



**COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT REORGANIZATION
COMMITTEE ON TOURISM, CULTURE, ARTS AND EXTERNAL LINKAGES**

JOINT COMMITTEE HEARING REPORT
NO. EAGR-010-S-2025

Office of the Sangguniang Panlungsod
Received by: Stephanie A. ...
Date: 9/17/25
Time: 9:17 am

Subject: **AN ORDINANCE CREATING A LOCAL GOVERNMENT RELATIONS UNIT UNDER THE OFFICE OF THE MAYOR WHICH WILL TAKE CHARGE OF SISTER-CITY AND TOWN-TWINNING AGREEMENTS BETWEEN THE CITY GOVERNMENT OF BACOOR, CAVITE AND OTHER LOCAL GOVERNMENTS IN THE PHILIPPINES AND ABROAD AND IDENTIFYING ITS VARIOUS FUNCTIONS AND DUTIES.**(PCO 2025-043 dated 26 August 2025).

This committee report pertains to the joint committee hearing conducted on September 04, 2025, relative to the above-stated subject matter. The hearing was presided over by Hon. Miguel N. Bautista, Chairperson of the Committee on Ethics, Appointments and Government Reorganization and was held at the Sangguniang Panlungsod Session Hall situated on the 6th Floor of the BLDR Building, Bacoor Government Center, Barangay Bayanan, Bacoor City, Cavite.

The following members of the following Committees were in attendance:

Name of Committee	Members Present
COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT REORGANIZATION	Coun. Miguel N. Bautista Coun. Reynaldo D. Palabrica Coun. Rogelio M. Nolasco
COMMITTEE ON TOURISM, CULTURE, ARTS AND EXTERNAL LINKAGES	Coun. Ricardo F. Ugalde Coun. Palm Angel S. Buncio Coun. Miguel N. Bautista

Resource persons who were invited days before the hearing were also present. Attached as an integral part of this Committee Report is the Attendance Sheet of the said hearing.

FINDINGS:

After due deliberation during the committee hearing on the above-captioned proposed ordinance, the Committee presents the following findings:

- The participation of various local government units in sister-city and town-twinning agreements is among the thrusts of the department of the Interior and





Local Government (DILG) as it would enable local chief executives to forge commercial culture, and technical ties among themselves for the benefit of their respective constituencies.

- The City of Bacoor has sister-city and twin-town agreements with several cities and municipalities in the Philippines and abroad but it does not have an administrative unit that manages the fulfilment of the various obligations of the City under the said contracts, identifies possible areas of cooperation among LGUs, and evaluates the establishment of contractual relationships between the City and its counterparts here and abroad.
- The Local Government Relation Unit (LGRU) shall have the following duties and functions:
 1. assist the Mayor and the City Government foster understanding, friendship and goodwill;
 2. assist the Mayor and the City in promoting cultural exchanges and understanding;
 3. assess, identify, evaluate, and recommend to the City Mayor and to the Sangguniang Panlungsod various areas if cooperation;
 4. formulate and update the Bacoor City Profile;
 5. communicate and negotiate with the duly-designated officials of the city with which the City of Bacoor aims to establish sister-city ties
 6. ensure the fulfilment by the City Government of its various obligations under the said agreement;
 7. monitor the fulfilment by the sister-cities/twin-towns of the City of Bacoor of their various obligations under the agreement;
 8. liaise between the various departments and units of the City Government and their counterparts.

- Several corrections were noted in the draft ordinance and they are as follows:

Original Provision of PCO 2025-043	Proposed Amendments of PCO 2025-043
Section 3. Creation of Various Plantilla Positions. The persons who will occupy the following positions shall be appointed by the City Mayor on co-terminous basis, to wit: Position Title Administrative Officer IV SG-15	Section 3. Creation of Various Plantilla Positions. The persons who will occupy the following positions shall be appointed by the City Mayor on a <u>permanent position</u> basis, to wit: Position Title <u>Supervising Administrative Officer</u> <u>SG-22</u>





Administrative Officer III SG-14	Administrative Officer V SG-18
Administrative Officer I SG-10	Administrative Officer II SG-11

RECOMMENDATION:

In view of the foregoing, the Committee on Ethics, Appointments and Government Reorganization, after considering the technical corrections and compliance with budgetary requirements, recommends the **APPROVAL** of the proposed ordinance, subject to the incorporation of the necessary amendments as discussed.

