



Republic of the Philippines
Province of Cavite
City of Bacoor



5th SANGGUNIANG PANLUNGSOD

COMMITTEE ON EDUCATION, SCIENCE AND TECHNOLOGY

COMMITTEE HEARING REPORT

NO. EST 004 S-2023

Subject: *AN ORDINANCE INSTITUTIONALIZING THE MASTERAL EDUCATION AND TRAINING PROGRAM FOR VARIOUS CITY OFFICIALS AND EMPLOYEES OF THE LOCAL GOVERNMENT OF THE CITY OF BACOR, CAVITE. PCO 2023-108 dated 14 August 2023.*

This report resolves the institutionalization of the masteral education and training program for various city officials and employees of the Local Government, during the 61st Regular Session, dated 18 September 2023.

The pertinent fact about the subject matter:

- In Chapter 5, Section 30 of Executive Order No. 292 (the "Administrative Code of 1997") provides that "the development and retention of a competent and efficient workforce in the public service is a primary concern of government it shall be the policy of the government that a continuing program of career and personnel development be established for all government employees at all levels. An integrated national plan for career and personnel development shall serve as the basis for all career and personnel development activities in the government."

The following were the proposed requirements from the Human Resources Development and Management Department regarding the said draft ordinance:

An applicant for the scholarship for Graduate School must possess the following:

1. Must be a permanent employee for at least two (2) years at the City Government of Bacoor;
2. Must sign a Service Obligation Agreement of two years after the completion of the Graduate Program with the City Government of Bacoor; and
3. Must possess a relevant Bachelor's Degree to the Graduate Program.



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Findings:

The foregoing discussion clearly showed that the matter comprising the legislative agenda of the 4th Sangguniang Panlungsod of the City of Bacoor was the establishment of a masteral education and training program for selected City Government officials and employees intended to enhance the capacity development of the said individuals for the benefit of the general public. Due, however, to the COVID-19 pandemic and the need to devote the City Government's resources to meet the said health emergency, the establishment of the said program was deferred. On 22 July 2023, President Ferdinand R. Marcos Jr. issued Proclamation No. 297 effectively lifting the said state of public health emergency. The City Government can now devote some of its resources to the capacity development of the employees and officials.

RECOMMENDATION:

After a thorough review, the committee respectfully recommends **APPROVING** the proposed ordinance, which seems very beneficial to the City Officials and Employees who will be given the opportunity to be selected.

WE HEREBY CERTIFY that the contents of the foregoing report are true and correct.

Signed this 20th day of September 2023 at the City of Bacoor, Cavite.

Committee on Education, Science and Technology

COUN. ALDE JOSELITO F. PAGULAYAN
Chairman

COUN. ROGELIO M. NOLASCO
Vice Chairman

ACTING CITY VICE MAYOR

COUN. CATHERINE SARINO-EVARISTO
Member

SK FEDERATION PRESIDENT MAC RAVEN ESPIRITU
Member



Republic of the Philippines
Province of Cavite
City of Bacoor

5th SANGGUNIANG PANLUNGSOD

COMMITTEE ON EDUCATION, SCIENCE AND TECHNOLOGY

COMMITTEE HEARING MINUTES

NO. EST 004 5-2023

Subject: AN ORDINANCE INSTITUTIONALIZING THE MASTERAL EDUCATION AND TRAINING PROGRAM FOR VARIOUS CITY OFFICIALS AND EMPLOYEES OF THE LOCAL GOVERNMENT OF THE CITY OF BACOOR, CAVITE. PCO 2023-108 dated 14 August 2023.

The committee hearing was presided over by the Committee Chairman on Education, Science, and Technology, Hon. Councilor Alde Jaselito F. Pagulayan. In attendance were Hon. Councilor Adrielito G. Gawaran, Hon. Councilor Rogelio M. Nolasco, the Human Resources Development and Management Department represented by Natividad Ludwig I. Ope, Philippine Christian University Cavite - Campus representatives headed by Ms. Katrina R. Casue, City Livelihood and Development Office representatives, and the Office of the City Budget Officer represented by Elvina S. Guerrero

Coun. Pagulayan called the roll and read Section 3 of the proposed draft ordinance. The good councilor emphasized the need to prioritize the departments that are much needed for the said ordinance (e.g., Urban Planning). It was seconded by Coun. Gawaran and suggested being very cautious in selecting the beneficiaries. While Coun. Pagulayan then tasked Ms. Ope to prepare the Implementing Rules and Regulations (IRR) and form a selection body to identify the beneficiaries. Furthermore, some instructional methods need to be discussed to comply with the Civil Service Code.

