



COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT REORGANIZATION
COMMITTEE ON HEALTH AND SANITATION

JOINT COMMITTEE HEARING REPORT
NO. EAGR-022-S-2025

Office of the Sangguniang Panlungsod
Received by: Janet P. [Signature]
Date: 10/21/2025
Time: 3:41 pm

Subject: **AN ORDINANCE CREATING THE FOOD SERVICE UNIT (FSU) UNDER THE OFFICE OF THE CITY MAYOR OF THE CITY GOVERNMENT OF BACOOR, DEFINING ITS FUNCTIONS AND RESPONSIBILITIES, AND PROVIDING FUNDS THEREOF. (PCO 2025-055A dated 29 September 2025).**

This committee report pertains to the joint committee hearing conducted on October 02, 2025 relative to the above-stated subject matter. The hearing was presided over by Hon. Miguel N. Bautista, Chairperson of the Committee on Ethics, Appointments and Government Reorganization and was held at the Sangguniang Panlungsod Session Hall situated on the 6th Floor of the BLDR Building, Bacoor Government Center, Barangay Bayanan, Bacoor City, Cavite.

The following members of the following Committees were in attendance:

Name of Committee	Members Present
COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT REORGANIZATION	Coun. Miguel N. Bautista Coun. Reynaldo D. Palabrica Coun. Rogelio M. Nolasaco
COMMITTEE ON HEALTH AND SANITATION	Coun. Reynaldo D. Palabrica Coun. Manolo S. Galvez Coun. Levy M. Tela Coun. Rogelio M. Nolasco

The following resource persons were also present:

- Ms. Natividad Ludwig Ople, (HRDMD)
- Ms. Elvinia Guerrero, City Budget Officer
- Atty. Marco Mendoza, Office of the City Legal Services (OCLS)

Attached as an integral part of this Committee Report is the Attendance Sheet of the said hearing.





FINDINGS:

- The proposed measure seeks to institutionalize a centralized unit responsible for the preparation, coordination, and management of food services for official programs, activities, and trainings of the City Government;
- The establishment of the FSU will promote efficiency, accountability, and compliance with GPPB Resolution No. 018-2006 (By Administration guidelines) while reducing administrative delays and ensuring uniform service standards across departments;
- The FSU shall operate under the direct supervision and control of the City Mayor, who shall provide general policy direction and may designate a Unit Head or Coordinator to manage daily operations;
- The composition of the FSU shall be determined and appointed by the City Mayor as he may deem fit and necessary for the efficient performance of its functions. The Mayor may designate personnel from existing offices or recommend the creation of additional positions, subject to the standards of the Civil Service Commission (CSC), Department of Budget and Management (DBM) guidelines, and relevant laws;
- The funding requirements for the operation and maintenance of the FSU shall be charged to the appropriate budgetary allocation duly approved and designated by the Sangguniang Panlungsod, subject to the usual government accounting and auditing rules and regulations;
- Within thirty (30) days from the effectivity of this Ordinance, the City Mayor shall issue implementing rules or internal guidelines to operationalize the provisions of this measure.

RECOMMENDATION:

In view thereof, the Committee recommends the **APPROVAL** of the proposed ordinance creating the Food Service Unit under the Office of the City Mayor, in order to have an organized and efficient system in providing food services during official functions, programs, training activities, and emergency operations.

WE HEREBY CERTIFY that the contents of the foregoing report are true and correct.

Signed this 3rd day of October 2025 at the City of Bacoor, Cavite.





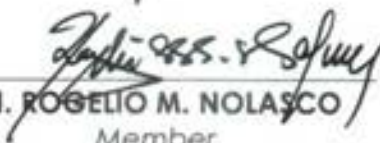
COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT REORGANIZATION



COUN. MIGUEL N. BAUTISTA
Chairperson



COUN. CATHERINE S. EVARISTO
Member



COUN. ROGELIO M. NOLASCO
Member

Member, Committee on Health and Sanitation

COMMITTEE ON HEALTH AND SANITATION


COUN. REYNALDO D. PALABRICA

Chairperson

Vice Chairperson, Committee on Ethics, Appointments and Government
Reorganization


COUN. MANOLO S. GALVEZ

Vice Chairperson


COUN. LEVY M. TELA

Member



SCAN ME





COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT REORGANIZATION
COMMITTEE ON HEALTH AND SANITATION

MINUTES OF THE JOINT COMMITTEE HEARING
NO. EAGR-022-S-2025

Office of the Sangguniang Panlungsod
Received by: Janet P. Pina
Date: 3-11-2025
Time: 3:45 PM

Subject: **AN ORDINANCE CREATING THE FOOD SERVICE UNIT (FSU) UNDER THE OFFICE OF THE CITY MAYOR OF THE CITY GOVERNMENT OF BACOR, DEFINING ITS FUNCTIONS AND RESPONSIBILITIES, AND PROVIDING FUNDS THEREOF.** (PCO 2025-055A dated 29 September 2025).

