pertinent civil service rules and regulations. Likewise, the salaries and other benefits of the Community Affairs Officer I and the Community Affairs Assistant I, shall be subject to existing compensation and benefit program of the municipality in accord with pertinent civil service rules and regulations. Within six (6) months from the approval of this ordinance, the Human Resources Development and Management Office of the municipality is mandated to come up with the corresponding compensation and benefit program for these personnel;

Section 7. Manner of Appointment. a) The Head and the Assistant Head of the BLTIMO shall be appointed by the Municipal Mayor and shall be subject to confirmation through a majority vote of the members of the Sangguniang Bayan present there being a quorum. b) The Community Affairs Officer I and the Community Affairs Assistant I, who may thereafter


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Councillor


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Councillor


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ABSENT
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Councillor


CATHERINE S. EVARISTO
Councillor / CBC President


MA. ELIZA H. BAUTISTA
Councillor / SK President

Attested by:

ATTY. KHALID A. ATEÑA, JR.
Secretary to the Sangguniang

Certified by:

ROSETTE MIRANDA FERNANDO
Municipal Vice Mayor/Presiding Officer

Approved by:

STRIKE B. REVILLA
Municipal Mayor



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be appointed in accordance with this ordinance, shall be appointed by the Municipal Mayor without need of concurrence by the Sangguniang Bayan.

Section 8. Duties Powers and Functions. a) The BLTIMO shall be the primary agency of the municipality in the implementation of the Local Titling Program of the Municipality, in accordance with the provisions of the Republic Act 10023. As such, its primary duties, powers and functions shall be those clearly provided for under the same law, and its Implementing Rules and Regulations, and the pertinent guidelines and issuances of the DENR, implementing the mandate of the law b) within six (6) months from the approval of this ordinance, the office created in accordance with this ordinance is hereby mandated to submit to the Office of the Municipal Mayor for evaluation and approval, the corresponding Municipal Titling Program. Subsequently, upon approval of the Office of the Municipal Mayor, the same Municipal Titling Program shall thereafter be submitted for ratification by the Sangguniang Bayan through a majority vote of the members present, there being a quorum.

Section 9. Funding. The funding of the foregoing newly created positions shall be appropriated from available funds in the next Supplemental Budget that covers the personal services of the employees who will be appointed to the positions above-mentioned, administration and operation expenses of BLTIMO.

Section 10. Transitory Provisions. Until such time that a Head, and/or Assistant Head of the office created pursuant to this ordinance shall have been appointed and qualified, the Head of the Municipal Environment and Natural Resources Office of this municipality shall temporarily perform such powers, functions and prerogatives appurtenant to the officials above-stated with the corresponding personnel expressly stated herein when circumstances so warrants in order to effect the mandate of Republic Act 10023 or this ordinance.

Section 11. Separability Clause. If for any reason, any section or provision of this Ordinance is declared illegal or unconstitutional, other sections and/or provisions thereof which are not affected thereby shall continue to be valid and in full force and effect.

Section 12. Repealing Clause. All previous ordinances, rules or regulations inconsistent with the provisions hereof are deemed repealed or modified accordingly.

Section 13. Effectivity. This Ordinance shall take effect fifteen (15) days after posting in three (3) public and conspicuous places within the municipality and after its publication in a newspaper of general circulation in the Municipality of Bacoor, Cavite.

EDWING G. GAMARAN
 Councilor

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MA. ELIZA B. BAUTISTA
 Councilor - SP President

Attested by:

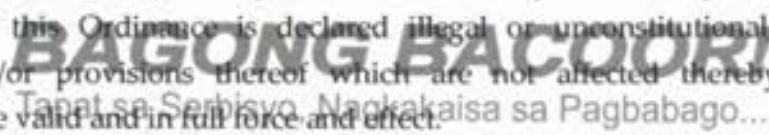
 ATTY. KHALID A. ATEGA, JR.
 Secretary to the Sanggunian

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 ROSETTE MIRANDA FERNANDO
 Municipal Vice Mayor/Presiding Officer

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Section 14. Copy Furnished. The Civil Service Commission, Municipal Budget Office, Sangguniang Panlalawigan and the HRDMD shall be furnished with copies of this Ordinance for their information and appropriate action.

ENACTED this 6th day of February 2012 by the Sangguniang Bayan in a regular session assembled in Bacoor, Cavite.

I hereby certify that the foregoing Ordinance is true and correct and that it was duly approved by the Sangguniang Bayan acting with a quorum.

Certified By:


HON. ROSETTE M. FERNANDO
Municipal Vice Mayor/Presiding Officer

Attested by:


ATTY. KHALID A. ATEGA, JR.
Sangguniang Bayan Secretary

Approved by:


HON. STRIKE B. REVILLA, PhD
Municipal Mayor

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