



OFFICE OF THE SANGGUNIANG PANLUNGSOB

COMMITTEE ON SOCIAL SERVICES and COMMITTEE ON RULES AND PRIVILEGES,
LAWS AND ORDINANCES

COMMITTEE REPORT
NO. SS-11-S-2024

Office of the Sangguniang Panlungsob
Received by: Jenet Pring
Date: APR 30 2024
Time: 1:01 pm

Subject: AN ORDINANCE STRENGTHENING THE STRIKE SA SERBISYO ACTION CENTER (SSAC) AS THE FRONTLINE SERVICE DELIVERY TO THE CITY OF BACOOR RESIDENTS THROUGH THE CREATION OF THE MAYOR'S SOCIALIZED BENEFITS FOR RESIDENTS (MSBR) UNIT UNDER THE OFFICE OF THE CITY MAYOR FOR THE IMPROVEMENT OF THE DELIVERY OF SOCIAL SERVICES TO ALL QUALIFIED RESIDENTS OF THE CITY OF BACOOR. (PCO 2024-158 dated 05 February 2024)

The proposed City Ordinance (PCO 2024-158) for strengthening the Strike sa Serbisyo Action Center (SSAC) was referred to the Committee on 05 February 2024. The Committee held hearing on February 15, 2024 about the abovementioned subject which was deliberately examined by the members of the committee council, department heads and legal consultants and was attended by several resource persons (please see the attached attendance sheets and minutes).

FINDINGS :

The suggested ordinance aims to empower the local government unit (LGU) the ability to respond empathetically and considerately to the needs of Bacoor's inhabitants, especially focusing on marginalized groups such as the elderly, persons with disabilities (PWDs), solo parents, and the underprivileged. However, there is a significant requirement for comprehensive coordination with other departments within the MSBR Unit. Therefore, essential adjustments and enhancements must be made to improve the ordinance.

The Committee recommends that the following changes be made to the proposed ordinance and the reasons for the said changes:

Original Provision	Proposed Revision/s	Reason for Revision/s
Subject: An Ordinance strengthening the Strike sa Serbisyo Action Center (SSAC) as the frontline service delivery to the city of Bacoor residents through the creation of the mayor's socialized benefits for residents (MSBR) unit under the office of the city mayor for the improvement of the delivery of social services to all qualified residents of the city of Bacoor.	Subject: AN ORDINANCE STRENGTHENING THE STRIKE SA SERBISYO ACTION CENTER (SSAC) AS THE FRONTLINE SERVICE DELIVERY TO THE CITY OF BACOOR RESIDENTS THROUGH THE CREATION OF THE MAYOR'S SOCIALIZED BENEFITS FOR RESIDENTS (MSBR) COMMITTEE UNDER THE OFFICE OF THE CITY MAYOR FOR THE IMPROVEMENT OF THE DELIVERY OF SOCIAL SERVICES TO ALL QUALIFIED RESIDENTS OF THE CITY OF BACOOR.	The proper terminology used should be a sector or committee which may be composed of several departments with similar services. According to Civil Service Commission Memo Circular No. 12 Series of 2022 "Guidelines and Standards in the Establishment of Organizational Structures and Staffing Patterns in Local Government Unit".



Republic of the Philippines
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 City of Bacoor



OFFICE OF THE SANGGUNIANG PANLUNGSOD

CGBCR-SPBac-F003.01
 04/05/2024

<p>SECTION 1. Short Title. - This Ordinance shall be known as the "Mayor's Socialized Benefits for Residents (MSBR) Unit Ordinance of 2023".</p>	<p>SECTION 1. Short Title - This Ordinance shall be known as the "Mayor's Socialized Benefits for Residents (MSBR) Committee Ordinance of 2024".</p>	<p>The final ordinance title.</p>
<p>SECTION 2. DEFINITION OF TERMS. - As used in this Ordinance, the following terms shall mean :</p>	<p>SECTION 2. DEFINITION OF TERMS. <i>This was deleted</i></p>	<p>Deleted</p>
<p>SECTION 3. CREATION OF THE MAYOR'S SOCIALIZED BENEFITS FOR RESIDENTS (MSBR) UNIT. - Upon the effectivity of this ordinance, the Mayor's Socialized Benefits for Residents (MSBR) Unit is hereby created. It shall form part of the Office of the City Mayor, through the Social Sectors Services to wit: the City Social Welfare and Development office.</p> <p style="text-align: center;">xxxx</p> <p>The Mayor's Socialized Benefits for Residents (MSBR) Unit will be the welfare arm of the of the City</p> <p style="text-align: center;">xxxx</p>	<p>SECTION 2. CREATION OF THE MAYOR'S SOCIALIZED BENEFITS FOR RESIDENTS (MSBR) COMMITTEE - The Mayor's Socialized Benefits for Residents Committee is hereby created and will be manned by concerned offices/agencies that provides various social programs and services that respond IMMEDIATELY to the issues and concerns of the people in the community.</p>	<p>To simplify the enumerated concerned offices composing the MSBR Committee and its function.</p>
<p>SECTION 4. DUTIES AND FUNCTIONS OF THE MSBR UNIT. - The MSBR Unit shall have the following powers and duties:</p> <ol style="list-style-type: none"> 1. Receive application forms and validate documentary requirements necessary to avail of specific services submitted by clients/applicants; 2. Conduct intake interviews and assessments with the client/applicant 3. Forward validated document/reports for approval of the Local Chief Executive; <p style="text-align: center;">xxx</p>	<p>SECTION 3. DUTIES AND RESPONSIBILITIES OF THE MSBR COMMITTEE - The MSBR Committee shall have the following powers and duties :</p> <ol style="list-style-type: none"> 1. Validate and assess application forms and documentary requirements necessary to avail of specific services. 2. Provide immediate assistance and other support services. 3. Refer cases to appropriate agencies/offices/units, if necessary. 	<p>Cut down the duties and functions</p>
<p>SECTION 5. COMPOSITION OF THE MSBR UNIT. - The Mayor's Socialized Benefits</p>	<p>SECTION 4. COMPOSITION OF THE MSBR COMMITTEE - The Mayor's Socialized Benefits for Residents (MSBR)</p>	<p>Modify the word UNIT into COMMITTEE, reference CSC MC No. 12 S 2022</p>



<p>for Residents (MSBR) Unit shall be composed of: Chairperson: Local Chief Executive, Office of the City Mayor Co-Chairperson: City Administrator, Office of the City Administrator</p> <p>Members: a. Head, City Social Welfare and Development Office;</p> <p>xxxx</p> <p>g. Head, City Health Office; h. Head, City Livelihood Office; i. Head, Local Civil Registry Office;</p> <p>xxxx</p> <p>k. Head, Office of the Veterinary Services;</p> <p>xxxx</p> <p>m. Head, Youth and Sports Development Unit;</p> <p>xxxx</p> <p>o. Head, Persons with Disability Office;</p> <p>xxxx</p> <p>q. Other concerned offices and departments that the Local Chief Executive may designate</p>	<p>Committee shall be composed of: Chairperson: Local Chief Executive, Office of the City Mayor Co-Chairperson: City Administrator, City Administrator's Office</p> <p>xxxx</p> <p>g. Head, Office of the City Health Services; h. Head, City Livelihood and Development Office; i. Head, Office of the Local Civil Registry;</p> <p>xxxx</p> <p>k. Head, City Veterinary Services Offices;</p> <p>xxxx</p> <p>m. Head, Sports Development Unit;</p> <p>xxxx</p> <p>o. Head, Persons with Disability Affairs Office;</p> <p>xxxx</p> <p>q. Head, Office of the City Legal Service; r. Other concerned offices and departments that the Local Chief Executive may designate</p>	<p>The proposed ordinance should observe and use the correct names of the offices this is to conform with City Charter of Bacoor and ISO 9001:2015.</p>
<p>SECTION 6. MSBR PROVIDES IMMEDIATE OR 24/7 RESPONSE TO EMERGENCY CRISIS/SITUATIONS. – The MSBR shall provide immediate services to the disadvantaged, marginalized, and vulnerable sectors residing within the City of Bacoor, as follows:</p> <p>1. Provision of financial, Medical and Burial Assistance;</p> <p>xxxx</p>	<p>SECTION 5. MSBR provides immediate response – The MSBR shall immediate services under the STRIKE Program to the residents of Bacoor City, as follows :</p> <p>STRIKE Program – Sustainable service Towards truly Responsive and Immersive social service program which is a Key to amore progressive city for Every Bacoorenos.</p> <p>xxxx</p>	<p>Taken from the STRIKE SA SERBISYO 5K Programs that will cater the different needs of the Bacoorenos.</p>
<p>SECTION 7 and SECTION 8.</p>	<p>These two sections are deleted.</p>	<p>Deleted</p>
<p>SECTION 9. WHO MAY AVAIL. - The services provided by the MSBR shall be available to disadvantaged, marginalized, and vulnerable individuals, groups, families, and</p>	<p>SECTION 6. WHO MAY AVAIL. -</p> <p>1. All residents who are registered voters of the City Government of Bacoor, except those who are less</p>	<p>Encompasses the Bacoorenos general public who are qualified after their assessment.</p>



