AN ORDINANCE CREATING VARIOUS POSITIONS IN THE OFFICE OF THE SANGGUNIANG PANLUNGSOD, CITY GOVERNMENT OF BACOOR, PROVINCE OF CAVITE.


WHEREAS, Section 76 of Republic Act No. 7160 empowers local government units to design and implement its own organizational structure and staffing pattern.

WHEREAS, there is a need to create new positions in the Office of the Sangguniang Panlungsod due to the exigencies of public service pursuant to the ratification of Republic Act No. 10160 dated June 23, 2012;

NOW THEREFORE,

BE IT ORDAINED AS IT IS HEREBY ORDAINED by the Sangguniang Panlungsod of Bacoor, Province of Cavite, in regular session assembled, that:

Section 1. Creation of various positions under the Office of the Sangguniang Panlungsod. The following position titles are hereby created, to wit:

<table>
<thead>
<tr>
<th>No. of Positions</th>
<th>Position Title</th>
<th>Salary Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Driver II (Administrative Aide IV)</td>
<td>4</td>
</tr>
<tr>
<td>1</td>
<td>Local Leg, Staff Employee II</td>
<td>4</td>
</tr>
<tr>
<td>3</td>
<td>Bookkeeper</td>
<td>14</td>
</tr>
<tr>
<td>1</td>
<td>Records Officer II (Administrative Officer III)</td>
<td>14</td>
</tr>
<tr>
<td>1</td>
<td>Administrative Officer IV (Supervising Administrative Officer)</td>
<td>22</td>
</tr>
</tbody>
</table>

Provided, that any city employee currently assigned under the above-mentioned office who is qualified to the various position titles mentioned above shall have preference for appointment to the said positions at the discretion of the appointing authority.
Section 2. The above-mentioned positions are in the Revised Index of Occupational Services, Position Titles and Salary Grades (IOS) in the Local Government as per Department of Budget and Management (DBM) Circular No. 61 issued on 18 March 1996. The appointment of any person to the said positions is subject to the provisions of pertinent civil service laws and regulations.

Section 3. Appropriation. The Sangguniang Panlungsod shall appropriate the necessary funds in the 2013 Annual Budget of the City Government of Bacoor to cover the salaries and other benefits of the employees who will be appointed to the positions above-mentioned.

Section 4. Repealing Clause. Any other ordinance or parts thereof, inconsistent with this enactment is hereby repealed or amended accordingly.

Section 5. Effectivity. This Ordinance shall take effect upon its posting in at least two (2) conspicuous places within the City Government of Bacoor.

Section 6. Copy Furnished. The Civil Service Commission, City Budget Office, Office of the City Mayor and the HRDMO shall be furnished with copies of this Ordinance for their information and appropriate action.

ENACTED this 10th day of September 2012 by the Sangguniang Panlungsod of Bacoor, Province of Cavite in regular session duly assembled.

I hereby certify the truth and correctness of the foregoing Ordinance.

Certified by:

HON. ROSETTE M. FERNANDO
City Vice Mayor/Presiding Officer

Attested by:

ATTY. KHALID A. ATEGA, JR.
Secretary to the Sanggunian

Certified by:

ROSETTE MIRANDA FERNANDO
Municipal Vice Mayor/Presiding Officer

Approved by:

STRIKE B. REVILLA
Municipal Mayor

Approved by:

HON. STRIKE B. REVILLA, PhD
City Mayor

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