Ms. Guerrero, the City Budget Officer, was recognized. According to her, the availability of funds should be considered for the said ordinance.

Ms. Casue of PCU Cavite was also recognized. According to her, they offer several non-thesis master's degree programs. With regard to Local Government officials and employees, she recommends a master's degree in Management and Public Administration (MMPA), Crisis Management, Disaster Resiliency (CMDR), and National Security Administration (NSA). She also hands out leaflets for the programs they offer. (a copy of which is attached hereto for reference).

Since there are no other comments or suggestions, the committee hearing was ADJOURNED at 10:45 a.m.



Republic of the Philippines
 Province of Cavite
 City of Bacoor

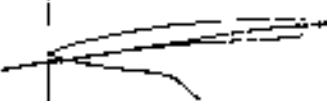
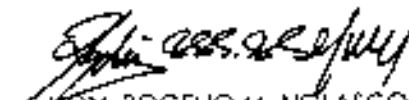

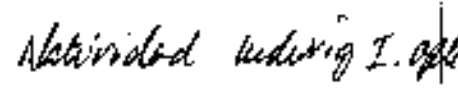
5th SANGGUNIANG PANLUNGSOD

COMMITTEE ON EDUCATION, SCIENCE AND TECHNOLOGY

ATTENDANCE OF THE COMMITTEE HEARING

07 September 2023 / 10:00 a.m.
 Bacoor Legislative and Disaster Resilience Building,
 MSBR Conference Room, 4th Floor, Bacoor Government Center

Subject: **AN ORDINANCE INSTITUTIONALIZING THE MASTERAL EDUCATION AND TRAINING PROGRAM FOR VARIOUS CITY OFFICIALS AND EMPLOYEES OF THE LOCAL GOVERNMENT OF THE CITY OF BACOOR, CAVITE. PCO 2023-108 dated 14 August 2023.**

SIGNATURE/ NAME	POSITION/AFFILIATION OFFICE/ADDRESS	CONTACT NUMBER/EMAIL
HON. ALDE JOSELITO F. PAGULAYAN	CITY COUNCILOR SANGGUNIANG PANLUNGSOD	
 HON. ROGELIO M. NOLASCO	CITY COUNCILOR SANGGUNIANG PANLUNGSOD	
HON. CATHERINE SARINO-EVARISTO	CITY COUNCILOR SANGGUNIANG PANLUNGSOD	
HON. MAC RAVEN ESP. RITJ	SANGGUNIANG KABATAAN FEDERATION PRESIDENT SANGGUNIANG PANLUNGSOD	
 RODERICK S. QUINSABAN	CITY BUDGET OFFICE	0906341791
 NATIVIDAD INDURING I. OPL	HRDMS	0906341791



Republic of the Philippines
Province of Cavite
City of Bacoor

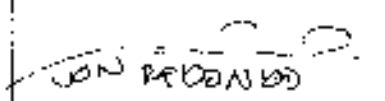
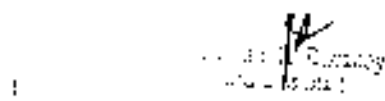
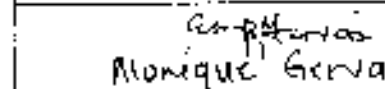
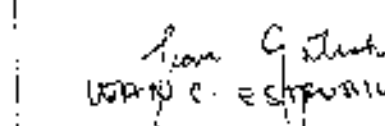
5th SANGGUNIANG PANLUNGSOD

COMMITTEE ON EDUCATION, SCIENCE AND TECHNOLOGY

NOTICE OF THE COMMITTEE HEARING (PROOF OF RECEIPT)

07 September 2023 / 10:00 a.m.
Bacoor Legislative and Disaster Resilience Building,
MSBR Conference Room, 4th Floor, Bacoor Government Center

Subject: AN ORDINANCE INSTITUTIONALIZING THE MASTERAL EDUCATION AND TRAINING PROGRAM FOR VARIOUS CITY OFFICIALS AND EMPLOYEES OF THE LOCAL GOVERNMENT OF THE CITY OF BACOOR, CAVITE. PCO 2023-108 dated 14 August 2023.

