



Republic of the Philippines
Province of Cavite
City of Bacoor



5th SANGGUNIANG PANLUNGSOD

COMMITTEE/S		TITLE OF PROPOSED MEASURE	CONTROL NUMBER	
Committee on Social Services		RESOLUTION AUTHORIZING CITY MAYOR, HON. STRIKE B. REVILLA TO SIGN THE SPECIFIC IMPLEMENTATION AGREEMENT WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FOR THE PANTAWID PAMILYANG PILIPINO PROGRAM RELATIVE TO THE PROJECT KNOWN AS THE "REFERRAL AND/OR ADMISSION FOR TREATMENT OF DRUG DEPENDENTS".	PCR-240-2023	
VENUE	Session Hall Sangguniang Panlungsod		DATE/TIME	March 06, 2023 10:30AM

COMMITTEE REPORT

No.SS-07-S-2023

The Administration's goal of providing improved and continuing social services to the People of Bacoor, DSWD and the City of Bacoor will partner to establish and determine clear and targeted programs for the 4Ps beneficiaries to ensure that their well-being is better and not slide back to poverty. The Office of the City Legal Services supported it with Indorsement No. 125, series of 2023, Specific Implementation Agreements for the 4Ps to be executed by the DSWD and the City Government of Bacoor.

With no objections from the body and with the Internal Rules suspended, the Presiding Officer Honorable Rowena Bautista-Mendiola ordered the APPROVAL of the resolution as recommended by Committee Chairperson, Adrielito G. Gawaran



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authorizing the City Mayor to enter into and sign the abovementioned agreement. It was unanimously seconded by all members of the council.

WE HEREBY CERTIFY that the contents of the foregoing report are true and correct.

Signed this 06th day of March 2023 at the City of Bacoor, Cavite.

COMMITTEE ON SOCIAL SERVICES

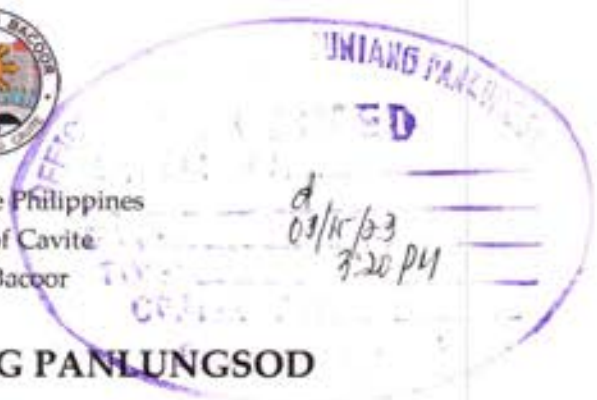
HON. ADRIELITO G. GAWARAN
Chairman

HON. SIMPLICIO G. DOMINGUEZ
Vice Chairman

HON. MICHAEL E. SOLIS
Member



Republic of the Philippines
Province of Cavite
City of Bacoor



5th SANGGUNIANG PANLUNGSOD

COMMITTEE/S		TITLE OF PROPOSED MEASURE	CONTROL NUMBER	
Committee on Social Services		R E S O L U T I O N AUTHORIZING CITY MAYOR, HON. STRIKE B. REVILLA TO SIGN THE SPECIFIC IMPLEMENTATION AGREEMENT WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FOR THE PANTAWID PAMILYANG PILIPINO PROGRAM RELATIVE TO THE PROJECT KNOWN AS THE "REFERRAL AND/OR ADMISSION FOR TREATMENT OF DRUG DEPENDENTS".	PCR-240-2023	
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MINUTES OF MEETING NO. SS-07-S-2023

During the 33rd Regular Session of the 5th Sangguniang Panlungsod of the City of Bacoor, the Presiding Officer Honorable Rowena Bautista-Mendiola referred the subject matter to the Committee on Social Services.

The proposed SPECIFIC IMPLEMENTATION AGREEMENTS FOR THE PANTAWID PAMILYANG PILIPINO PROGRAM (SIA-4Ps) between the City Government of Bacoor and the Department of Social Welfare and Development, for the project entitled the "Referral and/or Admission for Treatment of Drug Dependents", which details the implementation arrangements in the city anchored on Republic Act 11310 and its Implementing Rules and Regulations.

