



OFFICE OF THE SAGGUNIANG PANLUNGSOD

COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT
REORGANIZATION

COMMITTEE REPORT
CEAGR-PCO-2024-171

Office of the Sangguniang Panlungsod
Received by: Jenes Pring
Date: 10/20/2023
Time: 8:40 am

Subject: *An ordinance amending City Ordinance No. 14-2018 and revising the organizational structure and staffing pattern of the Persons with Disabilities Affairs Office pursuant to Republic Act No. 10070.*

The above-mentioned proposed ordinance underwent its first reading on March 11, 2024 during the 82nd Regular Session of the Sangguniang Panlungsod. The said proposed ordinance was referred by the Presiding Officer Hon. Rowena Bautista Mendiola to the Committee on Ethics, Appointments, and Government Reorganization.

The Committee on Ethics, Appointments and Government Reorganization sent out invitations to the resource persons and conducted a committee hearing on March 14, 2024 at the MSBR Conference Hall at 2:00 p.m.

FINDINGS:

Republic Act No. 10070 is an Act Establishing an Institutional Mechanism to ensure the implementation of Programs and Services for Persons with Disabilities in every Province, City and Municipality, amending Republic Act No. 7277 otherwise known as the "Magna Carta for Disabled Persons.

The Persons with Disabilities Affairs Office of the City of Bacoor was established by virtue of City Ordinance No. 14-2018. However, the PDAO is currently understaffed and is incapable of carrying out its purpose.

To ensure that the duties and purpose of the office are performed properly and to fill manpower shortages, the following plantilla of the PDAO is created.

ITEM	POSITION TITLE	SALARY GRADE
1	Administrative Assistant II (Clerk IV)	8
1	Administrative Assistant I (Computer Operator I)	7
1	Administrative Aide IV (Clerk II)	4
1	Administrative Aide III (Driver I)	3



OFFICE OF THE SAGGUNIANG PANLUNGSOD

The City Mayor is authorized to appoint the Officer-In-Charge of the PDAO and together with the positions created above must possess all the minimum qualifications set forth by the Civil Service Commission.

RECOMMENDATION:

After a thorough review of all the circumstances and statements from the resource persons, the Committee respectfully recommends that the Sangguniang Panlungsod approve the above subject matter.

By the motion of Hon. Reynaldo C. Palabrica duly seconded by all the members of the Sangguniang Panlungsod, the above subject matter was **APPROVED** during its 85th Regular Session

WE HEREBY CERTIFY that the contents of the foregoing report are true and correct.

Signed this 1st day of April 2024 at the City of Bacoor, Cavite.



COUN. REYNALDO C. PALABRICA
Chairman



COUN. ALEJANDRO F. GUERRERREZ
Vice Chairman



COUN. ALDE PAGULAYAN
Member



COUN. MICHAEL SOLIS
Member



OFFICE OF THE SANGGUNIANG PANLUNGSOD

Office of the Sangguniang Panlungsod
Received by Jenel Pring
Date: 3/14/2024
Time: 8:40am

COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT
RE-ORGANIZATION

MINUTES OF THE COMMITTEE HEARING
CEAGR-PCO-2024-171

Subject: *An amending City Ordinance No. 14-2018 and revising the organizational structure and staffing pattern of the Persons with Disabilities Affairs Office pursuant to Republic Act No. 10070.*

A committee hearing on the above-subject matter was conducted last March 14, 2024, 2:00 p.m. at the Sangguniang Panlungsod presided by Committee Chairman Hon. Reynaldo C. Palabrica.

MEMBERS OF THE COMMITTEE AND CITY COUNCILOR PRESENT:

HON. LEVY TELA
HON. SIMPLICIO DOMINGUEZ

RESOURCE PERSONS:

ATTY. REY MARCO MENDOZA	-	OFFICE OF THE CITY LEGAL REPRESENTATIVE
MONDIGO GAYAMO	-	OFFICE OF THE CITY LEGAL REPRESENTATIVE
JORWIN BAUTISTA	-	PDAO REPRESENTATIVE
MELODY TUBICE	-	PDAO REPRESENTATIVE
GINA ABUAN	-	PDAO REPRESENTATIVE

COUN. REYNALDO PALABRICA "The reason of our hearing is the amending of City Ordinance No. 14 2018 and revising the organizational structure and staffing patterns of the persons with disabilities affairs office pursuant to Republic Act No. 10070 is now called to order."

