



COMMITTEE ON PEACE AND ORDER & PUBLIC SAFETY  
COMMITTEE ON RULES AND PRIVILEGES, LAWS AND ORDINANCES

**JOINT COMMITTEE HEARING REPORT**  
NO. POPS-039-S-2024

Office of the Sangguniang Panlungsod  
Received by: [Signature]  
Date: 07-26-2024 5:40 pm.

Subject: **AN ORDINANCE ESTABLISHING A VISITOR IDENTIFICATION SYSTEM (VIS) AT THE BACOOR CITY JAIL MALE AND FEMALE DORMITORY, PROVIDING GUIDELINES AND APPROPRIATING FUNDS THEREFOR. (PCO 2024-199) dated 05 August 2024.**

Acting on the referral, a joint committee hearing was held on September 26, 2024 regarding the above-mentioned subject matter with the following attendees. (See attached attendance sheet)

The Local Government Code grants the local Sangguniang the power to approve ordinances that shall ensure the efficient and effective delivery and facility including the establishment and provision for the maintenance and improvement of jails and detention centers, the institution of sound jail management programs, and appropriation of funds for the subsistence of detainees and convicted prisoners in the locality. Despite this, substantial information and details in policy-making should be sourced from the BJMP, the agency responsible for managing detention facilities and ensuring the security of the PDLs, and the most familiar with the most specific challenges related to jail visitations.

Thus, the committee submits the following findings and recommendations, as follows;

**A. FINDINGS:**

- Based on the proposed draft, the purpose of VIS is to ensure the safety and security of PDLs, staff, and visitors, and to prevent the trafficking of illegal substances and entry of unauthorized persons;
- The proposed ordinance seeks to utilize advanced technology to streamline and secure the visitation process within the jail facilities;
- Considering that the proposal outlines the purposes for funding, such as the procurement of equipment, and materials, as well as expenses for training of personnel and maintenance and contingencies, it is thus important to determine the availability of LGU funds specifically under the city's 2023-2025 Peace and Order & Public Safety (POPS) Plan;





- BJMP Bacoor will have a MOA with Eulogio "Amang" Rodriguez Institute of Science and Technology (EARIST) Dasmariñas branch regarding the software or application that will be used for the proposed VIS;
- Every PDL is allowed to have five (5) visitors and all of them will be issued a printed Identification Card (ID) with barcode after enrollment of their data;
- There will be an exemption to the coverage of the proposed ordinance such as visitors/volunteers who conduct occasional or one-time jail visits or missions. These individuals will be considered as service providers.

**B. RECOMMENDATIONS:**

Wherefore, after having been evaluated and heard the opinions of the concerned parties, Committee Chairperson Alejandro Gutierrez motioned to the floor that a resolution **BE PASSED** by the Sangguniang Panlungsod directing the Bureau of Jail Management and Penology (BJMP) Bacoor to conduct for a six (6) month dry run on the proposed Visitor Identification System (VIS) at the Bacoor City jail and for the above-captioned subject matter be **TEMPORARILY ARCHIVED** and removed from the council's next order of business.

**WE HEREBY CERTIFY** that the contents of the foregoing report are true and correct.

Signed this 30<sup>th</sup> day of September 2024 at the City of Bacoor, Cavite.

**COMMITTEE ON PEACE AND ORDER & PUBLIC SAFETY**

  
\_\_\_\_\_

**COUN. ALEJANDRO F. GUTIERREZ**  
Chairman

*Member, Committee on Rules and Privileges, Laws and Ordinances*

  
\_\_\_\_\_

**COUN. MICHAEL E. SOLIS**  
Member

  
\_\_\_\_\_

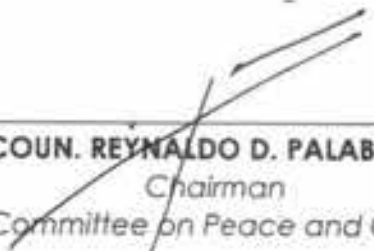
**COUN. ALDE JOSELITO PAGULAYAN**  
Member