In adherence to the 4Ps law, DSWD and the city of Bacoor are enjoined to have clear and targeted programs for the beneficiaries ensuring that their life is improved and not slide back to poverty. Both city government of Bacoor and DSWD are advocates for the implementation of Pantawid Pamilyang Pilipino Program which aims to reduce poverty if not eliminate, and a human capital investment program that provides conditional cash transfer to qualified household.



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In line with the administration's goal to alleviate the life and continuing social services to the people of Bacoor, the committee on Social Services through Chairperson Hon. Adrielito G. Gawaran recommends to GRANT authority to the city mayor to sign.

Prepared by:

Maria Nenita P. Montoya
MARIA NENITA P. MONTOYA
Local Legislative Staff Assistant I

Attested by:

Adrielito G. Gawaran
HON. ADRIELITO G. GAWARAN
Chairman, Social Services Committee



240-2023

F.5.3 PCR 237-2023 - RESOLUTION AUTHORIZING CITY MAYOR, HON STRIKE B. REVILLA TO SIGN THE SPECIFIC IMPLEMENTATION AGREEMENT WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FOR THE PANTAWID PAMILYANG PILIPINO PROGRAM RELATIVE TO THE PROJECT KNOWN AS THE "REFERRAL AND/OR ADMISSION FOR TREATMENT OF DRUG DEPENDENTS".



Republic of the Philippines
Province of Cavite
CITY OF BACOR

Office of the Mayor

February 26, 2023

HON. ROWENA BAUTISTA-MENDIOLA
Vice Mayor, City of Bacoor
Bacoor Government Center
Bacoor City, Cavite



THRU: Atty. Khebd Ataga, Jr.
Sangguniang Panlungsod Secretary

SUBJECT: Request for Authority to Enter into and Sign the Specific Implementation Agreements for the Pantawid Pamilyang Pilipino Program with the DSWD

Dear Hon. Bautista-Mendiola:

In line with this administration's goal of providing improved and continuing social services to the People of Bacoor, the DSWD and the City of Bacoor will partner to establish and determine clear and targeted programs for the 4Ps beneficiaries to ensure that their well-being is improved and not slide back to poverty. Relative thereto, the Office of the City Legal Service, in its Indorsement No. 125, series of 2023, submitted to the office of the undersigned a draft Specific Implementation Agreements for the Pantawid Pamilyang Pilipino Program to be executed by the Department of Social Welfare and Development (DSWD) and the City Government of Bacoor, Cavite. In this regard, I respectfully request the esteemed members of the Sangguniang Panlungsod to perform the appropriate action that will grant me the authority to enter into and sign the abovementioned Agreement.

Attached herewith is the aforementioned indorsement, together with its attachments, for your immediate reference

Sincerely yours,


STRIKE B. REVILLA
City Mayor



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Republic of the Philippines
Province of Cavite
CITY OF BACOR

OFFICE OF THE CITY LEGAL SERVICE

INDORSEMENT NO. 125, SERIES 2023

TO Hon. **STRIKE B. REVILLA**
City Mayor
Office of the Mayor

Thru Atty. **PAUL MICHAEL G. SANGALANG**
Office of the City Mayor

*Indorsement
1.11.23
W/S/MS*

CC : Ms. **EMILIANA DR. UGALDE**
City Social Welfare and Development Officer
Bacoor City Social Welfare and Development Office

RE: **FOR APPROVAL AND REQUEST FOR INDORSEMENT TO SANGGUNIANG PAMLUNGSOD**
Specific Implementation Agreements for the Pantawid Pamilyang Pilipino Program between the Department of Social Welfare and Development and the City Government of Bacoor.
RE: Implementation Programs for the Pantawid Pamilyang Pilipino Program

DATE: 28 February 2023

Respectfully endorsing to your good office the proposed **SPECIFIC IMPLEMENTATION AGREEMENTS FOR THE PANTAWID PAMILYANG PILIPINO PROGRAM (SIA-4Ps)** draft between the *City Government of Bacoor and the Department of Social Welfare and Development*, for the project entitled the *"Referral and/or Admission for Treatment of Drug Dependents"*

This SIA-4Ps is a supplementary agreement to the General or Unified Memorandum of Agreement signed between the Department of Social Welfare and Development and the City Government of Bacoor last June 2016, a copy of which is attached herewith for your reference.

