



OFFICE OF THE SANGGUNIANG PANLUNGSOD

COMMITTEE ON HEALTH AND SANITATION

Office of the Sangguniang Panlungsod  
Received by: Jenot Pring  
Date: JUN 18 2024  
Time: 8:40 pm.

COMMITTEE REPORT

CHS-PCO-2024-159

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Subject: *An ordinance regulating the conduct of medical mission within the jurisdiction of the City of Bacoor and requiring every organizer to give notice, obtain clearance, and coordinate with the City Health Office for any program or activity involving minor and/or major optical or surgical operation, medical or dental and other health-related services and providing penalties for violations thereof.*

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The above-mentioned subject matter underwent first reading on February 5, 2024 during the 77<sup>th</sup> Regular Session of the Sangguniang Panlungsod. The said subject matter was referred by the Acting Presiding Officer, City Councilor and President Pro-Tempore Hon. Reynaldo C. Palabrica to the Committee on Health and Sanitation.

**FINDINGS:**

The City Government of Bacoor aims to monitor the activities relating to the conduct of medical missions to ensure the welfare of its constituents against possible injuries and complications brought about by malpractice, negligence, and lack of proper training of those performing medical services. Also, to ensure that those performing and conducting medical missions comply with the policies and regulations of the City.

Organizer/s of medical missions is/are required to give notice and coordinate with the City Government of Bacoor through the City Health Office two (2) weeks prior to the conduct of the said activity. The receipt of the City through the City Health Office does not constitute any waiver on the part of the City Government of Bacoor of any civil or criminal liability. No organizer/s shall be permitted to conduct a medical mission within the City of Bacoor without obtaining clearance from the City Health Office.

Violations of any provision of the proposed ordinance shall penalize any person or institution to a fine of not less than FIVE THOUSAND PESOS (P5,000.00) or imprisonment of not less than one (1) year, or both, depending on the discretion of the court.



**OFFICE OF THE SANGGUNIANG PANLUNGSOD**

**RECOMMENDATION:**

By the motion of Hon. Reynaldo C. Palabrica duly seconded by all the members of the Sangguniang Panlungsod, the above subject matter was **APPROVED** during its 78<sup>th</sup> Regular Session.

**WE HEREBY CERTIFY** that the contents of the foregoing report are true and correct.

Signed this 12th day of February 2024 at the City of Bacoor, Cavite.

**Committee on Health and Sanitation**

  
\_\_\_\_\_  
**COUN. REYNALDO C. PALABRICA**  
Chairman

  
\_\_\_\_\_  
**COUN. LEVY TELA**  
Vice Chairman

  
\_\_\_\_\_  
**COUN. ALDE PAGULAYAN**  
Member

  
\_\_\_\_\_  
**COUN. CATHERINE SARINO EVARISTO**  
Member



OFFICE OF THE SANGGUNIANG PANLUNGSOD

Office of the Sangguniang Panlungsod  
Received by: Jenet Pring  
Date: JUN 18 2024

COMMITTEE ON HEALTH AND SANITATION

EXCERPT FROM THE MINUTES OF REGULAR SESSION  
CHS-PCO-2024-159

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Subject: *An ordinance regulating the conduct of medical mission within the jurisdiction of the City of Bacoor and requiring every organizer to give notice, obtain clearance, and coordinate with the City Health Office for any program or activity involving minor and/or major optical or surgical operation, medical or dental and other health-related services and providing penalties for violations thereof.*

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The 78<sup>th</sup> Regular Session was held last February 12, 2024 at the Session Hall of the Sangguniang Panglungsod. Bacoor City Vice Mayor Hon. Rowena Bautista Mendiola presided the Regular Session and was called to order at exactly 10:00 a.m.

Atty. Khalid Atega, Jr., Secretary of the Sangguniang Panlungsod proceeded with the roll call, the approval of the Journal and minutes of the 77<sup>th</sup> Regular Session, and the reading of the referrals to committees of proposed Ordinances, Resolutions, Messages, Communications, Petitions and Memorials.