COUN. REYNALDO PALABRICA "In attendance to this hearing for the record are the following honorable members of the city council, Coun. Levy Tela and Coun. Simplicio Dominguez."

COUN. LEVY TELA "Good afternoon po sa ating lahat."



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COUN. SIMPLICIO DOMINGUEZ "Magandang hapon po sa ating lahat."

COUN. REYNALDO PALABRICA "Also for the record may I request the resource persons present to mention their name and representation."

JORWIN BAUTISTA "Jorwin Bautista po, PDAO po.

MELODY TUBICE "Melody Tubice po, PDAO staff po.

GINA ABUAN "Gina Abuan, PDAO staff.

ATTY. REY MARCO MENDOZA "Atty. Marco po from legal office.

COUN. REYNALDO PALABRICA "Ilong ordinansa to, basically nag gegrade ng mga position. Ang mga position namention dito ay nasa section 3 and 5. Section 3, qualifications of the City Persons with Disabilities Affairs Officer (City Department Head 1). The PDAO herein established shall be headed by a City Persons with Disabilities Affairs Officer (City Department Head 1) with salary grade 25 who must possess all the minimum qualifications for the said position set forth by the Civil Service Commission."

COUN. REYNALDO PALABRICA "Atty. Marco may itatanong lang ako, tulungan mo kami for enlightenment. Kasi ang nabanggit dito sa proposal nila ay office lang, kaso ang minention dito ay Department Head, hindi ba magkakaroon ng conflict?"

ATTY. REY MARCO MENDOZA "First of all po, siguro ang dapat talagang sumagot dito ay ang head ng HR. Dahil expert po si ma'am naty when it comes to rules and regulations, pero pwede naman po natin ito icheck. Kasi may napansin din ako na office siya pero City Department Head, if we could align it kung anong requirements."

COUN. REYNALDO PALABRICA "Wala namang nakalagay dito sa proposed ordinance na kine-create or rinerevise into department. Pero sa section 5 wala namang problema to. So Kap. Jorwin yung mga nasa section 5 ang proposed items for creation ay Administrative Assistant II or Clerk IV, salary grade 8, Administrative Assistant I or Computer Operator I, salary grade 7, Administrative Aide IV or Clerk II, salary grade 4, Administrative Aide III or Driver I, salary grade 3."

COUN. REYNALDO PALABRICA "Hihingi lang po kami ng comment ninyo about dito."

ATTY. REY MARCO MENDOZA "Question lang po, ito po bang mga salary grade and positions napa clarify na sa HR?"

JORWIN BAUTISTA "Hindi pa po."

COUN. REYNALDO PALABRICA "Anyway, anong comment mo dito Kap?"



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JORWIN BAUTISTA "Medyo naguguluhan lang ako kasi ang PWD ba ay department or unit?"

COUN. REYNALDO PALABRICA "As mention in this ordinance at pagbabasehan ang papel, office lang siya kaya PDAO Persons with Disabilities Affairs Office."

JORWIN BAUTISTA "So, hindi siya unit?"

COUN. REYNALDO PALABRICA "Kapag sinabing unit consider as office yun. Pero ito lang ang unit na salary grade 25, kasi lahat ng unit head hindi sila salary grade 25. As mentioned in the ordinance, section 5 to be headed by a salary grade 25 position title City Department Head 1, medyo may conflict dito."

JORWIN BAUTISTA "Pero itong office na to ay may sarili po bang pondo or sa Office of the Mayor pa rin po?"

ATTY. MARCO MENDOZA "It is something we needed to be clarify po kung saan po siya naka attached if it is under the Office of the Mayor or may sarili po siyang fund."

