



COMMITTEE ON FINANCE, BUDGET AND APPROPRIATION

COMMITTEE REPORT

NO. FBA-283-S-2024

---

Subject: **APPROPRIATION ORDINANCE NO. 2023-003: ANNUAL GENERAL FUND OF BARANGAY ZAPOTE II FOR CALENDAR YEAR 2024 IN THE AMOUNT OF PHP7,353,718.00 – PNOA-401-S-2024** dated March 18, 2024

---

Referred to this Committee during the 83<sup>rd</sup> Regular Session is the above-subject matter for appropriate action and recommendation.

Consistent with the approved 2024 Annual Investment Program and DILG approved GAD Plan for Fiscal Year 2024, the Sangguniang Barangay of **ZAPOTE II** enacted **Ordinance No. 2023-003** approving the 2024 Annual General Fund to cover the Personal Services (PS), Maintenance and Other Operating Expenses (MOOE), Capital Outlay (CO) and Special Purpose Allocation (SPA) which involved the total amount of **SEVEN MILLION THREE HUNDRED FIFTY-THREE THOUSAND SEVEN HUNDRED EIGHTEEN PESOS (PHP7,353,718.00)**.

The attached documents to support the proposed Annual General Fund will readily show that it has been examined and reviewed by the concerned City Accounting Office and City Budget Office and that the same is in conformity with the provisions of Republic Act No. 7160 and existing budget circulars/issuances.

Upon the suspension of internal rules and referral to this Committee of said Barangay **Ordinance No. 2023-003**, Honorable Rogelio M. Nolasco moved for the approval of the same and the motion was unanimously seconded by the majority of the Honorable Members of the 5<sup>th</sup> Sangguniang Panlungsod. The Annual General Fund for Fiscal Year 2024 of **Barangay ZAPOTE II**, Bacoor City for FY2024 was **APPROVED**, charge to its Receipt Program.

**RECOMMENDATION:**

In view of the foregoing, the Honorable Members of the Committee hereby recommend **TO APPROVE** the Appropriation Ordinance authorizing the Barangay Annual General Fund of **Barangay ZAPOTE II**, Bacoor City in the total amount of **SEVEN MILLION THREE HUNDRED FIFTY-THREE THOUSAND SEVEN HUNDRED EIGHTEEN PESOS (PHP7,353,718.00)**, subject to the existing accounting and auditing rules and regulations.



Republic of the Philippines  
PROVINCE OF CAVITE  
City of Bacoor

CGBCR-SPBac-F003.00  
10/20/2023

OFFICE OF THE SAGGUNIANG PANLUNGSOD

WE HEREBY CERTIFY that the contents of the foregoing report are true and correct.

Signed this      day of March 2024 at the City of Bacoor, Cavite.

THE COMMITTEE ON FINANCE, BUDGET AND APPROPRIATION


  
HON. ROGELIO M. NOLASCO  
Chairman

  
HON. CATHERINE S. EVARISTO  
Vice Chairperson

  
HON. REYNALDO D. PALABRICA  
Member

  
HON. ADRIELITO G. GAWARAN  
Member

Prepared by:

  
ROBERTO A. DE GUZMAN

Local Legislative Staff Assistant I





Republic of the Philippines  
PROVINCE OF CAVITE  
City of Bacoor

OFFICE OF THE SAGGUNYANG PANLUNGSOD

CGBCR-SPBac-F003.00  
10/20/2023

Office of the Sangguniang Panlungsod  
Received by: Janet Pring  
Date: 3/26/2024  
Time: 10:00 AM

**Committee on Finance, Budget and Appropriation**

**EXCERPT FROM THE MINUTES OF REGULAR SESSION  
NO. FBA-283-S-2024**

---

Subject: *APPROPRIATION ORDINANCE NO. 2023-003: ANNUAL GENERAL FUND OF BARANGAY ZAPOTE II FOR CALENDAR YEAR 2024 IN THE AMOUNT OF PHP 7,353,718.00. – PNOA-401-2024 Dated March 18, 2024.*

---

Honorable Rowena Bautista Mendiola, Presiding Officer called the 83<sup>rd</sup> Regular Session to order.

