



Republic of the Philippines
Province of Cavite
City of Bacoor



5th SANGGUNIANG PANLUNGSOD

COMMITTEE/S		TITLE OF PROPOSED MEASURE	CONTROL NUMBER	
Committee on Social Services and Committee on Health and Sanitation		REQUEST FOR A RESOLUTION AUTHORIZING THE CITY MAYOR TO SIGN A MEMORANDUM OF AGREEMENT AND A MEMORANDUM OF UNDERSTANDING WITH THE DSWD REGARDING THE NATIONAL FEEDING PROGRAM AS MANDATED UNDER RA 11037	POCR-036-2022	
VENUE	2 nd Floor, Sangguniang Panlungsod office		DATE/TIME	August 08, 2022 1:00PM

JOINT COMMITTEE REPORT
NO. SS-03-S-2022

FINDINGS:

With the explanation and clarification of Ms. Crispina Castillo of DSWD regarding the 12th cycle of the Supplemental Feeding Program funded by DSWD Region IVA, the committee has nothing more to discuss.

RECOMMENDATION:

In view of the forgoing, the Committee Chairman, Councilor Adrielito Gawaran and committee members unanimously APPROVED the request for a Resolution authorizing the City Mayor to sign a Memorandum of Agreement and a Memorandum of Understanding with DSWD regarding the National Feeding Program as mandated under RA 11037.



Republic of the Philippines
Province of Cavite
City of Bacoor

WE HEREBY CERTIFY that the contents of the foregoing report are true and correct.

Signed this 8th day of August 2022 at the City of Bacoor, Cavite.

HON. ADRIELITO G. GAWARAN
Chairman, Social Services

HON. SIMPLICIO DOMINGUEZ
Vice Chairman, Social Services

HON. MICHAEL SOLIS
Member, Social Services

HON. ALDE JOSELITO PAGULAYAN
Chairman, Health and Sanitation

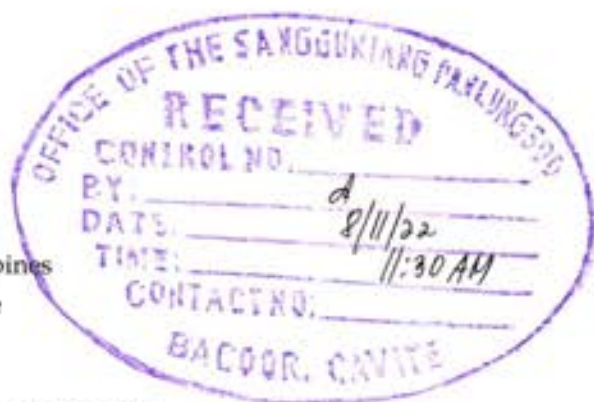
HON. VICTORIO GUERRERO
Vice Chairman, Health and Sanitation

HON. CATHERINE SARINO EVARISTO
Member, Health and Sanitation

HON. REYNALDO PALABRICA
Member, Health and Sanitation



Republic of the Philippines
Province of Cavite
City of Bacoor



5th SANGGUNIANG PANLUNGSOD

COMMITTEE/S		TITLE OF PROPOSED MEASURE	CONTROL NUMBER	
Committee on Social Services and Committee on Health and Sanitation		Request for a Resolution authorizing the City Mayor to sign a Memorandum of Agreement and a Memorandum of Understanding with the DSWD regarding the National Feeding Program as mandated under RA 11037.	PCR-036-2022	
VENUE	Sangguniang Panlungsod		DATE/TIME	August 08, 2022 1:00PM

MINUTES OF JOINT COMMITTEE MEETING No. SS-03-S-2022

The Committee Hearing of Social Services with the Health and Sanitation started at exactly 1:00 P.M. Committee Chairman Adriel Gawaran presided the meeting right away, he acknowledged the presence of Councilor Michael Solis, Councilor Alde Pagulayan, Atty. Rey Marco Mendoza, and Ms. Crisphina Castillo, representative of Mrs. Emiliana Ugalde.

