



COMMITTEE ON SOCIAL SERVICES

Office of the Sangguniang Panlungsod  
Received by: Janine P. [Signature]  
Date: 13 May 2024  
Time: 8:15 am

COMMITTEE MINUTES  
NO. SS-12-S-2024

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**Subject: A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA, TO SIGN A MEMORANDUM OF AGREEMENT ON BEHALF OF THE CITY GOVERNMENT OF BACOR WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) FIELD OFFICE IV-A RELATIVE TO THE DSWD'S PROJECT 'TARA BASA! TUTORING PROGRAM'. (PCR 571-2024 dated 13 May 2024)**

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During the 90<sup>th</sup> Regular Session of the 5<sup>th</sup> Sangguniang Panlungsod of the city of Bacoor, the Acting Presiding Officer, Honorable Reynaldo Palabrica referred the subject matter to the Committee on Social Services.

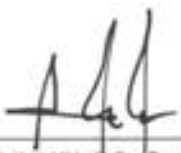
The Philippine Business for Education (PBE) believes that weaknesses in the basic education system will ultimately lead to a weaker national workforce. As per DepEd's data, approximately 27% of elementary learners in the Philippines face challenges with reading wherein incoming Grade 2 pupils in public elementary schools are non-readers or struggling with reading. Experts contend that the learning losses from the pandemic have adversely affected human capital accumulation and productivity.

The Department of Social Welfare and Development (DSWD), as the primary agency responsible for developing, implementing, and coordinating social protection and poverty-reduction solutions for the poor, vulnerable, and disadvantaged sectors, formulated the "Tara, Basa!" Tutoring Program.

The purpose of "Tara, Basa!" Tutoring Program is to promote and protect the well-being of low-income families with college students in difficult situations and non-reader grade school learners

The chairman of the committee, Hon. Adrielito G. Gawaran, reiterated that this program is an enhanced version of the educational assistance program of DSWD and this aims to help illiterate children, existing college students, and the parents of the children.

COMMITTEE ON SOCIAL SERVICES

  
\_\_\_\_\_  
HON. ADRIELITO G. GAWARAN

Chairman



Republic of the Philippines  
PROVINCE OF CAVITE  
City of Bacoor

OFFICE OF THE SANGGUNIANG PANLUNGSOD



CGBCR-SPBac-F003.01  
04/05/2024

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HON. SIMPLICIO G. DOMINGUEZ  
Vice Chairman

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HON. MICHAEL E. SOLIS  
Member



COMMITTEE ON SOCIAL SERVICES

COMMITTEE REPORT  
NO. SS-12-S-2024

Office of the Sangguniang Panlungsod  
Received by: Janet Pring  
MAY 13 2024  
2:11 am

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**Subject:** *A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA, TO SIGN A MEMORANDUM OF AGREEMENT ON BEHALF OF THE CITY GOVERNMENT OF BACOOD WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) FIELD OFFICE IV-A RELATIVE TO THE DSWD'S PROJECT 'TARA, BASA! TUTORING PROGRAM'. (PCR 571-2024 dated 13 May 2024)*

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The 2022 Programme for International Student Assessment (PISA) by the Organization for Economic Co-operation and Development (OECD), released on December 5, 2023, indicated no significant improvements in the performance of Filipino students in mathematics, reading, and science. For the second consecutive assessment, the Philippines ranked in the bottom 10 out of 81 countries in reading comprehension, mathematics, and science, showing only minimal improvement.

**FINDINGS :**

The Tara, Basal Tutoring Program aims to support and safeguard the welfare of low-income families with college students facing challenging circumstances, as well as non-reader grade school learners who are vulnerable, at risk, or impacted by the COVID-19 pandemic following its surge in 2020. These families are experiencing financial hardships in meeting their children's educational needs.

The Philippine Business for Education (PBE) believed that the weaknesses in the basic education system will eventually translate into the weakness of the country's workforce – which will affect the productivity and key source of the economic growth and competitiveness.

**RECOMMENDATIONS :**

With a swift action and great effort from all sectors are required to battle this stressed crisis, the **APPROVAL** to pass a resolution authorizing *the City Mayor, Hon. Strike B. Revilla, to sign a Memorandum Of Agreement on behalf of the City Government Of Bacoor with the Department Of Social Welfare and Development (DSWD) Field Office IV-A relative to the DSWD's Project "Tara, Basal Tutoring Program"*, as recommended by Honorable Adrielito G. Gawaran, Chairman of Social Services Committee.





