



OFFICE OF THE SAGGUNANG PANLUNGSOD

COMMITTEE ON RULES AND PRIVILEGES, LAWS AND
ORDINANCES

COMMITTEE HEARING REPORT
CRPLO-PCO-2023-141

Subject: *An ordinance streamlining the coordination and communication between the City Government of Bacoor and its Barangays in the promotion of general welfare and delivery of basic services through the designation of focal persons at the Barangay Level. (PCO-2023-141:November 29, 2023)*

The above-mentioned subject matter underwent first reading on November 29, 2023 during the 70th Regular Session of the Sangguniang Panlungsod. The said subject matter was referred by the Presiding Officer Hon. Rowena Bautista Mendiola to the Committee on Rules and Privileges, Laws and Ordinances.

The Committee Rules on Rules and Privileges, Laws and Ordinances sent out invitations to the resource persons and conducted a committee hearing on February 08, 2024 at the Session Hall of the Sangguniang Panlungsod at 8:30 a.m.

FINDINGS:

Local Government Code grants the LGUs the power and authority to establish an organization responsible for the efficient and effective implementation of their development plans, program objectives, and priorities. The code likewise authorizes LGUs to apply their resources and assets for productive, developmental, or welfare purposes to exercise or further their governmental or propriety powers and functions, thereby ensuring their development into self-reliant communities and active participants in attaining its goals.

LGUs are also mandated to exercise other powers and discharge such other functions and responsibilities as are necessary, appropriate, or incidental to efficient and effective provisions of the basic services and facilities.

The city through the City Mayor concerned, is mandated to exercise general supervision over component barangays to ensure that they act within the scope of their prescribed powers and functions.



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Focal Person is a person assigned by the Punong Barangay through an Executive Order and is tasked in monitoring and implementing every ordinance, program, and basic service required to be carried out by the City Government in cooperation with the Barangay or solely the Barangay.

RECOMMENDATION:


After a thorough review of all the circumstances and statements from the resource persons, the Committee respectfully recommends that the above-subject matter be **TEMPORARILY ARCHIVED** pending the submission of the revised and corrected proposed ordinance.

WE HEREBY CERTIFY that the contents of the foregoing report are true and correct.

Signed this 1st day of April 2024 at the City of Bacoor, Cavite.

Committee on Rules and Privileges, Laws and Ordinances


COUN. REYNALDO C. PALABRICA
Chairman


COUN. LEVY TELA
Vice Chairman


COUN. ALEJANDRO GUTIERREZ
Member


COUN. ADRIELITO GAWARAN
Member



OFFICE OF THE SAGGUNANG PANLUNGSOD

**COMMITTEE ON RULES AND PRIVILEGES, LAWS AND
ORDINANCES**

**MINUTES OF THE COMMITTEE HEARING
CRPLO-PCO-2023-141**

Subject: An ordinance streamlining the coordination and communication between the City Government of Bacoor and its Barangays in the promotion of general welfare and delivery of basic services through the designation of focal persons at the barangay level.

A committee hearing on the above-subject matter was conducted last February 8, 2024, 8:30 a.m. at the Sangguniang Panlungsod presided by Committee Chairman Hon. Reynaldo C. Palabrica.

MEMBERS OF THE COMMITTEE AND CITY COUNCILORS PRESENT:

HON. LEVY TELA
HON. ROGELIO NOLASCO
HON. ALDE PAGULAYAN
HON. SIMPLICIO DOMINGUEZ

RESOURCE PERSONS PRESENT:

ATTY. MARIUS D. SUMIRA	-	OFFICE OF THE CITY LEGAL SERVICES
MR. REGINALD S. REVILLA	-	CLGOO-DILG BACOR
MR. LODGENE ASUNSION	-	MIS
MS. NATIVIDAD LUDWIG OPLE	-	HRDMD
MR. ELMER G. JIMENEZ	-	BARANGAY AFFAIRS OFFICE
MR. FERNANDO N. DE GUZMAN	-	LNB REPRESENTATIVE-BRGY. KAGAWAD