WE HEREBY CERTIFY that the contents of the foregoing report are true and correct.

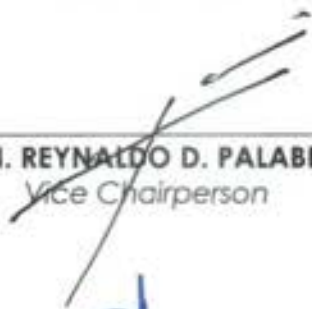
Signed this 5th day of September 2025 at the City of Bacoor, Cavite

COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT REORGANIZATION



COUN. MIGUEL N. BAUTISTA
Chairperson

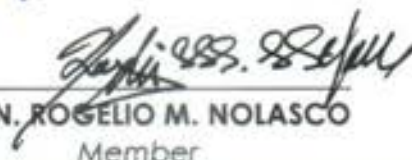
Member, Committee on Tourism, Culture, Arts, and External Linkages



COUN. REYNALDO D. PALABRICA
Vice Chairperson



COUN. CATHERINE S. EVARISTO
Member



COUN. ROGELIO M. NOLASCO
Member





COMMITTEE ON TOURISM, CULTURE, ARTS AND EXTERNAL LINKAGES



COUN. RICARDO F. UGALDE
Chairperson



COUN. PALM ANGEL S. BUNCIO
Vice Chairperson



COUN. HORACIO M. BRILLANTES, JR.
Member





COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT REORGANIZATION

MINUTES OF THE JOINT COMMITTEE HEARING

NO. EAGR-010-S-2025

Office of the Sangguniang Panlungsod
Received by: [Signature]
Date: 9/17/2025
Time: 9:17am

Subject: **AN ORDINANCE CREATING A LOCAL GOVERNMENT RELATIONS UNIT UNDER THE OFFICE OF THE MAYOR WHICH WILL TAKE CHARGE OF SISTER-CITY AND TOWN-TWINNING AGREEMENTS BETWEEN THE CITY GOVERNMENT OF BACOR, CAVITE AND OTHER LOCAL GOVERNMENTS IN THE PHILIPPINES AND ABROAD AND IDENTIFYING ITS VARIOUS FUNCTIONS AND DUTIES.**(PCO 2025-043 dated 26 August 2025).

A joint committee hearing was held on September 04, 2025 at the Sangguniang Panlungsod Session Hall regarding the aforementioned subject matter with the following attendees. (See attached attendance sheet)

The hearing was presided over by Committee Chair Hon. Miguel Bautista. He also led the prayer, gave his opening remarks and acknowledged the presence of all the committee members and resource persons as well.

Deliberation on the proposed ordinance creating a Local Government Relations unit under the Office of the Mayor which will take charge of sister-city and town-twinning agreements between the city government of Bacoor, Cavite and other local governments in the Philippines and abroad and identifying its various functions and duties.

Budget City Officer, Miss Elvie Guerrero was recognized. She commented on Section 3. Creation of Various Plantilla Positions. According to her the positions listed in Section 3 is not in accordance with the Index of Occupational Services of the Department of Budget and Mangement (DBM). She also added that if there's already an ordinance then they will include it in the 2026 Budget.

Miss Rachel Alcantara of the HRDMD affirmed that their office support the said ordinance and agree to what Ms. Guerrero said.

Atty. Marco Mendoza of the Office of City Legal Services was recognized. He asked if the positions stated in Section 3 is on a co-terminous basis. According to Ms. Guerrero it should be a permanent position since they are all Administrative titles.

There being no other matters to be discussed, the meeting was adjourned at 11:20am.





