



Republic of the Philippines  
PROVINCE OF CAVITE  
City of Bacoor

CGBCR-SPBac-F003.00  
10/20/2023

OFFICE OF THE SAGGUNIANG PANLUNGSOD

COMMITTEE ON BARANGAY AFFAIRS

Office of the Sangguniang Panlungsod  
Received by: Janet Pineda  
Date: 06 AUG 2024  
Time: 3:46 pm

COMMITTEE HEARING REPORT

NO. BA-PNOA-356-2024

Subject: **BARANGAY ZAPOTE 2: RESOLUTION NO. 5 SERIES OF 2024: RESOLUTION GRANTING AUTHORITY TO EDWIN CABRERA TORRES TO SIGN DOCUMENTS ON BEHALF OF THE ZAPOTE 2 AND MWEEB INC. (PNOA-356-2024 dated March 12, 2024)**

**FINDINGS:**

The approval of RESOLUTION NO. 5 SERIES OF 2024 marks a significant step towards improving the administrative functions of Barangay Zapote 2 and MWEEB, Inc. The resolution includes clear guidelines on the scope and duration of the authority granted, ensuring that the Punong Barangay remains accountable for the actions taken under this authority. In granting the Punong Barangay to authority to sign documents on behalf of the barangay will significantly reduce bureaucratic delays, allowing for more prompt execution of community development projects. The resolution is to enable Barangay Zapote 2 to efficiently and effectively implement its collaborative initiatives with MWEEB Inc.

**RECOMMENDATION:**


After thorough discussion and consideration, the Barangay Affairs Committee unanimously **APPROVED** Resolution No. 5 Series of 2024. This resolution is aligned with the city's commitment to fostering effective public-private partnerships and enhancing the delivery of services to the community.

**WE HEREBY CERTIFY** that the contents of the foregoing report are true and correct.

Signed this    day of March 2024 at the City of Bacoor, Cavite.

  
COUN. RANDY C. FRANCISCO  
Chairman

  
COUN. REYNALDO D. PALABRICA  
Vice Chairman

  
COUN. LEVY M. TELA  
Member

  
COUN. ROGELIO M. NOLASCO  
Member

COMMITTEE HEARING MINUTES PNOA-356-2024  
GRANTING AUTHORITY TO EDWIN CABRERA TORRES TO SIGN DOCUMENTS ON BEHALF OF THE ZAPOTE 2 AND MWEEB INC.



**OFFICE OF THE SAGGUNIANG PANLUNGSOD**

**COMMITTEE ON BARANGAY AFFAIRS**

Office of the Sangguniang Panlungsod  
Received by: Janet Pring  
Over: 16 11/16/2024  
Time: 9:10 pm

**EXCERPT FROM THE MINUTES OF REGULAR SESSION**

CBA-PNOA-356-2024

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Subject: **RESOLUTION NO. 5 SERIES OF 2024: RESOLUTION GRANTING AUTHORITY TO EDWIN CABRERA TORRES TO SIGN DOCUMENTS ON BEHALF OF THE ZAPOTE 2 AND MWEEB INC.** [PNOA-356-2024 dated March 12, 2024]

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The 82<sup>nd</sup> Regular Session was held last March 12, 2024 at the Session Hall of the Sangguniang Panglungsod. City Vice Mayor and Presiding Hon. Rowena Bautista Mendiola presided the Regular Session and was called to order at exactly 10:00 a.m.

Atty. Khalid Atega, Jr., Secretary of the Sangguniang Panlungsod proceeded with the roll call, the approval of the Journal and minutes of the 81<sup>st</sup> Regular Session, and the reading of the referrals to committees of proposed Ordinances, Resolutions, Messages, Communications, Petitions and Memorials.

City Councilor Honorable Rogelio M. Nolasco moved for the suspension of the internal rules duly seconded by the members of the Sangguniang Panlungsod, the internal rules were suspended.

Upon reading and referral of agenda item No. F.17.2 PNOA-356-2024: **A Resolution No. 5 Series of 2024: Resolution Granting Authority to Edwin Cabrera Torres to Sign Documents on Behalf of The Zapote 2 And Mweeb Inc.**, City Councilor Hon. Randy C. Francisco moved for the approval of the above-mentioned subject matter. The resolution includes clear guidelines on the scope and duration of the authority granted, ensuring that the Punong Barangay remains accountable for the actions taken under this authority. The resolution is to enable Barangay Zapote 2 to efficiently and effectively implement its collaborative initiatives with MWEEB Inc.

By the motion of Hon. Randy C. Francisco duly seconded by all the members of the Sangguniang Panlungsod, the above subject matter was **APPROVED** during its 82<sup>nd</sup> Regular Session.





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City Councilor Hon. Alejandro F. Gutierrez moved for the adjournment of the 82<sup>nd</sup> Regular Session duly seconded by the majority of the members of the 5<sup>th</sup> Sangguniang Panlungsod. The regular session was adjourned at exactly 12:10 p.m.