City Councilor Honorable Rogelio Nolasco moved for the suspension of the internal rules duly seconded by the members of the Sangguniang Panlungsod, the internal rules were suspended.

Upon reading and referral of agenda item No. G.44-PCO-2024-159 -: *An ordinance regulating the conduct of medical mission within the jurisdiction of the City of Bacoor and requiring every organizer to give notice, obtain clearance, and coordinate with the City Health Office for any program or activity involving minor and/or major optical or surgical operation, medical or dental and other health-related services and providing penalties for violations thereof*, City Councilor Hon. Reynaldo C. Palabrica moved for the approval of the above-mentioned subject matter.

The motion was unanimously seconded by all the Honorable Members of the 5<sup>th</sup> Sangguniang Panlungsod and the above-subject matter was **APPROVED**.





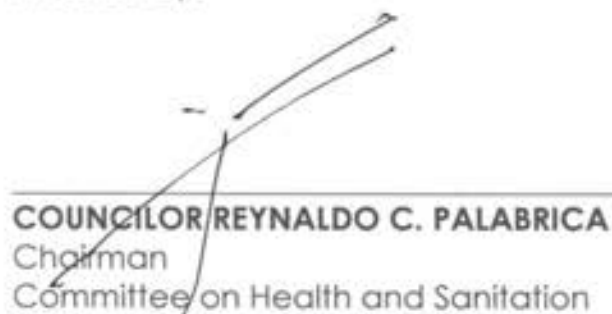
**OFFICE OF THE SANGGUNIANG PANLUNGSOD**

City Councilor Hon. Angel Palm Buncio moved for the adjournment of the 78<sup>th</sup> Regular Session duly seconded by the majority of the members of the 5<sup>th</sup> Sangguniang Panlungsod. The regular session was adjourned at exactly 11:45 a.m.

Prepared by:

  
RONALDO VERONA  
Staff

Attested by:

  
COUNCILOR REYNALDO C. PALABRICA  
Chairman  
Committee on Health and Sanitation



OFFICE OF THE SANGGUNIANG PANLUNGSOD

PCO 2024-159 – AN ORDINANCE REGULATING THE CONDUCT OF MEDICAL MISSION WITHIN THE JURISDICTION OF THE CITY OF BACOOR AND REQUIRING EVERY ORGANIZER TO GIVE NOTICE, OBTAIN CLEARANCE, AND COORDINATE WITH THE CITY HEALTH OFFICE FOR ANY PROGRAM OR ACTIVITY INVOLVING MINOR AND/OR MAJOR OPTICAL OR SURGICAL OPERATIONS, MEDICAL OR DENTAL AND OTHER HEALTH-RELATED SERVICES AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF



Republic of the Philippines  
Province of Cavite  
CITY OF BACOOR

*Office of the Mayor*

CGBCR-MD-SPBac-F003.00  
10/20/2023

February 1, 2024

HON. ROWENA BAUTISTA-MENDIOLA  
City Vice Mayor  
Bacoor Government Center  
Bacoor City, Cavite

OFFICE OF THE  
SANGGUNIANG PANLUNGSOD  
RECEIVED  
BY RUTH  
DATE: February 1, 2024  
R.M. BACOR CITY CAVITE

THRU Atty. Khalid Atoga, Jr.  
Sangguniang Panlungsod Secretary

SUBJECT Endorsement Letter

Dear Hon. Bautista Mendiola:

I hereby endorse to the esteemed members of the Sangguniang Panlungsod for appropriate action the letter dated 31 January 2024 from the Office of the City Administrator relative to the proposed ordinance regarding regulating the conduct of medical mission within the jurisdiction of Bacoor. The proposed ordinance aims to monitor the activities relating to the conduct of medical missions to ensure the welfare of the constituents against possible injuries and complications brought about by malpractice, negligence and lack of proper training of those performing medical services.

Attached herewith is the aforementioned letter including the proposed ordinance for your immediate reference.

I trust that you give this matter your utmost consideration.