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- The Presiding Officer Hon. Reynaldo Palabrica read the proposed ordinance on streamlining the coordination and communication between the City Government of Bacoor and its Barangays in the promotion of general welfare and delivery of basic services through the designation of focal persons at the barangay level. He then proceeded with the introduction of the members of the Honorable Committee and the City Councilors present in the committee hearing.
- The Presiding Officer explained that the proposed ordinance was the request of the City Mayor requiring all barangays to designate focal persons, purposely for the coordination with the city projects for barangays. He further explained that the city has City Based Institutions such as CADAC, CPOC, CDRRMC and aims for full coordination with the Barangay Based Institutions and for the alignment of the same with the city's plans, programs and activities.
- The Presiding Officer asked the opinion of the DILG-Bacoor CLGOO Mr. Reginald Revilla regarding the proposed ordinance.
- Mr. Reginald Revilla said he already read the proposed ordinance and asked where the focal persons would come from, will they come from existing barangay officials, either elective or appointive barangay officials.
- The Presiding Officer replied that the proposal does not specify where the focal persons will come from which means can come from anywhere. Further said if the barangay has sufficient budget to hire or to appoint a focal person like what they did in their barangay, they can designate a focal person to monitor all barangay based institutions.
- The Presiding Officer asked the City Legal Services Office Representative Atty. Marius Sumira if the proposed ordinance came from their office. Further instructed him to revise it to be more specific to where the focal persons can come from. He also cited Section IV of the proposal stating that the Punong Barangay can appoint a focal person through an Executive Order.
- Mr. Elmer G. Jimenez, Barangay Affairs Office Representative shared his opinion regarding Section IV of the proposed ordinance stating that it is contradicting in terms in allocating budget for the appointed focal person which the Presiding Officer supported. The Presiding Officer then instructed the City Legal Services Office representative to revise that particular section.
- The Presiding Officer asked Mr. Reginald Revilla, DILG-Bacoor CLGOO for his additional comments and opinions regarding the proposed ordinance.
- Mr. Reginald Revilla raised the question on the functions of the focal persons since there is already a barangay official handling certain committee. Will they have coordinative functions with the different committees and on how far is the limit of their function. He cited that it's what should be clear about the focal person functions.
- The Presiding Officer supported the concerns of Mr. Revilla that the functions of the focal persons should be defined and further suggested that the focal persons of different Barangay Based Institutions to be the alter ego of the Punong Barangay to oversee the functions of the committees such as conducting of monthly meetings which is mandated by law and to monitor the plans and



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activities of the committees. He added that the focal person should pass a report to the Punong Barangay on the functionality of the committee.

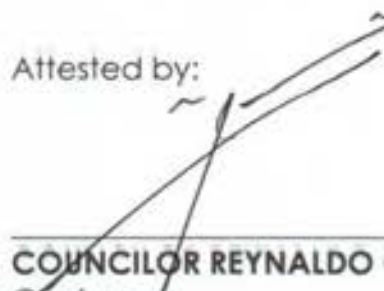
- The Presiding Officer stated that Barangay Based Institutions (BBIs) is not mentioned/included in the proposed ordinance which is very vital and important as it is the very intention of the City Mayor for the Barangay Based Institutions to be more functional which will greatly contribute to the efficient barangay governance. He added that it should be included and be specified in the proposed ordinance.
- The Presiding Officer asked Mr. Reginald Revilla on the suggestion he raised and asked for additional comments and guidance for the drafting of the ordinance. He also asked the comment of the Liga ng mga Barangays representative.
- Barangay Kagawad Fernando N. de Guzman manifested that it is necessary for the barangays to have focal persons in every BBIs in order to monitor the planned activities, recording of events and submission of reports required by DILG.
- The Presiding Officer asked for additional comments and suggestions from the members of the Honorable Committee.
- There, being no matters to be discussed, City Councilor Hon. Rogelio Nolasco moved for the adjournment of the hearing duly seconded by all the members present.
- The hearing was adjourned at exactly 9:15 a.m.