COUN. REYNALDO PALABRICA "Ano bang present funding status ninyo ngayon?"

JORWIN BAUTISTA "Kasama pa rin po kami sa DSWD and Office of the Mayor."

ATTY. REY MARCO MENDOZA "So unit nga siya."

COUN. REYNALDO PALABRICA "Section 6. Implementation. The City Social Welfare and Development Office (CSWDO), the Persons with Disability Affairs Office (PDAO), and the City Health Office (CHO) shall jointly implement this Ordinance in the following manner."

COUN. REYNALDO PALABRICA "Ang mag iidentify na kung sino ang PWD ay ang CHO."

COUN. REYNALDO PALABRICA "Hindi naman kayo totally ano dito, ang structure ng PWD ay under ng CSWD talaga."

JORWIN BAUTISTA "Pero pwede kami humingi sa office na kung ano talaga, kasi sa batas at least 1 percent."

COUN. REYNALDO PALABRICA "Pero suggestion ko dyan yung PDAO makipag usap kay Mayor."

JORWIN BAUTISTA "Matanong ko lang po, yung sa OSCA po paano po ang budgeting?"

COUN. REYNALDO PALABRICA "Sa CSWD. Ang itatanong ko lang kay Atty. Marco, kasi ang ating preferred head ay si Kap. Jorwin hindi naman na siya Kapitan na, ang problema kapatid siya ni Mayor na ang appointee officer ay si Mayor."



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ATTY. REY MARCO MENDOZA "It is the second factor that we need to consider, icheck po natin para maiwasan ang mga possible legalities or mga reklamo."

COUN. REYNALDO PALABRICA "Ang problema kasi pag dating sa CS. Dahil pagdating sa civil service makikita nila yan na ang appointee officer ay kapatid."

COUN. REYNALDO PALABRICA "So we will resolve all the issue about the proposed ordinance, ipapatawag na lang namin next time ang HR."

JORWIN BAUTISTA "Yung concern ko rin po is as of now ang binigay saakin is executive assistant I."

COUN. REYNALDO PALABRICA "Ang executive assistant kasi kahit magkapatid pwede, pero pag permanent position kasi hindi talaga pupwede eh."

JORWIN BAUTISTA "Kapag sinabi bang head hindi pupwede?"

COUN. REYNALDO PALABRICA "Hanggang pamangkin hindi pwede eh. Bawal talaga hanggang 4th degree."

COUN. REYNALDO PALABRICA "Kung conterminous katulad ng executive assistant, legal officer, BTMD. Kaya kahit kapatid pwede."

COUN. REYNALDO PALABRICA "Isang tanong lang Atty., in case si Coun. Karen. Hindi rin pwede kasi hindi siya appointing officer, OIC lang. Walang appointing power."

ATTY. REY MARCO MENDOZA "Ang problema po talaga natin ay ang CS, kasi sila po ang may final say."

JORWIN BAUTISTA "Or kaya gawin natin para makuha ang position, ibang pangalan."

COUN. REYNALDO PALABRICA "Delikado para sa Mayor yun."

ATTY. REY MARCO MENDOZA "Forgery."

COUN. REYNALDO PALABRICA "Kung susugal ba si Mayor, edi walang problema."

COUN. REYNALDO PALABRICA "Pero criminal act yun, hindi basta kaso lang."

JORWIN BAUTISTA "Ano pong nakikita niyong paraan Atty.?"

ATTY. REY MARCO MENDOZA "To be honest wala pa akong makitang paraan as of this moment, kasi nga po yung relationship niyo with the City Mayor. We really have to check kung ano yung mga possible options, viable ang legal options."

JORWIN BAUTISTA "Kapag nakuha ko ba yung position na to, permanent ito?"

COUN. REYNALDO PALABRICA "Permanent. Ang mga pwede lang is executive assistant, ang kaso lang hindi mo makukuha yung salary grade 25."