<p>communities. These may include, but are not limited to, the following:</p> <ol style="list-style-type: none"> 1. Abandoned, neglected, orphaned, abused, and exploited children and other children in need of special protection, e.g., children in conflict with the law; <p>XXXX</p>	<p>than eighteen (18) years of age.</p> <ol style="list-style-type: none"> 2. Others who are assessed as qualified for the services and approved by the City Mayor 	
<p>SECTION 10. WHERE IT MAY BE AVAILABLE. – The Mayor's Socialized Benefits for residents (MSBR) serves as locations where residents can apply for assistance and avail of the services provided by the City Government of Bacoor. The clustering was made based on the population and the location of the barangay. The list of MSBR is divided into four (4) clustered barangays, as follows :</p> <p>CLUSTER ONE</p> <p>CLUSTER FIVE LOCATION : MOLINO 3 MULTI-PURPOSE HALL</p> <p>CLUSTER SIX : MOLINO 5 NEW MULTI-PURPOSE HALL</p>	<p>SECTION 7. WHERE IT MAY BE AVAILABLE. - The Mayor's Socialized Benefits for Residents (MSBR) Committee shall have six (6) offices and one (1) sub-office that will serve six (6) cluster of barangays that were grouped together based on the population and location of the said barangays. The location of the MSBR Committee Offices and the barangay clusters are as follows:</p> <p>MSBR 1</p> <p>MSBR 5 Location: MOLINO 1 MULTI-PURPOSE HALL</p> <p>MSBR 6 Location: MOLINO 4 BARANGAY HALL</p> <p>MSBR 7 – SUB OFFICE Location: Old Queensrow West Barangay Hall</p>	<p>CLUSTER - changed to MSBR</p> <p>SUB-OFFICE - must be MSBR 7</p>
<p>SECTION 11. and SECTION 12.</p>	<p>These two sections were deleted.</p>	<p>Deleted</p>
<p>SECTION 13. ADDITIONAL MANPOWER. – For the effective implementation of the services covered by the MSBR Unit, each implementing department may request an additional manpower or plantilla, subject to the approval of the City mayor.</p>	<p>SECTION 8. ADDITIONAL MANPOWER - For the effective implementation of the services covered by the MSBR Committee, each implementing department may request additional manpower or plantilla, subject to the approval of the City Mayor.</p>	<p>Inserted</p>



Republic of the Philippines
PROVINCE OF CAVITE
 City of Bacoor



OFFICE OF THE SANGGUNIANG PANLUNGSOD

CGBCR-SPBac-F003.01
 04/05/2024

<p>SECTION 14. IMPLEMENTING RULES AND REGULATIONS. The City Social Welfare and Development Office, City Health Office, Office of the Veterinary</p> <p>xxxx</p> <p>shall formulate the implementing</p> <p>xxxx</p>	<p>SECTION 09. IMPLEMENTING RULES AND REGULATIONS- All concerned offices/agencies shall formulate the implementing</p> <p>xxxx</p>	<p>Enumerated offices is shortened into all concerned offices/agencies</p>
<p>SECTION 15. DATE OF EFFECTIVITY.</p> <p>xxxx</p>	<p>SECTION 10. DATE OF EFFECTIVITY.</p> <p>xxxx</p>	<p>Change the corresponding Section nos.</p>
<p>SECTION 16. AUTOMATIC REVIEW.</p> <p>xxxx</p>	<p>SECTION 11. AUTOMATIC REVIEW.</p> <p>xxxx</p>	<p>Same</p>
<p>SECTION 17. REPEALING CLAUSE.</p> <p>Xxxx</p>	<p>SECTION 12. REPEALING CLAUSE.</p> <p>Xxxx</p>	<p>Same</p>
<p>SECTION 18. SEPARABILITY CLAUSE.</p> <p>xxxx</p>	<p>SECTION 13. SEPARABILITY CLAUSE.</p> <p>xxxx</p>	<p>Same</p>

RECOMMENDATION:

After very careful, precise review and deliberation by the Committee, it is recommended that the proposed amendments to the proposed ordinance be **APPROVED**.

WE HEREBY CERTIFY that the contents of the foregoing report are true and correct.

Signed this 14th day of March 2024 at the City of Bacoor, Cavite.

COMMITTEE ON SOCIAL SERVICES

HON. ADRIELITO G. GAWARAN

Chairman

Member, Rules and Privileges, Laws and Ordinances Committee



Republic of the Philippines
PROVINCE OF CAVITE
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HON. SIMPLICIO G. DOMINGUEZ
Vice Chairman

HON. MICHAEL E. SOLIS
Member

COMMITTEE ON RULES AND PRIVILEGES, LAWS AND ORDINANCES



HON. REYNALDO D. PALABRICA
Chairman



HON. LEVY M. TELA
Vice Chairman



HON. ALEJANDRO F. GUTIERREZ
Member



COMMITTEE ON SOCIAL SERVICES and COMMITTEE ON RULES AND PRIVILEGES,
LAWS AND ORDINANCES

MINUTES OF JOINT COMMITTEE HEARING
NO. SS-11-S-2024

Subject: AN ORDINANCE STRENGTHENING THE STRIKE SA SERBISYO ACTION CENTER (SSAC) AS THE FRONTLINE SERVICE DELIVERY TO THE CITY OF BACoor RESIDENTS THROUGH THE CREATION OF THE MAYOR'S SOCIALIZED BENEFITS FOR RESIDENTS (MSBR) UNIT UNDER THE OFFICE OF THE CITY MAYOR FOR THE IMPROVEMENT OF THE DELIVERY OF SOCIAL SERVICES TO ALL QUALIFIED RESIDENTS OF THE CITY OF BACoor. (PCO2024-158 dated 05 February 2024)

The hearing started 10:00AM at the Sangguniang Panlungsod Session Hall, 6th Floor Bacoor Legislative and Disaster Resilience Building, Bacoor Government Center on February 15, 2024. The Honorable Councilor Adrielfito Gawaran, presiding officer, introduced himself and acknowledged the presence of the council members which includes Honorable Simplicio Dominguez, Honorable Levy Tela, Honorable Alde Joselito Pagulayan, Honorable Rogelio Nolasco, Honorable Michael Solis and Honorable Alejandro Gutierrez.

He requested the guests and representatives to introduce themselves. They are from the City Administrative Office (Atty. Rebecca Rutchelle Q. Austria), Veterinary Services Office (Rosario De Gula), Public Employment and Service Office (Dr. Abraham de Castro), Human Resources Development and Management Department (Natividad Ludwig Ople), City Livelihood Office (Carmelita Gawaran), City Civil Registration Office (Ma. Theresa Cameros), Sports Development Unit (Sidney Solis), City Cemetery Office (Emmanuel Carmen), City Social and Welfare Development Office (Felicidad de Castro), Office of the Schools Division, Department of Education (Babylyn Pambid), City Legal Service Office (Atty. Marius Sumira), Cooperative Development Office (Vicenta Lazaro), Population Development Office (Emilie De Castro), Local Youth Development Office (Angie Cariaso), City Transformation Office (Rev. Johanne Philip Depatillo), Office of the Senior Citizen's Affairs (Atty. Venus de Castro), and Person With Disability Office (Melody Tubice).

The Lead Committee Chairman, Hon. Gawaran, presented the proposed ordinance titled "AN ORDINANCE STRENGTHENING THE STRIKE SA SERBISYO ACTION CENTER (SSAC) AS THE FRONTLINE SERVICE DELIVERY TO THE CITY OF BACoor RESIDENTS THROUGH THE CREATION OF THE MAYOR'S SOCIALIZED BENEFITS FOR RESIDENTS (MSBR) UNIT UNDER THE OFFICE OF THE CITY MAYOR FOR THE IMPROVEMENT OF THE DELIVERY OF SOCIAL SERVICES TO ALL QUALIFIED RESIDENTS OF THE CITY OF BACoor" and called for the joint committee hearing to begin. He then asked the body whether they believe it is a good or perfect ordinance.



Republic of the Philippines
PROVINCE OF CAVITE
City of Bacoor

OFFICE OF THE SANGGUNIANG PANLUNGSOD

He initiated the hearing by asking Attorney Rebecca Austria, "Was the ordinance drafted by only a few lawyers without consulting department heads?" Attorney Austria explained that she had recently joined the office on February 5, 2024. Councilor Gawaran then asked, "Is the ordinance a good or perfect ordinance?" Attorney Austria responded that it is a good ordinance, but if corrections and revisions are necessary, they are open to making improvements.

