



COMMITTEE ON BARANGAY AFFAIRS

COMMITTEE HEARING REPORT
NO. BA-PNOA-377-2024

Office of the Sangguniang Panlungsod
Received by: *[Signature]*
Date: JUN 13 2024
Time: *[Signature]*

Subject: **BARANGAY ANIBAN 2: RESOLUTION NO. 02 SERIES OF 2024: RESOLUTION GRANTING AUTHORITY TO PUNONG BARANGAY NARCISA L. ENRIQUEZ TO SIGN DOCUMENTS ON BEHALF OF THE BARANGAY ANIBAN 2. (PNOA-377-2024 dated March 18, 2024)**

Barangay Aniban 2 has submitted Resolution No. 02, Series of 2024, requesting the approval of the Sangguniang Panlungsod ng Bacoor. The resolution seeks to grant Hon. Narcisa L. Enriquez, Punong Barangay, the authority to sign documents on behalf of the Barangay.

FINDINGS:

The Barangay Affairs Committee has thoroughly reviewed the submitted resolution and found it to be in order. The resolution should be approved as it stands to significantly enhance the administrative efficiency of Barangay Aniban 2. The delegation of signing authority is a standard practice in local government units to facilitate administrative processes and ensure timely execution of official functions. The committee recognized the importance of empowering the Punong Barangay to sign documents to avoid procedural delays. The Barangay Affairs Committee is confident that this will lead to better governance and improved service delivery for the residents of Barangay Aniban 2.

RECOMMENDATION:

The Committee on Barangay Affairs considered and evaluated Barangay Resolution No. 02, Series of 2024. The committee believes that granting signing authority to Punong Barangay Narcisa L. Enriquez with the principles of good governance and is expected to contribute significantly to the barangay's operational effectiveness. The committee hereby recommends to **APPROVE** the above subject matter.

COMMITTEE HEARING REPORT PNOA 377-2024

A RESOLUTION GRANTING AUTHORITY TO HON. NARCISA L. ENRIQUEZ TO SIGN DOCUMENTS ON BEHALF OF THE BARANGAY ANIBAN 2.



Address: Bacoor Legislative and Disaster Resilience Bldg.,
Bacoor Blvd., Brgy. Bayanan, City of Bacoor, Cavite
Trunkline: (046)417-0727
Website: www.bacoorcitysp.com





WE HEREBY CERTIFY that the contents of the foregoing report are true and correct.

Signed this day of March 2024 at the City of Bacoor, Cavite.

Committee on Barangay Affairs



COUN. RANDY C. FRANCISCO
Chairman



COUN. REYNALDO D. PALABRICA
Vice Chairman



COUN. LEVY M. TELA
Member



COUN. ROGELIO M. NOLASCO
Member

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Office of the Sangguniang Panlungsod
Received by Janet Pring
Date MUN 13 2024
Time 5:30 pm

COMMITTEE ON BARANGAY AFFAIRS

EXCERPT FROM THE MINUTES OF REGULAR SESSION
CBA-PNOA-377-2024

Subject: A RESOLUTION NO. 02 SERIES OF 2024: RESOLUTION GRANTING AUTHORITY TO PUNONG BARANGAY NARCISA L. ENRIQUEZ TO SIGN DOCUMENTS ON BEHALF OF THE BARANGAY ANIBAN 2. **PNOA-377-2024 dated March 18, 2024**

The 83rd Regular Session was held last March 18, 2024 at the Session Hall of the Sangguniang Panglungsod. City Vice Mayor and Presiding Hon. Rowena Bautista Mendiola presided the Regular Session and was called to order at exactly 10:00 a.m.

Atty. Khalid Atega, Jr., Secretary of the Sangguniang Panlungsod proceeded with the roll call, the approval of the Journal and minutes of the 82nd Regular Session, and the reading of the referrals to committees of proposed Ordinances, Resolutions, Messages, Communications, Petitions and Memorials.

City Councilor Honorable Rogelio M. Nolasco moved for the suspension of the internal rules duly seconded by the members of the Sangguniang Panlungsod, the internal rules were suspended.

Upon reading and referral of agenda item No. F.5.2 PNOA-377-2024: **A Resolution No. 02 Series of 2024: Resolution Granting Authority to Punong Barangay Narcisa L. Enriquez to Sign Documents on Behalf of The Barangay Aniban 2**, City Councilor Hon. Randy C. Francisco moved for the approval of the above-mentioned subject matter. The committee believes that granting Hon. Narcisa L. Enriquez the authority to sign documents on behalf of Barangay Aniban 2 will significantly contribute to the effective management and administration of the Barangay. The Barangay Affairs Committee is confident that this will lead to better governance and improved service delivery for the residents of Barangay Aniban 2.