The chairman started the discussion about the Memorandum of Agreement (MOA) and Memorandum of Understanding (MOU) between DSWD Calabarson Region and the City of Government of Bacoor.

Upon convening, Ms. Crisphina Castillo explained that this is the 12th cycle of the Supplemental Feeding Program of DSWD for under-nourished children with ages 3 – 5 yrs. This includes the provision of at least one (1) fortified meal for a period of not less than one hundred twenty (120) days in a year. This will be funded by DSWD Region 4A.

Coun Adriel Gawaran requested for the pictures/documents of their programs and activities.



Republic of the Philippines
Province of Cavite
City of Bacoor

The Committee Chair together with Councilor Solis and Councilor Pagulayan agreed to approve the Memorandum of Understanding. The meeting ended at 2pm.

Prepared by:

Maria Nenita P. Montoya
MARIA NENITA P. MONTOYA
Local Legislative Staff Assistant I

Attested by:

Adrielito G. Gawaran
HON. ADRIELITO G. GAWARAN
Chairman, Social Services Committee

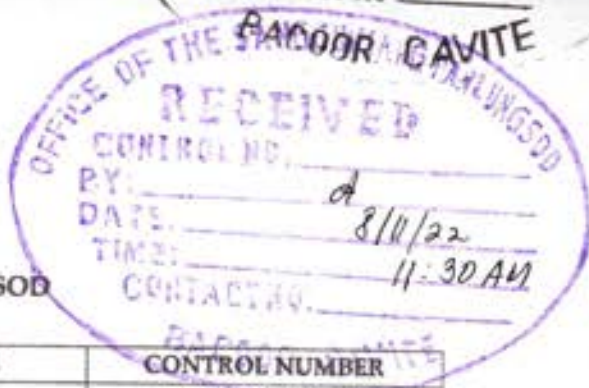


Republic of the Philippines
Province of Cavite
City of Bacoor

SANGGUNIANG PANLUNGSOD

TIME: 11:30 AM

CONTACT No



COMMITTEE/S		TITLE OF PROPOSED MEASURE	CONTROL NUMBER	
Committee on Social Services		POCR 036-2022- Request for a Resolution authorizing the City Mayor to sign a Memorandum of Agreement and a Memorandum of Understanding with the DSWD regarding the National Feeding Program as mandated under RA 11037.	POCR 036-2022	
VENUE	2nd Floor, Sangguniang Panlungsod Office		DATE/TIME	AUG. 8, 2022 1:00PM

ATTENDANCE

Name	Office Address	Position/ Designation	Cellphone/ Email Address	Signature
CRISPIN LA-CASTILLO	CCMO	SWO-IV	09269434675 mou.bacoor@cityofbacoor.gov.ph	
Librado Equipodo	OCLS	Staff	09288998411	
Atty. Rey Maris Mendez	OCLS	Attorney IV	09178021361	
MICHAEL SOLIS	SP	Councilor		
ALDE PAGULAYAN	SP	Councilor		
ADRIELITO GAWARAN	SP	Councilor		



Republic of the Philippines
CITY OF BACOR
Province of Cavite

OFFICE OF THE SANGGUNIANG PANLUNGSOD
Committee on SOCIAL SERVICES

To: HON. ALDE JOSELITO PAGULAYAN
Member, Committee on Health and Sanitation

Subject:

*Received
Bureau 6
8-3-2022*

REQUEST FOR A RESOLUTION AUTHORIZING THE CITY MAYOR TO SIGN A
MEMORANDUM OF AGREEMENT AND MEMORANDUM OF UNDERSTANDING WITH THE
DSWD REGARDING THE NATIONAL FEEDING PROGRAM AS MANDATED UNDER RA 11037.

=====

Dear Sir/Madam:

You are respectfully requested to join us in our Committee Hearing on August 8, 2022 Monday, at 1pm at our office in Sangguniang Panlungsod 2nd Floor Bacoor Government Center re the abovementioned subject matter.