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COUN. REYNALDO PALABRICA "May mga civil service na ba itong mga to? May civil service ka na ba Gina?"

JORWIN BAUTISTA "Wala po."

COUN. REYNALDO PALABRICA "Kapag kumuha ka ng exam may plus points ka, sa tagal mo ng government employee."

MELODY TUBICE "Hanggang 10 years of service?"

ATTY. REY MARCO MENDOZA "What do you mean?"

MELODY TUBICE "Yung sa special civil service dapat naka 10 years po?"

ATTY. REY MARCO MENDOZA "Yes po."

COUN. REYNALDO PALABRICA "Lahat ng position dito pag naipasa ang ordinansang ito available na yan, kaso ang nakalagay dito na implementation is next year, 2025. So, sa 2025 kailangan na mag hire ng City Government para sa mga positions na ito, permanent positions ito."

COUN. REYNALDO PALABRICA "Titignan niyo ngayon kung pasok kayo dito sa mga positions na ito, cocomply niyo mga requirements kukuha namin kayo sa HR. So pag na final to, bibigyan naming kayo copy for implementation ng ordinansa."

JORWIN BAUTISTA "Ang OSCA po ba salary grade 25?"

COUN. REYNALDO PALABRICA "Hindi namin alam eh. Kasi hindi pa narerevise yung system nila."

JORWIN BAUTISTA "Icheck natin kay ma'am Ople."

COUN. REYNALDO PALABRICA "Papatawag natin sila, next week icall ko ang attention nila. Kung ano yung pinag usapan natin iaano ko sa kanila then hihingi tayo ng opinion. Inform ka na lang namin."

COUN. REYNALDO PALABRICA "Any motion for adjournment?"

COUN. LEVY TELA "Since there are no matters to be discussed, I move for the adjournment of this committee hearing."

COUN. SIMPLICIO DOMINGUEZ "Second"

The committee hearing ended at 2:20 p.m.



OFFICE OF THE SANGGUNIANG PANLUNGSOD

Prepared by:


RONALDO M. VERONA
Clerk

Attested by:



COUNCILOR REYNALDO C. PALABRICA
Chairman
Committee on Ethics, Appointments and Government Re-Organization



Republic of the Philippines
PROVINCE OF CAVITE
City of Bacoor

OFFICE OF THE SAGGUNYANG PANLUNGSOD

Office of the Sangguniang Panlungsod
Received by: Janet Pring
Date: 3/13/24
Time: 2:40 pm

Committee on Ethics, Appointments and Government Reorganization
NOTICE OF COMMITTEE HEARING

(PROOF OF RECEIPT)
(March 14, 2024 2:00 PM)
(SBR Conference Room)

Subject: AN ORDINANCE AMENDING CITY ORDINANCE NO. 14 2018 AND REVISING THE ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN OF THE PERSONS WITH DISABILITIES AFFAIRS OFFICE PURSUANT TO REPUBLIC ACT NO. 10070. (PCO No. 2024-171) dated (March 12, 2024)

NAME	OFFICE AFFILIATION	CONTACT NUMBER	SIGNATURE/DATE
HON. ALDE PAGULAYAN	Officer of Law Pagulayan	-	[Signature] / 03/13/24
HON. ALEJANDRO GUTIERREZ	SP		[Signature] 3/13/24
HON. MICHAEL SOLIS			
HON. ADRIELITO GAWARAN			[Signature] 3/13/24
HON. LEVY TELA	CP		[Signature] 3/13/2024 11:33 AM
Atty. AIMEE TORREFRANCA NERI City Administrator	Admin		[Signature] 3/13/24 12:59 pm
PB JORWIN BAUTISTA	PWD		[Signature] 3-13/24
PWD OFFICE			



Republic of the Philippines
PROVINCE OF CAVITE
City of Bacoor

OFFICE OF THE SAGGUNIANG PANLUNGSOD

Office of the Sangguniang Panlungsod
Received by: Jency Pring
Date: 3/14/24
Time: 8:40 am