Prepared by:



RONALDO M. VERONA
Clerk

Attested by:



COUNCILOR REYNALDO C. PALABRICA
Chairman
Committee on Rules and Privileges, Laws and Ordinances



Republic of the Philippines
PROVINCE OF CAVITE
City of Bacoor

Office of the Sagguniang Panlungsod
Received by: *[Signature]*
Date: *11-11-23*
Time: *11:11 AM*

OFFICE OF THE SAGGUNANG PANLUNGSOD

Committee on Rules and Privileges, Laws and Ordinances

NOTICE OF COMMITTEE HEARING

(PROOF OF RECEIPT)

(February 08, 2024 8:30 AM)

(SP Session Hall)

Subject: AN ORDINANCE STREAMING THE COORDINATION AND COMMUNICATION BETWEEN THE CITY GOVERNMENT OF BACOR AND IT'S BARANGAYS IN THE PROMOTION OF GENERAL WELFARE AND DELIVERY OF BASIC SERVICES THROUGH THE DESIGNATION OF FOCAL PERSONS AT THE BARANGAY LEVEL. (PCO No. 2023-141)

NAME	OFFICE AFFILIATION	CONTACT NUMBER	SIGNATURE/DATE
HON. LEVY TELA	SP		<i>[Signature]</i> 2-7-24
HON. ALEJANDRO GUTIERREZ	SP		<i>[Signature]</i> 2/7/24
HON. ADRIELITO GAWARAN	SP		<i>[Signature]</i> 2/7/24
HON. ROGELIO NOLASCO	SP	-	<i>[Signature]</i> 2/7/24
HON. RANDY C. FRANCISCO	SP		<i>[Signature]</i> 2/7/24
LNB Officers			
Mr. REGINALDO REVILLA CLGOO			<i>[Signature]</i> 2/07/24 9:01
Atty. KIM NYCA LOFRANCO (City Legal)			Office of the City Legal Service RECEIVED <i>[Signature]</i> 02-07-24 Name / Date
Ms. FLOR ILAWAN ABS			
Mr. ELMER JIMENEZ			

PCO 2023-141 -AN ORDINANCE STREAMLINING THE COORDINATION AND COMMUNICATION BETWEEN THE CITY GOVERNMENT OF BACOR AND IT'S BARANGAYS IN THE PROMOTION OF GENERAL WELFARE AND DELIVERY OF BASIC SERVICES THROUGH THE DESIGNATION OF FOCAL PERSONS AT THE BARANGAY LEVEL.





PCO 2023-141 - AN ORDINANCE STREAMLINING THE COORDINATION AND COMMUNICATION BETWEEN THE CITY GOVERNMENT OF BACOOR AND ITS BARANGAYS IN THE PROMOTION OF GENERAL WELFARE AND DELIVERY OF BASICS SERVICES THROUGH THE DESIGNATION OF FOCAL PERSONS AT THE BARANGAY LEVEL.



Republic of the Philippines
Province of Cavite

CITY OF BACOOR

Office of the Mayor



November 15, 2023

HON. ROWENA BAUTISTA-MENDIOLA

City Vice Mayor,
Bacoor Government Center
Bacoor City, Cavite

THRU: **Atty. Khalid Atega, Jr.**
Sangguniang Panlungsod Secretary

SUBJECT: **Endorsement Letter**

Dear Hon. Bautista-Mendiola:

I hereby endorse to the esteemed members of the Sangguniang Panlungsod for appropriate action Endorsement No. 811, Series of 2023, issued by the Office of the City Legal Service, relative to the proposed city ordinance for the assignment of focal persons at the barangay level to oversee the implementation of ordinances, programs and basic services of the City Government of Bacoor.

Attached herewith is the aforementioned endorsement, including its attachments, for your immediate reference.

I trust that you give this matter your utmost consideration.

Sincerely yours,

Office of the Mayor **STRIKE**
Strike B. Revilla



SBR20232190

STRIKE B. REVILLA
City Mayor



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Republic of the Philippines
Province of Cavite
CITY OF BACOOR

CORCOR-00LS-03-F01-00
10/05/2023

OFFICE OF THE CITY LEGAL SERVICE

ENDORSEMENT NO. 811, SERIES of 2023

TO : Hon. **STRIKE B. REVILLA**
City Mayor

Thru: **Atty. PAUL MICHAEL G. SANGALANG** *1:13 PM 11/15/23*
Office of the Mayor

CC : **Atty. AIMEE TORREFRANCA-NERI**
City Administrator

SUBJECT : **Request for Endorsement to the Sangguniang Panlungsod**

DATE : 15 NOVEMBER 2023

This Office has accomplished the request of the Honorable City Mayor to draft a proposed city ordinance relative to the assignment of focal persons at the barangay level to oversee the implementation of ordinances, programs and basic services.