Sincerely yours,

  
STRIKE B. REVILLA  
City Mayor



BACK





OFFICE OF THE SANGGUNIANG PANLUNGSOD



OFFICE OF THE CITY LEGAL SERVICE

ENDORSEMENT NO. 146, SERIES of 2024

TO : **ATTY. AIMEE TORREFRANCA-NERI**  
City Administrator's Office

CC : **ATTY. PAUL MICHAEL G. SANGALANG**  
Office of the City Mayor

SUBJECT : **FOR REVIEW**  
**REVISED DRAFT PROPOSED CITY ORDINANCE**  
*Re: An Ordinance Regulating The Conduct Of Medical Mission Within The Jurisdiction Of The City Of Bacoor And Requiring Every Organizer To Give Notice, Obtain Clearance, And Coordinate With The City Health Office For Any Program Or Activity Involving Minor and/or Major Optical Or Surgical Operation, Medical Or Dental And Other Health Related Services And Providing Penalties For Violation Thereof*

DATE : 25 JANUARY 2024

OFFICE OF THE CITY LEGAL SERVICE  
CITY OF BACOR  
10/20/2023

Respectfully endorsing to your good office the revised draft PROPOSED CITY ORDINANCE *Re: An Ordinance Regulating The Conduct Of Medical Mission Within The Jurisdiction Of The City Of Bacoor And Requiring Every Organizer To Give Notice, Obtain Clearance, And Coordinate With The City Health Office For Any Program Or Activity Involving Minor and/or Major Optical Or Surgical Operation, Medical Or Dental And Other Health Related Services And Providing Penalties For Violation Thereof*, as attached.

The City Administrator's Office assigned this Office to draft a City Ordinance that will regulate the conduct of medical missions within the City of Bacoor. The Proposed City Ordinance aims to monitor the conduct of medical missions in order to ensure the welfare of its constituents against possible injuries and complications brought about by malpractice, negligence and lack of proper training of persons performing medical services

On 15 December 2023, this Office issued Endorsement Letter No. 938 and transmitted to the City Health Office the initial draft of the Proposed City Ordinance for their review. This Office received on 22 December 2023 a Letter in response with their comments



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Republic of the Philippines  
PROVINCE OF CAVITE  
City of Bacoor

CGBCR-SPBac-FC03 00  
10/20/2023

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Republic of the Philippines  
Province of Cavite  
CITY OF BACOR

DOCS-COLS-02-F01-02  
1008723

On 18 January 2024, this Office transmitted to the City Health Office the revised draft wherein their comments and recommendations were incorporated in the Proposed City Ordinance, for their review and approval. Thereafter, the City Health Office communicated their approval of the Proposed City Ordinance and found that everything was in order. Attached herewith is the letter dated 24 January 2024 transmitted by the City Health Office.

All things having been found to be in order, we hereby endorse to your office the revised draft Proposed City Ordinance, for your review and/or approval.


Please advise for further instructions, if any.

Thank you and Godspeed!

Respectfully,

  
Atty. JESILY DARLA MAE G. GUTIERREZ  
Office of the City Legal Service

Approved by:

  
Atty. KIM MYCA R. LOFRANCO  
City Legal Officer



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Republic of the Philippines  
PROVINCE OF CAVITE  
City of Bacoor

CGBCR-SPBac-F003.00  
10/20/2023

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Republic of the Philippines  
Province of Cavite



CITY OF BACOOR  
OFFICE OF THE CITY HEALTH SERVICES

January 24, 2024

TO ATTY. JESSILY DARLA MAE GUTIERREZ  
Office of the City Legal Services

SUBJECT DRAFT PROPOSED CITY ORDINANCE  
"An Ordinance Regulating the Conduct of Medical Mission Within the Jurisdiction Of The City Of Bacoor And Requiring Every Organizer To Give Notice, Obtain Clearance, And Coordinate With The City Health Office For Any Program Or Activity Involving Minor and/or Major Optical Or Surgical Operation, Medical Or Dental And Other Health Related Services And Providing Penalties For Violation Thereof

This is to express my agreement with the proposed ordinance. After carefully going over the document, I discovered that everything was in order.

Thank you.