Committee on Ethics, Appointments and Government Reorganization
ATTENDANCE OF COMMITTEE HEARING

(PROOF OF RECEIPT)
(March 14, 2024 2:00 PM)
(SBR Conference Room)

Subject: AN ORDINANCE AMENDING CITY ORDINANCE NO. 14 2018 AND REVISING THE ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN OF THE PERSONS WITH DISABILITIES AFFAIRS OFFICE PURSUANT TO REPUBLIC ACT NO. 10070. (PCO No. 2024-171) dated (March 12, 2024)

NAME	OFFICE	CONTACT # Email Address	SIGNATURE/DATE
Gina Abuan	PDAO	0926 055 4597	Gina Abuan 3.14.24
HELODY TUBICE	PDAO	0917 825 7254	Mgt. 3-14-24
JOWIN BAUTISTA	PDAO	0917 849 0055	3-14-24
Rey Marlo B. Mendoza	OLIS	0917502 1361	
Mondays Goyano	OLIS	09219107332	M. Goyano
SIMPLICIO G. DOMINGUEZ	SP		
VERY TOLA	SP		

PCO 2024-171 – AN ORDINANCE AMENDING CITY ORDINANCE NO. 14 2018
AND REVISING THE ORGANIZATIONAL STRUCTURE AND STAFFING
PATTERN OF THE PERSONS WITH DISABILITIES AFFAIRS OFFICE PURSUANT
TO REPUBLIC ACT NO. 10070.

Office of the Sangguniang Panlungsod
Received by: Janet Pring
Date: 7/4/2024
Time: 8:40 am





OFFICE OF THE SANGGUNIANG PANLUNGSOD

PCO 2024-171 - AN ORDINANCE AMENDING CITY ORDINANCE NO. 14-2018 AND REVISING THE ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN OF THE PERSONS WITH DISABILITIES AFFAIRS OFFICE PURSUANT TO REPUBLIC ACT NO. 10071



Republic of the Philippines
Province of Cavite
CITY OF BACOOR

Office of the Mayor

LOCAL MAIL PERMIT
1039003

March 8, 2024

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor of Bacoor
Bacoor Government Center
Bacoor, Cavite

Thru: Atty. Khalid A. Atega, Jr.
Sangguniang Panlungsod Secretary

Subject: Endorsement Letter

Dear Hon. Bautista-Mendiola:

I hereby endorsed to the esteemed members of the Sangguniang Panlungsod for appropriate action the letter dated 8 March 2024 from City Administrator Atty. Arnee Torrance-Neri relative to the proposed city ordinance amending City Ordinance No. 14-2018 and revising the Organizational Structure and Staffing Pattern of the Persons with Disabilities Affairs Office. Attached herewith is the aforementioned letter including its attachments for your immediate reference.


I trust that you give this matter your utmost consideration.

Sincerely yours,


STRIKE B REVILLA
City Mayor

OFFICE OF THE
SANGGUNIANG PANLUNGSOD
RECEIVED
BY: 

DATE: 2024 MAR 11 11:11
BACOOR CITY, CAVITE


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PROVINCE OF CAVITE
City of Bacoor

CGBCR-SPBac-F003.00
10/20/2023

OFFICE OF THE SANGGUNIANG PANLUNGSOD



Republic of the Philippines
Province of Cavite
CITY OF BACOOR

CGBCR-AC-0171.0
10/20/2023

OFFICE OF THE CITY ADMINISTRATOR

08 March 2024

HON. STRIKE B. REVILLA
City Mayor

THRU: **ATTY. PAUL MG. SANGALANG**
Executive Assistant IV
Office of the City Mayor

SUBJECT: **TRANSMITTAL OF PROPOSED CITY ORDINANCE AMENDING CITY ORDINANCE NO. 14-2018 AND REVISING THE ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN OF THE PERSONS WITH DISABILITIES AFFAIRS OFFICE**

Dear Mayor Strike,

Good day.