Councilor Gawaran inquired the DSWD representative whether the proposed ordinance was deemed good. Mrs. Felicidad de Castro, DSWD assistant head, responded, "This is indeed a good ordinance, it will facilitate an immediate response to the needs of qualified residents."

Meanwhile, Councilor Rogelio Nolasco highlighted a discrepancy in Section 1, Short Title, noting that the ordinance currently reads as the "Mayor's Socialized Benefits for Residents (MSBR) Unit Ordinance of 2023." He recommended amending "2023" to "2024."

Atty. Marius Sumira, the Legal Service Office representative, remarked that the intention of the ordinance is to broaden the services provided by the city government per sector and consolidate all services under one unit.

Honorable Councilor Pagulayan is highlighting the aim of the proposed ordinance which is to create a centralized unit that will oversee and coordinate social services, functioning as a command center to work with other offices.

Ms. Natividad Ludwig Ople, the Human Resources Development and Management Department Head, suggested that instead of using the term "unit" for the MSBR, it should be referred to as a "sector." She cited Civil Service Memorandum Circular No.12 Series 2022, which mandates following the hierarchy of department, division, unit, and section in staffing patterns. Ms. Ople explained that using "unit" to describe a grouping of departments, divisions, and units would contradict these guidelines. She recommended using "sector" instead, as it encompasses departments, divisions, and units or sections.

Ms. Angie Cariaso, the Local Youth Development Office Head, noted that the title of the ordinance refers to the creation of the MSBR unit, indicating that all department representatives should be part of the MSBR unit as a unified command center. However, she highlighted that most functions and duties seem to focus on DSWD concerns. She suggested the need for a clear workflow for each office involved.

The DSWD replied that having an MSBR unit in each cluster, with the presence of office representatives, would facilitate assistance to needy residents 24/7. If the MSBR unit is unable to accommodate their needs, the residents would then be referred to the concerned offices.

Doc. Abraham de Castro, the Public Employment and Service Office head, pointed out a concern in Sections 8 and 10 regarding the staffing of the six clusters, suggesting that no one should be left in the office? Regarding Section 13, which addresses the Implementing Rules and Regulations, he emphasized the implementation within 90 days upon final approval and consideration. He recommended consulting the department



Republic of the Philippines
PROVINCE OF CAVITE
City of Bacoor

OFFICE OF THE SANGGUNIANG PANLUNGSOD

heads to determine who will be part of the MSBR, and to specify the role of each office involved.

Hon. Gawaran asked for the opinion of the DSWD. Councilor Pagulayan reiterated that what everyone is requesting is an understanding of the work system, workflow, workload, timeframe, and referral systems to improve the proposals. He emphasized the need for detailed explanations of staffing actions to provide a clear image of the service, including the referrals, monitoring, and procedures.

Then Honorable Gawaran recognized the PWD Office Representative, Ms. Melody Tubice.

Atty. Venus De Castro from the Office of the Senior Citizen Affairs, highlighted their main concern, which is the issuance of the Senior Citizen Identification Card. She mentioned that the issuance is typically completed in one day, especially if all requirements are complied with. She noted that senior citizens are pleased to receive their IDs and that the Management Information System (MIS) handles the printing of Senior Citizens ID.

Atty. Sumira explained that he was temporarily filling in for the lawyer originally assigned to draft the ordinance, who was on leave. Regarding the processing of OSCA IDs, he noted that OSCA employees assigned to the unit could forward the processing to the main office, with the IDs being released the following day.

Councilor Gawaran reiterated the question of why there was no coordination with the Senior Citizens Affairs Office.

Councilor Pagulayan echoed Councilor Gawaran's sentiment, agreeing with other offices to project a positive image of good governance. He suggested fine-tuning additional mechanics and crafting the ordinance for the benefit of the entire city, emphasizing the need to coordinate with other offices.

Ms. Angie Cariaso proposed a separation between the Child and Youth programs in Section 8, number 2. She explained that the Child, considered a minor with parents' consent according to the Child Policy Code, is specifically for the child welfare program. Additionally, she highlighted that in Section 11, Youth is defined as individuals aged 15 to 30 years old who must be registered voters to avail social services benefits. She also noted that the SK (Sangguniang Kabataan) is primarily associated with political aspects.

Ms. Vicky Lazaro from the Office of Cooperative Development pointed out that in Section 6, number 8, the MSBR is supposed to provide immediate or 24/7 response to emergency crisis or situations. However, the Cooperative Office does not need to operate on a 24/7 basis.

Doc. De Castro (PESO) expressed concern regarding Section 6, number 7, which deals with Job Referral and Placement. He mentioned that during the Strike Palengke event, they were assigned to conduct a job fair in barangays, but there were no applications received at all.



Republic of the Philippines
PROVINCE OF CAVITE
City of Bacoor

OFFICE OF THE SANGGUNIANG PANLUNGSOD

Mr. Sidney Solis, the Sports Development Unit Head, suggested to include the Liga ng Barangay in the Implementing Rules and Regulations (IRR).

Rev. Johanne Philip Depatillo, the Bacoor City Transformation Office Head, essentially agreed with the ordinance. He mentioned that the BCTO's manpower is limited to nine pastors, and they provide face-to-face counseling and spiritual guidance to Persons Deprived of Liberty (PDL) from Monday to Friday, 8am-5pm. They also run the 161 Telepayo Program, offering telephone counseling from 5pm-12mn. Additionally, they are engage in other spiritual activities outside city hall, including the Moral Recovery Program for the Bureau of Jail Management and Penology (BJMP) and Children in Conflict with the Law (CICL) at Bahay Pag-asa.

During Saturdays and Sundays, the volunteer pastors must be in their churches. Despite their busy schedule, they are eager to support the ordinance as long as there is no face-to-face requirement, and they are considering how to fit it into their schedules.

Ms. Emily de Castro, Population Development Unit Head, suggested that in this ordinance consider the ISO conformity.

Mrs. Carmelita Gawaran, the City Livelihood Office Head, mentioned the potential for conflict between ISO certification and TESDA scholarship requirements. She suggested addressing this concern in the ISO requirement process. Mrs. Gawaran emphasized that they are committed to their work with ISO conformity but stressed the need for a thorough study, considering the Citizens Charter.

Ms. Cariaso (LYDP) recommended, " *kausapin po ang bawat department to conform with ISO*".

Atty. Austria replied that she will take note of the suggestions and revisions to harmonize with ISO conformity.

Atty. Venus de Castro proposed amendments to the Implementing Rules and Regulations (IRR) regarding Section 8, number 4, which pertains to the Elderly and Persons with Disability (PWD) Program. She suggested clarifying that the Social Pension Program, which provides additional government assistance mandated under Republic Act No. 9994, receives its budget from the national government.

Doc. de Castro (PESO) raised two points regarding the ordinance:

1. In Section 8, number 8, concerning PESO Services and the conduct of job fairs, he suggested that coordination for job fairs should be done a month before the event.
2. Regarding Section 13, which deals with consultation with all offices, he emphasized that offices should only be responsible for services that can be provided 24/7, and that not all offices should be answerable for 24/7 operations.

Atty. Austria said in Section 8, timeline is to be considered in all services of different offices.



Republic of the Philippines
PROVINCE OF CAVITE
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OFFICE OF THE SANGGUNIANG PANLUNGSOD

Honorable Councilor Gawaran concluded the meeting by directing the City Administrative and office of the City Legal Service to conduct a thorough coordination and meeting with other concerned offices, and to make necessary revisions to the proposed ordinance.

Finally, Councilor Alde moved for adjournment, stating that there were no matters left to discuss. The Chairman, Honorable Gawaran declared the adjournment at 11:15 a.m.