Your participation is highly appreciated. Thank you and more power!


HON. ADRIELITO G. GAWARAN
Chairman
Committee on Social Services



Republic of the Philippines
CITY OF BACOOD
Province of Cavite

OFFICE OF THE SANGGUNIANG PANLUNGSOD
Committee on SOCIAL SERVICES

To: HON. MICHAEL SOLIS
Member , Committee on Social Services

Subject:

**REQUEST FOR A RESOLUTION AUTHORIZING THE CITY MAYOR TO SIGN A
MEMORANDUM OF AGREEMENT AND MEMORANDUM OF UNDERSTANDING WITH THE
DSWD REGARDING THE NATIONAL FEEDING PROGRAM AS MANDATED UNDER RA 11037.**

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HON. ADELITO G. GAWARAN
Chairman
Committee on Social Services

Wensy
8-3-22



Republic of the Philippines
CITY OF BACDOR
Province of Cavite

OFFICE OF THE SANGGUNIANG PANLUNGSOD
Committee on SOCIAL SERVICES

To: HON. SIMPLICIO DOMINGUEZ
Vice-Chairman , Committee on Social Services

Subject:

**REQUEST FOR A RESOLUTION AUTHORIZING THE CITY MAYOR TO SIGN A
MEMORANDUM OF AGREEMENT AND MEMORANDUM OF UNDERSTANDING WITH THE
DSWD REGARDING THE NATIONAL FEEDING PROGRAM AS MANDATED UNDER RA 11037.**

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*received by
8/5/22
[Signature]*


HON. ADRIELITO G. GAWARAN
Chairman
Committee on Social Services



Republic of the Philippines
CITY OF BACOR
Province of Cavite

OFFICE OF THE SANGGUNIANG PANLUNGSOD
Committee on SOCIAL SERVICES

To: ATTY. MARCO MENDOZA
City Legal Officer

Subject:

**REQUEST FOR A RESOLUTION AUTHORIZING THE CITY MAYOR TO SIGN A
MEMORANDUM OF AGREEMENT AND MEMORANDUM OF UNDERSTANDING WITH THE
DSWD REGARDING THE NATIONAL FEEDING PROGRAM AS MANDATED UNDER RA 11037.**

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OFFICE OF THE CITY LEGAL SERVICE
BACOR CITY, CAVITE
RECEIVED
DATE/TIME: _____ 4:00 PM
[Signature]

[Signature]
HON. ADRIELTO G. GAWARAN
Chairman
Committee on Social Services



Republic of the Philippines
CITY OF BACOR
Province of Cavite

OFFICE OF THE SANGGUNIANG PANLUNGSOD
Committee on SOCIAL SERVICES

To: MRS. EMILIANA D. UGALDE, RSW
City CSWD Officer

Subject:

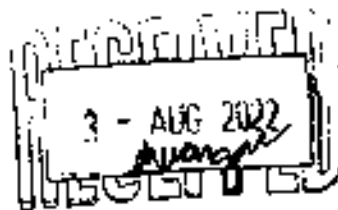
**REQUEST FOR A RESOLUTION AUTHORIZING THE CITY MAYOR TO SIGN A
MEMORANDUM OF AGREEMENT AND MEMORANDUM OF UNDERSTANDING WITH THE
DSWD REGARDING THE NATIONAL FEEDING PROGRAM AS MANDATED UNDER RA 11037.**

=====

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Your participation is highly appreciated. Thank you and more power!




HON. ADRIELTO G. GAWARAN
Chairman
Committee on Social Services



Republic of the Philippines
CITY SOCIAL WELFARE AND DEVELOPMENT OFFICE
City of Bacoor, Cavite



HON. ANDRIELITO G. GAWARAN

Chairman

Committee on Social Services

Office of the Sangguniang Panglungsod

City of Bacoor

Sir:

This is to authorized CRISPHINA M. CASTILLO, RSW , Social Welfare Officer IV to attend the Committee Hearing on August 8, 2022 @ 1:00PM(Re: Request for Resolution Authorizing the City Mayor to Sign a Memorandum of Agreement and Memorandum of Understanding with the DSWD Regarding the National Feeding Program as Mandated under RA 11037) in my behalf.