  
DR. IVY MARIE C. YRASTORZA  
Office of the City Health Services

Office of the City Legal Services

RECEIVED

January 24, 2024

1:55 PM



City Health Office of Bacoor, Sapia Buhay and Recovery City Health Center Building,  
Bacoor Government Center, Bayanhan City of Bacoor • [bcpspc@outlook.ph](mailto:bcpspc@outlook.ph) • (046) 435-3420

BACK



OFFICE OF THE SANGGUNIANG PANLUNGSOD

PROPOSED ORDINANCE NO. XXX-202,  
Series of 202\_

AN ORDINANCE REGULATING THE CONDUCT OF MEDICAL MISSION WITHIN THE JURISDICTION OF THE CITY OF BACOR AND REQUIRING EVERY ORGANIZER TO GIVE NOTICE, OBTAIN CLEARANCE, AND COORDINATE WITH THE CITY HEALTH OFFICE FOR ANY PROGRAM OR ACTIVITY INVOLVING MINOR AND/OR MAJOR OPTICAL OR SURGICAL OPERATION, MEDICAL OR DENTAL AND OTHER HEALTH-RELATED SERVICES AND PROVIDING PENALTIES FOR VIOLATION THEREOF.

Sponsored by:  
XXX

WHEREAS, Section 15, Article II of the 1987 Philippine Constitution states that it is the policy of the State to protect and promote the right to health of the people and instill health consciousness among them;

WHEREAS, Section 11, Article XIII of the 1987 Philippine Constitution mandates that the State shall adopt an integrated and comprehensive approach to health development, which shall endeavor to make essential goods, health, and other social services available to all the people at a affordable cost.

WHEREAS, the same Section likewise states that there shall be a priority for the needs of the underprivileged, sick, elderly, disabled, women, and children and shall endeavor to provide free medical care to paupers;

WHEREAS, Section 16 of Republic Act No. 7160 or the "Local Government Code of 1991" provides that: "Every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance and those which are essential to the promotion of the general welfare.

WHEREAS, the same Section provides that local government units shall promote health and safety and preserve the comfort and convenience of their inhabitants."

WHEREAS, Section 17 of the Local Government Code of 1991 provides that local government units shall exercise such powers and discharge such other functions and responsibilities as are necessary, appropriate, or incidental to efficient and effective provision of the basic services and facilities such as health services which include the implementation of programs and projects on primary health care, maternal and child care, and communicable and non-communicable disease control services, access to secondary and tertiary health services; purchase of medicines, medical supplies, and equipment needed to carry out the services herein enumerated.

WHEREAS, Section 33 of Republic Act No. 10160, also known as the "Charter of the City of Bacoor," mandates that the City Health Officer shall formulate measures for the cooperation of the Sangguniang Panlungsod and provide technical assistance and support to the City Mayor in carrying out activities to ensure the delivery of basic services and the provision of adequate facilities relative to health services as provided for under Section 17 of the Local Government Code of 1991;

WHEREAS, it is the duty of the City Government of Bacoor, through the City Health Office, to develop plans and strategies, formulate programs and policies, and

Page 1 of 5

BACK



OFFICE OF THE SANGGUNIANG PANLUNGSOD

implement health programs in accordance with and in compliance with the guidelines of the Department of Health;

WHEREAS, the City Government of Bacoor aims to monitor the activities relating to the conduct of medical missions to ensure the welfare of its constituents against possible injuries and complications brought about by malpractice, negligence, and lack of proper training of those performing medical services;

WHEREAS, it is the policy of the City Government of Bacoor to ensure that those performing and conducting medical missions comply with the policies and regulations of the City;

WHEREAS, the City Government of Bacoor recognizes the need to enact this Ordinance to avoid duplication of health services being rendered by the residents and constituents of the City;

WHEREAS, this Ordinance is not in any way meant to discourage the conduct of medical missions in the City but to ensure its proper implementation in the City and to maximize the benefits that may be derived therefrom through coordinated and complementary efforts by and between the City Government and the organizers thereof;

BE IT ORDAINED by the 5<sup>th</sup> Sangguniang Panlungsod of the City of Bacoor, Cavite that

