

Republic of the Philippines Province of Cavite City of Bacoor



### 5th SANGGUNIANG PANLUNGSOD

# COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT REORGANIZATION

## COMMITTEE HEARING REPORT

CEAGR-PCO-2023-122C

Subject: An ordinance abolishing the position of Administrative Officer III (Supply Officer II) and creating the positions of one (1) Administrative Aide IV (Driver II) and one (1) Administrative Aide VI (Labor Foreman) in the plantilla of the General Services Office of the City Government of Bacoor, Province of Cavite

The above mentioned proposed ordinance underwent its first reading on October 02, 2023 during the 63<sup>rd</sup> Regular Session of the Sangguning Panlungsod. The said proposed ordinance was referred by the Presiding Officer Hon. Rowena Bautista Mendiola to the Committee on Ethics, Appointments, and Government Reorganization.

The Committee on Ethics, Appointments and Government Reorganization sent out invitations to the resource persons and conducted a committee hearing on October 05, 2023 at the Session Hall of the Sangguniang Panlungsod at 8:30 a.m.

#### FINDINGS:

The vacant position of Administrative Officer III (Supply Officer II) with salary grade 14 under the plantilla of the General Services Office will be abolished.

The abolition of the position of Administrative Officer III (Supply Officer II) will give way to the creation of the following permanent positions under the plantilla of the General Services Office (GSO) which salaries shall be appropriated in the Annual Budget for Calendar Year 2024 of the city aovernment.

No.of Positions	Position Title	Salary Grade
1	Administrative Aide IV (Driver II)	4
1	Administrative Aide VI (Labor Foreman)	6



Republic of the Philippines Province of Cavite City of Bacoor

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#### RECOMMENDATION:

After a thorough review of all the circumstances and statements from resource persons, the Committee respectfully recommends that the Sangguniang Panlungsod approve the various revisions in the proposed ordinance, and TO APPROVE the above subject matter during the 64th Regular Session of the Sangguniang Panlungsod.

WE HEREBY CERTIFY that the contents of the foregoing report are true and correct.

Signed this 9th day of October 2023 at the City of Bacoor, Cavite.

COUN. REYNALDO C. PALABRICA

Ch/airman

COUN. ALEJANDRO F. GUTIERREZ

Vice Chalmah

COUN. ALDE PAGULAYAN

Member

COUN. MICHAEL SOLIS

Member

Prepared by:

RONALDOWN, VERONA

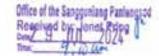
SP Staff



# PROVINCE OF CAVITE City of Bacoor

CGBCR-SPBac-F005.00 10/20/2023

# OFFICE OF THE SAGGUNIANG PANLUNGSOD



# COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT RE-ORGANIZATION

### MINUTES OF THE COMMITTEE HEARING

PCO-2023-126

Subject: An ordinance abolishing the position of administrative officer III (supply officer II) and creating the positions of one (1) administrative aide IV (driver II) and one (1) administrative aide IV (labor foreman) in the Plantilla of the city general services office (GSO) of the City Government of Bacoor, Province of Cavite. (PCO No. 2023-126) dated (October 9, 2023)

A committee hearing on the above-subject matter was conducted last October 12, 2023 9:30 a.m. at the Sangguniang Panlungsod presided by Committee Chairman Hon. Reynaldo C. Palabrica.

### MEMBERS OF THE COMMITTEE:

HON, LEVY TELA HON, ALEJANDRO GUTIERREZ HON, SIMPLICIO DOMINGUEZ

### RESOURCE PERSONS:

ATTY, REY MARCO MENDOZA -

OFFICE OF THE CITY LEGAL SERVICES

MR. SEAN SOLIS

GSO

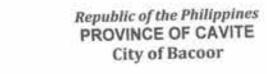
MS. ELVINIA GUERRERO

CITY BUDGET OFFICE

MS. NATIVIDAD LUGWIG OPLE -

HRDMD

COUN. REYNALDO PALABRICA "The honorable members of the committee, the committee hearing regarding the propose relation of administrative aide IV, administrative aide VI in the office of GSO are called to order."





# OFFICE OF THE SAGGUNIANG PANLUNGSOD

COUN. REYNALDO PALABRICA "For the record, present in this hearing are the honorable members of the committee. Hon, Dominguez."

COUN. SIMPLICIO DOMINGUEZ "Magandang umaga ho."

COUN. REYNALDO PALABRICA "Also Hon. Levy Tela."

COUN. LEVY TELA "Good morning po sa atin."

COUN. REYNALDO PALABRICA "May I request the resource person to introduce themselves and mention their representation, let us start with budget."