All things having been found to be in order, this Office hereby endorses to the Office of the City Mayor the draft of the proposed city ordinance for your review and further endorsement to the Sangguniang Panlungsod for its necessary action.

Thank you.

Respectfully yours,

[Signature]
ATTY. MARIUS D. SUMIRA
Office of the City Legal Services

Approved by:

[Signature]
ATTY. KIM MYCA R. LOFRANCO
City Legal Officer



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PROPOSED CITY ORDINANCE NO. ____ -2023
Series of 2023

AN ORDINANCE STREAMLINING THE COORDINATION AND COMMUNICATION BETWEEN THE CITY GOVERNMENT OF BACOR AND ITS BARANGAYS IN THE PROMOTION OF GENERAL WELFARE AND DELIVERY OF BASIC SERVICES THROUGH THE DESIGNATION OF FOCAL PERSONS AT THE BARANGAY LEVEL

WHEREAS, Section 16 of the Local Government Code mandates that every local government unit (LGU) shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance and those which are essential to the promotion of the general welfare. Within their respective territorial jurisdictions, local government units are mandated to ensure and support the promotion of health and safety, enhance the right of the people to a balanced and healthful ecology, enhance economic prosperity and social justice, maintain peace and order, and preserve the comfort and convenience of their inhabitants.

WHEREAS, LGUs are also mandated to exercise such other powers and discharge such other functions and responsibilities as are necessary, appropriate, or incidental to efficient and effective provisions of the basic services and facilities, including, but not limited to:

- (1) agricultural support services,
- (2) health services,
- (3) services and facilities related to general hygiene and sanitation, beautification, and solid waste collection,
- (4) social welfare services, such as child and youth welfare, family and community welfare, women's welfare, welfare of the elderly and disabled persons, livelihood and pro-poor projects, nutrition, and family planning services,
- (5) environmental management,
- (6) information services for employment opportunities,
- (7) sports facilities and equipment,
- (8) educational and youth development,
- (9) tourism facilities and attractions, and
- (10) communication and transportation facilities, among others.

WHEREAS, the Local Government Code grants the LGUs the power and authority to establish an organization responsible for the efficient and effective implementation of their development plans, program objectives, and priorities. The Code likewise authorizes LGUs to apply their resources and assets for productive, developmental, or welfare purposes to exercise or further their governmental or proprietary powers and functions, thereby ensuring their development into self-reliant communities and active participants in attaining its goals.

WHEREAS, the city, through the city mayor concerned, is mandated to exercise general supervision over component barangays to ensure that they act within the scope of their prescribed powers and functions.

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WHEREAS, there is a need to enact an ordinance streamlining the coordination and communication between the City Government of Bacoor and its Barangays through the designation of focal persons at the barangay level in order to further improve the City's efficient and effective governance, promotion of general welfare and delivery of basic services and facilities.

NOW THEREFORE, be it ordained by the ____ Sangguniang Panlungsod of the City of Bacoor that:

SECTION 1. TITLE.

This Ordinance shall be known as the "**City of Bacoor Streamlined Coordination and Communication Ordinance**".

SECTION 2. SCOPE.

This Ordinance shall apply to all Barangay Units in the City of Bacoor.

SECTION 3. DEFINITION OF TERMS.

Barangay – refers to the smallest political unit into which the City of Bacoor is divided, created in accordance with the provisions of the Local Government Code of the Philippines.

Focal person – a point-person assigned by the Barangay Chairman in charge of monitoring and implementing every ordinance, program, and basic service required to be carried out by the Barangay.

Ordinance – an Ordinance passed by the Sangguniang Panlungsod of the City of Bacoor, which the Barangay is mandated to carry out.

Program – a set of structured activities or events undertaken by either the City Government of Bacoor in cooperation with the Barangay or the Barangay itself.