COMMITTEE ON SOCIAL SERVICES

HON. ADREITO G. GAWARAN

Chairman

and

Member, Rules and Privileges, Laws and Ordinances

HON. SIMPLICIO G. DOMINGUEZ

Vice Chairman

HON. MICHAEL E. SOLIS

Member

COMMITTEE ON RULES AND PRIVILEGES, LAWS AND ORDINANCES

(ABSENT)

HON. REYNALDO D. PALABRICA

Chairman

HON. LEVY M. TELA

Vice Chairman

HON. ALEJANDRO F. GUTIERREZ

Member





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City of Bacoor

Office of the Sangguniang Panlungsod
Received by: Janet Pring
Date: APR 30 2024
Time: 1:01 pm

OFFICE OF THE SANGGUNIANG PANLUNGSOD

Committee on Social Services &
Committee on Rules and Privileges, Laws and Ordinances

ATTENDANCE OF JOINT COMMITTEE HEARING

February 15, 2024, Thursday, 10:00 AM

SP SESSION HALL, 6TH Floor, Bacoor Legislative and Disaster Resilience Building Bacoor
Government Center

Subject: **PCO 2024-158 - AN ORDINANCE STRENGTHENING THE STRIKE SA SERBISYO ACTION CENTER (SSAC) AS THE FRONTLINE SERVICE DELIVERY TO THE CITY OF BACOOR RESIDENTS THROUGH THE CREATION OF THE MAYOR'S SOCIALIZED BENEFITS FOR RESIDENTS (MSBR) UNIT UNDER THE OFFICE OF THE CITY MAYOR FOR THE IMPROVEMENT OF THE DELIVERY OF SOCIAL SERVICES TO ALL QUALIFIED RESIDENTS OF THE CITY OF BACOOR. (05 FEBRUARY 2024)**

NAME	BUSINESS/OFFICE AFFILIATION	CONTACT NUMBER	SIGNATURE/DATE
CON. ADRIELITO GAUMAN	SP		[Signature]
CON. SIMPLICIO DOMINGUEZ	SP		[Signature]
CON. MICHAEL SOLIS	SP		[Signature]
CON. REY PALABRICA	SP		[Signature]
CON. LEVY TELA	SP		[Signature]
CON. ALEX LUTEREBEZ	SP		[Signature]
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JANE B. BURENOR	UCSD	0923738257	[Signature]
ANGIE C. CARIASO	LYDO	09171899160	[Signature]
Babylon M. Pambid	DepEd	0939925742	[Signature]
Lorinel Chung	OVS	09067321690	[Signature]
Rosario A. De Gula	OVS	09068290252	[Signature]
ARWIN M. TERNICA	DepEd	09196010193	[Signature]
DR. Abraham de Castro	PESO	09171190684	[Signature]



Republic of the Philippines
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NAME	BUSINESS/OFFICE AFFILIATION	CONTACT NUMBER	SIGNATURE
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Carmelita F. Galaran	Livelihood	09088862777	
Policidad de Castro	CSNO	09166597283	
Gina Paredes	CSNO	09270673227	
EMMANUEL CARMEN	CEMETERY	09171623184	
MEOUSO AZAÑA	C.C.O	09754014358	
COUN. ALDE POCULAYAN	SP		
COUN. RUBELIO NAZARIO	SP		
COUN. ROBERTO ADVINCULA	SP		
Natividad Indang Balle	HRDMD	09063417985	
MA.THERESA CAMIENS	CCR	09298589064	
VENUS D. DE CASTRO	OSCA	09985676246	
EMILIE DE CASTRO	OPD	0917032278	
Sidney Solic	Sports	0995272508	
Marcy Manzanida	OSCA	09993564908	
Vicenta M. Lazaro	CCP	09267073760	
ATTY MARIUS D. SUMIRA	OCLS	09176385741	
MELODY TUDICE	PDAO	09178257254	



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City of Bacoor

Office of the Sangguniang Panlungsod
Received by: Janet Pring
Date: APR 30 2024
Time: 5:07 pm

OFFICE OF THE SANGGUNIANG PANLUNGSOD

Committee on Social Services and Committee on Rules and Privileges,
Laws and Ordinances

NOTICE OF JOINT COMMITTEE HEARING

(PROOF OF RECEIPT)

February 15, 2024, Thursday 10:00 AM

SP SESSION HALL, 6th Floor, Bacoor Legislative and Disaster Resilience Building Bacoor,
Government Center

Subject: **PCO 2024-158** – AN ORDINANCE STRENGTHENING THE STRIKE SA SERBISYO ACTION CENTER (SSAC) AS THE FRONTLINE SERVICE DELIVERY TO THE CITY OF BACOR RESIDENTS THROUGH THE CREATION OF THE MAYOR'S SOCIALIZED BENEFITS FOR RESIDENTS (MSBR) UNIT UNDER THE OFFICE OF THE CITY MAYOR FOR THE IMPROVEMENT OF THE DELIVERY OF SOCIAL SERVICES TO ALL QUALIFIED RESIDENTS OF THE CITY OF BACOR. (05 FEBRUARY 2024)

NAME	BUSINESS/OFFICE AFFILIATION	CONTACT NUMBER	SIGNATURE/DATE
HON. SIMPLICIO DOMINGUEZ	SANGGUNIANG PANLUNGSOD	5415	[Signature] 02/13/24
HON. MICHAEL SOLIS	SP		[Signature] 2/13/24
HON. REYNALDO PALABRICA	SP		[Signature] 02/13/24
HON. LEVY TELA	SP		[Signature] 2-13-24
HON. ALEJANDRO GUTIERREZ	SP		[Signature] 2-13-24
MRS. EMILIANA DR. UGALDE	CITY SOCIAL AND WELFARE DEV. OFFICE	481-41-24 local 219	[Signature] CALADAT 10:27 AM - 2/13/24
MRS. VICENTA M. LAZARO	CITY COOPERATIVE DEVELOPMENT OFFICE	loc 416	[Signature] Benavente 10:27 AM - 2/13/24
ATTY. AIMEE TORREFRANCA-NERI	CITY INSPECTION COMPLIANCE UNIT		[Signature] 2-13-24
MS. EMILIE DE CASTRO	POPULATION MANAGEMENT OFFICE	Office of the Population Dev.	[Signature] 5/10/2024
MR. ABRAHAM DE CASTRO	PUBLIC EMPLOYMENT & SERVICE OFFICE	481-41-37 - Loc. 817	[Signature] 2-13-2024



Republic of the Philippines
PROVINCE OF CAVITE
City of Bacoor

OFFICE OF THE SANGGUNIANG PANLUNGSOD

NAME	BUSINESS/OFFICE AFFILIATION	CONTACT NUMBER	SIGNATURE/DATE
DR. IVY MARIE C. YRASTORZA	CITY HEALTH OFFICE	Cto - Ma	Ma - 2-13-24
MRS. LITA GAWARAN	LIVELIHOOD OFFICE	436-2165 LEO - LIVELIHOOD	Ma - FEB. 13, 2024
MRS. MA. THERESA CAMEROS	CITY CIVIL REGISTRAR	481.4122	Ma - 2-13-24
ATTY. VENUS DECASTRO	OFFICE OF SENIOR CITIZEN		Ma - 2-13-2024
DR. ELLA MAE GANDIA	VETERINARY SERVICES	0966-827-0252 4H 09175230564	Ma - 2/13/24
PTR. PHILIP DEPATILLO	CITY TRANSFORMATION OFFICE	09176850825	Ma - 2/13/24
MR. SIDNEY SOLIS	SPORTS DEVELOPMENT UNIT	0950-4418924	Ma - 2/13/24
MS. ANGIE CARIASO	LOCAL YOUTH DEVELOPMENT OFFICE		Ma - 01/13/24
MR. JORWIN B. BAUTISTA	PERSONS WITH DISABILITY OFFICE	MELVIN NAIG	Ma - 2-13-2024
MRS. BABYLIN M. DAMBID DIC, Off. of the Sec. Div.	DEPED, CITY SCHOOL'S DIVISION OF BACOR	435-6100 0917-572-3335	Ma - 2/13/2024
MR. EMMANUEL CARMEN	CITY CEMETERY OFFICE	481-4152 LOCAL - 337	Ma - 2/13/24
MS. NATIVIDAD LADNIG I. OPLE	Human Resources Dev. and Management Dept.	481-4145	Faith 2/12/24
ATTY. KIM NYCA LOFRANCO	CITY LEGAL SERVICE OFFICE	915	Ma - 2/14-24

Arwin Tarnida



OFFICE OF THE SANGGUNIANG PANLUNGSOD

PCO 2024-158 - AN ORDINANCE STRENGTHENING THE STRIKE SA SERBISYO ACTION CENTER (SSAC) AS THE FRONTLINE SERVICE DELIVERY TO THE CITY OF BACOOR RESIDENTS THROUGH THE CREATION OF THE MAYOR'S SOCIALIZED BENEFITS FOR RESIDENTS (MSBR) UNIT UNDER THE OFFICE OF THE CITY MAYOR FOR THE IMPROVEMENT OF THE DELIVERY OF SOCIAL SERVICES TO ALL QUALIFIED RESIDENTS OF THE CITY OF BACOOR



Republic of the Philippines
Province of Cavite
CITY OF BACOOR

Office of the Mayor

COPIES OF THIS
LETTER

January 27, 2024

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor
Bacoor Government Center
Bacoor City, Cavite

OFFICE OF THE
SANGGUNIANG PANLUNGSOD
RECEIVED
BACOOR
DATE: 1/27/2024
BACOOR CITY, CAVITE

THRU: Atty. Khalid Ataga, Jr.
Sangguniang Panlungsod Secretary

SUBJECT: Endorsement Letter

Dear Hon. Bautista-Mendiola:

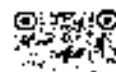
I hereby endorse to the esteemed members of the Sangguniang Panlungsod for appropriate action the letter dated 29 January, 2024 issued by the Office of the City Administrator relative to the proposed Mayor's Socialized Benefits for Residents (MSBR) Unit Ordinance. The proposed ordinance aims to enable the LGU to be responsive and empathic to the needs of the residents of the City, most specially the marginalized sector of the City, the elderly, PWDs, solo parents and the underprivileged.