**SECTION 1. SHORT TITLE.** – This Ordinance shall be referred to and cited as the “*Medical Missions Regulation Ordinance of the City of Bacoor.*”

**SECTION 2. OBJECTIVE.** – It shall be the primary goal of this Ordinance to achieve the following:

1. Institutionalize a mechanism of cooperation between and among the City Government of Bacoor and the persons and entities conducting medical missions to facilitate a systematic delivery of medical missions for concerned Bacoor residents and constituents;
2. Regulate the conduct of medical missions within the City of Bacoor;
3. Eliminate the conduct of unauthorized medical missions within the City of Bacoor;
4. Ensure compliance with the City's policies and regulations of persons and entities conducting medical missions in the City of Bacoor;
5. Deter the duplication of the conduct of medical missions and provision of similar health services in the City of Bacoor;
6. Assist the conduct of the medical missions through the City Health Office in the City of Bacoor;
7. Ensure the rights of the resident participants are respected and upheld;
8. Ensure that the health and well-being of the resident participants are protected; and
9. Implement sanctions and penalties to persons or entities who violate the provisions of this Ordinance.



OFFICE OF THE SANGGUNIANG PANLUNGSOD

**SECTION 3. SCOPE AND COVERAGE.** – This Ordinance shall cover all public and private persons/individuals and/or entities/institutions who will conduct medical missions involving minor and/or major optical or surgical operations, medical or dental, and other health-related services within the City of Bacoor or those with activities outside of the City involving Bacoor residents and constituents to evade compliance with this Ordinance.

**SECTION 4. RULES OF CONSTRUCTION.** – In construing the provisions of this Code, the following rules of construction shall be observed unless inconsistent with the manifest intent of the provision, or when applied, they would lead to absurd or highly improbable results.

- a. **General rule.** – All words and phrases shall be construed and understood according to the common and approved usage of the language, but technical words and phrases and such others which may have acquired a peculiar appropriate meaning in this Code shall be construed and understood according to such technical, peculiar, or appropriate meaning.
- b. **Gender and number.** – Every word in this Code importing the masculine gender shall extend to both females and males. Every word importing the singular number shall extend and apply to several persons or things, and every word importing the plural number shall also extend and apply to one person or thing.
- c. **Computation of time.** – The time within which an act is to be done as provided in this code or in any rule or regulation issued pursuant to the provisions thereof when expressed in days shall be computed by excluding the first day and including the last day, except if the last day falls on a Sunday or a holiday in which case the same shall be excluded from the computation, and the next business day shall be considered the last day.
- d. **References.** – All references to Chapter, Articles, Sections are to the Chapter, Articles, Sections in this Code, unless otherwise specified.
- e. **Conditioning provisions of the section.** – If the provisions of different sections conflict with or contradict each other, the provisions of each section shall prevail as to all specific matters and questions involved therein.

**SECTION 5. NOTICE AND CLEARANCE.** – The organizer/s of every medical mission is/are hereby required to give notice and coordinate with the City Government of Bacoor, through the City Health Office, of any program or activity involving minor and/or major optical or surgical operation, medical or dental and other health-related services that will be conducted within the jurisdiction of the City of Bacoor at least FOUR (4) weeks prior to the conduct of the said activity. Provided, however, that the receipt of the City through the City Health Office does not constitute any waiver on the part of the City Government of Bacoor of any civil or criminal liability.

No organizer/s shall be permitted to conduct a medical mission within the City of Bacoor without obtaining clearance from the City Health Office.

