



Republic of the Philippines  
Province of Cavite  
City of Bacoor



## 5<sup>th</sup> SANGGUNIANG PANLUNGSOD

Committee on Labor, Trade Commerce and Industry

### COMMITTEE HEARING REPORT

NO. LCTI-011-S-2023

Subject: *A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA TO SIGN THE MEMORANDUM OF AGREEMENT AMONG THE CITY GOVERNMENT OF BACORR, THE DEPARTMENT OF TRADE AND INDUSTRY – CAVITE (DTI-CAVITE) AND CAVITE SMALL AND MEDIUM ENTERPRISE DEVELOPMENT COUNCIL FOR THE IMPLEMENTATION OF REPUBLIC ACT 10644 KNOWN AS THE "GO NEGOSYO ACT" IN THE CITY OF BACORR. (PCR No. 246-2023 dated March 13, 2023).*

The 34<sup>th</sup> Regular Session of the 5<sup>th</sup> Sangguniang Panlungsod was presided over by Acting City Vice Mayor Hon. Catherine Sarino-Evaristo held on March 13, 2023 at the Sangguniang Panlungsod (SP) Session Hall, 6<sup>th</sup> Flr. City of Bacoor Legislative and Disaster Resilience Building, Bacoor Government Center.

#### FINDINGS:

The RA 10644 also known as the "Go Negosyo Act" which aims to facilitate business operations in the country, supports the development of career opportunities as well as the establishment of Negosyo Centers.

The Negosyo Centers aim to promote ease of doing business and establish accessible services for Micro, Small and Medium Enterprises (MSMEs). This also aims to provide a conducive environment for the success of MSMEs.

The Local Government Unit of Bacoor is in favor of the renewal of the Memorandum of Agreement between the City Government of Bacoor and the DTI Cavite regarding measures to offer technical assistance and services to MSMEs operating in the City.

#### RECOMMENDATION:

After imparting the reasons necessary in support to the implementation of the Republic Act 10644, An act Promoting Job Generation and Inclusive Growth through the Development of Micro, Small and Medium Enterprises, otherwise known as the "Go Negosyo Act", the Committee recommends passing a resolution. This recommendation was unanimously **APPROVED** by the council.

**WE HEREBY CERTIFY** that the contents of the foregoing report are true and correct.

Signed this 16<sup>th</sup> day of March 2023 at the City of Bacoor, Cavite



Republic of the Philippines  
Province of Cavite  
City of Bacoor

## 5<sup>th</sup> SANGGUNIANG PANLUNGSOD

Committee on Labor, Trade Commerce and Industry

Handwritten signature of Reynaldo M. Fabian in black ink.

\_\_\_\_\_  
**COUN. REYNALDO M. FABIAN**  
Chairman

Handwritten signature of Alejandro Gutierrez in black ink.

\_\_\_\_\_  
**COUN. ALEJANDRO GUTIERREZ**  
Vice Chairman

Handwritten signature of Roberto Advincula in black ink.

\_\_\_\_\_  
**COUN. ROBERTO ADVINCULA**  
Member

Handwritten signature of Michael Solis in black ink.

\_\_\_\_\_  
**COUN. MICHAEL SOLIS**  
Member

March 10, 2023

**HON. STRIKE B. REVILLA**  
City Mayor  
City of Bacoor, Cavite

Through: **MS. CARMELITA FABIAN-GAWARAN**  
Training Administrator and Negosyo Center Manager  
Bacoor City, Cavite

Dear Hon. Revilla:


Good Day!

Respectfully endorsing for your review, 4 copies of renewal of Memorandum of Agreement between DTI Cavite and City of Bacoor Local Government regarding programs to provide technical expertise and services to accelerate development of SME's; to build competencies of the MSME's; to access technical advice through coaching session; to improve managerial skills and enhance entrepreneurial behavior; and to develop a more dynamic, competitive and sustainable MSMEs.

I have also attached the old MOA last 2015.

Thank you for your usual support!

Respectfully,

  
Anna Kristina V. Leano  
Junior Business Counselor  
Negosyo Center Bacoor

DEPARTMENT OF TRADE AND INDUSTRY - CAVITE  
Certified ISO 9001:2015

## MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement entered into this \_\_\_ day of \_\_\_\_\_, \_\_\_ by and among.