Attached herewith is the aforementioned letter including the proposed City Ordinance for your immediate reference.

I trust that you give this matter your utmost consideration.

Sincerely yours,

STRINE B. REVILLA
City Mayor





OFFICE OF THE SANGGUNTANG PANLUNGSOD



OFFICE OF THE CITY ADMINISTRATOR

24 January 2024

HON. STRIKE B. REVILLA
City Mayor

THRU: **ATTY. PAULMG SANGALANG** (2013-2016)
Executive Assistant to
City Administrator

SUBJECT: **PROPOSED ORDINANCE**
MAYOR'S SOCIAL SECURITY FOR PRESIDENTIAL ASSESSMENT
ORDINANCE OF 2023


Dear Mayor Strike,

Enclosed are

Respectfully requesting to your good office the attached proposed City Ordinance for the creation of the Social Security Action Center (SSAC) for the health services delivery to the City of Bacoor. This is in line with the creation of the Mayor's Social Security Fund for which the STRIKE Unit under the office of the City Mayor is the beneficiary of the delivery of Social Security to all registered residents of the City of Bacoor for their entitlement to the Sangguniang Panlungsod.

For your information and appreciation, thank you.

Respectfully,


ATTY. AIMEE D. PRANCA NERI
City Administrator



09052201



OFFICE OF THE SANGGUNIANG PANLUNGSOD



OFFICE OF THE CITY LEGAL SERVICE
CITY OF BACOOR

OFFICE OF THE CITY LEGAL SERVICE

INCORSEMENT NO. 129, SERIES 2024

TO Atty. AIMEE S. TORREFRANCA-NERI
City Administrator
Office of City Administrator

RE FOR YOUR APPROVAL
MSBR Unit Ordinance

DATE 24 January 2024

Respectfully endorsing to your good office a copy of the draft Mayor's Socialized Benefits for Residents (MSBR) Unit Ordinance of 2023 for your approval.

The comments and feedbacks from City Social Welfare Office as attached were already incorporated in the draft.

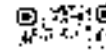
Thank you for your usual support and Godspeed!

RESPECTFULLY

ATTY. REY MARCO B. MENDOZA
Office of the City Legal Service

APPROVED BY:

Atty. KIMMYCA R. LOFRANCO
City Legal Officer
Office of the City Legal Services





OFFICE OF THE SANGGUNIANG PANLUNGSOD

PROPOSED CITY ORDINANCE NO. _____-2023
SERIES OF 2023

AN ORDINANCE STRENGTHENING THE STRIKE SA SERBISYO ACTION CENTER (SSAC) AS THE FRONTLINE SERVICE DELIVERY TO THE CITY OF BACOR RESIDENTS THROUGH THE CREATION OF THE MAYOR'S SOCIALIZED BENEFITS FOR RESIDENTS (MSBR) UNIT UNDER THE OFFICE OF THE CITY MAYOR FOR THE IMPROVEMENT OF THE DELIVERY OF SOCIAL SERVICES TO ALL QUALIFIED RESIDENTS OF THE CITY OF BACOR.

WHEREAS, Section 455 (a) of the Local Government Code (LGC) provides that the City Mayor, as the local chief executive of the city government, is empowered to exercise such powers and perform such duties and functions;

WHEREAS, the City Mayor has the duty to ensure that all executive officials and employees of the city faithfully discharge their duties and functions provided by law and the Local Government Code under Section 455 (b)(1)(x) of the same Code;

WHEREAS, the City Mayor must ensure the delivery of basic services and the provision of adequate facilities according to 455 (b) (4) of the same Code;

WHEREAS, Section 458 (a)(1)(vi) of the Local Government Code provides that the Sangguniang Panlungsod has the power to enact an ordinance to determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from city funds and provide for expenditures necessary for the proper conduct of programs, projects, services, and activities of the city government;

WHEREAS, Section 458 (a)(5)(xiv) of the Local Government Code provides that the Sangguniang Panlungsod has the power to pass an ordinance to provide for the care of disabled persons, paupers, the aged, the sick, persons of unsound mind, abandoned minors, juvenile delinquents, drug dependents, abused children and other needy and disadvantaged persons, particularly children and youth below eighteen (18) years of age, and subject to availability of funds, establish and provide for the operation of centers and facilities for said needy and disadvantaged persons;

WHEREAS, it also has the power to pass an ordinance to formulate policies and adopt measures mutually beneficial to the elderly and the community, provide incentives for non-governmental agencies and entities and, subject to the availability of funds, to support programs and projects for the benefit of the elderly;

WHEREAS, Section 17 of the Local Government Code empowers the Local Government Units (LGUs) to execute necessary, appropriate, and incidental provisions of the basic services and facilities, including social welfare services;

WHEREAS, the City Government of Bacoor, through the leadership of the City Mayor – Hon. Solke B. Bayilla, envisions a local government that is responsive and empathic to the needs of the residents of the City of Bacoor, most especially the marginalized sector of the City: the elderly, the persons with disabilities, the solo-parents, and the underprivileged;



OFFICE OF THE SANGGUNIANG PANLUNGSOD

NOW THEREFORE, be it ordained by the Sangguniang Panlungsod of the City of Bacoor, Cavite that:

Section 1. Short Title. – This Ordinance shall be known as the "Mayor's Socialized Benefits for Residents (MSBR) Unit Ordinance of 2023".

Section 2. DEFINITION OF TERMS. – As used in this Ordinance, the following terms shall mean:

1. **Burial Assistance** – covers funeral and cremation services
2. **Client** – refers to an individual who seeks assistance for himself or on behalf of the beneficiary due to their inability to be physically present.
3. **Financial Assistance** – refers to cash or GI provided to qualified beneficiaries
4. **Medical Assistance** – this assistance shall cover hospitalization expenses, the cost of medicines, and other medical treatment or procedures such as implants, common laboratory tests, and diagnostic imaging procedures for any illness or ailment.
5. **Provision of Disaster Relief Assistance** – the provision of timely and appropriate assistance to help alleviate the condition/situation of deceased or displaced individuals or families and those who are victims of natural or man-made disasters and are in dire need of food, clothing, temporary shelter, and other emergency requirements
6. **Social Case Study Report** – refers to the document prepared by a professional Social Worker in public and private practice that describes in detail the situation and conditions of the beneficiary, including his/her social history. The document likewise includes an assessment plan for intervention, and recommendation
7. **Special Social Services for Children** – the provision of special services to children and their families, which include counseling to the child and his/her family, assistance in filing a case, and referral to other agencies for additional support services.
8. **Special Social Services for the Elderly and Persons with Disabilities** – the provision of special services to the elderly and persons with disabilities, which include referral to other agencies or institutions when families are not found or relocation of the child to their families for reintegration.
9. **Special Social Services for Women in Especially Difficult Circumstances** – the provision of special social services to women who are victims of battery/abuse, trafficking, or exploitation.

SECTION 3. CREATION OF THE MAYOR'S SOCIALIZED BENEFITS FOR RESIDENTS (MSBR) UNIT. – Upon the effectivity of this Ordinance, the Mayor's



OFFICE OF THE SANGGUNIANG PANLUNGSOD

Socialized Benefits for Residents (MSBR) Unit is hereby created. It shall form part of the Office of the City Mayor, through the Social Sector Services to wit: the City Social Welfare and Development Office, City Health Office, Office of the Veterinary Services, City Population Management Office, Department of Education - City Schools Division of Bacoor, City Livelihood Office, Office of the Senior Citizen Affairs, City Cemetery Office, Local Civil Registry Office, City Public Employment and Service Office, City Inspection Compliance Unit, Youth and Sports Development Unit, Social Hygiene Clinic, Bacoor City Transformation Office, Persons with Disability Office and the Local Youth Development Office, Cooperative Development Office, and shall be headed by the City Mayor, as the local chief executive.

The Mayor's Socialized Benefits for Residents (MSBR) Unit will be the welfare arm of the City Government of Bacoor, in cooperation with the City Social Welfare and Development Office, City Health Office, Office of the Veterinary Services, City Population Management Office, Department of Education - City Schools Division of Bacoor, City Livelihood Office, Office of the Senior Citizen Affairs, City Cemetery Office, Local Civil Registry Office, City Public Employment and Service Office, City Inspection Compliance Unit, Youth and Sports Development Unit, Social Hygiene Clinic, Bacoor City Transformation Office, Persons with Disability Office and the Local Youth Development Office, Cooperative Development Office, that **IMMEDIATELY** implements various social programs and services that respond to the issues and concerns of disadvantaged sectors at the individual, group, and community level.

