



**COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT
REORGANIZATION**

COMMITTEE REPORT
NO. EAGR-005-S-2025

Office of the Sangguniang Panlungsod
Received by: Janet Pina
Date: 7-28-2025
Time: 1:48 pm

Subject: **A RESOLUTION CONCURRING THE APPOINTMENT OF ATTY. AIMEE S. TORREFRANCA-NERI AS THE CITY GOVERNMENT DEPARTMENT HEAD I UNDER THE CITY ADMINISTRATOR'S OFFICE.**(PCR 030 -2025 dated 07 July 2025)

This report pertains to the letter from the Human Resources Development and Management Department, stating that in compliance with the documentary requirements of the Civil Service Commission, a resolution concurring the appointment of Atty. Aimee S. Torrefranca-Neri as City Government Department Head I under the City Administrator's Office was acted upon on the 1st Regular Session of the 6th Sangguniang Panlungsod. Atty. Neri has been very effective and efficient in the delivery of city services as well as the overall well-being of the community.

RECOMMENDATION:

In view thereof, the committee respectfully recommends that a resolution be passed by the Sangguniang Panlungsod concurring the appointment of Atty. Aimee S. Torrefranca-Neri as the City Government Department Head I under the City Administrator's Office in compliance with the documentary requirements of the Civil Service Commission.

WE HEREBY CERTIFY that the contents of the foregoing report are true and correct.

Signed this 10th day of July 2025 at the City of Bacoor, Cavite.

COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT REORGANIZATION

COUN. MIGUEL N. BAUTISTA
Chairperson






Republic of the Philippines
Province of Cavite
CITY OF BACOR
OFFICE OF THE SANGGUNIANG PANLUNGSOD



CGBR-SPBac-FQ1.02
01/20/2025




COUN. REYNALDO D. PALABRICA
Vice Chairperson


COUN. CATHERINE S. EVARISTO
Member


COUN. ROGELIO M. NOLASCO
Member





**COMMITTEE ON ETHICS, APPOINTMENTS AND GOVERNMENT
REORGANIZATION**

**EXCERPTS FROM THE MINUTES OF THE 2nd REGULAR SESSION OF
THE 6th SANGGUNIANG PANLUNGSOD
NO. EAGR-005-S-2025**

Office of the Sangguniang Panlungsod
Received by: Janet P. Pineda
Date: 7-16-2025
Time: 1:45 pm

Subject: A RESOLUTION CONCURRING THE APPOINTMENT OF ATTY. AIMEE S. TORREFRANCA-NERI AS THE CITY GOVERNMENT DEPARTMENT HEAD I UNDER THE CITY ADMINISTRATOR'S OFFICE.(PCR 030 -2025 dated 07 July 2025)

During the Council's regular session on 07 July 2025, Councilor Miguel N. Bautista moved for the approval of a resolution concurring the appointment of Atty. Aimee S. Torrefranca-Neri as the City Government Department Head I under the City Administrator's Office in compliance with the documentary requirements of the Civil Service Commission. Atty. Neri has been very effective and efficient in the delivery of city services as well as the overall well-being of the community. Since the internal rules were already suspended, the motion met no objection and was unanimously seconded by the Council. It was deemed approved by the Chair.

Prepared By:

MA. CRISTINA A. GOROSPE
Local Legislative Staff Asst. 1

Attested By:

COUN. MIGUEL N. BAUTISTA
Chairperson
Committee on Ethics, Appointments
and Government Reorganization





Republic of the Philippines
Province of Cavite
CITY OF BACOOR



HUMAN RESOURCES DEVELOPMENT and MANAGEMENT DEPARTMENT

2nd Floor Bacoor City Hall Building, Bacoor Government Center, Bacoor Boulevard, Brgy. Bayanan, Bacoor City 4102
Tel. No.: (046) 481-4143/ (046) 481-4100 Local 407

HON. ROWENA BAUTISTA - MENDIOLA

City Vice Mayor
City of Bacoor

Dear Madam,

Greetings!

In compliance with the documentary requirements of the Civil Service Commission, may we request from your good office to include in the minutes of your regular session the concurrence of **AIMEE S. TORREFRANCA-NERI** as the **City Government Department Head I (City Administrator I)** under the City Administrator's Office effective JUL 01 2025.

Thank you,

Kind regards,


NATIVIDAD LUDWIG I. OPLE
City Government Department Head I

OFFICE OF THE
SANGGUNIANG PANGUNGSAPO
BACOR CITY, CAVITE

LYN Q. AINZA
ADMIN. ASSISTANT
TIME: 3:34 DATE: 7/3/25



Document: Request Letter for Concurrence

Address: Bacoor Government Center, Bacoor Blvd.,
Brgy. Bayanan, City of Bacoor, Cavite
Trunkline: 434-1111
Website: www.bacoor.gov.ph



Cert. no. 24/181809