Atty. Khalid Atega, Jr., Secretary of the Sangguniang Panlungsod, proceeded with the roll call, the approval of the Journal and Minutes of the 82<sup>nd</sup> Regular Session, and the reading of the referrals to committees of proposed Ordinances, Resolutions, Messages, Communications, Petitions and Memorials.

On motion by Honorable Rogelio M. Nolasco which was unanimously seconded by the majority of the Honorable Members of Sangguniang Panlungsod, the internal rules were suspended.

Upon reading and referral of Agenda Item No. **F.21 – PNOA-401-2024 – “APPROPRIATION ORDINANCE NO. 2023-003: ANNUAL GENERAL FUND OF BARANGAY ZAPOTE II FOR CALENDAR YEAR 2024 IN THE AMOUNT OF PHP 7,353,718.00.”** Honorable Rogelio M. Nolasco moved the approval for the Appropriation Ordinance No. 2023-003 for the Annual General Fund for Barangay Zapote II for the calendar year 2024 in the amount of PHP 7,353,718.00 Following the recommendation of City Budget Officer the annual budget has not exceeded the estimates income for the year. And the Barangay AIP is in accordance with the projected programs and included in annual budget.

The motion was unanimously seconded by the majority of Honorable Members of the 5th Sangguniang Panlungsod. Appropriation Ordinance No. 2023-003: Annual General Fund of Barangay Zapote II for calendar year 2024 in the amount of PHP 7,353,718.00 was **APPROVED**.



Republic of the Philippines  
PROVINCE OF CAVITE  
City of Bacoor

OFFICE OF THE SAGGUNIANG PANLUNGSOD

The regular session was closed and adjourned at 11:45 A.M.

Prepared By:

**EDGARDO B. NOLASCO**  
CLERK

Attested By:

**COUN. ROGELIO "BOK" M. NOLASCO**  
Chairman  
*Committee on Finance, Budget and Appropriation*



## City Budget Department

March 14, 2024

The Honorable Members  
Sangguniang Panlungsod  
Bacoor, Cavite

Gentlemen/Mesdames,

This refers to the FY 2024 Annual General Fund Budget of Barangay Zapote II involving an appropriation of P 7,353,718.00 passed and approved under Sangguniang Barangay Appropriation Ordinance No. 2023-003 on December 18, 2023 and received by this Office for review and evaluation.

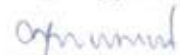
Preliminary review of the submitted budget has been undertaken pursuant to Republic Act, No. 7160 and other related issuances; the following are our findings and recommendation as basis for deliberation of the council:

1. The aggregate amount appropriated in the annual budget has not exceeded the estimates of income for the budget year.
2. Appropriation for development projects is set at P 1,160,743.60 which is equivalent to 20% of estimated NTA for the budget year. Utilization of the said fund is covered by DBM-DOF- DILG Joint Memorandum Circular No.1 dated Nov. 4, 2020.
3. Appropriation for Barangay Disaster Risk Reduction and Management Fund (BDRRMF) is set at 5% of the estimated revenue from regular sources. Disbursements thereof shall be in accordance with RA 10121 otherwise known as Philippine Disaster Risk Reduction and Management Act of 2010. The attached BDRRM Plan shows the distribution of the fund as per RA 10121.
4. SK fund was provided at 10% of the estimated revenue from regular sources.
5. BCPC Fund was provided at 1% of NTA for the budget year as mandated by RA 9344 for the strengthening and implementation of the programs of the council.
6. 1% of the total budget was set aside for programs/projects/activities for Elderly/PWD as per DBM/DSWD Joint Circular No. 2003-01.
7. The rate of honoraria of barangay officials is within the rate of Salary Grade 14 and 10 of the salary schedule implemented by the city for the chairman and members of the council/secretary/treasurer, respectively.
8. Approved GAD Plan and Budget is also submitted as an integral part of the barangay annual budget
9. Barangay Annual Investment Program (AIP) is hereto attached wherein projected programs are included in the Annual Budget.
10. Barangay Disaster Risk Reduction and Management (DRRM) Plan is hereto attached comprises of detailed plans and programs for the budget year.
11. All items in the barangay plantilla of personnel other than the mandatory positions prescribed under RA 7160 shall be in accordance with DBM LBC No. 137 (Index of Occupational Services, Position Titles and Salary Grades) dated July 13, 2021.
12. All other disbursement shall be subject to the usual accounting and auditing rules and regulations.