A committee hearing was held October 02, 2025 at the Sangguniang Panlungsod Session Hall regarding the aforementioned subject matter with the following attendees. (See attached attendance sheet)

The hearing was presided over by Committee Chair Hon. Miguel Bautista. He also led the prayer, gave his opening remarks and acknowledged the presence of all the committee members and resource persons as well.

HRDMD Head Ms. Natividad Ludwig Ople explained that the proposal stemmed from the directive of the City Mayor, Hon. Strike B. Revilla, to establish a Food Service Unit under the Office of the City Mayor to manage and coordinate catering services for City Government activities.

She noted that the target implementation date is for Fiscal Year 2026, and that the unit will function independently from existing offices but in coordination with the City Health Office, particularly in ensuring health, safety, and sanitation compliance as prescribed by local and national regulations.

Ms. Ople also sought clarification regarding the overlap with the Sanitation Unit, to which Atty. Mendoza clarified that the Food Service Unit's compliance function would only ensure adherence to health and sanitation standards and would not conflict with the operations of the Sanitation Unit under the City Health Office.

Ms. Elvinia Guerrero, City Budget Officer, confirmed that the Food Service Unit had already been included in the 2026 Annual Budget as requested by the Mayor.

After due discussion, there being no further queries, a motion was made to adjourn the hearing and was duly seconded and approved.





Prepared:


MA. CRISTINA A. GOROSPE
Local Legislative Staff Asst. I

Attested:


COUN. MIGUEL N. BAUTISTA
Chairperson
Committee on Ethics, Appointments
and Government Reorganization





COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT REORGANIZATION
COMMITTEE ON HEALTH AND SANITATION

NOTICE OF THE JOINT COMMITTEE HEARING
(PROOF OF RECEIPT)

October 02, 2025 / 2:00 pm

Office of the Sangguniang Panlungsod
Received by: Janet P. [Signature]
Date: 10/2/2025
Time: 4:30 pm

Bacoor Legislative & Disaster Resilience Building, Sangguniang Panlungsod Session Hall,
6th Floor, Bacoor Government Center)

Subject: **AN ORDINANCE CREATING THE FOOD SERVICE UNIT (FSU) UNDER THE OFFICE OF THE CITY MAYOR OF THE CITY GOVERNMENT OF BACOR, DEFINING ITS FUNCTIONS AND RESPONSIBILITIES, AND PROVIDING FUNDS THEREOF. (PCO 2025-055A dated 29 September 2025).**

No.	NAME	BUSINESS/OFFICE AFFILIATION	CONTACT NUMBER	SIGNATURE/DATE
1.	Hon. Reynaldo Palabrica	SP	-	[Signature] 09/30/2025
2.	Hon. Rogelio Nolasco	SP		[Signature] 9/30/2025
3.	Hon. Manolo S. Galvez	SP		[Signature] 9/30/25
4.	Hon. Levy M. Tela	SP		[Signature] 9/30/25
5.	Hon. Catherine S. Evaristo	SP		[Signature] 9/30/25
6.	Atty. Kim Nyca Lofranco	OCLS		[Signature] 9/30/25
7.	Miss Natividad Ludwig Ople	HRDMD		[Signature] 9/30/25
8.	Miss Elvinia Guerrero	BUDGET		[Signature] 9/30/25
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10.				
11.				
12.				

NOTICE OF THE JOINT COMMITTEE HEARING (PROOF OF RECEIPT) NO. EAGR-022-2025 Page 1
PCO 2025-055A "ORDINANCE CREATING FOOD SERVICE UNIT (FSU)"



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Bacoor Blvd., Brgy. Bayanan, City of Bacoor, Cavite
Trunkline: (046)417-0727
Website: www.bacoorcitysp.com



Cert. no. 24/181809



COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT REORGANIZATION
COMMITTEE ON HEALTH AND SANITATION

ATTENDANCE OF THE JOINT COMMITTEE HEARING

Office of the Sangguniang Panlungsod
Received by: *[Signature]*
Date: *10/02/2025*
Time: *9:30 am*

October 02, 2025 / 2:00 pm

Bacoor Legislative & Disaster Resilience Building, Sangguniang Panlungsod Session Hall,
6th Floor, Bacoor Government Center

Subject: **AN ORDINANCE CREATING THE FOOD SERVICE UNIT (FSU) UNDER THE OFFICE OF THE CITY MAYOR OF THE CITY GOVERNMENT OF BACOR, DEFINING ITS FUNCTIONS AND RESPONSIBILITIES, AND PROVIDING FUNDS THEREOF. (PCO 2025-055A dated 29 September 2025).**