Prepared by:

**NICOLE ANNE G. VILLARIN**  
Clerk

Attested by:

**COUNCILOR RANDY C. FRANCISCO**  
Chairman  
Committee on Barangay Affairs



Republic of the Philippines  
Province of Cavite  
City of Bacoor  
**Barangay Zapote 2**  
Tel. No. (046) 852-8812



Excerpts from the minutes of the regular session of Sangguniang Barangay on the 3<sup>rd</sup> day of March, 2024, at 3 o'clock in the afternoon, held at the Session Hall of Barangay Zapote 2, City of Bacoor, Cavite.

**Present:**

HON. EDWIN C. TORRES	Presiding Officer/Punong Barangay
HON. FERNANDO R. DELA CRUZ	Sangguniang Barangay Member
HON. MARVIN M. JIMENEZ	Sangguniang Barangay Member
HON. ERWIN M. HENEGA	Sangguniang Barangay Member
HON. JAYSON S. GABANI	Sangguniang Barangay Member
HON. MELO E. REYES	Sangguniang Barangay Member
HON. RAMON L. TAÑAQUIN	Sangguniang Barangay Member
HON. MARK ARTHUR R. JAVIER	Sangguniang Barangay Member
HON. CHESTER JEO P. DELA CRUZ	Sangguniang Kabataan Chairperson

**Other Present:**

MARISOL R. CATALAN	Barangay Secretary
RELY P. IGNACIO	Barangay Treasurer

**Absent:** None

**RESOLUTION NO. 5**  
**Series of 2024**

**RESOLUTION GRANTING AUTHORITY TO EDWIN CABRERA TORRES TO SIGN DOCUMENTS ON BEHALF OF THE BARANGAY ZAPOTE 2 and MWEEB Inc.**

**WHEREAS**, the Barangay Zapote 2, City of Bacoor Cavite, is mandated to perform various functions and duties for the welfare and development of its constituents;

**WHEREAS**, there is a need for a designated official to have the authority to sign documents, contracts, agreements, and other pertinent papers on behalf of the Barangay;

**NOW, THEREFORE, BE IT RESOLVED**, as it is hereby resolved, by the Barangay Zapote 2, Barangay Council in session assembled, that:

**SECTION 1. AUTHORITY TO SIGN DOCUMENTS**

That Edwin C. Barangay Captain of Barangay Zapote 2, City of Bacoor Cavite is hereby granted the authority to sign, execute, and deliver all documents, contracts, agreements, and papers necessary for and on behalf of the Barangay, subject to the limitations and guidelines set by the Barangay Council.

**SECTION 2. SCOPE OF AUTHORITY**

The authority granted to EDWIN CABRERA TORRES shall include, but is not limited to, the following:

Signing official correspondence and communications. Executing contracts, agreements, and Memorandum of Agreements by and between Barangay ZAPOTE 2 and MWEEB Inc.

**SECTION 3. LIMITATIONS**

The authority granted herein is subject to the following limitations:

That EDWIN C. TORRES shall not sign any document that is in violation of existing laws, ordinances, and policies.



OFFICE OF THE  
SANGGUNIANG PANLUNGSOD  
RECEIVED  
By: RUTH  
DATE: 3/5/2024 TIME: 2:29 pm  
BACOR CITY, CAVITE





Republic of the Philippines  
 Province of Cavite  
 City of Bacoor  
**Barangay Zapote 2**  
 Tel. No. (046) 852-8812



The Barangay Council reserves the right to revoke or amend this authority as deemed necessary.

**SECTION 4. EFFECTIVITY.**

This resolution shall take effect immediately upon approval.

**RESOLVED**, this 4<sup>th</sup> day of March 2024, at Barangay Zapote 2, City of Bacoor Cavite,

X-----X  
**SECRETARY'S CERTIFICATION**

I **HEREBY CERTIFY**, certify to the correctness of the foregoing resolution which was duly approved by the Sangguniang Barangay Zapote 2 during its regular session held on March 3, 2024.

Attested by:

*Marisol R. Catalan*  
**MARISOL R. CATALAN**  
 Barangay Secretary

**SANGGUNIANG BARANGAY OF ZAPOTE 2.**

*Fernando R. De la Cruz*  
**HON. FERNANDO R. DELA CRUZ**  
 Sangguniang Barangay Member

*Melo E. Reyes*  
**HON. MELO E. REYES**  
 Sangguniang Barangay Member Kagawad

**HON. MARVIN M. JIMENEZ**  
 Sangguniang Barangay Member

*Ramon L. Tanaquin*  
**HON. RAMON L. TANAQUIN**  
 Sangguniang Barangay Member

*Erwin M. Henega*  
**HON. ERWIN M. HENEGA**  
 Sangguniang Barangay Member

**HON. MARK ARTHUR R. JAVIER**  
 Sangguniang Barangay Member

*Jayson S. Gabani*  
**HON. JAYSON S. GABANI**  
 Sangguniang Barangay Member

*Chester Jeo P. De la Cruz*  
**HON. CHESTER JEO P. DELA CRUZ**  
 Sangguniang Kabataan Chairperson

**APPROVED BY:**

*Edwin C. Torres*  
**HON. EDWIN C. TORRES**  
 Punong Barangay  
 Zapote 2  
 City of Bacoor, Cavite



SCAN ME