Please acknowledge receipt hereof.

OFFICE OF THE  
SANGGUNIANG PANLUNGSOD  
RECEIVED  
BY: ARIEL  
DATE: 3/14/24 TIME: 12:52  
BACOOR CITY, CAVITE

Very truly yours,

  
**ELVINIA S. GUERRERO**  
City Budget Officer







Republic of the Philippines  
 Province of Cavite  
 City of Bacoor  
**Barangay Zapote 2**  
 Tel. No. (046) 852-8812



**APPROPRIATION ORDINANCE NO. 2023-003**

Series of 2023

AN ORDINANCE AUTHORIZING THE ANNUAL BUDGET OF BARANGAY ZAPOTE 2 FOR THE FISCAL YEAR 2024 IN THE AMOUNT OF **SEVEN MILLION THREE HUNDRED FIFTY THREE THOUSAND SEVEN HUNDRED EIGHTEEN PESOS (PhP 7,353,718.00)** AND APPROPRIATING THE NECESSARY FUNDS FOR THE PURPOSE OF VARIOUS EXPENDITURE FOR THE OPERATION OF BARANGAY GOVERNMENT OF ZAPOTE 2, BACOOR, CAVITE FOR THE FISCAL YEAR OF 2024.

Introduced by:

FERNANDO R. DELA CRUZ  
 MARVIN M. JIMENEZ  
 EDWIN M. HENEGA  
 JAYSON S. GABANI  
 MELO E. REYES  
 RAMON L. TAÑQUIN  
 MARK ARTHUR R. JAVIER  
 CHESTER JEO P. DELA CRUZ

Sangguniang Barangay  
 Sangguniang Barangay  
 Sangguniang Barangay  
 Sangguniang Barangay  
 Sangguniang Barangay  
 Sangguniang Barangay  
 Sangguniang Barangay  
 SK Chairperson

Be it ordained in Regular Session assembled:

Section 1. The Annual Budget of Barangay Zapote 2 for Fiscal year 2024 in the total amount of **SEVEN MILLION THREE HUNDRED FIFTY THREE THOUSAND SEVEN HUNDRED EIGHTEEN PESOS (PhP 7,353,718.00)** covering the various expenditures of the Barangay Government for the FY 2024 is hereby approved.

The budget documents consisting of the following are incorporated herein and made an integral part of this Ordinance:

1. Barangay Budget Preparation No. 1 - Budget of Expenditures and Sources of Financing FY 2024
2. Barangay Budget Preparation No. 2 - Programmed Appropriation by PPA, Expenses Class,
3. Object of Expenditure and Expected Results FY 2024
4. Barangay Budget Preparation No. 3 - Plantilla of Personnel FY 2024
5. Barangay Budget Preparation No. 2A - List of Projects Chargeable against the 20% Development fund
6. Barangay Budget Preparation No. 4 - Statement of Indebtedness

Section 2. Receipts Program

Particulars	Budget Year (Proposed) 2024
Shares in Real Property Tax	1,500,000.00
Other Receipts	
National Tax Allotment	5,803,718.00
Business Tax	50,000.00
<b>Total Receipts</b>	<b>7,353,718.00</b>

Note: Not Valid Without Dry Sealed.