Respectfully yours,

EMILIANA DR. UGALDE, RSW

CSWD OFFICER

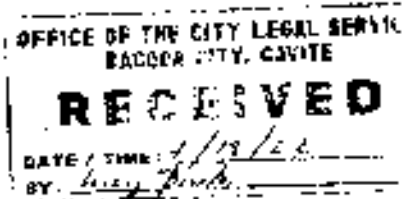


Republic of the Philippines
CITY SOCIAL WELFARE AND DEVELOPMENT OFFICE
City of Bacoor, Cavite



July 13, 2022

HON. STRIKE B. REVILLA
City Mayor
City of Bacoor, Cavite



Sir:

Greetings!

Respectfully forwarding the attached proforma of MEMORANDUM OF AGREEMENT (MOA) and MEMORANDUM OF UNDERSTANDING (MOU) for Supplementary Feeding Program (SFP) between DSWD CALABARZON Region and the City Government of Bacoor.

The above-mentioned SFP documents (MOA and MOU) are subject for review and issuance of SP Resolution which are required for the proposal to 12th cycle SFP fund allocation, deadline on the 1st week of August, 2022.

Note: attached herewith is the hard copy of the documents for your reference. If you wish for the soft copy, you may access through the following link:

MOU: https://docs.google.com/document/d/15LJWF_R1PqWR6JuCnA7K6/Sinh2ww07/edit?fbclid=IwAR3mBGSAMVVRABm0N2InAqbyfbCK56uBRfgW4k4hhvwhg16bwM5q0KAC

MOA: https://docs.google.com/document/d/1QE0BBUeG3JABcFnm0raerSE0VM-00f/edit?fbclid=IwAR1UBDUywsSOB6ZW7uKQ4m1IKnBYHcNV3VnRnC_A3oL7HNNBG5nR1e-k9o

We look forward for your usual support to all our endeavors.

Thank you very much.

Truly yours,

CRISTINA O. ELALTO, RND
Nutrition Officer - IV

Noted by

EMELIANA DR. UGALDE, RSW
CSWD Officer

OFFICE OF THE CITY LEGAL SERVICE BACOOR CITY, CAVITE	
Ref. No.:	0310
Received by:	Fichu [signature]
Date:	7/13/22
Employee No.:	
Address:	

FILE

F.2. For First Reading: Request for a Resolution authorizing the City Mayor to sign a Memorandum of Agreement and a Memorandum of Understanding with the DSWD regarding the National Feeding Program as mandated under RA 11037.



Republic of the Philippines
Province of Cavite
CITY OF BACOOR

Office of the Mayor

July 22, 2022

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor of Bacoor
Bacoor Government Center
Bacoor, Cavite



THRU Atty. Khalid Atiga
Sangguniang Panglungsod Secretary

SUBJECT: Request for Authority to Enter Into and Sign the Memorandum of Agreement with DSWD

Ladies and Gentlemen:

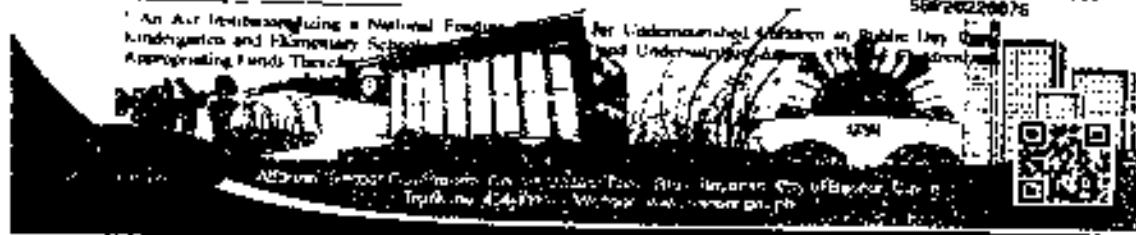
Per Section 4(a) of Republic Act No. 11037¹, a National Feeding Program shall be established to address undernutrition among Filipino children, in particular, a Supplemental Feeding Program for Day Care Children, among others. The DSWD, in coordination with the LGUs concerned, shall implement a supplemental feeding program for under-nourished children with ages three (3) to five years which shall include the provision of at least one (1) fortified meal for a period of not less than one hundred twenty (120) days in a year. It also provided that in the preparation of fortified meals, the DSWD shall work in collaboration with recognized parents' organizations.