Basic services – A variation of facilities, amenities, or benefits required by law to be provided to the general public either by the City Government of Bacoor or the Barangay. These basic services and facilities include, but are not limited to, the following:

- (1) Agricultural support services,
- (2) Health services,
- (3) Services and facilities related to general hygiene and sanitation, beautification, and solid waste collection,
- (4) Social welfare services, such as child and youth welfare, family and community welfare, women's welfare, welfare of the elderly and disabled persons, livelihood and pro-poor projects, nutrition, and family planning services,
- (5) Environmental management,
- (6) Information services for employment opportunities,
- (7) Sports facilities and equipment,
- (8) Educational and youth development,
- (9) Tourism facilities and attractions,
- (10) Communication and transportation facilities,
- (11) Barangay Disaster,

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- (12) Senior Citizens Affairs;
- (13) Non-Governmental Organizations;
- (14) Barangay Strike Action Center;
- (15) Kasambahay Affairs; and
- (16) Such analogous services are being carried out by the respective Barangays.

SECTION 4. ASSIGNMENT OF FOCAL PERSONS

Through an Executive Order, the Barangay Chairman shall assign a focal person to oversee the implementation of the ordinances, programs, and basic services required to be carried out by the City Government in cooperation with the Barangay or solely the Barangay.

The assignment shall be made within sixty (60) days from the Barangay Chairman's assumption of office. In case of vacancy, the same must be filled out within ten (10) days from the occurrence of such vacancy. The Barangay Chairman shall submit the list to the Office of the City Mayor copy furnishing the Office of the City Social Welfare and Services and the Office of the City Administrator within three (3) days from the completion of the list or the lapse of the period for completing the list, whichever comes first.

This assignment shall remain valid unless otherwise revoked by the Barangay Chairman or the Barangay Council. A focal person may be assigned to monitor and oversee the implementation of more than one ordinance, more than one program, more than one basic service, or a combination of two or one of each of the ordinances, programs, and basic services required to be carried out by the City Government in cooperation with the Barangay or solely the Barangay.

The assignment under this Ordinance shall not create a new designation or position as defined under Civil Service Rules that would require payment of compensation.

The Barangay Council and Sangguniang Kabataan Council are likewise highly encouraged to cooperate and be the focal person of their respective Committees or other basic services related to their Committees.

SECTION 5. QUALIFICATIONS OF FOCAL PERSONS

The Focal Person to be assigned by the Barangay Chairman must be:

- (1) a resident of the Barangay;
- (2) a registered voter of Bacoor;
- (3) at least eighteen (18) years old;
- (4) must be able to read and write;
- (5) of good moral character;
- (6) already employed by the Barangay.

SECTION 6. DUTIES AND RESPONSIBILITIES OF A FOCAL PERSON

The Focal Person shall have the following duties and responsibilities:

- (1) Monitor and oversee the implementation of his/her assigned ordinance, program, or basic service;

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- (2) Maintain a record of all the developments, inquiries, reports, and other relevant data about his/her assigned ordinance, program, or basic service;
- (3) Report to the Chairman, the City Mayor, or other concerned department of the City Government of Bacoor, upon request, the status of the implementation of his/her assigned ordinance, program, or basic service;
- (4) Assist the residents of the Barangay and other persons referred by the City Government of Bacoor pertaining to his/her assigned ordinance, program, or basic service;
- (5) Perform such other functions as may be necessary to attain the objective of his/her assigned ordinance, program, or basic service;
- (6) Maintain and submit a communication line that may be easily reached by the Chairman, the City Mayor, or other concerned departments of the City Government of Bacoor to request reports or assistance;
- (7) Coordinate with the City Government of Bacoor;
- (8) Answer queries from the City Government of Bacoor; and
- (9) Other tasks that may be listed in additional ordinances or executive orders.

SECTION 7. SEPARABILITY.

In case any provision or part of any provision of this Ordinance is declared void or invalid by a competent court of law, the remaining provisions hereof not affected by the said judicial declaration shall remain valid and enforceable.

SECTION 8. REPEAL.

All ordinances, resolutions, and issuances inconsistent with the provisions of this Ordinance are hereby repealed or modified accordingly.

SECTION 9. EFFECTIVITY.

This Ordinance shall take effect immediately after it has been published at least once in a newspaper of general circulation within the province of Cavite and after it has been posted in at least three (3) conspicuous public places within the City of Bacoor, Cavite.

APPROVED this ____ day of November 2023 at the City of Bacoor, Cavite.