**WE HEREBY CERTIFY** that the contents of the foregoing report are true and correct.

Signed this 13th day of May 2024 at the City of Bacoor, Cavite.

**COMMITTEE ON SOCIAL SERVICES**

\_\_\_\_\_  
**HON. ADRELIO G. GAWARAN**  
Chairman

\_\_\_\_\_  
**HON. SIMPLICIO G. DOMINGUEZ**  
Vice Chairman

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**HON. MICHAEL E. SOLIS**  
Member



Republic of the Philippines  
Province of Cavite  
**CITY OF BACOR**  
*Office of the City Mayor*



May 9, 2024

**HON. CATHERINE SARINO-EVARISTO**  
Acting City Vice Mayor,  
Bacoor Government Center  
Bacoor City, Cavite

OFFICE OF THE  
SANGGUNIANG PANLUNGSOD  
RECEIVED  
BY: RUTH  
DATE: 5/9/2024 TIME: 10:52am  
BACOR CITY, CAVITE

**THRU: Atty. Khalid Atega, Jr.**  
Sangguniang Panlungsod Secretary

**SUBJECT: Endorsement Letter**

Dear Hon. Sarino Evaristo:

I hereby urgently seek to the esteemed members of the Sangguniang Panlungsod authority to sign the herein attached draft Memorandum of Agreement (MOA) with the Department of Social Welfare and Development Field Office IV-A relative to the Tara, Basa! Tutoring Program formulated by the DSWD. The purpose of this program is to promote and protect the well-being of low-income families with college students in difficult situations and non-reader grade school learners who are vulnerable, among others. Attached herewith is the draft MOA for your immediate reference.

I trust that you give this matter your utmost consideration.

Sincerely yours,

  
**STRIKE B. REVILLA**  
City Mayor



SBR20242094



## **MEMORANDUM OF AGREEMENT**

### **Know All Persons by These Presents:**

This Memorandum of Agreement made and entered into this \_\_\_ day of \_\_\_\_\_, 2024 at \_\_\_\_\_ between and among:

The Department of Social Welfare and Development (DSWD) Field Office IV-A with office address at Alabang, Muntinlup City, Philippines represented by its Regional Director, **BARRY B. CHUA** herein referred to as "DSWD";

The Local Government of Bacoor City, with office address at Bacoor City Hall, Bacoor Blvd., Bacoor, Cavite represented by its City Mayor, **STRIKE B. REVILLA**, per Sangguniang Panlalawigan Resolution \_\_\_\_\_ Series of 2024 (copy attached), herein referred to as the \_\_\_\_\_.

and

The ACADEME, with office address at \_\_\_\_\_, represented by its \_\_\_\_\_, herein referred to as the "\_\_\_\_\_".

### **WITNESSETH:**

**WHEREAS**, findings of the 2022 Programme for International Student Assessment (PISA) of the Organisation for Economic Co-operation and Development (OECD) released on 5 December 2023<sup>1</sup> showed no significant improvements in the performance of Filipino students in mathematics, reading and science. For the second straight assessment, the Philippines landed in the bottom 10 out of 81 countries in reading comprehension, mathematics, and science, and showed minimal improvement.<sup>2</sup>

**WHEREAS**, the Philippine Business for Education (PBE) believed that the weaknesses in the basic education system will eventually translate into the weakness of the country's workforce — *"affecting the productivity and key source of our economic growth and competitiveness."* PBE stressed that a "crisis of this magnitude" requires swift action and great effort *from all sectors*.

<sup>1</sup> <https://www.oecd.org/pisa/2023/12/5/pisa-2022-no-significant-improvements-seen-in-ph-student-performance>  
<sup>2</sup> <http://www.pbe.org.ph/press-releases/2023/12/05/2311702/what-student-assessment-in-philippines-tell-us-about-10>

**WHEREAS**, based on the record of the Department of Education, there are \_\_\_\_\_ incoming Grade 2 pupils in public elementary schools who are non-readers and struggling with reading.

**WHEREAS**, experts believed that the learning losses from the pandemic had an adverse effect on human capital accumulation and productivity. The lost foundational learning will eventually lead to lower levels of skills, which in turn will reduce productivity and earnings of today's children once they enter the workforce. These human capital impacts from disruptions can have substantial effects on the affected generation. Without proactive and comprehensive assistance to families severely affected by post pandemic problems, learning losses will permanently affect growth and inter-generational poverty.