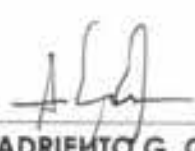


**COMMITTEE ON RULES AND PRIVILEGES, LAWS AND ORDINANCES**

  
\_\_\_\_\_  
**COUN. REYNALDO D. PALABRICA**  
Chairman

*Vice Chairman, Committee on Peace and Order & Public Safety*

  
\_\_\_\_\_  
**COUN. LEVY M. TELA**  
Vice Chairman

  
\_\_\_\_\_  
**COUN. ADRIETO G. GAWARAN**  
Member





Office of the Sangguniang Panlungsod  
Received by: *[Signature]*  
OCT 7 2024  
7:40pm

**COMMITTEE ON PEACE AND ORDER & PUBLIC SAFETY  
COMMITTEE ON RULES AND PRIVILEGES, LAWS AND ORDINANCES**

**MINUTES OF THE JOINT COMMITTEE HEARING  
NO. POPS-039-S-2024**

Subject: **AN ORDINANCE ESTABLISHING A VISITOR IDENTIFICATION SYSTEM (VIS) AT THE BACOOR CITY JAIL MALE AND FEMALE DORMITORY, PROVIDING GUIDELINES AND APPROPRIATING FUNDS THEREFOR. (PCO 2024-199) dated 05 August 2024.**

A joint committee hearing was held on September 26, 2024 regarding the above-mentioned subject matter with the following attendees. (See attached attendance sheet)

Committee Chairperson Alejandro Gutierrez acknowledged all the resource persons as well as all the attendees present. He then asked JSupt. Christopher Penilla, warden of the male dormitory, if the said proposed VIS already exists in other jail facilities. According to JSupt. Penilla, he thinks that Bacoor City jail will be the first to establish or implement the VIS in CALABARZON and in the entire region. He also said that the proposed ordinance seeks to utilize advance technology to streamline and secure the visitation process within the jail facilities in the City of Bacoor.

Atty. Salve Valenciano from the Office of the City Legal Services was recognized. According to her one of the main concerns is the availability of LGU funds specifically under the city's 2023-2025 POPS Plan. JSupt Penilla was asked for his opinion regarding the said matter. According to him he is aware that the VIS is not included in the 2023-2025 POPS Plan. He said that for now they are using an application provided by a Criminology student for free. They've also communicated with the Office of the Management and Information System (MIS) regarding the cost of the hardware and software to be used.

Floor was given to Committee Vice Chairperson Reynaldo Palabrica. According to him, he was very grateful that the BJMP came up with this kind of proposal. He is also concerned regarding the availability of the fund. Councilor Palabrica told JSupt. Penilla to also submit the proposed ordinance to the City Peace and Order Council (CPOC) so that it will be included for next year's budget.

Jsupt. Penilla also mentioned that they will have a MOA with the Eulogio "Amang" Rodriguez Institute of Science and Technology (EARIST) Dasmariñas Campus regarding the free use of the application for the VIS. He also mentioned that every PDL is allowed







to have five (5) visitors and all of them will be given IDs with barcodes to be scanned under the VIS. JSupt. Penilla explained to the body that for now they only need one (1) set of desktop computer with scanner that will be used for the initial dry run to test the efficiency of the VIS. After the dry run, it will be known the required budget for the VIS.

Another concern was raised by Councilor Palabrica. He asked JSupt. Penilla regarding the exemption to the coverage of the proposed ordinance such as visitors/volunteers who conduct occasional or one-time jail visits or missions. According to JSupt. Penilla these individuals are considered service providers or temporary visitors. Coun. Palabrica suggests that a temporary visitor's ID with barcode be provided to the said individuals for proper profiling.

Floor was given to Councilor Randy Francisco. He suggests that instead of issuing five (5) IDs for each of the five (5) required visitors per PDL, issued IDs be maximized to only two (2) to be more cost effective. JSupt. Penilla said they will check if it is applicable to the software to be used.

Coun. Palabrica asked for the opinion of the representatives from BJMP female dormitory. According to them, they are in full support of the proposed ordinance re VIS.

Since there are no other matters to be discussed, Councilor Mike Solis moved for the adjournment of the hearing at exactly 11:00 AM.