Respectfully enclosing to your good office a draft of Proposed City Ordinance Amending City Ordinance No. 14-2018 and Revising the Organizational Structure and Staffing Pattern of the Persons with Disabilities Affairs Office pursuant to Republic Act No. 10078 for further endorsement to Sangguniang Panlungsod.

For your information and appropriate action.

Respectfully,


ATTY. ANNE TORREFRANCA-NERI
City Administrator



SCAN ME

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OFFICE OF THE SANGGUNIANG PANLUNGSOD

PROPOSED CITY ORDINANCE NO. ___
Series of 2024

2-20-24 10:24

AN ORDINANCE AMENDING CITY ORDINANCE NO. 14-2018 AND REVISING THE ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN OF THE PERSONS WITH DISABILITIES AFFAIRS OFFICE PURSUANT TO REPUBLIC ACT NO. 10070.

Sponsored by:

WHEREAS, Section 76 of Republic Act No. 7160 ("RA 7160" or the "Local Government Code of 1991") provides that every local government unit shall design and implement its own organizational structure and staffing pattern considering its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission;

WHEREAS, Section 458, par (1), (via) of RA 7160 and Section 11, par 1 (via) of Republic Act No. 10160 ("RA 10160" or the "Charter of the City of Bacoor") empowered the Sangguniang Panlungsod to determine the positions and the salaries, wages, allowances, and other emoluments and benefits of officials and employees paid wholly and mainly from the city funds and provide for expenditures necessary for the proper conduct of programs, projects, services and activities of the city government;

WHEREAS, to ensure that persons with disabilities (PWDs) fully enjoy the benefits and privileges provided for under Republic Act No. 9442 ("An Act amending Republic Act No. 7211, entitled, "The Magna Carta for Disabled Persons and for Other Purposes"), the National Council on Disability Affairs (NCDA) issued Administrative Order No. 001, series of 2008, providing mechanisms for the issuance of Persons With Disabilities Identification Cards (PWD-IDC), and NCDA Administrative Order No. 003 which provides guidelines for the computerization of the issuances of the said ID card;

WHEREAS, on 4 September 2023, Joint Circular No. 01-2023 was issued by the Department of Social Welfare and Development (DSWD), the Department of Interior and Local Government (DILG) and by the NCDA which modified the process of issuing PWD IDs by requiring the Persons with Disability Affairs Office (PDAO) of every local government to facilitate the issuance of PWD IDs and for local social welfare development offices to assist the PDAO after such IDs are issued;

WHEREAS, the PDAO of the City of Bacoor was created by virtue of City Ordinance No. 14-2018. However, the said office is currently understaffed and is incapable of carrying out the guidelines on the issuance of PWD IDs mandated by Joint Memorandum Circular No. 01-2023 and will require the assistance of other city government departments while its staffing pattern and organizational set-up is being reviewed by the Sangguniang Panlungsod;

WHEREAS, on 5 December 2023, the Sangguniang Panlungsod enacted City Ordinance No. 333-2023 (the "PWD ID Regulation Ordinance of the City of Bacoor").

WHEREAS, Section 6 of City Ordinance No. 333-2023 provides that:

Section 6. Implementation. The City Social Welfare and Development Office (CSWDO), the Persons with Disability Affairs Office (PDAO), and the City Health Office (CHO) shall jointly implement this Ordinance in the following manner:

6.1 The CHO shall take the lead in identifying whether a person who does not have an apparent, physical disability qualifies as a PWD under Department of Health Administrative Order No. 2013-0005-A, DILG Memorandum Circular No. 017, Series of 2022, DILG Memorandum Circular No. 2021-041, and other related government issuances. Any question on whether a person qualifies as a PWD shall be settled with finality by the CHO.

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OFFICE OF THE SANGGUNIANG PANLUNGSOD

6.2 The PDAO shall take the lead in ensuring that all departments and offices of the City Government are correctly and consistently enforcing this Ordinance and other related laws and city ordinances. The PDAO shall submit to the Sangguniang Panlungsod a report before the end of each year on how this Ordinance and other related laws and city ordinances pertaining to PWDs were implemented by the City Government.