**WHEREAS**, as a response, the DSWD as the primary agency mandated to develop, implement, and coordinate social protection and poverty-reduction solutions for and with the poor, vulnerable, and disadvantaged sectors, formulated the Tara, Basal Tutoring Program.

**WHEREAS**, the Tara, Basal Tutoring Program aims to promote and protect the well-being of low-income families with college students in difficult situations and non-reader grade school learners who are vulnerable, at risk, or affected by the COVID-19 pandemic after its surge in 2020, and experiencing financial difficulties to support the educational needs of their children.

**WHEREAS**, the DSWD Central Office (CO) shall download the funds to the DSWD Field Office (FO) IV-A (CALABARZON) for the program implementation.

**NOW, THEREFORE**, for and in consideration of the foregoing premises, hereinafter set forth, the parties hereto agree:

**I. RESPONSIBILITIES OF THE PARTIES:**

**A. The DSWD FO IV-A (CALABARZON) shall:**

1. Manage, coordinate, and oversee the implementation of the Tara, BASA! Tutoring Program in Quezon Province;
2. Create a Technical Working Group (*including the Terms of Reference of the TWG*) within FO that will supervise the implementation of the Tara, Basal Tutoring Program in the aforementioned areas. The Social Technology Unit (STU) will serve as the lead;
3. Supervise and provide the necessary administrative support to the Tara, BASA! Tutoring Program staff assigned/detailed in the FO and in the said areas who will provide technical assistance to the field partners;

4. The FO through its assigned staff in the concerned areas to conduct monthly meeting with the partners (representatives from State/Local Universities and Colleges (SLUCs), Schools District Offices (SDOs), and Local Government Units), as necessary, to discuss the status of implementation and other concerns related to the Tara, Basa! Tutoring Program;
5. Regularly submit accomplishment reports every end of the month and quarterly reports on the status of implementation including the utilization of funds downloaded by the DSWD-CO to the FO every quarter;
6. Review and approve the consolidated reports prepared by Tara, BASA! Tutoring Program staff before submission to DSWD CO;
7. Maintain a separate subsidiary record/ledger for the funds transferred from DSWD-CO pertaining to Tara, BASA! Tutoring Program;
8. Procurement of Learning Kits for learners, Learning Facilitators (LFs)/tutors, and Youth Development Workers (YDWs), and facilitate the lease of venues and vehicles for capability building activities in accordance with the Republic Act No. 9184 or the "Government Procurement Reform Act", and other existing budgeting, accounting and auditing rules and regulations;
9. Process and facilitate payout of cash for work for tutors, YDWs, and parents/guardians;
10. Report any found non-compliance/irregularities committed by any person, including the LGU employees or officials, to the DSWD-CO;
11. Closely monitor the fund management, utilization, and program implementation of the Tara, BASA! Tutoring Program through the staff assigned in Bulacan province, Malolos City, and City of San Jose del Monte and provide technical assistance to operational concerns of the city;
12. Keep records and make available all records and files pertaining to transactions involving the fund upon request of the COA Auditor, and
13. Facilitate refund of any unutilized funds or savings generated after project completion.

**B. The LGU shall:**

1. Oversee the implementation of the Tara, BASA! Tutoring Program, through the Bacoor City;
2. Provide a permanent Tara, Basa focal person who will assist the concerned LGUs in monitoring the implementation of the Program in the concerned areas;
3. Provide funding support for any of the following: venue, vehicle, and other logistical support to Tara, Basa activities to be implemented in the province, especially during capability building, learning sessions, payout of program beneficiaries and conduct of Tara, Basa sessions;



4. The LGU, to ensure the safety and security of the DSWD staff/personnel who may be assigned to coordinate and/or facilitate the implementation of the Program in the concerned areas;
5. Tap the assistance of the SLUCs or other Higher Education Institutions (HEIs) as partners in the implementation of the Program;
6. Monitor the compliance of the LGU on their roles and responsibilities that are reflected in the MOA between the DSWD and LGU of Bacoor City;
7. Issue the necessary communication addressed to the concerned LGUs and/or SLUCs for the support of program implementation; and
8. The City Social Welfare and Development Office (CSWDO) of the City to provide assistance to the Tara, BASA! Tutoring Program staff of the DSWD in facilitating referrals of learners with poor eyesight to concerned institutions.

**C. The Cavite State University shall:**

1. Conduct the initial screening of 2nd to 4th year college students who belong to low income families, as prospective tutors and Youth Development Workers (YDWs), who are currently enrolled/taking up:

For Tutors: Bachelor of Elementary Education (BEEd) and other allied courses in the SLUCs not limited to social/behavioral courses.