Prepared By:

  
**MA. CRISTINA A. GOROSPE**  
Local Legislative Staff Asst. I

Attested By:

  
**COUN. ALEJANDRO F. GUTIERREZ**  
Chairman  
Committee on Peace and Order &  
Public Safety





Office of the Sangguniang Panlungsod  
Received by: *[Signature]*  
Date: *9/26/2024*  
Time: *1:50 pm*

COMMITTEE ON PEACE AND ORDER & PUBLIC SAFETY  
COMMITTEE ON RULES AND PRIVILEGES, LAWS & ORDINANCES

**ATTENDANCE OF THE JOINT COMMITTEE HEARING**

26 September 2024 / 10:00 a.m.

Bacoor Legislative and Disaster Resilience Building,  
Sangguniang Panlungsod Session Hall, 6th Floor, Bacoor Government Center

Subject: AN ORDINANCE ESTABLISHING A VISITOR IDENTIFICATION SYSTEM (VIS) AT THE BACOOR CITY JAIL MALE AND FEMALE DORMITORY, PROVIDING GUIDELINES AND APPROPRIATING FUNDS THEREFOR. (PCO 2024-199) dated 05 August 2024.

SIGNATURE/ NAME	POSITION/AFFILIATION OFFICE/ADDRESS	CONTACT NUMBER/EMAIL
<i>[Signature]</i> HON. ALEJANDRO F. GUERRERZ	CITY COUNCILOR SANGGUNIANG PANLUNGSOD	
<i>[Signature]</i> HON. REYNALDO PALABRICA	CITY COUNCILOR SANGGUNIANG PANLUNGSOD	
<i>[Signature]</i> HON. MICHAEL SOLIS	CITY COUNCILOR SANGGUNIANG PANLUNGSOD	
<i>[Signature]</i> HON. ALDE JOSELITO PAGULAYAN	CITY COUNCILOR SANGGUNIANG PANLUNGSOD	
<i>[Signature]</i> HON. ADRIELITO GAWARAN	CITY COUNCILOR SANGGUNIANG PANLUNGSOD	
<i>[Signature]</i> HON. LEVY TELA	CITY COUNCILOR SANGGUNIANG PANLUNGSOD	
<i>[Signature]</i> Hon. Randy C. Francisco	CITY COUNCILOR	







SIGNATURE/ NAME	POSITION/AFFILIATION OFFICE/ADDRESS	CONTACT NUMBER/EMAIL
EUSEO P. OLIVERAS, JR. <i>Euseo P. Oliveras, Jr.</i>	BRGY. CEBU SAN NICOLAS 3	09086241927
HON. SIMPLICIO DOMINGUEZ <i>Simplicio Dominguez</i>	CITY COUNCILOR	
GRACE D. SILVESTRE <i>Grace D. Silvestre</i>	BWY. SECRETARY/ZARTEL	09052951207
ANA-MARIE B. SALVADO <i>Ana-Marie B. Salvado</i>	BRGY WWG	09930709934
RICARDO GARCIA <i>Ricardo Garcia</i>	BRGY EX-6	09652324597
P/B RONALDO JAVIER <i>Ronaldo Javier</i>	P/B	09424203525
JOSUPH CHRISTOPHER DENVER <i>Josuph Christopher Denver</i>	BJMP BACOR CJMD	09369371124
JOR SAMMY C. PATILAN <i>Jor Sammy C. Patilan</i>	BJMP BACOR CJMD	09553715521
epiangel Candido J. Sanchez <i>Candido J. Sanchez</i>	P/B	09262628477
JUDY MARIE S. SANTIAGO <i>Judy Marie S. Santiago</i>	BJMP BACOR Femte (M...)	09989210727





SIGNATURE/ NAME	POSITION/AFFILIATION OFFICE/ADDRESS	CONTACT NUMBER/EMAIL
 JO2 Rho Anne Claire B. Daniel	BJMP - Female Dorm/ Chief, Admin	06457841307 da.bacoarcj@bacoorsp.gov.ph
 Atty. Calve Valenciano	OCLS	09471672778
 JO2 Jany Jany Ruzal	BJMP Bacoor Male Dorm	091068746005
 JO1 JAYCEE BERJARDO	BJMP BACOOR FD	09485660784
 PB BRIAN BJ AGANUS	BREG REAL	09519105621
 MARAISO M. DELGADILLA	BREG Mambog I	09193335630