All things having been found to be in order and upon scrutiny, we hereby endorse to your good office the SIA-4Ps for approval, and to request for endorsement to the *Sangguniang Pambayad* for the issuance of a City Resolution authorizing the City to enter into such an Agreement.

Thank you for your usual support and Godspeed!

RESPECTFULLY,

ATTY. REY MARCO S. MENDOZA
Office of the City Legal Services

APPROVED BY:

ATTY. EUGENE L. DE JESUS
Office of the City Legal Services



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SPECIFIC IMPLEMENTATION AGREEMENTS FOR THE PANTAWID PAMILYANG PILIPINO PROGRAM

This is a Supplementary Agreement to the Unified Memorandum of Agreement signed between the Department of Social Welfare and Development (DSWD) and the City Government of Bacoor, Cavite. It details the implementation arrangements for the Pantawid Pamilyang Pilipino Program in the city anchored on Republic Act 11310 and its Implementing Rules and Regulations.

ROLES AND RESPONSIBILITIES OF THE PARTIES

In adherence to the 4Ps law, DSWD and partner LGUs are enjoined to have clear and targeted programs for the beneficiaries ensuring that their well-being is improved and not slide back to poverty. The program specifically would like to propose below minimum critical roles and responsibilities:

A. Department of Social Welfare and Development (DSWD)

The DSWD at the regional level, shall serve as the planning, coordinating, implementing and monitoring body of the program reporting to the DSWD Central Office. It shall establish an arrangement of line of authority, communications, and the roles and responsibilities of the different divisions, including provincial, city structures, in the implementation of the program.

Pursuant to this agreement, the DSWD shall:

Advocate for the implementation of 4Ps as the national poverty reduction and a human capital investment program that provides conditional cash transfer to qualified household-

1. Beneficiaries;
2. Identify and select the target household – beneficiaries on the basis of a uniform objective and transparent selection process as indicated in Section 5 of the Pantawid Act;
3. Provide cash transfer to the identified and qualified program beneficiaries;
4. Lead and coordinate with different national and local government agencies including organizations from the private sector to ensure full implementation of statutory commitments herein;
5. Review and recommend in collaboration with other partner devolved government agency policy development and enhancement to further improve the implementation of the program through the regular conduct of advisory council meetings

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Bacoor, Cavite

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B. Roles and Responsibilities of the City Government Unit

1. Take the lead and facilitate the passage of Local Ordinance supporting the program implementation of 4Ps to improve the condition of its poor constituents;
2. Include in the Annual Investment Plan, Local Poverty Reduction Action Plan and/or Gender and Development Plan and Budget to complement the implementation of 4Ps activities;
3. Provide complementary services and monitor availability of the required supply side and services to ensure that beneficiaries are able to comply with the program conditions and their eventual exit from the program such as livelihood assistance, scholarship programs, etc.
4. Provide services to address the gaps/result of the DSWD conducted Social Welfare and Development indicators to program beneficiaries.
5. Convene, preside or designate permanent and alternate representatives in the regular City Advisory Council (CAC) meetings in accordance with the Regional Memorandum Circular No. 0001 Series of 2002, "Guidelines on the Operationalization of the Advisory Councils for the Pantawid Pamilyang Pilipino Program."
 - a. Facilitate the issuance of an Executive Order on the formation/creation/reconstitution of the City Advisory Council;
 - b. Ensure the functionality of the CAC as the policy making body, to wit:
 - i. Appropriate necessary funds for the conduct Council meetings and activities relative to the 4P's implementation;
 - ii. Provide assistance to the CAC in form of policy support, plan implementation and monitoring;
 - iii. Adopt policies and formulate plans such as but not limited to Sustainability Plan and updated City Action Plan (CAP) for the localization of the 4P's processes and strategies, and mainstreaming of Programs, Projects, and Activities (PPAs) for resource mobilization and sustainability.
6. Ensure functionality of the CAC as the Family Development Session (FDS) Team at the Local level in accordance with the Regional Inter-Agency Advisory Committee Resolution No. 4 Series of 2017 adopted from the National Advisory Council No. 28 Series of 2015, to wit:

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- i. Plan and conduct FDS by facilitating/serving as resource persons based on the set schedule.
 - ii. Craft/enhance modules based on the needs of the partner beneficiaries.
7. Ensure Implementation of the DILG-DSWD Joint Memorandum Circular 2022-001, "Guidelines in Support of the Implementation of the Pantawid Pamilyang Pilipino (4P's)", to wit:
 - i. The CSWD designated by the Local Chief Executive shall accomplish the monitoring tool within the timeline.
 - ii. Once accomplished, the tool with relevant attachments will be submitted to the DSWD Regional Office for onward transmittal to the DSWD Central Office.
8. Ensure that gender and culture perspective is integrated within the context of partnership;
9. Adopt the implementation of the Ktoos United Seven Year Social Case Management Strategy such as but not limited to:
 - a. Participate and attend as represented by the CSWDO in case conferences of identified household beneficiaries for program exit and transfer;
 - b. Ensure implementation of the CAP and Sustainability Plan agreements for the partner beneficiaries, with specific programs and services detailed on the transition plan for the eventual exit of household beneficiaries from the program;
 - c. Establish an operational system that includes mechanisms and processes to effectively engage and monitor households who exited/graduated from the program;
 - d. Ensure regular funding for post-program services to sustain the gains of household and included in the local development planning process;
 - e. Effectively engage partners and other stakeholders from the social service workforce to mobilize the needed resources to sustain households and prevent them from sliding back to the poverty level.
10. Provide conducive office space and other logistical support to the 4P's staff such as but not limited to office and FDS supplies, equipment, meeting venue, among others for the period of program implementation;
11. Designate permanent counterpart LGU Links to assist the DSWD hired Municipal Links in the implementation of all 4Ps activities in the Municipality, following the 1:1 ratio;

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Pantawid Program SA
Bacoor, Cavite

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12. Advocate to other agencies and Civil Society organizations, Private and Business Sectors and other intermediaries to gain support in the 4Ps implementation.

C. EFFECTIVITY AND AMENDMENTS

This Agreement shall take effect upon signing of the parties unless otherwise revoked by any of the parties.

Any modification of this AGREEMENT will not be valid except when there is a written concurrence of **BOTH PARTIES**;

IN WITNESS WHEREOF, the parties hereunder set their hand on the date and place below mentioned:

**DEPARTMENT OF SOCIAL WELFARE
AND DEVELOPMENT**

By:

BARRY R. CHUA, MD
Regional Director

**CITY GOVERNMENT
OF BACOR**

By:

Hon. STRIKE B. REVILLA
City Mayor

SIGNED IN THE PRESENCE OF:

MYLAH S. GATCHALIAN
*DSWD FO IV-A Assistant Regional
Director for Operations*

EMILIANE DR UGALDE
*City Social Welfare Development Officer
City Government of Bacor*

NELLIBETH V. MERCADO
*Division Chief
Pantawid Pamilyang Pilipino Program
Management Office*

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GENERAL MEMORANDUM OF AGREEMENT

Know all Men by These Presents:

This General Memorandum of Agreement, hereinafter referred to as the General MOA, is made and entered into this _____ day of _____, 20____, by and between:

The **Department of Social Welfare and Development**, a national agency of the Republic of the Philippines, with office address at **Datayan Pambansa Complex, Diliman, Quezon City** herein represented by **HON. LETICIA T. DIOKNO**, in her capacity as Regional Director of Field Office IV-A, hereinafter referred to as the **DSWD**;

AND

The **City of Bacor**, a City of the Republic of the Philippines created under **Republic Act 10160** with principal address at the **Bacor Government Center, Bacor Blvd., Bayan, City of Bacor**, herein represented by **HON. STRIKE B. REVILLA** in his capacity as Mayor and hereinafter referred to as the **City**.