RECEIVED BY: NAME/SIGNATURE	POSITION/AFFILIATION OFFICE/ADDRESS	DATE/TIME CONTACT NUMBER
 JON P. DELA CRUZ	SK ED. OFFICE	9/5/23
 LIZA SERRANO	HR	9/5/2023
LUCIEL SERRANO	JP	9/5/2023
 Monique Gervacio	Budget	09/05/2023
 JUAN C. ESTRELLA	Livelihood	9/5/2023
MELINDA JOYCE DESTURA	SP	9/5/23



Republic of the Philippines
Province of Cavite
CITY OF BACOR

HUMAN RESOURCES DEVELOPMENT and MANAGEMENT DEPARTMENT

2nd Floor Bacoor City Hall Building, Bacoor Government Center, Bacoor Boulevard, Brgy. Bayanan, Bacoor City 4102
Tel. No. (046) 481-4143 / (046) 481 4100 Local 407

September 18, 2023

HON. ALDE P-AGULAYAN

City Councilor

Dear Sir:

Proposed requirements for the draft ordinance Institutionalizing the Masteral Education and Training Program for Various City officials and Employees of the Local Government of the City of Bacoor, Cavite.

An applicant for scholarship for Graduate School must possess the following:

1. Must be a permanent employee for at least two (2) years at the City Government of Bacoor;
2. Must sign a Service Obligation Agreement of Two years after completion of the Graduate Program with the City Government of Bacoor; and
3. Must possess a relevant Bachelor's Degree to the Graduate Program.

For your reference.

NATIVIDAD LUDWIG I. OPLE

City Government Department Head I

**STRIKE
AS1**



SCAN ME

PROPOSED CITY ORDINANCE NO. __
Series of 2023

AN ORDINANCE INSTITUTIONALIZING THE MASTERAL EDUCATION AND TRAINING PROGRAM FOR VARIOUS CITY OFFICIALS AND EMPLOYEES OF THE LOCAL GOVERNMENT OF THE CITY OF BACOR, CAVITE.

Sponsored by:

Co-Sponsored by:

WHEREAS, Chapter 5, Section 30 of Executive Order No. 292 (the "Administrative Code of 1997") provides that "the development and retention of a competent and efficient work force in the public service is a primary concern of government. It shall be the policy of the government that a continuing program of career and personnel development be established for all government employees at all levels. An integrated national plan for career and personnel development shall serve as the basis for all career and personnel development activities in the government."

WHEREAS, among the matters comprising the legislative agenda of the 4th Sangguniang Panglungsod of the City of Bacoor was the establishment of a masteral education and training program for selected City Government officials and employees intended to enhance capacity development of the said individuals for the benefit of the general public. Due, however, to the COVID-19 pandemic and the need to devote the City Government's resources to meet the said health emergency, the establishment of the said program was deferred.

WHEREAS, on 22 July 2023, President Ferdinand R. Marcos Jr. issued Proclamation No. 297 effectively lifting the State of Public Health Emergency declared by former President Rodrigo R. Duterte due to the COVID-19 pandemic.

WHEREAS, due to the lifting of the said state of public health emergency, the City Government can now devote some of its resources in the capacity development of its employees and officials.

NOW THEREFORE, be it ordained by the 5th Sangguniang Panglungsod of the City of Bacoor, Cavite that:

SECTION 1. Title. This Ordinance shall be known as the "Personnel Career Enhancement Ordinance of the City of Bacoor".

SECTION 2. Establishment of Master Education and Training Program. A masteral education and a comprehensive skills development training program under the supervision of the Human Resources Management and Development Department is hereby established.

SECTION 3. Who May Qualify. All regular employees and all elected officials of the City Government are qualified to participate in the above-mentioned program subject to availability of funds, the requirements of the educational/vocational institutions who shall participate in the said program, and the pertinent civil service regulations. The HRDMD is hereby authorized to enumerate the various qualifications that interested city officials and employees must meet in order to qualify for the said programs.

SECTION 4. Funding. The City Government shall devote a portion of its annual budget in financing the said programs.

SECTION 5. Implementation. The HRDMD shall enforce this ordinance and shall take the lead in formulating its implementing guidelines with the assistance of the City Legal Services Office which shall be submitted for the approval of the City Mayor not later than sixty (60) calendar from the effectivity date of this Ordinance.