The **DEPARTMENT OF TRADE AND INDUSTRY – CAVITE**, hereinafter referred to as **DTI-CAVITE** with office address located at 2<sup>nd</sup> floor, Government Center Building, Capitol Compound, Brgy. Luciano, Trece Martires City, Cavite, herein represented by its **Provincial Director; REVELYN A. CORTEZ**

-and-

The **CITY OF BACOOR LOCAL GOVERNMENT UNIT**, a government institution/office duly organized and existing under Philippine laws, with principal office address located at Brgy. Bayanan, Bacoor City, Cavite represented herein by its **City Mayor, STRIKE B. REVILLA**; and hereinafter referred to as "**LGC CITY OF BACOOR**";

-and-

The **CAVITE SMALL AND MEDIUM ENTERPRISE DEVELOPMENT COUNCIL**, , non-government institution duly organized and existing under the laws of the Republic of the Philippines with principal office at Capitol Compound, Brgy. Luciano, Trece Martires City, Cavite, represented herein by its **Chairperson, TERESITA LEABRES**, and hereinafter referred to as the "**PROGRAM PARTNER**";

WITNESSETH-That:

WHEREAS, the approval of Republic Act 10644 An Act Promoting Job Generation and Inclusive Growth through the Development of Micro, Small and Medium Enterprises otherwise known as the "*Go Negosyo Act*" aims to foster national development, promote inclusive growth, reduce poverty by encouraging the establishment of micro, small and medium enterprises (MSMEs) that facilitate local job creation, production and trade, and bring government services closer to small businesses through the establishment of Negosyo Centers in all the provinces, cities, and municipalities in the country.

WHEREAS, with the "*Go Negosyo Act*", the Department of Trade and Industry (DTI) with the support of LGU's and other government agencies expects to further boost its assistance to micro, small and medium enterprises (MSMEs) to grow and flourish and intensify the promotion of entrepreneurship in the country.

WHEREAS, the "*Go Negosyo Act*" mandates the creation of Negosyo Centers which would be directly supervised by the DTI in every province, city and municipality nationwide. These centers would ease the process of starting up and registering small businesses.

WHEREAS, the Negosyo Centers would facilitate development programs as well as provide support for business conceptualizations, management, team building, marketing, human resources and many other aspects of maintaining businesses.

WHEREAS, the **PROGRAM PARTNERS** can be a source of competent technical expertise to accelerate the implementation of the program.

WHEREAS, the **PROGRAM PARTNERS** are willing to tie up with the Negosyo Center to provide technical and expert advice to the MSME's.

WHEREAS, the **PROGRAM PARTNERS** have the technical and professional expertise in the following areas:

1. Business Registration;
2. Business and Marketing Consultancy;
3. Business Development Services; and
4. Business Information;

WHEREAS, the abovementioned services are also identified as MSME needs particularly categorized into:

1. Business Advisory;
2. Business Registration Assistance; and
3. Business Information and Advocacy.

NOW, THEREFORE, for and in consideration of the foregoing premises and of the mutual covenants herein below set forth, the PARTIES bind themselves and agree as follows:

- a. Prepare and approve a Manual of Operations which shall include, among others, the organizational/functional/ structure of the center, procedure for accessing the services of the Center, business plan, communications plan to promote the use of the facility, and reportorial procedures.
- b. Establish a databank which shall be a source of information necessary for market linkaging, facilitation, project monitoring, research and policy studies and information campaigns;
- c. Propose and organize calendar of events for the center;
- d. Provide, when necessary, additional technical support for capacitating the "PROJECT PARTNERS", including prospective partners, to sustainably manage and operate the Center in accordance with the objectives of the "Negosyo Center";
- e. Monitor and evaluate the operations of the center, particularly in terms of number of MSMEs assisted;

The **LGU BACCOOR CITY** shall:

1. Business Registration. Accept and facilitate application for business permits for new and renewal;
2. Staff Complement.
  - a. Assign and subsidize at least 1-2 staff(s) to locate in the Negosyo Center who will facilitate the delivery of the services and coordinate related activities with DTI;
  - b. Assist MSMEs, through its City Livelihood Development Office (CLDO), to access fiscal and non-fiscal incentives and provide business/trade facilitation;
3. Daily Operations.
  - a. Assist in the generation of business information and industry data relevant to the needs of MSMEs;
  - b. Provide DTI with report/feedback on each engagement to document impact and effectiveness of the services as well as identify areas for improvement in the provision of assistance;
  - c. Exercise utmost discretion and confidentiality in their business dealings with MSMEs;
4. Promotions. Promote the services of the center;

The **CAVITE SMALL AND MEDIUM ENTERPRISE DEVELOPMENT COUNCIL** shall:

1. Advocacy. Recommend sound business-friendly policies to concerned government agency/ies;



Republic of the Philippines  
Province of Cavite  
City of Bacoor

## 5<sup>th</sup> SANGGUNIANG PANLUNGSOD

Committee on Labor, Trade Commerce and Industry

### COMMITTEE HEARING MINUTES

NO. LCTI-011-5-2023

---

**Subject: : A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA TO SIGN THE MEMORANDUM OF AGREEMENT AMONG THE CITY GOVERNMENT OF BACOOR, THE DEPARTMENT OF TRADE AND INDUSTRY – CAVITE (DTI-CAVITE) AND CAVITE SMALL AND MEDIUM ENTERPRISE DEVELOPMENT COUNCIL. FOR THE IMPLEMENTATION OF REPUBLIC ACT 10644 KNOWN AS THE "GO NEGOSYO ACT" IN THE CITY OF BACOOR. (PCR No. 246-2023 dated March 13, 2023).**

---

The 34<sup>th</sup> Regular Session of the 5<sup>th</sup> Sangguniang Panlungsod was presided over by Acting City Vice Mayor Hon. Catherine Sarino-Evarista held on March 13, 2023 at the Sangguniang Panlungsod (SP) Session Hall, 6<sup>th</sup> Flr. City of Bacoor Legislative and Disaster Resilience Building, Bacoor Government Center. The session was called to order at 10:00 am by the Acting Presiding Officer and declared a quorum.

The Office of the Mayor received a letter from Ms. Anna Kristina V. Leaño, Junior Business Counselor of Negosyo Center-Bacoor. The letter was then forwarded to the City Vice Mayor, Hon. Rowena Bautista-Mendiola thru SP Secretary, Atty. Khalid Atega Jr.

The said letter stated the renewal of the Memorandum of Agreement between the DTI Cavite and the Local Government of the City of Bacoor, regarding the following:

- to provide technical expertise and services to MSMEs;
- to build competencies;
- to access technical advice through coaching sessions;
- to improve managerial skills and enhance entrepreneurial behavior; and
- to develop more dynamic, competitive, and sustainable MSMEs.

The Chairman of the Committee on Labor, Trade Commerce, and Industry, Hon. Reynaldo M. Fabian, moved to approve the said item. It was unanimously seconded by the members of the Sangguniang Panlungsod and declared approved by the Acting Presiding Officer.

Prepared By:

**ARMILEEN C. LEGASPI-RED**  
Local Legislative Staff Assistant I

Attested by:

**COUN. REYNALDO M. FABIAN**  
Chairman

2. Public-Private Partnership. Promote partnership between public and private sectors that would further the cause of MSME growth and development.

#### **ARTICLE IV**

##### **OTHER PROVISIONS**

The **PARTIES** shall exert due diligence and good faith to achieve the objectives of the Program. Any problem, conflict or concerns that may arise from implementing the Program shall be resolved through consultations.

#### **ARTICLE V**

##### **PROGRAM EFFECTIVITY AND DURATION**

This Memorandum of Agreement shall take effect immediately upon signing hereof by the authorized representatives of both parties, shall be in force for a period of two (2) years and may be renewed upon agreement of parties.

IN WITNESS WHEREOF, the **PARTIES** have hereto affixed their respective signatures to signify their agreement on this \_\_\_th day of \_\_\_\_\_ at **City of Bacoor, Cavite, Philippines.**

#### **DEPARTMENT OF TRADE AND INDUSTRY-CAVITE**

\_\_\_\_\_  
**REVELYN A. CORTEZ**  
Provincial Director

#### **CITY OF BACOOR LOCAL GOVERNMENT UNIT**

\_\_\_\_\_  
**STRIKE B. REVILLA**  
City Mayor



**CAVITE SMALL AND MEDIUM ENTERPRISE DEVELOPMENT  
COUNCIL**

TERESITA M. LEABRES  
Chairperson

SIGNED IN THE PRESENCE OF:

REBECCA S. TARASONA  
Division Chief  
Business Development  
Division, DTI-Cavite

CARMELITA F. GAWARAN  
Training Administrator/  
Negosyo Center Manager  
LGU CITY OF BACOR

**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_)s.s.  
X ----- X

BEFORE ME, a Notary Public for and in \_\_\_\_\_  
personally appeared the following:

<u>NAME OF PARTY</u>	<u>COMPETENT EVIDENCE OF IDENTITY</u>
<u>REVELYN A. CORTEZ</u>	_____
<u>STRIKE B. REVILLA</u>	_____
<u>TERESITA M. LEABRES</u>	_____

Known to me and to me known to be the same persons who executed the foregoing Memorandum of Agreement, said instrument consisting of SIX (6) pages, including the page this acknowledgement is written, signed on the left-hand-margin of each and every page thereof by the **PARTIES** and their

witnesses and acknowledged to me that the same is their free and voluntary act and deed and that of the parties they are representing.

WITNESS MY HAND AND SEAL this \_\_\_\_\_ at \_\_\_\_\_,  
Philippines

Doc. No. \_\_\_\_;  
Page No. \_\_\_\_;  
Book No. \_\_\_\_;  
Series of 2023.