WITNESSETH THAT

WHEREAS, **DSWD**, hereinafter referred to as the "**Department**", envisions a society where the poor, vulnerable and disadvantaged individuals, families, and communities are empowered for an improved quality of life, and takes protection of the poor and marginalized members of society as its main mission, hereinafter referred to as "**Social Protection**";

WHEREAS, in pursuit of this vision and to operationalize its Social Protection mission, the Department adopts a "**Whole of DSWD**" approach in ensuring convergence in implementation of the department's various strategies, programs, projects, and activities, otherwise known as "**PPAs**", to address the needs of the poor;

WHEREAS, under the Local Government Code, local government units are mandated to address the needs of its constituents, and empower the people through direct participation in the affairs of government, by allowing them the widest possible space to decide on, initiate, implement, and impose on development activities that address their identified needs;

WHEREAS, the City of Bacor, a component City in the Province of Cavite, recognizes its role in ensuring inclusive development, and commits to address the needs of the poor within its jurisdiction;

WHEREAS, **DSWD** and the City of Bacor are willing and able to partner with each other to deliver a package of services to address poverty, empower citizens, and promote inclusive growth, composed of some or all of the following **PPAs**:
(i) contributions of the **PPAs** to the achievement of the objective of poverty reduction; (ii) lessons and innovations in implementation; and (iii) recommendations to enhance succeeding implementation; and agree to commit each other to such partnership through this MOA;

NOW THEREFORE, for and in consideration of the foregoing premises, the parties agree as follows:

[Handwritten signatures and initials of the representatives of the Department of Social Welfare and Development and the City of Bacor.]

Certified Copy:
[Official stamp and signature of the Regional Director of Field Office IV-A.]

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Section 1: Purpose of the MOA

The purpose of this Memorandum of Agreement (MOA) is to establish a partnership between DSWD and the City of Bacolor aimed at developing and implementing social protection programs that will address the needs of the poor, empower citizens, and promote inclusive growth in the City.

Section 2: Objectives of the Partnership

The DSWD and the City of Bacolor agree to engage in partnership with the objective of reducing poverty in the City by 2016 within the next two (2) years, through the coordinated and complementary implementation of social protection programs, projects, and activities supported by resources to be provided by all parties.

Section 3: Responsibilities of the Parties

Section 3.1 The DSWD shall;

1. Coordinate with the LGU on the introduction, development, implementation, monitoring, and assessment and evaluation of any and all DSWD PPAs to be undertaken in the City/Municipality.
2. Provide relevant data to the LGU in a timely manner, important for informed decision making by the LGU on the implementation of DSWD PPAs.
3. Establish and strengthen a counterpart City Action Team, hereinafter referred to as the CAT that will serve as DSWD's main unit for coordination and support in the implementation of all DSWD PPAs in the City/Municipality.
4. Provide technical assistance to enable LGUs and/or communities to enhance their capacity for effective program implementation.
5. Work with the LGU in ensuring all DSWD PPAs in the City are implemented in a participatory and transparent manner in ways that build greater social accountability of government to citizens, while ensuring efficient and effective delivery of results.

Section 3.2 The City LGU shall;

1. Coordinate with the DSWD on the various PPAs, both current and planned, being implemented in the City that will support DSWD social protection PPAs.
2. Through its Local Chief Executive, take a strong leadership role in ensuring the convergence of the programs of the LGU, DSWD and other NGOs to mobilize and boost support to Battered Families beneficiaries in order to raise the status of their well-being from the baseline of _____ (number) of families under survival level this year 2015 to _____ (number) of families under self-sufficient level by the end of 2016.
3. Provide relevant data to the DSWD in a timely manner, important for informed decision making by the DSWD on the implementation of its various PPAs in the City.
4. Establish and strengthen a counterpart City Action Committee, hereinafter referred to as the CAC, chaired by the Local Chief Executive, which will serve as the a body to coordinate technical assistance, monitoring, and resolution of issues in the implementation of all DSWD PPAs in the City.