Office of the Sangguniang Panlungsod  
Received by: Dr. Janet Pring  
Date: 9/23/24  
Time: 11:40 am

COMMITTEE ON PEACE AND ORDER & PUBLIC SAFETY  
COMMITTEE ON RULES AND PRIVILEGES, LAWS & ORDINANCES

**NOTICE OF THE JOINT COMMITTEE HEARING  
(PROOF OF RECEIPT)**

26 September 2024 / 10:00 a.m.  
Bacoor Legislative and Disaster Resilience Building,  
Sangguniang Panlungsod Session Hall, 6th Floor, Bacoor Government Center

Subject: AN ORDINANCE ESTABLISHING A VISITOR IDENTIFICATION SYSTEM (VIS) AT THE BACOOR CITY JAIL MALE AND FEMALE DORMITORY, PROVIDING GUIDELINES AND APPROPRIATING FUNDS THEREFOR. (PCO 2024-199) dated 05 August 2024.

RECEIVED BY: NAME/SIGNATURE	POSITION/AFFILIATION OFFICE/ADDRESS	DATE/TIME CONTACT NUMBER
Johana Castro	SP STAFF	9/23/24 11:40 AM
Mariette Montoya	SP	9/23/24 11:45 AM
Rina Ripadas	SP	9/23/24 11:45 AM
Arky Pulido	SP	9/23/24 11:45 AM
Richard Espino	SP	9/23/24 11:47 AM
Elena Sombrano	SP	9/23/24 11:49 AM



SCAN ME









COMMITTEE ON PEACE AND ORDER & PUBLIC SAFETY  
AND  
COMMITTEE ON RULES AND PRIVILEGES, LAWS & ORDINANCES

Office of the Sangguniang Panlungsod  
Received by: J. Robert 2024  
Date: 9/26/24



PHOTOS OF THE COMMITTEE HEARING NO. POPS 39 S-2024  
PCO 2024-199 AN ORDINANCE ESTABLISHING VIS AT THE BACOOR CITY JAIL





Republic of the Philippines  
Department of the Interior and Local Government

**BUREAU OF JAIL MANAGEMENT AND PENOLOGY  
BACOOR CITY JAIL-MALE DORMITORY**

Brgy. Molino II, Arcaja St. Bacoor City, Cavite  
Contact No: +63-943-475-2285  
Email Address:  
Website:



BACORNG PILIPINAS

July 26, 2024

**HON. STRIKE B REVILLA**

Mayor, Bacoor City, Cavite  
City of Bacoor Government Center  
Brgy. Bayanan, Bacoor City, Cavite

OFFICE OF THE  
SANGGUNIANG PANLUNGSOD  
RECEIVED  
By: ARIEL  
DATE: 7-26-24 TIME: 3:41  
BACORNG CITY, CAVITE

Dear Mayor Strike:

**Greetings of peace and goodwill!**

I am writing to respectfully seek your assistance in prioritizing the passage of the proposed ordinance establishing a **Visitor Identification System at the Bacoor City Jail Male and Female Dormitory**. The proposed ordinance seeks to utilize advanced technology to streamline and secure the visitation process within our jail facilities. By implementing a **Visitor Identification System**, we aim to achieve the following objectives:

- a. **Enhanced Security:** *The system will ensure that all visitors are accurately identified and verified, thereby preventing unauthorized access and potential security breaches.*
- b. **Efficient Service Delivery:** *By reducing queuing time and managing visitor flow more effectively, we can provide a more organized and timelier visitation experience for all visitors.*
- c. **Data Integrity and Authenticity:** *The creation of a comprehensive database will facilitate the verification of visitor identities, ensuring that all recorded information is accurate and reliable.*

This initiative is of paramount importance to enhance the security and efficiency of our visitation management system, consistent with our earnest desire to upholding the highest standards of safety and services for both our PDLs and their visitors. The implementation of this system is a significant step forward in achieving these goals.