*[Handwritten signatures and initials on the left margin]*

*[Handwritten signatures and initials on the right margin]*



Republic of the Philippines  
 Province of Cavite  
 City of Bacoor  
**Barangay Zapote 2**  
 Tel. No. (046) 852-8812



Section 3. Expenditures

Particulars	Budget Year (Proposed) 2024
<b>III. Expenditures</b>	
<b>Personal Services (PS)</b>	
Salaries and wages (permanent and casual employees)	3,410,400.00
Honoraria	55,000.00
Cash Gift	245,590.00
Terminal leave Credit	
Year End Benefit	
Other Bonuses and Allowances	
<b>Total PS</b>	<b>3,710,990.00</b>
<b>Maintenance and Other Operating Expenses (MOOE)</b>	
Training Expenses	230,000.00
Office Supplies Expenses	70,000.00
Fuel, Oil and Lubricants Expenses	100,000.00
Other Supplies and Materials Expenses	316,352.34
Water Expenses	30,000.00
Electricity Expenses	206,000.00
Telephone Expenses - Landline	
Membership Dues and Contributions to Organizations	5,000.00
Drugs and Medicines Expense	170,000.00
Fidelity Bond Premiums	20,000.00
General Services	
Accountable Forms Expense	
Repairs and Maintenance - Motor Vehicles	100,000.00
Other MOOE	
<b>Total MOOE</b>	<b>1,247,352.34</b>
<b>Capital Outlay (CO)</b>	
<b>Total Capital Outlay</b>	
<b>Special Purpose Appropriation (SPA)</b>	
Appropriation for Sangguniang Kabataan	735,371.80
Appropriation for Senior Citizen and PWD	73,537.18
Appropriation for Development Fund	1,160,743.60
Appropriation for Barangay Disaster Risk Reduction and Management Fund	367,685.90
Appropriation for BCPC	58,037.18
<b>Total SPA</b>	<b>2,395,375.68</b>
<b>Total Expenses</b>	<b>7,363,718.00</b>

*Handwritten signature: Joseph P. P. Jy*

*Handwritten signature: Rappin*

*Handwritten signature: Gabani*

*Handwritten signature: P. P.*

*Handwritten signature: [Large signature]*



SCAN ME





Republic of the Philippines  
 Province of Cavite  
 City of Bacoor  
 Barangay Zapote 2  
 Tel. No. (046) 852-8812



A RESOLUTION APPROVING THE ADOPTION OF ANNUAL INVESTMENT PLAN (AIP) FOR FISCAL YEAR 2024 IN THE AMOUNT OF SEVEN MILLION THREE HUNDRED FIFTY THREE THOUSAND SEVEN HUNDRED EIGHTEEN PESOS (P=7,353,718.00) OF THE BARANGAY GOVERNMENT OF ZAPOTE 2, CITY OF BACOR, CAVITE.

Present:

FERNANDO R. DELA CRUZ  
 MARVIN M. JIMENEZ  
 EDWIN M. HENEGA  
 JAYSON S. GABANI  
 MELO E. REYES  
 RAMON L. TAÑQUIN  
 MARK ARTHUR R. JAVIER  
 CHESTER JEO P. DELA CRUZ

Sangguniang Barangay  
 Sangguniang Barangay  
 Sangguniang Barangay  
 Sangguniang Barangay  
 Sangguniang Barangay  
 Sangguniang Barangay  
 Sangguniang Barangay  
 SK Chairperson

CPDC  
 OFFICE  
 RECEIVED BY:

DATE/TIME: *[Signature]*  
 11:15 AM

*[Handwritten signature]*

Adopted: December 11, 2023

**RESOLUTION NO. 2023-004**

WHEREAS, the Barangay Council approved the adoption of various Programs, Plans and Activities of the Barangay such as the Conduct of Regular and Special Session, Enforcement of all laws and ordinances, Administration of Barangay Operations, Capacity Building, the Allocation of 10% SK fund, Medical Services, Maintenance of Peace and Order, Settlement of Barangay Disputes, The 20% Development Fund, the 5% Allocation for the BDRRMF Fund consisting of 30% Quick Response Fund, Rehabilitation and Recovery and 70% for Disaster Preparedness, Prevention and Mitigation Response, the 1% of NTA Allocation for BCPC Fund and 1% of GF Allocation for the Senior and Persons with Disability.