Republic of the Philippines
Province of Cavite
CITY OF BACOR
OFFICE OF THE SANGGUNIANG PANLUNGSOD




CGBR-SPBac-F01.02
01/20/2025



Prepared By:


MA. CRISTINA A. GOROSPE
Local Legislative Staff Asst. 1

Attested By:


COUN. MIGUEL N. BAUTISTA
Chairperson
Committee on Ethics, Appointments
and Government Reorganization

COMMITTEE MINUTES NO. EAGR-010-S-2025

PCO No. 2025-043 "ORDINANCE CREATING THE LOCAL GOVERNMENT RELATIONS UNIT"

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COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT REORGANIZATION
COMMITTEE ON SOCIAL SERVICES

NOTICE OF THE JOINT COMMITTEE HEARING
(PROOF OF RECEIPT)

August 28, 2025 / 10:00 am

Office of the Sangguniang Panlungsod
Received by: Janet P. Pineda
Date: 8/28/2025
Time: 11:07 am

Bacoor Legislative & Disaster Resilience Building, Sangguniang Panlungsod Session Hall,
6th Floor, Bacoor Government Center)

Subject: AN ORDINANCE CREATING A LOCAL GOVERNMENT RELATIONS UNIT UNDER THE OFFICE OF THE MAYOR WHICH WILL TAKE CHARGE OF SISTER-CITY AND TOWN-TWINNING AGREEMENTS BETWEEN THE CITY GOVERNMENT OF BACOR, CAVITE AND OTHER LOCAL GOVERNMENTS IN THE PHILIPPINES AND ABROAD AND IDENTIFYING ITS VARIOUS FUNCTIONS AND DUTIES.(PCO 2025-043 dated 26 August 2025).

No.	NAME	BUSINESS/OFFICE AFFILIATION	CONTACT NUMBER	SIGNATURE/DATE
1.	Hon. Catherine S. Evaristo	SP		AKS 9/3/25
2.	Hon. Reynaldo D. Palabrica	SP		(6) 9/3/25 1:07 pm
3.	Hon. Rogelio M. Nolasco	SP		9/3/25
4.	Hon. Ricardo F. Ugalde	SP	—	08/03/25 1:07 pm
5.	Hon. Horacio M. Brillantes, Jr.	SP	LOC 5411	09/03/25 1:07 pm
6.	Miss Elvinia S. Guerrero	Budget Office	481-4141	S 9/3/25
7.	Miss Natividad I. Ludwig Ople	HRDMD	481-4100 Loc 403	With 9/3/25
8.	Hon. Palm Angel S. Buncio	SP		
9.				
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NOTICE OF THE JOINT COMMITTEE HEARING (PROOF OF RECEIPT) NO. EAGR-010-2025 Page 1
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COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT REORGANIZATION
COMMITTEE ON TOURISM, CULTURE, ARTS AND EXTERNAL LINKAGES

ATTENDANCE OF THE JOINT COMMITTEE HEARING

September 04, 2025 / 11:00 am

Office of the Sangguniang Panlungsod
Received by: *[Signature]*
Date: *04 SEP 2025*
Time: *11:00 am*

Bacoor Legislative & Disaster Resilience Building, Sangguniang Panlungsod Session Hall,
6th Floor, Bacoor Government Center

Subject: AN ORDINANCE CREATING A LOCAL GOVERNMENT RELATIONS UNIT UNDER THE OFFICE OF THE MAYOR WHICH WILL TAKE CHARGE OF SISTER-CITY AND TOWN-TWINNING AGREEMENTS BETWEEN THE CITY GOVERNMENT OF BACOOR, CAVITE AND OTHER LOCAL GOVERNMENTS IN THE PHILIPPINES AND ABROAD AND IDENTIFYING ITS VARIOUS FUNCTIONS AND DUTIES. (PCO 2025-043 dated 26 August 2025).

No	NAME	BUSINESS/OFFICE AFFILIATION	CONTACT NUMBER	SIGNATURE/DATE
1.	Hon. Miguel N. Bautista	SP		<i>[Signature]</i>
2.	Hon. Reynaldo D. Palabrica	SP		<i>[Signature]</i>
3.	Hon. Catherine S. Evaristo	SP		
4.	Hon. Rogelio M. Nolasco	SP		
5.	Hon. Horacio M. Brillantes, Jr.	SP		<i>[Signature]</i>
6.	Hon. Ricardo F. Ugalde	SP		
7.	Hon. Palm Angel S. Buncio	SP		
8.	Miss Elvinia S. Guerrero	BUDGET OFFICE		<i>[Signature]</i>
9.	Miss Natividad Ludwig I. Ople	HRDMD		
10.	Hon. Palm Angel S. Buncio	SP		<i>[Signature]</i>
11.	<i>Rochelle Alcantara</i>	<i>HRDMD</i>		
12.	Hon. Levy M. Tela			<i>[Signature]</i>