However, we recognize that the success of this initiative greatly depends on the support and approval of our city's legislative body. Thus, we earnestly seek your esteemed office's support to make the passage of this ordinance a priority in the legislative agenda. Your advocacy and leadership in this matter will undoubtedly contribute to a more secure and efficient jail facility, ultimately benefiting our entire community. We are confident that with your support, we can expedite the implementation of this critical system and significantly improve the operational standards of the **Bacoor City Jail**.

We look forward to your favorable response and are ready to provide any further information or assistance that may be required. Thank you and more power.

Very truly yours,

**CHRISTOPHER R PENILLA, MM. EMDRCM, CESE**  
Jail Superintendent  
City Jail Warden

*"Changing Lives, Building a Safer Nation"*





Proposed City Ordinance No. \_\_\_\_\_

**AN ORDINANCE ESTABLISHING A VISITOR IDENTIFICATION SYSTEM (VIS) AT THE BACCOOR CITY JAIL MALE & FEMALE DORMITORY, PROVIDING GUIDELINES AND APPROPRIATING FUNDS THEREFOR**

(Sponsored by: \_\_\_\_\_)

**WHEREAS**, the City of Bacoor is committed to ensuring the safety, security, and proper management of the **Bacoor City Jail Male & Female Dormitory**;

**WHEREAS**, the influx of visitors to the **Bacoor City Jail Male & Female Dormitory** requires a comprehensive identification system to monitor and regulate visitor entry, ensuring the safety and security of Persons Deprived of Liberty (PDLs);

**WHEREAS**, the absence of a proper identification system poses risks including the potential trafficking of illegal drugs and the presence of unauthorized individuals with no legitimate connection to the PDLs;

**WHEREAS**, the implementation of a **Visitor Identification System (VIS)** is necessary to verify the identity, affiliation, and purpose of visitors, thereby enhancing the security measures of the **Bacoor City Jail Male & Female Dormitory**;

**NOW THEREFOR**, be it ordained by the Sangguniang Panlungsod of Bacoor in session duly assembled that:

**SECTION 1. Title.** This Ordinance shall be known as the "**Bacoor City Jail Male & Female Dormitory Visitor Identification System Ordinance.**"

**SECTION 2. Purpose.** The purpose of this Ordinance is to establish a systematic and secure visitor identification process for individuals visiting the **Bacoor City Jail Male & Female Dormitory**, to ensure the safety and security of PDLs, staff, and visitors, and to prevent the trafficking of illegal substances and entry of unauthorized persons.

**SECTION 3. Definition of Terms.** As used in this Ordinance, the following terms shall mean:

**Visitor Identification System (VIS):** A structured process for the registration, verification, and monitoring of visitors entering the **Bacoor City Jail Male & Female Dormitory**.

**Persons Deprived of Liberty (PDLs):** Individuals detained or incarcerated in the **Bacoor City Jail Male and Female Dormitory**.

**Visitor:** Any individual seeking entry to the **Bacoor City Jail Male & Female Dormitory** for the purpose of visiting a PDL.

**SECTION 4. PROCEDURE:**

**4.1** All PDL visitors are required to secure a PDL Visitor's Identification Card from the administration of **Bacoor City Jail Male and Female Dormitory**;

4.2 The Bacoor City Jail Male & Female Dormitory administration shall designate PDL Visitor Screening & Accreditation Committee who shall be responsible for the processing of the application for accreditation and issuance of PDL Visitor's Identification Card;

4.3 Only authorized PDL visitors shall be allowed to enroll in the ID system and shall accordingly be issued with the corresponding ID card by the concerned jail facility.

4.4 The issued ID card shall serve as the proper identification document to be presented by respective PDL visitors to the jail authorities during the scheduled PDL visiting privileges and after the conduct of proper validation, said PDL visitor shall be permitted entry in the jail facility.

#### SECTION 5. FUNDING

The City Government of Bacoor shall appropriate the amount of \_\_\_\_\_ Pesos (PHP \_\_\_\_\_) from the available funds of the city for the initial implementation phase of the VIS. This allocation shall cover the following essential expenditures:

**Purchase of Equipment:** The acquisition of necessary equipment is vital for the effective implementation of the VIS. This includes, but is not limited to:

- Computers and related hardware for data entry and storage.
- Cameras and imaging devices for capturing visitor photographs.
- Printers and laminating machines for the production of durable Visitor ID cards.
- Scanners for verifying the authenticity of government-issued identification cards presented by visitors.