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By the motion of Hon. Randy C. Francisco duly seconded by all the members of the Sangguniang Panlungsod, the above subject matter was **APPROVED** during its 83rd Regular Session.

City Councilor Hon. Reynaldo M. Fabian moved for the adjournment of the 83rd Regular Session duly seconded by the majority of the members of the 5th Sangguniang Panlungsod. The regular session was adjourned at exactly 11:45 a.m.

Prepared by:

NICOLE ANNE G. VILLARIN
Clerk

Attested by:

COUNCILOR RANDY C. FRANCISCO
Chairman
Committee on Barangay Affairs

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PNDA - 377 - 2024



EXCERPT FROM THE REGULAR MINUTES OF THE SANGGUNIANG BARANGAY OF BARANGAY ANIBAN 2, CITY OF BACOOR, CAVITE HELD ON MARCH 07, 2024 5:00 P.M. AT BARANGAY SESSION HALL.

Present:

Narcisa L. Enriquez	Presiding Officer
Cherry Y. Torres	Kagawad
Jenneth T. Eusebio	Kagawad
Ronelle M. Bigueras	Kagawad
Nestor E. Del Rosario	Kagawad
Jose Radie S. Densing	Kagawad
Steven T. Isip	Kagawad
Emiliano J. Baylon	Kagawad
Eleinah Mhae K. Bautista	SK Chairman

OFFICE OF THE
 SANGGUNIANG PANLUNGSOD
 RECEIVED
 BY: RUTH
 DATE: 3/13/24 TIME: 4:30 PM
 BACOOR CITY, CAVITE

**RESOLUTION No. 02
 Series of 2024**

RESOLUTION GRANTING AUTHORITY TO PUNONG BARANGAY NARCISA L. ENRIQUEZ TO SIGN DOCUMENTS ON BEHALF OF THE BARANGAY ANIBAN 2.

WHEREAS, the Barangay Aniban 2, City of Bacoor Cavite is mandated to perform various functions and duties for the welfare and development of its constituents;

WHEREAS, there is a need for a designated official to have the authority to sign documents, contracts, agreements, and other pertinent papers on behalf of the Barangay;

NOW, THEREFORE, BE IT RESOLVED, as it is hereby resolved, by the Barangay Aniban 2 and Barangay Council in session assembled, that:

SECTION 1. AUTHORITY TO SIGN DOCUMENTS

Hon. Narcisa L. Enriquez, Punong Barangay, of Barangay Aniban 2, City of Bacoor Cavite, is hereby granted the authority to sign, execute, and deliver all documents, contracts, agreements, and papers necessary for and on behalf of the Barangay, subject to the limitations and guidelines set by the Barangay Council.

SECTION 2. SCOPE OF AUTHORITY

The authority granted to Hon. Narcisa L. Enriquez shall include, but is not limited to, the following:

Signing official correspondence and communications.

Executing contracts, agreements, and Memorandum of Agreements by and between Barangay Aniban 2 and MWEEB Inc.

SECTION 3. LIMITATIONS

The authority granted herein is subject to the following limitations:

Hon. Narcisa L. Enriquez shall not sign any document that is in violation of existing laws, ordinances, and policies.

The Barangay Council reserves the right to revoke or amend this authority as deemed necessary.

SECTION 4. EFFECTIVITY

This resolution shall take effect immediately upon approval.

RESOLVED, this 05th day of March 2024, at Barangay Aniban 2, City of Bacoor Cavite.

Narcisa L. Enriquez

Punong Barangay

Cherry Y. Torres

Kagawad

Jenneth T. Eusebio

Kagawad

Ronelle M. Bigueras

Kagawad

Nestor E. Del Rosario

Kagawad

Jose Rade S. Densing

Kagawad

Steven T. Isip

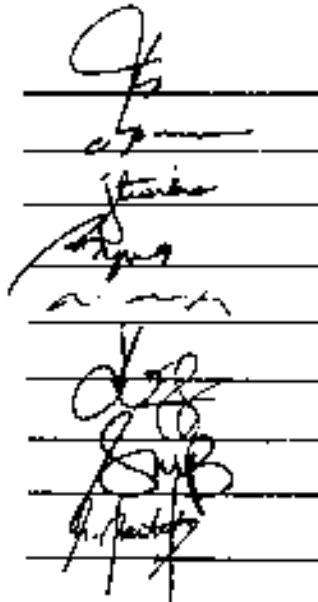
Kagawad

Emiliano J. Baylon

Kagawad

Elainah Mhae K. Bautista

Kagawad



ATTESTED.

KAYELEEN JOYCE A. APAWAN
Barangay Secretary

APPROVED:



HON. NARCISA L. ENRIQUEZ
Punong Barangay