SECTION 4. DUTIES AND FUNCTIONS OF THE MSBR UNIT. - The MSBR Unit shall have the following powers and duties:

1. Receive application forms and validate documentary requirements necessary to avail of specific services submitted by clients/applicants;
2. Conduct intake interviews and assessments with the client/applicant;
3. Forward validated documents/reports for approval of the Local Chief Executive;
4. Inform the client/applicant of the release of the document/assistance applied for;
5. Provision of appropriate assistance and other support services; and
6. Refer cases to appropriate agencies/offices/units, if necessary.

SECTION 5. COMPOSITION OF THE MSBR UNIT. - The Mayor's Socialized Benefits for Residents (MSBR) Unit shall be composed of:

- Chairperson : Local Chief Executive, Office of the City Mayor
Co-Chairperson: City Administrator, Office of the City Administrator
Members : a. Head, City Social Welfare and Development Office.
b. Head, City Cemetery Office



OFFICE OF THE SANGGUNIANG PANLUNGSOD

- c. Head, City Cooperative Development Office;
- d. Head, City Inspection Compliance Unit;
- e. Head, City Population Management Office;
- f. Head, City Public Employment and Service Office;
- g. Head, City Health Office;
- h. Head, City Livelihood Office;
- i. Head, Local Civil Registry Office;
- j. Head, Office of the Senior Citizen Affairs;
- k. Head, Office of the Veterinary Services;
- l. Head, Bacoor City Transformation Office;
- m. Head, Youth and Sports Development Unit;
- n. Schools Division Superintendent, Department of Education
– City Schools Division of Bacoor;
- o. Head, Persons with Disability Office;
- p. Head, Local Youth Development Office; and
- q. Other concerned offices and departments that the Local Chief Executive may designate

SECTION 6. MSBR PROVIDES IMMEDIATE OR 24/7 RESPONSE TO EMERGENCY CRISIS SITUATIONS. –The MSBR shall provide immediate services to the disadvantaged, marginalized, and vulnerable sectors residing within the City of Bacoor, as follows:

1. Provision of Financial, Medical, and Burial Assistance;
2. Provision of Disaster Relief Assistance;
3. Provision of Social Services for Special Cases;
4. Preparation of Referrals, Social Case Study Report, Certificate of Indigency, Certificate of Financial Incapacity, and SSS Certificate of Burial Claim;
5. Rabies Vaccination for dogs and cats, including animal consultation and dog catching;
6. Medical Consultation;
7. Job Referral and Placement.



OFFICE OF THE SANGGUNIANG PANLUNGSOD

8. Consultation Services on basic information about Cooperatives, including technical and management advisory services;
9. Online and face-to-face spiritual reformation and guidance;
10. Appointment and scheduling of cremation and burial services;
11. Skills mapping, livelihood consultation, and scheduling for TESDA trainings;
12. Counseling and testing on HIV/AIDS;
13. Seamless processing of Senior Citizens' and persons with disabilities' IDs; and
14. Other services analogous to the abovementioned.

SECTION 7. OTHER SOCIAL SERVICES COVERED BY THE MSBR UNIT. All other social services that are covered by the MSBR Unit need more than 24 24-hour timelines, as they require assessments, recommendations, organizations and social preparations. Among these services are as follows:

A. FAMILY AND COMMUNITY WELFARE PROGRAM

1. Family and Community Welfare Program;
2. Issuance of Solo Parent Identification Card;
3. Social Preparation for People's Participation – Promotes and heightens community members' awareness of the situation in the community to be able to analyze problems, prioritize their needs, and formulate community development goals in response to situations where there is a lack of awareness of existing community problems, and where there is no motivation to solve them;
4. Community Volunteers Resources Development – involves training of community leaders/volunteers on participatory leadership and volunteerism and develops their competence in performing specific roles and functions in community projects and activities;
5. Social Welfare Structures Development Services – refers to the formation of functional groups that are composed of individuals, families, and neighborhoods that will initiate community action on community problems in an organized and systematic manner.

B. CHILD AND YOUTH WELFARE PROGRAM

1. Integrated Human Resource Development Program for Youth – refers to the opportunities provided to out-of-school youth to enable them to engage in worthwhile and productive activities for their social, economic, physical, spiritual, and mental development to become contributing members of the community, which is a preventive and development approach.



OFFICE OF THE SANGGUNIANG PANLUNGSOD

2. Youth Development Program - refers to youth from the community who are represented with opportunities to actualize their potentials and aspirations, experience self-fulfillment, participate in the task of nation-building, and contribute to the community.
3. Intake Interview to Beneficiaries for Scholarship Program

C. WOMEN WELFARE PROGRAM

1. Productivity Skills Capability Building for Disadvantaged Women - aims to provide skills training to disadvantaged women to enable them to gain employment through self, open employment, or sheltered workshops, thus contributing to increasing their family's income.
2. Self-Enhancement Skills Development - provision of opportunities for the improvement of women, including but not limited to enhancement of their self-image through the discovery of understanding their potentials and capabilities leading to change/acquisition of appropriate values/acquisition of appropriate values and attitude on themselves, to their families, and to the community.
3. Community Participation Skills Development - mobilization of women to enable them to relate and interact with other women in the community over common interests and concerns affecting women's welfare and resulting in community-initiated actions.

D. ELDERLY AND PERSONS WITH DISABILITY (PWD) WELFARE PROGRAM

1. Self and Social Enhancement Service refers to activities that develop self-acceptance and a positive self image by providing opportunities for socialization, membership in the organization, creative expression, and creative participation in community life.

SECTION 8. SOCIAL SERVICES NOT COVERED BY MSBR THAT REQUIRE REFERRAL OR RECOMMENDATION TO THE CONCERNED CITY GOVERNMENT DEPARTMENT FOR PROPER INTERVENTION OR ACTION. - All other social services which are not covered by the MSBR require referral or recommendation to the appropriate concerned department or agencies for effective and proper intervention and action. Among these services are as follows:

1. Family and Community Welfare Program. This includes the following programs and services:
 - a. Parent Effectiveness Service (PES) - the provision of knowledge and skills to parents and other individuals involved in child caring on early childhood care and development, health care, behavior management, husband-wife relationships, and parenting rights and duties.
 - b. Pre-Marriage Counselling - the provision of counselling for couples planning to get married to better understand the requisites of marriage, the husband-wife relationship, and their respective duties and responsibilities.



OFFICE OF THE SANGGUNIANG PANLUNGSOD

- c. **Family Casework** – refers to counseling families who cannot cope with crises, which may eventually lead to family dysfunction or disorganization. This aims to help resolve any and all family conflicts by bringing together troubled and significant family members through counseling.
 - d. **Sustainable Livelihood Program** is a community-based program providing capacity building to improve participants' socio-economic status. As a Convergence Strategy, this program aims to serve the beneficiaries of the Pantawid Pamilya, hoping to sustain and expand beyond the five-year intervention the socio-economic benefits gained. It also targets non-Pantawid beneficiaries.
2. **Child and Youth Welfare Programs.** This includes the following programs and services:
- a. **Child Development Services** – provides early intervention services designed to meet the needs of a specific child.
 - b. **Child-Care Residential Services** – includes referral to the (i) Strike Halfway House, (ii) Girls Home, and (iii) Shelter for Boys.
 - c. **Supervised Neighborhood Play (SNP)** – alternative strategy to respond to the early learning needs of children who are two (2) to four (4) years old who are not able to avail of ECCD center-based services.
 - d. **Special Operations** – includes the conduct of (i) Sagg-Batang Lansangan Operation, (ii) Special Bajao Operation, and (iii) Special Curfew Operations.
 - e. **Scholarship Program** – a project of the City that provides financial assistance aiming to augment the educational needs of the students to support the parents in sustaining their children's rights to education.
3. **Women Welfare Program.** This includes the following programs and services:
- a. **Maternal and Child Care Skills Development** – provision of knowledge and skills, as well as the teaching of values to women based on their specific needs in the areas of self-care including personal hygiene, breast examination, breastfeeding, and warning care of children, and nutrition education.
4. **Elderly and Persons with Disability (PWD) Program**
- a. **Social Pension Program** –additional government assistance mandated under Republic Act No. 9994, otherwise known as "The Expanded Senior Citizens Act of 2010", where indigent senior citizens shall be entitled to a monthly stipend amounting to Five Hundred Pesos (PhP500.00) from the Department of Social Welfare and Development.