Republic of the Philippines
Province of Cavite
CITY OF BACOAR
OFFICE OF THE SANGGUNIANG PANLUNGSOD



CGBR-SPBac-F01.02
01/20/2025



No	NAME	BUSINESS/OFFICE AFFILIATION	CONTACT NUMBER	SIGNATURE/DATE
13.	Hon.			
14.	Atty. Manuel	OLUS		
15.	Hon. Simplicio G. Dominguez	SP		
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ATTENDANCE OF THE JOINT COMMITTEE HEARING NO. EAGR-010-2025
PCO 2025-043 "ORDINANCE CREATING LOCAL GOVERNMENT RELATIONS UNIT"

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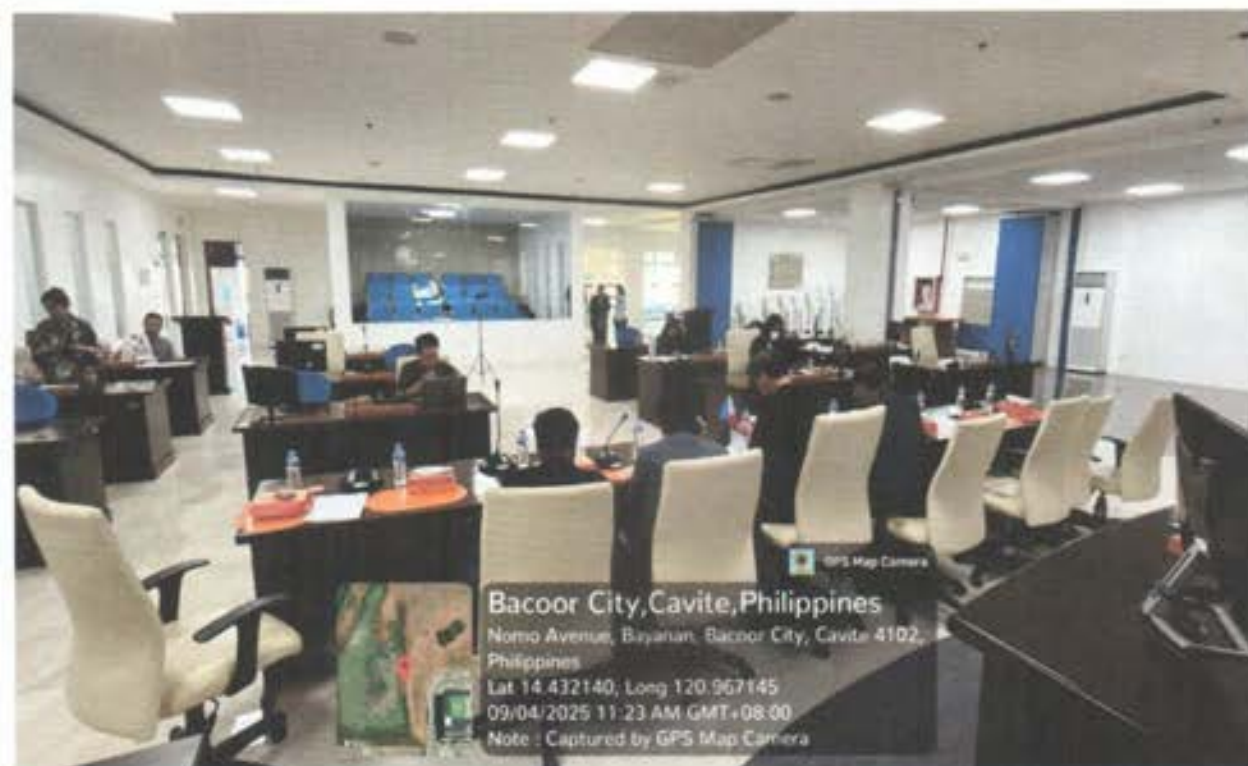
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**COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT REORGANIZATION
COMMITTEE ON TOURISM, CULTURE, ARTS AND EXTERNAL LINKAGES**



PHOTOS OF THE JOINT COMMITTEE HEARING NO. EAGR 010-S-2025
PCO 2025-043 "ORDINANCE CREATING LOCAL GOVERNMENT RELATIONS UNIT"

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