MS. ELVINIA GUERRERO "Magandang umaga po sa lahat, Elvinia Guerrero City Budget Officer."

MS. NATIVIDAD LUDWIG OPLE "Good morning, Natividad Ludwig I. Ople City Government Department Head of HRD."

COUN. REYNALDO PALABRICA "Thank you."

MR. SEAN SOLIS "Good morning committee, I am Sean Solis I am here for Mr. Agripito Magdangal of GSO."

COUN. REYNALDO PALABRICA "Wala si Jheng?"

MR. SEAN SOLIS "Opo, ilang araw pong puyat eh sumama na po ang pakiramdam."

COUN. REYNALDO PALABRICA "To start with, may I ask your attention to explain to this committee. Kulang pa ba yung driver niyo tsaka labor foreman sa departamento niyo?"

MR. SEAN SOLIS "Opo, kulang po. Usually, po nangyayare karamihan po ng iba't ibang opisina, saaming opisina po nagrerequest ng mga driver at services. So, medyo kulang po talaga sa tao."

COUN. REYNALDO PALABRICA "So, tag isa lang to?"

MR. SEAN SOLIS "Yun pong madadagdag po, opo."

COUN. REYNALDO PALABRICA "Tag isa?"

MR. SEAN SOLIS "Opo."

COUN. REYNALDO PALABRICA "Sa bawat posisyon?"

MR. SEAN SOLIS "Opo."

MINUTES OF COMMITTEE HEARING PCO-2023-126

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An ordinance abolishing the position of administrative officer III (supply officer II) and creating the positions of one (1) administrative aide IV (driver II) and one (1) administrative aide IV (labor foreman) in the Plantilla of the city general services office (GSO) of the City Government of Bacoor, Province of Cavite.



# OFFICE OF THE SAGGUNIANG PANLUNGSOD

COUN. REYNALDO PALABRICA "So, may I ask the attention of HR? Ito bang atin position title, reflected from the request of Mayor Strike Revilla and Jheng Magdangal conform with CSC."

MS. NATIVIDAD LUDWIG OPLE "Yes your honor."

COUN. REYNALDO PALABRICA "Also may I ask the attention of budget officer? May budget be tayo para dito?"

MS. ELVINIA GUERRERO "Ito po sir ay naisama ko na doon sa computation ng 2024 annual budget ang kanyang PS computation, ang request ko lang po kailangan ay mauna ang date ng approval nito kesa doon sa transmittal namin ng annual budget."

COUN. REYNALDO PALABRICA "If ever, idate natin ng Monday aprubahan ng Monday, okay lang?"

MS. ELVINIA GUERRERO "Kanina po ay nagpareceive na kami ng transmittal letter ng annual budget. Kasi po ang deadline ng submission ng LCE sa SP ay October 16."

COUN. REYNALDO PALABRICA "So, kailangan last Monday na aprubahan?"

MS. ELVINIA GUERRERO "Last Monday po."

COUN. REYNALDO PALABRICA "Last week?"

MS. ELVINIA GUERRERO "Opo."

COUN. REYNALDO PALABRICA "Okay, so baka may gustong sabihin yung dalawang konsehal? Councilor Tela."

COUN. LEVY TELA "Wala naman ho."

COUN. REYNALDO PALABRICA "Wala rin? Go ahead po."

MS. ELVINIA GUERRERO "Ito naman po ay wala siyang additional funding requirement, kasi yung paggagalingan ng pondo ay galing din doon sa item na galing sa kanila. So yung isang item po ibebreak natin sa dalawa."

COUN. REYNALDO PALABRICA "Ah, edi walang problema?"

MS. ELVINIA GUERRERO "Opo."

COUN, REYNALDO PALABRICA "Kailangan lang talaga natin ay yung legislation for creation."

# Republic of the Philippines PROVINCE OF CAVITE City of Bacoor

CGBCR-SPBac-F005.00 10/20/2023

### OFFICE OF THE SAGGUNIANG PANLUNGSOD

MR. SEAN SOLIS "Nagrefer po kasi yung aming isang supply officer na medyo nasa mid salary po siya, so hinati lang po."

coun. REYNALDO PALABRICA "So, the proposal conforms with the CSC rules regarding position title. The budget officer confirms the availability of the budget for this particular position. This hearing is being conducted today, for the record, October 5. So, there will be no questions be asked, may I ask a motion for adjournment?"

COUN. LEVY TELA "If there is no matter to be tackle, I moved for the adjournment of this hearing,"

COUN. REYNALDO PALABRICA "Hearing no objection, the motion is approved."

The committee hearing ended at 9:35 a.m.