For YDWs: Bachelor of Science in Social Work (BSSW), BS Sociology, BS Anthropology and other allied courses;

2. Follow the initial selection criteria set by the DSWD for the screening of college students who will be deployed as tutors and YDWs;
3. Endorse to the DSWD FO IV-A CALABARZON the list of target college students for further screening and validation;
4. Assist in the matching and deployment or assigning of tutors from SLUC/s and Grade School Learners from public elementary schools;
5. Designate focal person/s, who shall actively participate in the pre, during and post activities on the Program Implementation;
6. Issue the necessary communication addressed to the DSWD FO IV-A CALABARZON and/or LGU/s for the support of the Program Implementation;
7. Provide venue and other logistic support during the Tara, Basa payout activities for program beneficiaries, especially for tutors and YDWs;
8. Coordinate with the DSWD FO IV-A CALABARZON, DepEd Region IV-A CALABARZON (SDOs), and/ or the concerned LGU the issues and concerns of the tutors and YDWs with regard to the Tara, Basa Implementation.
9. Provide transportation assistance for Tutor and Youth Development Workers participating in the Tara, Basa!

## **II. ACCOUNTABILITY**

This agreement shall be implemented as agreed upon in accordance with the terms and conditions stipulated herein. Failure on the part of any party to comply with the provisions of this agreement will warrant its discontinuance and give rise to filing of appropriate administrative and/or criminal actions against responsible officers and employees of the Eming party.

## **III. APPLICABLE GUIDELINES**

This Program and herein MOA shall be implemented in accordance with the provisions of DSWD Memorandum Circular No. 12, Series of 2023 also known as the *"Guidelines on the Implementation of Cash-For-Work for Learning Facilitators, Parents of Non/Struggling Readers and Youth Development Workers Belonging to Low Income Families and Individuals in Difficult Circumstances under the Kabit-Bisig Laban sa Kahirapan-Comprehensive and Integrated Delivery of Social Services-Kapangyarihan at Kauntaran sa Barangay (KALAHI-CIDDS KKB)"*.

## **IV. DATA PRIVACY AND CONFIDENTIALITY**

In the performance of their obligations under this MOA, the **DSWD-FO, LGU, and CAVITE STATE UNIVERSITY**, shall ensure privacy and security of any and all confidential, privileged, personal, and/or sensitive information that the **DSWD-FO, LGU, and CAVITE STATE UNIVERSITY** and their officers, employees, or agents may have access to; and shall store, use, process, and dispose such information in accordance with R.A. No. 10173 or the "Data Privacy Act of 2012", its corresponding Implementing Rules and Regulations (IRR), and applicable National Privacy Commission issuances.

Any violation of this clause and any of the provisions of the said law and issuances committed by the aforementioned persons shall be subject to corresponding sanctions, penalties, and/or fines under the said law without prejudice to any other applicable criminal and/or civil liability. This clause shall survive the termination or expiration of this MOA.

## **V. EFFECTIVITY**

This Memorandum of Agreement shall take effect upon signing of the parties hereto and shall remain valid and existing until revoked or terminated by their mutual consent.

**IN WITNESS WHEREOF**, the parties hereby affix their signature this \_\_\_\_\_ day of \_\_\_\_\_, 2024 at \_\_\_\_\_.

<b>DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT</b>	<b>LOCAL GOVERNMENT UNIT OF BACOR CITY</b>
<b>BARRY R. CHUA</b>	<b>STRIKE B. REVILLA</b>
Regional Director	City Mayor

<b>CAVITE STATE UNIVERSITY</b>
<b>DR. HERNANDO D. ROBLES</b>
President

<b>SIGNED IN THE PRESENCE OF:</b>	

**ACKNOWLEDGEMENT**

Republic of the Philippines)  
Municipality/City of \_\_\_\_\_  
x-----x

NAME	ID NO.	DATE / PLACE

BEFORE ME, this \_\_\_\_\_ day of \_\_\_\_\_, 2024, personally appeared the above-names persons who executed the foregoing Memorandum of Agreement consisting of six (6) pages signed on all pages, including this page on free and voluntary act and deed.

WITNESS MY HAND AND SEAL on the date place first above-written, this \_\_\_\_\_ day of \_\_\_\_\_, 2024 at \_\_\_\_\_, Philippines.

Doc No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series No. \_\_\_\_\_