Page 3 of 6

BACK



**OFFICE OF THE SANGGUNIANG PANLUNGSOD**

**SECTION 6. PROHIBITED ACTS.** – The following acts shall be prohibited:

1. The conduct of a medical mission within the City of Bacoor without the required Notice and Clearance from the City Health Office at least two (2) weeks prior to the conduct of said activity;
2. The conduct of a medical mission within the City of Bacoor with the required Notice but without the required Clearance from the City Health Office at least two (2) weeks prior to the conduct of said activity;
3. The conduct of a medical mission within the City of Bacoor without the required Notice but with the required Clearance from the City Health Office at least two (2) weeks prior to the conduct of said activity;
4. The conduct of medical mission outside of the City of Bacoor involving Bacoor residents and/or constituents by transporting the participants outside the City of Bacoor to evade compliance with this Ordinance.
6. The conduct of a medical mission in violation or contravention of this Ordinance and other related policies, rules, and regulations of the Department of Health;
6. Knowingly, wilfully, and intentionally aiding or assisting any person or institution who commits any of the prohibited acts under this Ordinance and other related and/or future issuances.
7. Other analogous circumstances.

**SECTION 7. IMPLEMENTING AGENCY.** The City Health Office shall serve as the implementing agency of this Ordinance. As the implementing agency, it is their duty to perform the following:

- a. Formulate and recommend implementing guidelines, policies, rules, and requirements subject to the approval of the City Mayor for the effective implementation of this Ordinance;
- b. Spearhead the dissemination of the provisions of this Ordinance to persons/entities to ensure compliance;
- c. Monitor, oversee, and evaluate the implementation of the provisions of this Ordinance;
- d. Recommend and submit a report containing the observations in the implementation of this Ordinance;
- e. Perform such other functions as may be deemed necessary to implement this Ordinance.





**OFFICE OF THE SANGGUNIANG PANLUNGSOD**

**SECTION 8. DUTY OF ORGANIZER/S.** Every organizer/s of a medical mission who aims to conduct a medical mission within the City of Bacoor shall submit a formal written letter-request addressed to the Office of the City Mayor at least two (2) weeks prior to the conduct of said activity. Provided that the City Health Office shall be furnished with a copy of said letter-request.

**SECTION 9. FORMAL LETTER-REQUEST.** The letter request shall contain the following details:

- a. Name of the Organizer;
- b. Name of all individual staff who will perform the medical services;
- c. Abstract of the purpose and objective of the medical mission;
- d. Date, time, and location of the medical mission
- e. The medical services and activities provided for;
- f. Target Participants and the complete list of their qualifications;
- g. Number of Participants; and
- h. Their policy on data privacy and patient confidentiality clause;

The letter-request shall also be accompanied by the documents and proofs of accreditation of the organizer as well as other proofs evidencing their license to perform the medical services they provide.

**SECTION 10. CITY HEALTH OFFICE.** Upon receipt of the letter request, the City Health Office shall:

- a. Review and evaluate the letter request;
- b. Request additional documents, if they deem necessary;
- c. Upon evaluation, determine whether the organizer shall be granted Clearance to conduct a medical mission within the City of Bacoor and
- d. Submit a recommendation to the Office of the City Mayor pursuant to its determination.

**SECTION 11. PENALTIES.** Violation of any of the provisions of this Ordinance shall subject each persons or institutions to a fine of not less than FIVE THOUSAND PESOS (P=5,000.00) or imprisonment of not less than one (1) year, or both depending on the discretion of the court.

**SECTION 12. BUDGET APPROPRIATION.** The City shall appropriate in its annual budget or any supplemental budget that may be approved thereafter the amount necessary to implement the provisions of this Ordinance.

**SECTION 13. REPEAL CLAUSE.** All ordinances and orders inconsistent with the provisions of this Ordinance are hereby revoked and/or modified accordingly.

**SECTION 14. SEPARABILITY CLAUSE.** In case any provision of this Ordinance is declared unconstitutional or void by a competent court of law the remaining provisions hereof not affected by the said declaration shall remain valid.



**OFFICE OF THE SANGGUNIANG PANLUNGSOD**

**SECTION 15. DATE OF EFFECTIVITY.** – This Ordinance shall take effect immediately after it has been published once in a newspaper of general circulation in the City of Bacoor, Cavite.

**APPROVED** this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2024 at the City of Bacoor, Cavite, by the 5<sup>th</sup> Sangguniang Panlungsod of Bacoor City, Cavite

*I hereby certify that the foregoing Ordinance is true and correct and that it was passed in accordance with law*