OFFICE OF THE SANGGUNIANG PANLUNGSOD

- b. **Nonagenarian** – cash gifts in the amount of Five Thousand Pesos (PHTS,000.00), which is mandated under Provincial Ordinance No. 343-2022, or "The Nonagenarian Cash Gift Ordinance, honoring and granting cash gifts to the Nonagenarian Citizens of the Province of Cavite. Recipients of these cash gifts are divided into two (2) age groups: 90-94 and 95-99, and awards will be granted on different observables.
 - c. **Sungog Dunong** – assistance to PWDs intended for their educational needs.
 - d. **Kalinga sa Matanda at PWD** – provision of cash incentive to PWDs and Senior Citizens
 - e. **Cash Gift for Centenarians**
5. **Emergency Assistance Program**
- a. **Revelment and Relocation**
 - b. **Nutrition Programs, i.e., Supplementary Feeding Program and Complementary Feeding Program**
6. **Anti-bites vaccination** – refers to treatment for individuals who were bitten by dogs and cats will be referred to the Animal Bite Treatment Center in the City Health Office.
7. **Referral for Medical Assistance for Free Medicines or Free Laboratory Tests**
8. **PESO Services** – conduct of job fairs, local and special recruitment activities, Special Program for the Employment of Students, Company Accreditation and other DOLE Livelihood Programs (TUPAD, GIP, etc), Balik Pinas-Balik Kanibuhay Program, Medical-Disability Assistance, OFW Dependent Scholarship Program and Education for Development Scholarship Program;
9. **Assistance to organization and registration of cooperatives; and**
10. **All other analogous services that require recommendation and/or referral to concerned departments or agencies**

SECTION 9. WHO MAY AVAIL. – The services provided by the MSBR shall be available to disadvantaged, marginalized, and vulnerable individuals, groups, families, and communities. These may include, but are not limited to, the following:

1. Abandoned, neglected, orphaned, abused, and exploited children and other children in need of special protection, e.g., children in conflict with the law;
2. Out-of-school youth and other youth with special needs;
3. Women in especially difficult circumstances.



OFFICE OF THE SANGGUNIANG PANLUNGSOD

4. Persons with disability or differently-abled persons, which refers to those suffering from the restriction of various abilities as a result of mental, physical, and sensory disorders;
5. Senior Citizens, an individual who is sixty (60) years old and above;
6. Marginalized and disadvantaged individuals, families, and communities, e.g., indigenous groups, those in crisis situations, internally displaced due to armed conflict;
7. Victims of natural and man-made calamities/disasters; and
8. Other qualified residents of the City of Bacoor, Province of Cavite

SECTION 10. WHERE IT MAY BE AVAILED. – The Mayor's Socialized Benefits for Residents (MSBR) serves as locations where residents can apply for assistance and avail of the services provided by the City Government of Bacoor. The clustering was made based on the population and the location of the barangay. The list of MSBR is divided into four (4) clustered barangays, as follows.

CLUSTER ONE LOCATION: WOMEN'S CENTER-ALIMA	CLUSTER TWO LOCATION: OLD SALINAS 4 BARANGAY HALL
1. Barangay Malikai I 2. Barangay Malikai 2 3. Barangay Kasingin-Digman 4. Barangay Poblacion 5. Barangay Sinbanak 6. Barangay Mabele 7. Barangay Salinas 1 8. Barangay Dulong Bayan 9. Barangay Habay 1	1. Barangay Panapaan I 2. Barangay Panapaan II 3. Barangay Panapaan III 4. Barangay Panapaan IV 5. Barangay Panapaan V 6. Barangay Panapaan VI 7. Barangay Habay 2 8. Barangay Real 9. Barangay Salinas 2 10. Barangay Niog
CLUSTER THREE LOCATION: OLD TALABA 4 BARANGAY HALL	CLUSTER FOUR LOCATION: MAMBOG 3 BARANGAY HALL
1. Barangay Aniban 1 2. Barangay Aniban 2 3. Barangay Ligas 1 4. Barangay Ligas 2 5. Barangay Zapote 1 6. Barangay Zapote 2 7. Barangay Zapote 3 8. Barangay Talaba 1 9. Barangay Talaba 2 10. Barangay Talaba 3	1. Barangay Mambog 1 2. Barangay Mambog 2 3. Barangay Mambog 3 4. Barangay Mambog 4 5. Barangay Bayanin 6. Barangay San Nicolas 1 7. Barangay San Nicolas 2



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CLUSTER FIVE LOCATION: MOLINO 3 MULTI- PURPOSE HALL	CLUSTER FIVE LOCATION: MOLINO 5 NEW MULTI-PURPOSE HALL
1. Barangay Molino 2 2. Barangay Molino 3 3. Barangay San Nicolas 3 4. Barangay Molino 1 5. Barangay Molino 6	1. Barangay Molino 4 2. Barangay Molino 5 3. Barangay Molino 7 4. Barangay Queensrow Central 5. Barangay Queensrow West 6. Barangay Queensrow East

The Local Chief Executive has the sole authority to amend the clustering of the Barangay depending on exigency and social services requirement per cluster.

SECTION 11. GENERAL REQUIREMENTS FOR THE AVAILMENT OF BENEFITS FROM THE MAYOR'S SOCIALIZED BENEFITS FOR RESIDENTS (MSBR). – The following must be submitted by any applicant for any benefit from the City Government of Bacoor, among other documents as may be required by the Ordinance, its Implementing Rules and Regulations (IRR), and such other orders and guidelines as may be issued in furtherance of this Ordinance:

1. The applicant must be a registered voter of the City Government of Bacoor, except those applicants who are less than eighteen (18) years of age at the time of their application for the benefits;
2. The applicant must possess a valid government-issued ID to be presented to the Service Action Center.

The requirements herein shall not apply in case relative national laws and guidelines providing the said benefits do not require the same.

SECTION 12. MANDATORY GUIDELINES. – The Service @ Serbisyo Action Center and the MSBR Unit shall strictly adhere to the following guidelines and minimum standards for the efficient and effective delivery of much-needed social welfare benefits.

1. If all the required documents submitted by the applicant are in order, all transactions shall not be more than FIFTEEN (15) minutes per applicant, except when the requested benefit requires the approval of the City Mayor himself or for referral to other concerned department or unit.
2. Before ending the transaction with the applicant, the frontline service employee shall issue a transaction receipt detailing the following information:
 - a. Remarks on the submitted documentary requirements by the applicant on whether they are correct or not;
 - b. Remarks on whether there are documentary requirements not submitted;



OFFICE OF THE SANGGUNIANG PANLUNGSOD

- c. The date for the applicant's follow-up date
 - d. The printed name, signature, and position of the officer/employee who took charge of the applicant's requested benefit
3. Frontline service lines devoted to Senior Citizens and PWDs shall be created.
 4. No application or request shall be returned to the applicant or requesting party without appropriate action. In case an application or request is disapproved, the officer or employee who rendered the decision shall send a formal notice to the applicant or requesting party within the prescribed processing time, stating therein the reason for the disapproval. A finding by a competent authority of a violation of any or other laws by the applicant or requesting party shall constitute a valid ground for the disapproval of the application or request without prejudice to other grounds provided in this Act or other pertinent laws.
 5. Any denial of the application or request for access to government service shall be fully explained in writing, stating the name of the person making the denial and the grounds upon which such denial is based. Any denial of application or request is deemed to have been made with the permission or concurrence from the highest authority having jurisdiction over the government office or agency concerned.

SECTION 13. IMPLEMENTING RULES AND REGULATIONS. The City Social Welfare and Development Office, City Health Office, Office of the Veterinary Services, City Population Management Office, Department of Education – City Schools Division of Bacoor, City Livelihood Office, Office of the Senior Citizen Affairs, City Cemetery Office, Local Civil Registry Office, City Public Employment and Service Office, City Inspection Compliance Unit, Youth and Sports Development Unit, Social Hygiene Clinic, Bacoor City Transformation Office, Persons with Disability Office and the Local Youth Development Office, Cooperative Development Office, with the assistance of the City Administrator's Office and the Office of the City Legal Services, shall formulate the Implementing Rules and Regulations (IRR) necessary to implement the provisions of this Ordinance within ninety (90) days upon the final consideration and approval of this Ordinance by the Sangguniang Panlungsod of City of Bacoor.

SECTION 14. DATE OF EFFECTIVITY. This Ordinance shall take effect immediately after it has been published once in a newspaper of general circulation in the City of Bacoor, Cavite.

SECTION 16. AUTOMATIC REVIEW. The Sangguniang Panlungsod shall automatically review this Ordinance once every three (3) years after its approval or whenever the need for such review arises.

SECTION 18. REPEALING CLAUSE. All local ordinances, executive orders, resolutions, memoranda, regulations, or part thereof in conflict or inconsistent with any provisions of this Ordinance shall be considered hereby revoked and/or modified accordingly.



OFFICE OF THE SANGGUNIANG PANLUNGSOD

SECTION 17. SEPARABILITY CLAUSE. If, for any reason, any provision of this Ordinance is deemed not valid by a court of competent jurisdiction, such judgment shall not affect or impair the remaining portions, provisions, sections, or parts thereof, which shall remain in full force and effect.