*[Handwritten signature]*

WHEREAS, after the review of the Barangay Programs, Projects and Activities, the Barangay Council hereby approves the 2024 Annual Investment Program;

**WHEREFORE:**

BE IT RESOLVED by the Sangguniang Barangay of Zapote 2 City of Bacoor, Cavite

In session duly assembled.

"TO APPROVED THE ADOPTION OF ANNUAL INVESTMENT PROGRAM FOR CALENDAR YEAR 2024 IN THE AMOUNT OF SEVEN MILLION THREE HUNDRED FIFTY THREE THOUSAND SEVEN HUNDRED EIGHTEEN PESOS (P=7,353,718.00) OF THE BARANGAY GOVERNMENT OF ZAPOTE 2 CITY OF BACOR, CAVITE."

*[Handwritten signature]*

*[Handwritten signature]*

Attested By:

*[Signature]*  
 MARISOL R. CATALAN  
 Barangay Secretary

*[Handwritten signature]*

Noted by:  
*[Signature]*  
 EDWIN C. TORRES  
 Punong Barangay

Note: Not Valid Without Original







BACOOR PHILIPPINES

Republic of the Philippines  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
REGION IV-A CALABARZON  
Province of Cavite  
City of Bacoor

### CERTIFICATION

This is to certify that the Barangay Zapote 3 and Zapote 4 , City of Bacoor, Cavite was merged to **Barangay Zapote 2, City of Bacoor, Cavite** as per City Ordinance No. 275-2023, (Barangay Merger and Reorganization Ordinance of the City of Bacoor).

The GPB 2024 certificate of review and endorsement of **Barangay Zapote 3 and Zapote 4** were issued last 24<sup>th</sup> day of March 2023 for incorporation in the Barangay Annual Plans and Budget 2024.

Issued this 31<sup>st</sup> day of January, 2024 at the Office of the City Local Government Operations officer, DILG-City of Bacoor.

  
REGINALDO S. REVILLA  
CLGOO



"Matino, Mahusay at Maasahan"  
2/F National Agencies Bldg., Bacoor Government Center, Barangay Bayanan, City of Bacoor, Cavite  
(046) 437-6692  
d:gbacoor2023@gmail.com



Republic of the Philippines  
Province of Cavite  
Local Government of Bacoor



**CITY DISASTER RISK REDUCTION & MANAGEMENT  
COUNCIL**

**CERTIFICATION**

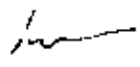
Certification Number : CDRRMPRSC161-2024-046


Issued to


**ZAPOTE 2**

AS TO CERTIFY THAT the herein attached 2023-2025 Barangay Disaster Risk Reduction and Management (BDRRM) Plan of the above-mentioned barangay has been duly reviewed and found that it has complied with the results of the review made by the City Review Team (CRT) based on the prescribed format from the Local DRRM Review form - issued in accord with the Operation LISTO.


Done this 14th day of February 2024 at the Bacoor Government Center, City of Bacoor Legislative and Disaster Resilience Building, Barangay Bayanan, City of Bacoor, Cavite.

  
Mr. RICHARD T. QUION, EMT, MPA  
CRT Leader, City DRRM Officer

  
Mr. REGINALDO S. REVILLA  
Member, City Local Government Operations  
Officer

  
Ms. LILIANE D.R. UGALDE, RSW  
Member, City SWD Officer

Approved

  
Mayor STRIKE B. REVILLA, PhD, Hc.  
Chairperson, City DRRM Council



Doc Ref No: CDRRMPRSC161-2024-046  
Effective Date: October 20, 2022



**Strengthening Bacoor's Resiliency**  
*"A Journey to a Great Legacy"*  
City of Bacoor Legislative and Disaster Resilience Building, Bacoor Government Center,  
Bacoor Boulevard, Barangay Bayanan, City of Bacoor 4102 CALABARZON, Philippines