SECTION 6. Separability. Any provision of this Ordinance declared void or unconstitutional by a competent court of law shall not affect the validity of the remaining provisions of this Ordinance.

SECTION 7. Automatic Review. The Sangguniang Panlungsod shall review this Ordinance every two years to determine its effectiveness.

SECTION 8. Effectivity. This Ordinance shall take effect immediately after it has been posted in at least three (3) conspicuous places within the City of Bacoor, Cavite.

APPROVED this ___ day of _____ 2023 at the City of Bacoor, Cavite.

I hereby certify that the foregoing Ordinance was duly approved in accordance with law by the 5th Sangguniang Panlungsod of the City of Bacoor, Cavite.

Certified by

HON. ROWENA BAUTISTA-MENDIOLA
Presiding Officer/City Vice Mayor

Attested by:

ATTY. KHALID A. ATEGA JR.
Sangguniang Panlungsod Secretary

Approved by:

HON. STRIKE B. REVILLA
City Mayor

Date of Approval: _____



MASTER IN MANAGEMENT
Major in Crisis Management & Disaster Resiliency
REVISED CURRICULUM (S.Y. 2020-2021)
Non-Thesis Program

NAME: _____

STUDENT NO: _____

CODE	COURSE	Non-Thesis
1st Trimester		
_____ MASTER611	Research & Statistics (w/ SPSS Software)	3
_____ MASTER612	Management (w/ SPSS Application)	3
_____ MASTER613	Human Resource Management (with Human Behavior in Organization) (w/ SPSS Application)	3
_____ MASTER614	Financial Management (w/ Excel Software)	3
2nd Trimester		
_____ MMMDR621	Conflict Resolution / Peace Process	3
_____ MMMDR622	Incident Command System	3
_____ MMMDR623	Crisis Organization and the Humanitarian Network	3
_____ MMMDR SEMINAR 1	Seminar on Project Study/Immersion	3
3rd Trimester		
_____ MMMDR631	Leadership and Decision	3
_____ MMMDR632	Program-Project Planning and Development	3
_____ MMMDR624	Crisis and Disaster Prevention and Management	3
_____ MMMDR SEMINAR 2	Project Study/Immersion Paper Writing	3
REVIEW		
COMPREHENSIVE EXAMINATION		
TOTAL		36 UNITS

Note:

CHED Memo Order 15 requires students to choose any of the following two (2) academic tracks

For **Thesis Program** the student will take the following subjects

1. Seminar on Thesis Writing 3 units

2. Thesis Writing 3 units

(Thesis Defenses)

For **Non-Thesis Program**

1. Seminar on Project Study or immersion 3 units

2. Project Study/Immersion Paper Writing 3 units

(Paper Presentation)



TRANSNATIONAL EDUCATION AND EXTENSION PROGRAM
GLOBAL COLLEGE OF BUSINESS AND MANAGEMENT

SCHEDULE OF FEES
MASTER IN BUSINESS ADMINISTRATION/ MASTER IN MANAGEMENT (OEPA)
(NON-THESIS)

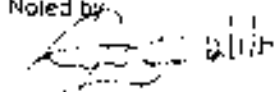
1st Trimester		
Tuition Fee (12 units x P1,115)	13,380.00	
Miscellaneous Fees	19,620.00	
Other Fees for new student	500.00	
Total		33,500.00
2nd Trimester		
Tuition Fee (12 units x P1,115)	13,380.00	
Miscellaneous Fees	19,620.00	
Other Fees	.	
Total		33,000.00
3rd Trimester		
Tuition Fee (12 units x P1,115)	13,380.00	
Miscellaneous Fees	19,620.00	
Other Fees	.	
Total		33,000.00
Comprehensive Examination Fee		8,000.00
Comprehensive Review Fee (for a minimum of 15 students)		1,600.00
Application fee for Compre Exam		200.00
Graduation Fee		5,000.00
Alumni Fee		700.00
Alumni ID		350.00
Diploma Holder		300.00
Toga		2,100.00
TOTAL SCHOOL FEES based on Regular Class		<u>117,750.00</u>
Foreign Student Fee		USD \$400

Note: Computation was based on Schedule of Fees for SY 2022-2023 subject for increase.

Prepared by:

Joash A. Candelaria
Student Account in Charge

Noted by:


Meliza Mei Sison
Comptroller Administrator