APPROVED this ___ day of _____, 2023 at the City of Bacoor, Cavite, by the 5th Sangguniang Panlungsod of Bacoor City, Cavite.

I hereby certify that the foregoing Ordinance is true and correct and that it was passed in accordance with law.

Certified by:

HON. ROWENA BAUTISTA-MENDOLA
City Vice Mayor/ Presiding Officer

Attested by:

ATTY. KHALID A. ATEGA JR.
Sangguniang Panlungsod Secretary

Approved by:

HON. STRIKE B. REVILLA
City Mayor

Date of Approval, _____, 2023



OFFICE OF THE SANGGUNILANG PANLUNGSOD



Republic of the Philippines
 CITY SOCIAL WELFARE AND DEVELOPMENT OFFICE
 Bacoor, Cavite



January 22, 2024

ATTY. KIM NYCA R. LOFRANCO
 City Legal Officer
 City of Bacoor, Cavite

Office of the City Legal Service

RECEIVED
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 9:00 PM

Madahi

For a full reference to the Proposed Ordinance entitled, "An Ordinance Strengthening the Status of Serbelyo Action Center (SSAC) as the Frontline Service Delivery to the City of Bacoor Residents and the Creation of the Mayor's Socialized Benefits for Residents under the Office of the City Mayor for the Improvement of the Delivery of Social Services to all Qualified Residents of the City of Bacoor"

Below are the updated comments and recommendation for your perusal:

AREAS OF CONCERNS	COMMENTS/RECOMMENDATIONS
Section 3: CREATION OF THE MAYOR'S SOCIALIZED BENEFITS FOR RESIDENTS (MSBR) UNIT- Upon the effectivity of the Ordinance, the Mayor's Socialized Benefits for Residents (MSBR) Unit is hereby created. It shall form part of the City Mayor, in coordination with the City Social Welfare and Development Office, City Health Office, Office of the Veterinary Services, City Population Management Office, Department of Education-City Schools Division of Bacoor, City Livelihood Office, Office of the Senior Citizen Affairs, City Cemetery Office, Local Civil Registrar Office, City Public Employment and Service Office, City Inspection Compliance Unit, Youth and Sports Development Unit, Social Hygiene Clinic, Bacoor City Transformation Office, Persons with Disability Office and the Local Youth Development Office, Cooperative	In this section, the undersigned recommend to replace the following: (1) City Mayor to Office of the Mayor (2) "in coordination" to "through the social sectors" As follows, for the full details: Section 3: CREATION OF THE MAYOR'S SOCIALIZED BENEFITS FOR RESIDENTS (MSBR) UNIT- Upon the effectivity of the Ordinance, the Mayor's Socialized Benefits for Residents (MSBR) Unit is hereby created. It shall form part of the Office of the City Mayor, through the social sectors such as the City Social Welfare and Development Office, City Health Office, Office of the Veterinary Services, City Population Management Office, Department of



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<p>Development Office, and shall be headed by the City Mayor, as the local chief executive.</p>	<p>Education-City Schools Division of Bacoor, City Livelihood Office, Office of the Senior Citizen Affairs, City Comptroller Office, Local Civil Registrar Office, City Public Employment and Service Office, City Inspection Compliance Unit, Youth and Sports Development Unit, Social Hygiene Clinic, Bacoor City Transformation Office, Persons with Disability Office and the Local Youth Development Office, Cooperative Development Office, and shall be headed by the City Mayor, as the local chief executive.</p>
	<p>To add another section in the ordinance: (preferably after Section 6)</p> <p>OTHER SOCIAL SERVICES COVERED BY MSBR. All other social services which are covered by MSBR that need more than 24 hour time-line, as these require assessment, recommendations, organizations and social preparations. Among these services are as follows:</p> <ol style="list-style-type: none">Family and Community Welfare ProgramIssuance of Solo Parent Identification CardSocial Preparation for People's Participation- Promotes and heightens community members' awareness of the situation in the community to be able to analyze problems, prioritize their needs, and formulate community development goals in response to situations where there is a lack of awareness of existing community problems, and where there is no motivation to solve them.Community Volunteers Resource Development- involves training of community



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	<p>Leaders/volunteers on participatory leadership and volunteerism and develop their competence in performing specific roles and functions in community projects and activities.</p> <ul style="list-style-type: none">e. Social Welfare Structures Development Service refers to the formation of functional groups that are composed of individuals, families, and neighborhoods that will initiate community action on community problems in an organized and systematic manner. <p>2. Child and Youth Welfare Program</p> <ul style="list-style-type: none">a. Integrated Human Resource Development Program for Youth refers to the opportunities provided to out-of-school youth to enable them to engage in worthwhile and productive activities for their social, economic, physical, spiritual, and mental development to become contributing members of the community, which is a preventive and developmental approach.b. Youth Development Program refers to youth from the community who are presented with opportunities to actualize their potentials and aspirations, experience self-fulfillment, participate in the task of nation-building, and contribute to the community.c. Intake Interview to beneficiaries for Scholarship Program <p>3. Women Welfare Program</p>
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	<p>a. Productivity Basic Capability Building for Disadvantaged Women - aims to provide skills training to disadvantaged women to enable them to gain employment either thru self, open employment, or sheltered workshops, thus contributing to increasing their family's income</p> <p>b. Self-Enhancement Skills Development - provision of opportunities for the improvement of women, including but not limited to enhancement of their self-image through the discovery of understanding of their potentials and capacities leading to change/acquisition of appropriate values and attitude on themselves, to their families, and to the community</p> <p>c. Community Participation Skills Development - mobilization of women to enable them to relate and interact with other women in the community over common interests and concerns affecting women's welfare and resulting in community-indebted actions.</p> <p>4. Elderly and Persons with Disability (PWD) Welfare Program</p> <p>a. Self and Social Enhancement Service - refers to the activities to develop self-acceptance and positive self-image by providing opportunities for socialization, membership in the organization, creative expression, and creative participation in community life</p>
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<p>Section 7. SOCIAL SERVICES NOT COVERED BY MSBR THAT REQUIRES REFERRAL OR RECOMMENDATION TO THE CONCERNED CITY GOVERNMENT DEPARTMENT FOR PROPER INTERVENTION OR ACTION.</p>	<p>In this section, the following will be omitted, as these will be part of the additional section, as stated above:</p> <ul style="list-style-type: none"> • For #1, Under Family and Community Welfare program—Letter 'a', 'f', 'g', 'h' • For #2, Under Child and Youth Welfare Program—letter 'a', 'c' • For #3, Under Women Welfare Program—letter 'a', 'b', and 'd' • For #4, Under Elderly and PWD Program—letter 'a'
<p>Section 8: WHERE IT MAY BE AVAILABLE. The Mayor's Socialized Benefits for Residents (MSBR) serves as locations where residents can apply for assistance and avail of the services provided by the City Government of Bacoor. The classifying was made based on the population and location of the barangay. The list of MSBR is divided into two (2) clusters as follows:</p>	<p>There are changes in this section, as follows: The list of MSBR is divided into two (2) clusters as follows, as follows:</p> <p>MSBR 1: Location: Women's Center-Alima</p> <ol style="list-style-type: none"> 1. Makas 1 2. Makas 2 3. Kaugh-Digman 4. Pobacion 5. Sanbani 6. Mabolo 7. Salinas 1 8. Dulog Bayan 9. Habay 1 <p>MSBR 2: Location: Old Estates 4 Barangay class</p> <ol style="list-style-type: none"> 1. Panapaan 1 2. Panapaan 2 3. Panapaan 3 4. Panapaan 4 5. Panapaan 5 6. Panapaan 6 7. Habay 2 8. Rea 9. Salinas 2 10. Nlog



OFFICE OF THE SANGGUNIANG PANLUNGSOD

	<p>MSBR 3: Location: Old Talaba 4 Barangay Hall</p> <ol style="list-style-type: none">1. Arben 12. Arben 23. Ligas 14. Ligas 25. Zapote 16. Zapote 27. Zapote 38. Talaba 19. Talaba 210. Talaba 3 <p>MSBR 4: Location: Mambog 3 Brgy Hall</p> <ol style="list-style-type: none">1. Mambog 12. Mambog 23. Mambog 34. Mambog 45. Bayanan6. San Nicolas 17. San Nicolas 2 <p>MSBR 5: Location: Molino 3 Multi-purpose Hall</p> <ol style="list-style-type: none">1. Molino 22. Molino 33. San Nicolas 34. Molino 45. Molino 6 <p>MSBR 6: Location: Molino 5 New Multi-purpose Hall</p> <ol style="list-style-type: none">1. Molino 42. Molino 53. Molino 74. Quezonrow Central5. Quezonrow West6. Quezonrow East
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Prepared and Submitted by:


EMELIANA D. UDALDE, RSW
CSWD Officer