No.	NAME	BUSINESS/OFFICE AFFILIATION	CONTACT NUMBER	SIGNATURE/DATE
1.	Hon. Miguel N. Bautista	SP		<i>[Signature]</i>
2.	Hon. Reynaldo D. Palabrica	SP		<i>[Signature]</i>
3.	Hon. Rogelio M. Nolasco	SP		<i>[Signature]</i>
4.	Hon. Manolo S. Galvez	SP		<i>[Signature]</i>
5.	Hon. Levy M. Tela	SP		<i>[Signature]</i>
6.	Hon. Reynaldo M. Fabian	SP		<i>[Signature]</i>
7.	Hon. Ricardo F. Ugalde	SP		<i>[Signature]</i>
8.	Ms. Natividad Ludwig Ople	HRDMD	0904341785	<i>[Signature]</i>
9.	Ms. Elvinia Guerrero	Budget	0928571780	<i>[Signature]</i>
10.	Atty. Marco Mendoza	OCLS	60. 415	<i>[Signature]</i>
11.				
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ATTENDANCE OF THE JOINT COMMITTEE HEARING NO. EAGR-022-2025
PCO 2025-055A "ORDINANCE CREATING FOODS SERVICE UNIT (FSU)"

Page 1



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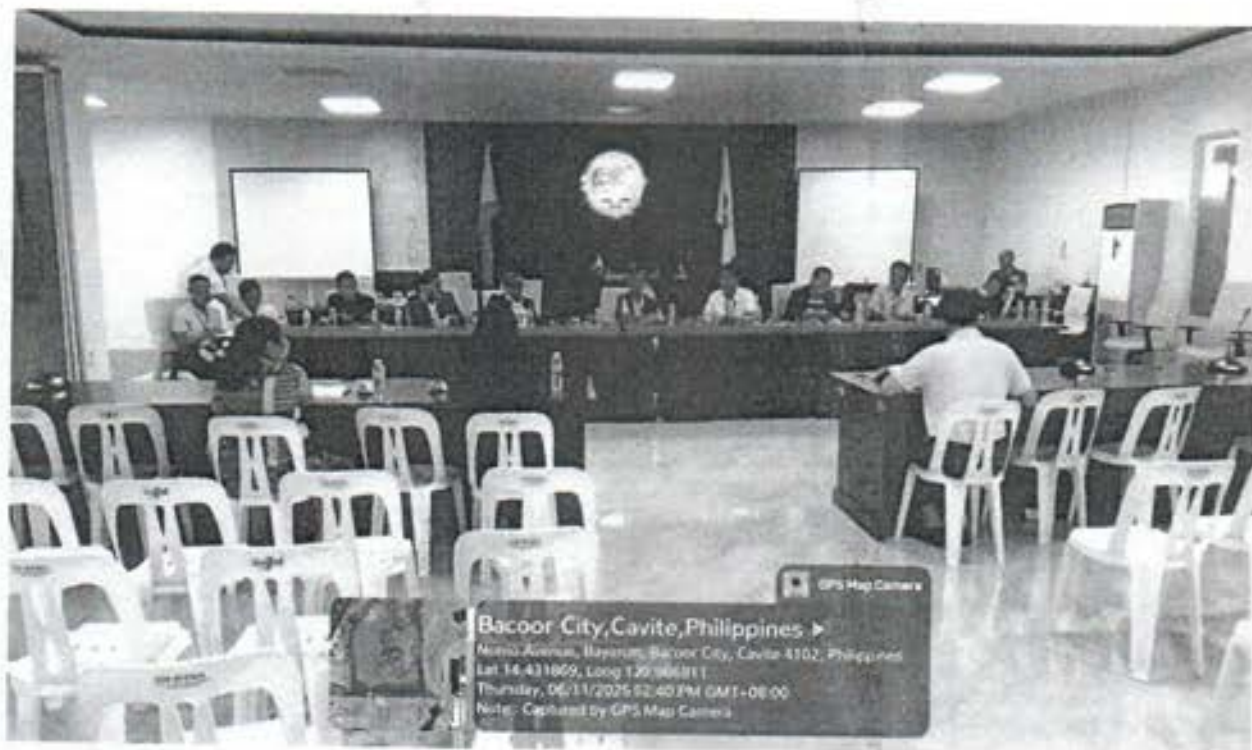
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COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT REORGANIZATION
COMMITTEE ON HEALTH AND SANITATION

Office of the Sangguniang Panlungsod
Received by Janet M. [Signature]
Date: 06/11/2025
Time: 2:40 PM



PHOTOS OF THE JOINT COMMITTEE HEARING NO. EAGR-022-2025
PCO 2025-055A "ORDINANCE CREATING VARIOUS FOOD SERVICE UNIT (FSU)"

Page 1



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