Corollary thereto is the City Government of Bacoor's mandate under the Local Government Code, particularly Section 17 of Book I, Title I, to provide basic services and facilities, such as social welfare including programs and projects on child and youth welfare and nutrition services. Attached herewith is the draft Memorandum of Agreement with the Department of Social Welfare and Development through its Regional Office (V-A CALABARZON, represented by its Regional Director Marcelo Nicomedes J. Camillo, for your perusal.

In view thereof, I respectfully request the esteemed members of the Sangguniang Panglungsod to perform the appropriate actions that will grant me the authority to enter into and sign the above-mentioned Memorandum of Agreement.

Respectfully yours,

STRIKE H. REVILLA
City Mayor



ENC.

MEMORANDUM OF UNDERSTANDING

Civil Registrar Office

KNOW ALL PERSONS BY THESE PRESENTS:

MARCELO NICOMEDES J. CASTILLO
Regional Director

This Memorandum of Understanding made and entered into this _____ day of _____, 2022 at _____ between and among

JOSEFINA B. OLIVERA
Regional Accountant

The DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD), a national government agency created pursuant to Republic Act No. 5416, through its FIELD OFFICE IV-A, with the office address at Alibang-Zapote Rd. Alibang, Muntinlupa City, Philippines 1770, and represented by its REGIONAL DIRECTOR, MARCELO NICOMEDES J. CASTILLO (hereinafter referred to as the "DSWD")

and

The LOCAL GOVERNMENT UNIT OF _____ with address at _____ herein represented by its LOCAL CHIEF EXECUTIVE, _____ (hereinafter referred to as the "LGU")

City Vice Mayor/Accountant

WITNESSETH

WHEREAS, the Supplementary Feeding Program (SFP) is the provision of food in addition to the regular meals to target children ages 2-4 years old enrolled in the Child Development Center (CDCs) and Supervised Neighborhood Play (SNPs) as part of the DSWD's contribution to the early childhood care and development (ECCD) program of the government;

ELIZABETH ROSARIO
City Director/Chief Executive
Department Office

WHEREAS, the Department of Education (DepEd) and the Department of Social Welfare and Development (DSWD) in consultation with other National Government Agencies (NGAs), Local Government Units (LGUs), Non-Government Organizations (NGOs), and development partners, are mandated by Republic Act No. 11037 also known as "Masusulang Pagnan Para sa Batang Pilipino" to promulgate their respective rules and regulations for the efficient and effective implementation of the National Feeding Program for Public Day Care Centers (PDCCs) or CDCs, public kindergarten and elementary schools, pursuant to Section 4 of the said law to address undernutrition among Filipino children;

WHEREAS, under Section 4(a) of RA No. 11037, the DSWD, in coordination with the LGUs, has been tasked to implement a SFP for undernourished children with ages three (3) to five (5) years which shall include the provision of at least one (1) fortified meal for a period of not less than one hundred twenty (120) days in a year;

City Municipal Social Welfare and Development Office

WHEREAS, the efficient and effective implementation of a national feeding program shall sustain the gains of good nutrition achieved through the delivery of early childhood care and development services consistent with RA No. 10410, otherwise known as the

"Early Years Act of 2013" and quality basic education services under RA No. 10533, otherwise known as the "Enhanced Basic Education Act of 2013."