6.3 The CSWDO shall take the lead in the issuance and renewal of PWD-IDC but only while the PDAO does not have the personnel to perform the task of issuing and renewing the said IDs. Once the PDAO becomes fully capable of performing the duty of issuing and renewing the PWD IDs, the City Mayor shall issue an executive order directing the PDAO to take over the duty of issuing and renewing PWD IDs and the CSWDO to assist PWDs who hold the said identification cards. All records related to the issuance and renewal of the said identification cards and all questions on the validity of a card and the manner by which it should be used shall be settled by the PDAO with finality.

WHEREAS, in view of all the foregoing there is a pressing need to amend Sections 3, 4, and 5 of City Ordinance No. 14-2018 by revising the organizational structure and staffing pattern of the PDAO and the manner by which the head of the said office shall be appointed in order to enable the said office to deliver the various services mandated by law for the benefit of PWDs such as, but not limited to, the issuance of PWD IDs.

NOW, THEREFORE, this Ordinance is hereby enacted by the 5th Sangguniang Panlungsod of the City of Bacoor, Cavite, to wit:

SECTION 1. Title. This Ordinance shall be known as the "Persons with Disabilities Affairs Office Reorganization Ordinance of Bacoor"

SECTION 2. Amendment of Sections 3, 4 and 5 of CO 14-2018. Section 5 of City Ordinance No. 14-2018 is hereby amended and shall henceforth read as follows:

Section 3. Qualifications of the City Persons with Disabilities Affairs Officer (City Department Head II). The PDAO herein established shall be headed by a City Persons with Disabilities Affairs Officer (City Department Head I), with salary grade 25 who must possess all the minimum qualifications for the said position set forth by the Civil Service Commission.

Section 4. Manner of Appointment. The City Persons with Disabilities Affairs Officer shall be appointed by the City Mayor in the manner prescribed by law and pertinent civil service regulations.

Section 5. Organizational Structure, Staffing Pattern, and Funding. The following items is the details of the PDAO, as hereby created:

Items	Position/Title	Salary Grade
1	Administrative Assistant II (Clerk IV)	2
1	Administrative Assistant I (Computer Operator II)	7
1	Administrative Aide IV (Clerk III)	4
1	Administrative Aide III (Driver I)	2

The persons to be appointed in the positions mentioned above by the City Mayor must possess all the minimum qualifications set forth by the Civil Service Commission and shall receive the benefits, salary, and emoluments as mandated by law and pertinent civil service regulations. Once appointed, the said persons shall work under the City Persons with Disabilities Affairs Officer, and shall exercise his/her in fulfilling the various duties and functions of his/her office as mandated by law or city ordinance or as ordered by the City Mayor.

The funds needed to implement this Ordinance shall be appropriated in the Annual Budget of the City Government for Fiscal Year 2024.

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Republic of the Philippines
PROVINCE OF CAVITE
City of Bacoor

CGBCR-SPBac-F003.00
10/20/2023

OFFICE OF THE SANGGUNIANG PANLUNGSOD

SECTION 3. Separability Clause. In case any provision of this Ordinance is declared void by a court of law, the remaining parts of the Ordinance not affected by the said declaration will remain valid.

SECTION 4. Repeal Clause. All ordinances, resolutions, and executive orders that are inconsistent or are in conflict with the provisions of this Ordinance are hereby repealed or modified accordingly.

SECTION 6. Effectivity. This Ordinance shall become effective immediately after it has been published at least once in a newspaper of general circulation in the Province of Cavite.

ENACTED this ___ day of _____, 2024 at the City of Bacoor, Cavite

I hereby certify that this Ordinance was duly approved in accordance with law by the 5th Sangguniang Panlungsod of the City of Bacoor, Cavite

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
Presiding Officer/City Vice Mayor

Attested by:

ATTY. KHALID A. ATEGA JR.
Sangguniang Panlungsod Secretary

Approved by:

HON. STRIKE B. REVILLA
City Mayor

Date of Approval _____

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