Prepared by:

RONALDO M. VERONA

Clerk

Attested by:

COUNCILOR REYNALDO C. PALABRICA

Chairman

Committee on Ethics, Appointments and Government Re organization



## Republic of the Philippines Province of Cavite City of Bacoor



## 5th SANGGUNIANG PANLUNGSOD

# Committee on Ethics, Appointments and Government Re Organization NOTICE OF COMMITTEE HEARING (PROOF OF RECEIPT)

(Oct. 12, 2023, 9:30 AM) (SP Session Hall)

Subject: AN ORDINANCE ABOLISHING THE POSITION OF ADMINISTRATIVE OFFICER III (SUPPLY OFFICER II) AND CREATING THE POSITIONS OF ONE (1) ADMINISTRATIVE AIDE IV (DRIVER II) AND ONE (1) ADMINISTRATIVE AIDE IV (LABOR FOREMAN) IN THE PLANTILLA OF THE CITY GENERAL SERVICES OFFICE (GSO) OF THE CITY GOVERNMENT OF BACOOR, PROVINCE OF CAVITE (PCO No. 2023-126) dated (October 9, 2023)

NAME	OFFICE AFFILIATION	CONTACT NUMBER	SIGNATURE/DATE
HON, ALEJANDRO GUTIERREZ	SP		monaturis 10/1/2
HON, MICHAEL SOLIS	EINL		gh /10/10/20
HON, ALDE PAGULAYAN			9 111
HON, ROGELIO NOLASCO	SP	1929-864-1945	DANIDY 10-10-24
HON, SIMPLICIO DOMINGUEZ	SP	491-5415	Treating 10-10-23
Atty. AIMEE TORREFRANCA NERI City Admin	E- PELEON	481-4142	Q=/10/10/23
Ms. ELVINIA GUERRERO City Budget	that	98-4141	8 10/10/23
Ms. NATIVIDAD OPLE HRDMD	Faith		994 10/10
Mr. AGRIPINO PAGDANGANAN Jr. GSO	Saint		10 10
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Republic of the Philippines Province of Cavite City of Baccor



# 5th SANGGUNIANG PANLUNGSOD

# Committee on Ethics, Appointments and Government Re Organization ATTENDANCE OF COMMITTEE HEARING

(Oct. 12, 2023, 9:30 AM) (SP Session Hall)

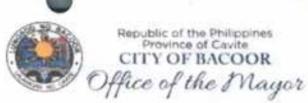
Subject: AN ORDINANCE ABOLISHING THE POSITION OF ADMINISTRATIVE OFFICER III (SUPPLY OFFICER II) AND CREATING THE POSITIONS OF ONE (1) ADMINISTRATIVE AIDE IV (DRIVER II) AND ONE (1) ADMINISTRATIVE AIDE IV (LABOR FOREMAN) IN THE PLANTILLA OF THE CITY GENERAL SERVICES OFFICE (GSO) OF THE CITY GOVERNMENT OF BACOOR, PROVINCE OF CAVITE . (PCO No. 2023-126) dated (October 9, 2023)

NAME	OFFICE AFFILIATION	CONTACT NUMBER Email Address	SIGNATURE/DATE
Sean Solus	650		10-12-23
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# PCO 2023-126 - Ordinance Abolishing the Position Administrative officer III GSO







October 3, 2023

HON. ROWENA BAUTISTA-MENDIOLA

Vice Mayor, City of Bacoor Bacoor Government Center Bacoor City, Cavite



THRU:

Atty. Khalid Atega, Jr.

Sangguniang Panlungsod Secretary

SUBJECT: Endorsement Letter

Dear Hon. Bautista-Mendiola

I hereby endorsed to the esteemed members of the Sangguniang Panlungsod for appropriate action the letter, dated 22 May 2023, from Mr. Agripino A. Pagdanganan, Head-General Services Office of the City Government of Bacoor, relative to his request for the abolition of Administrative Officer III (Supply Officer II) and creation of two (2) permanent positions; namely: Administrative Aide IV (Driver II) and Administrative Aide VI (Labor Foreman) in the plantilla of the General Services Office. Attached herewith is the aforementioned letter for your immediate reference.

I trust that you give this matter your utmost consideration.

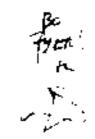
Sincerely yours.

STRINE B. REVILLA





# Province of Caute CITY OF BACOOR



# GENERAL SERVICES OFFICE

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ME. ELVINIA GUERRERO

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For your Hosses is consideration and kind approval

Modern Services march.

AGRIPHO A. PAGDANGANAN JR. Mod. Senaral Senara Senaral Senara Senara

Parties :