WHEREAS, the General Appropriation Act of 2022 stated that the target outcome indicator of SFP is 80% of malnourished children in CDCs and SNPs with improved nutritional status.

WHEREAS, given the limitation in the purchasing power of most families due to extended effect of the COVID-19 pandemic and inflation of food commodities SFP implementation shall assist in addressing the issue of hunger and food security among Filipino children and prevent regression of the current nutritional status of the beneficiaries.

WHEREAS, the DSWD adopted alternative modes of implementation such as distribution of dry rations, nutrpacks, and nutrition with fresh milk to address issues on the continuous delivery of services despite the shift of the ECCD sessions from face to face to virtual learning.

WHEREAS, local government units (LGUs), as partners of the DSWD in delivering programs and projects shall also assist in the implementation of SFP.

NOW, THEREFORE, for and in consideration of the foregoing premises the parties agree to undertake the program under the following terms and conditions.

1. ROLES AND RESPONSIBILITIES

1. DSWD shall:

- a. Manage and coordinate/supervise the regional implementation of the SFP. Designate a Focal Person for the SFP to provide guidance and technical assistance to the Social Welfare & Development Officers, CDC/SNP workers, Day Care Workers Federation (DCWF) and Day Care Service Parent Group (DCSPG) in the implementation of the Program.
- b. Coordinate and inform the LGU to conduct 120 feeding days with a twice or thrice a day feeding implementation, if necessary, composed of hot meals in combination with dry rations to boost the nutritional concerns of the children during the pandemic.
- c. Act as the Procuring Entity identify the applicable procurement scheme and guarantee compliance with RA No. 9184 or the Community Participation Procurement Manual (CPPM) for Enhanced Partnership Against Hunger and Poverty (EPHP) of DSWD, DAR and DA, whichever may be applicable.
- d. In all cases, ensure the timely delivery of the goods to CDCs/SNPs with the assistance of the City/Municipality Social Welfare Development Officer.
- e. Consolidate reports and submit quarterly physical and financial accomplishment report as well as the quarterly accomplishment on nutritional status of children to Central Office- Program Management Bureau (FMB)
- f. Coordinate to the PIC/M Local Nutrition Councils on the roles and responsibilities in the program related to its objective and mechanics.
- g. Conduct a Regional program evaluation at the end of the implementation period of each cycle.

MARCELO DISCONOMIDES
ALCANTARA
Regional Director

JOSEFINA B. DUMAY
Regional Accountant

ELIZABETH BOGALDO
CAG Division Chief
Program Service Unit
Division

City/Municipal Mayor

City/Municipal Accountant

City/Municipal Social Welfare and Development Officer

2. LGU shall:

- a. Submit a master list of beneficiaries as the basis for funding allocation for the 12th cycle (CY 2022) and the conduct of twice or thrice a day feeding provision, if necessary for the beneficiaries
- b. Designate the P/C/MSWDO as Focal Person for the feeding with the task of providing guidance, technical assistance and support to the DCWF/DCSPG in coordination with the Provincial/City/Municipal Nutrition Action Officer (P/C/MNAO) and include in LGU/MNC meetings SF concerns.
- c. Request the C/M Nutrition Committee to assist in the monitoring of the nutritional status of the children beneficiaries and to provide technical assistance to the implementers of the Program on a monthly basis. The C/M Health Office may also assist in providing Vitamin A Supplementation and deworming to the target beneficiaries (children 2-5 years old).
- d. As the Focal Person, the P/C/MSWDO shall be responsible in providing administrative and technical assistance in the operationalization of the SFP and in overseeing the organization of Parents Committee in each CDCs/SNPs or in the assigned barangay.
- e. Ensure that the goods intended for the Program will be delivered timely
- f. Promote and fund activities related to food production and backyard gardening in CDCs and in family homes.
- g. Monitor the timely and correct weighing and height measurement of the children beneficiaries and record their nutritional status monthly for six (6) months, a consolidated report from all the CDCs/SNPs shall be submitted quarterly to the DSWD Field Office
- h. Conduct monthly profiling and updating of database of children beneficiaries including list of drop out for submission to DSWD on the 1st Friday of the succeeding month.
- i. Submit a monthly documentation report (narrative/photo) of the implementation as may be required in audit(s)
- j. Assist the DSWD and provide the counterpart cost in the delivery of goods from the municipality to the barangays;
- k. If necessary provide augmentation support in cash or in kind, in the implementation of the Program at the city/municipal and barangay level if the clients catered go beyond the target number of beneficiaries and also in other activities related to the program.
- l. P/C/MSWDO Office to conduct Parent Effectiveness Sessions (PES) on nutrition education and motivation in nurturing their children;
- m. Assist the DSWD in the monitoring of the Program implementation, and
- n. During the COVID-19 pandemic, provide basic Personal Protective Equipment (PPE), such as but not limited to, masks and gloves to the CDW/SNP Workers/Volunteers before the distribution of food items to the beneficiaries.