**Procurement of Materials:** The VIS requires high-quality materials to ensure the production of secure and tamper-proof Visitor ID cards. The allocated funds shall be used to purchase:

- Blank ID cards with embedded security features such as holograms or barcodes.
- Laminate pouches and protective coatings to enhance the durability and security of the ID cards.
- Consumables such as ink and toner for printing.

**Training of Personnel:** Ensuring that jail personnel are well-equipped to manage and operate the VIS is crucial. Funds will be allocated for:

- Training programs and workshops to educate staff on the operation of VIS equipment and software.
- Development of protocols and procedures for the efficient and secure processing of visitor information.

**Maintenance and Contingency:** To ensure the sustainability of the VIS, a portion of the funds shall be reserved for:

- Regular maintenance and servicing of VIS equipment.
- Contingency expenses for unforeseen requirements or emergencies related to the VIS.



## **SECTION 6. PENALTIES**

To uphold the integrity and effectiveness of the **Visitor Identification System (VIS)** at the **Bacoor City Jail Male & Female Dormitory**, it is essential to establish clear and stringent penalties for violations of any provisions of this ordinance. The following penalties are designed to deter misconduct and ensure compliance, thereby safeguarding the security of the facility and the well-being of **Persons Deprived of Liberty (PDLs)**, staff, and visitors.

### **Immediate Revocation of Visiting Privileges:**

Any visitor found to be in violation of the **VIS** guidelines shall face immediate revocation of their visiting privileges. This measure is to prevent further unauthorized access and to maintain the safety and order within the jail facility. Violations that can lead to revocation include, but are not limited to:

- Providing false or misleading information during the registration process.
- Tampering with or attempting to falsify Visitor ID cards.
- Attempting to transfer or use another individual's Visitor ID card.

### **Legal Action for Serious Offenses:**

In instances where a violation constitutes a serious offense, such as attempting to smuggle contraband (e.g., illegal drugs) into the facility, the City Government of Bacoor shall pursue legal action against the offending individual. This includes:

Filing criminal charges as per the existing laws and regulations of the Republic of the Philippines.

### **Monetary Fines:**

Offenders may also be subject to monetary fines as determined by the severity of the violation. The specific amount of fines shall be determined and adjusted periodically by the **Bacoor City Jail Male & Female Dormitory** administration.

### **Community Service:**

As an alternative or in addition to monetary fines, violators may be required to perform community service. The nature and duration of the community service shall be commensurate with the offense committed.

**SECTION 7. SEPARABILITY CLAUSE.** If for any reason or reasons, any part or provisions of this Ordinance is declared unconstitutional or invalid, the other provision hereof which are not affected thereby shall continue to be in full force and effect.

**SECTION 8. REPEALING CLAUSE.** All Ordinances, Resolution, Local Executive Orders and Rules or Regulations or any parts thereof in conflict with or inconsistent with any provision of this Ordinance are hereby deemed repealed, amended or modified accordingly.

**SECTION 9. PUBLICATION.** The **Sangguniang Panlungsod Secretary** is hereby authorized to cause the publication of this Ordinance in a newspaper of general circulation in the **City of Bacoor** at least once in two (2) successive weeks following its approval by the **Sangguniang Panlungsod**.

**SECTION 10. EFFECTIVITY.** This Ordinance shall take effect immediately upon its publication at least once in a newspaper of general circulation within the City of Bacoor.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by the 5<sup>TH</sup> Sanguniang Panglungsod of the City of Bacoor, Cavite.

I hereby Certify that the foregoing Ordinance was duly approved in accordance with law.

**Certified by:**

**HON. ROWENA BAUTISTA-MENDIOLA**  
Vice-Mayor/Presiding Officer

**Attested by:**

**ATTY. KHALID A ATEGA JR**  
Sanguniang Panglungsod Secretary

**Approved by:**

**HON. STRIKE B. REVILLA**  
City Mayor

**Date of Approval** \_\_\_\_\_