[Handwritten signatures and initials]

Certified Copy:
[Signature]

 Administrative Officer

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- 5. Allocate or mobilize resources to support DSWD social protection PPAs to be implemented in the City. This also includes the designation of a permanent focal person within the LGU for the various PPAs.
- 6. Strengthen the Local Social Welfare and Development Office (LSWDO) of the LGU to plan and implement appropriate social protection programs to address the needs of the poor and vulnerable sectors of the city/municipality. The LGU likewise commits to uphold the standards for quality service delivery by monitoring the functionality indicators for LSWDOs and seeking technical assistance and capability building support from DSWD or other partners around targeting, planning, strategy development, monitoring and evaluation, and approaches to delivering services or social protection.
- 7. Adopt measures to ensure the safety and security of DSWD personnel who may be assigned to coordinate or facilitate implementation of the PPAs in the City.
- 8. Work with the DSWD in ensuring all DSWD PPAs in the City are implemented in a participatory and transparent manner in ways that build greater social accountability of government to citizens, while ensuring efficient and effective delivery of results.

Section 4: Implementation of Social Protection Programs

Any DSWD social protection program, project, or activity to implement the purpose and objective of this agreement and partnership with legally binding obligations, shall be established through the execution of **SPECIFIC IMPLEMENTATION AGREEMENTS** or **SIA**. Each SIA shall be authorized in writing by each party's authorized representatives. Once executed, each SIA shall form part of this MOA as annexes.

Programs, projects, and activities covered by specific SIAs under this agreement shall be subject to periodic reviews by all parties, focusing on (i) contributions of the PPAs to the achievement of the objective of poverty reduction, (ii) lessons and innovations in implementation and (iii) recommendations to enhance succeeding implementation.

Section 5: Voluntary Commitment

This Memorandum of Agreement is a voluntary commitment between the parties, and does not obligate the parties to engage solely with the other, nor restrict any activity of each party to engage in partnership with other groups or agencies for the delivery and/or implementation of social protection interventions. No party shall have any right, power, or authority to create any obligation, express or implied, for and in behalf of the other party.

Section 6: Resources to be Provided

Each party shall be responsible for allocating and managing resources to cover costs of PPAs to implement the purpose of this agreement, and to cover activities and matters related to the fulfillment of each party's responsibilities as stipulated under Section 3 above. The specific amount of resources to be committed by both parties, including, where applicable, system for fund transfer in accordance with applicable laws and regulations, shall be reflected in the SIA.

Section 7: Grievance Redress System

A grievance redress system (GRS) shall be jointly established or strengthened by the LGU and the DSWD to provide a venue for stakeholders to raise their concerns or complaints on

[Handwritten signatures and initials]

Certified Copy:
[Signature]
 MARCEL S. BERNARDINO
 Administrative Director IV

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one aspect of implementation of the IPA or address complaints against any official or staff of the LGU or DSWD involved in implementation. Any of the available systems existing in the municipality may be used to capture grievances. These systems include the LGU's own system (e.g. Kaapang Tagapamayapa structure), or the DSWD's Grievance Redress System or KALAHI LIDSS - NCDPP or Pantawid Pamilyang Pilipino Program. Details of operationalizing the GRS may be agreed upon with the LGU and incorporated to the Specific Implementation Agreement (SIA).

Section 8: Duration and Termination

This Agreement shall take effect upon signing by both parties, and shall be in effect while a SIA covering a DSWD social protection program is still in force, subject to yearly review by both or all parties. The agreement may be terminated by any party subject to a thirty (30) day written notice of termination.

Any amendment to this agreement shall be made in writing and must be executed by BOTH OR ALL PARTIES.

IN WITNESS WHEREOF, the parties have set their hands on this Agreement this ___ day of _____, 20__.

FOR THE DSWD:

Leticia T. Diongo
LETICIA T. DIONGO
 Regional Director

FOR THE CITY:

Strike B. Revilla
STRIKE B. REVILLA
 City Mayor

WITNESS:

Amble M. Rosano
AMBLE M. ROSANO
 Secretary

Liuliana M. Ugat
LIULIANA M. UGAT
 CSWPS

Gerardo Francisco
GERARDO FRANCISCO
 CSO

Philipp D. Rosal
PHILIPP D. ROSAL
 CSO

Certified Copy:

Narciso S. Guadriwan
NARCISO S. GUADRIWAN
 Administrative Officer IV

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