MARCELO MCOMBODAS
Z. CARILLO
Regional Director

ROSERINA R. OLIVA
Regional Administrator

GLOBAL PROSARDO
DNC Division Chief
Protective Services
Division

City/Municipal Mayor

City/Municipal Health Officer

City/Municipal Social Welfare and Development Officer

II. ACCOUNTABILITY

The Agreement shall be implemented in accordance with the terms and conditions stipulated herein. Failure on the part of any party to comply with the provisions of this Agreement will warrant its discontinuance without prejudice to filing of appropriate administrative and/or criminal actions against responsible officers and employees of the erring party.

Any dispute, controversy or claim arising out of or relating to this MOU shall be settled amicably between the parties. In the event that the dispute remains unresolved the Parties shall submit the issue for arbitration and adjudication in accordance with the law.

III. AMENDMENTS

The Memorandum of Understanding (MOU) may be amended or revoked upon mutual agreement of both parties, provided that all amendments shall be covered by Supplemental Provisions signed by both Parties which shall be deemed incorporated as integral parts of this MOU.

IV. EFFECTIVITY

This MOU shall take effect upon signing of the parties and shall remain valid until the completion of the 120 feeding days for the 12th cycle unless otherwise revoked or terminated by either their mutual consent or discontinued in accordance with Item II.

In witness whereof, the parties hereby affix their signature this _____ day of _____, 2022 at _____ until December 31, 2022 subject to renewal in accordance with the GAA of the succeeding year.

DEPARTMENT OF SOCIAL WELFARE
AND DEVELOPMENT

LOCAL GOVERNMENT UNIT OF

MARCELO NICOMEDES J. CASTILLO
Regional Director
DSWD Field Office IV-A

City/Municipal Mayor

SIGNED IN THE PRESENCE OF:

JOSEFINA R. OLIVA
Regional Accountant

City/Municipal Accountant

ELDISA L. ROGADO
OIC Division Chief,
Protective Services Division


CMSWDO Department Head

ACKNOWLEDGEMENT

Republic of the Philippines
City of _____

NAME	GOVT ID #	DATE / PLACE ISSUED
MARCELO NICOMEDES J. CASTILLO	88-0918	ALABANG MUNICIPALITY, LUPA CITY

<NAME OF LCE>

Before me, this _____ day of _____, 2022, personally appeared

Who executed the foregoing Memorandum of Understanding consisting of six (6) pages signed on all pages including this page on which this acknowledgement is written and acknowledged the same to be their own free and voluntary act and deed.

WITNESS MY HAND AND SEAL on the date place first above-written, this _____ day of _____, 2022 at _____, Philippines

Notary Public
Doc. No. _____
Page No. _____
Book No. _____
Series No. _____

MARCELO NICOMEDES J. CASTILLO
Regional Director

Regional Accountant

City Municipal Mayor

City Municipal Accountant

ELSOBAL ROSARIO
"C.E. Division One"
Protective Services Division

City Municipal Social Welfare and Development Officer