

CITY OF BACOOR





COMMITTEE ON INFORMATION AND COMMUNICATION TECHNOLOGY and COMMITTEE ON RULES, PRIVILEGES, LAWS AND ORDINANCES

MINUTES OF THE COMMITTEE HEARING

ICT NO. 006 S. 2025



Subject: A RESOLUTION AUTHORIZING THE CITY MAYOR, HON, STRIKE B, REVILLA, TO SIGN A DATA TURNOVER AGREEMENT BETWEEN THE CITY GOVERNMENT OF BACOOR AND THE PHILIPPINE STATISTICS AUTHORITY (PSA) IN RELATION TO THE TURNOVER AND MANAGEMENT OF THE 2024 COMMUNITY-BASED MONITORING SYSTEM (CBMS) DATA. (PCR 229-2025 referred October 27, 2025).

The committee hearing convened on November 14, 2025, at 10:00 am at the MSBR Conference Room, 4th Floor, Bacoor Legislative and Disaster Resilience Building, Bacoor Government Center, Brgy. Bayanan, City of Bacoor, Cavite. It was presided over by Committee Chairman Hon. Adrielito G. Gawaran, Committee on Information and Communication Technology.

The session began with a brief introduction to the members of the Committee and the hearing's guests by the Chairman. Hon. Gawaran gave the floor to the Chairman of the Committee on Rules, Privileges, Laws, and Ordinances, Councilor Rey Palabrica. Hon. Palabrica who stated that the body is grateful for the partnership between the LGU and PSA. He also mentioned the importance of the Community-Based Monitoring System (CBMS), noting that the partnership helps alleviate issues related to the data turnover process.

Ms. Raquel Ronario, the Officer-in-Charge of PSA Cavite, stated that the Data Turnover Agreement will be done as long as the data turnover requirements from the Central Office are cleared. Furthermore, Ms. Ronario said that the LGU of Bacoor is cleared with all the requirements needed for the mentioned agreement. She also mentioned the responsibility of the City Government in handling the data to be transmitted to authorized representatives, as indicated in item number 2 on the attached of the Data Turnover Agreement. Hon. Palabrica assured from the mentioned guest, stating that these data are protected with the Data Privacy Act of the LGU.

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Cert. no. 24/181609



CITY OF BACOOR

OFFICE OF THE SANGGUNIANG PANLUNGSOD





COMMITTEE ON INFORMATION AND COMMUNICATION TECHNOLOGY and COMMITTEE ON RULES, PRIVILEGES, LAWS AND ORDINANCES

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CITY OF BACOOR







According to Ms. Ronario, CBMS contains the list of registries of each profile bracket in the community. Moreover, this profiling contains the specified demographics, such as the number of students and senior citizens in a certain age range. These data are very helpful to the LGU and to each barangay for an easier collection of the needed profile brackets.

Mr. Gerald Amoroso, the Statistical Specialist from PSA Cavite, seeked help from the LGU to provide an action plan to create a more accurate data gathering for CBMS. He said that the data gathered are not 100% accurate as there are people, especially from the higher class, does not waive to PSA to acquire their demographic data and be publicly released. Hon. Palabrica noted the concern and will try to take action in the next activity.

Atty. Salve Valenciano from the Office of the City Legal Services asked for clarification in item number 7 reference to the attached Data Turnover Agreement, if the Data Turnover Agreement is separate from the Data Sharing Agreement. PSA Cavite officer-in-charge, Ms. Ronario, clearly said that the Data Turnover Agreement is between the PSA and the LGU. On the other hand, the Data Sharing Agreement is between the LGU and other National or Local Government Agencies.

Chairman Gawaran recognized their comments and clarifications and noted to the guest that their concerns will be studied by the Committee Members.

Hon. Rey Palabrica recommended that the proposed city resolution be approved, and was duly seconded by the rest of the Committee Members. The Committee Hearing was adjourned at exactly 10:25 am.

Prepared By:

RANIELLA M. JIMENEZ

Local Legislative Staff Assistant I

Attested By:

ADRIEUTO G. GAWARAN

Chairman on Committee Information and Communication Technology

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CITY OF BACOOR





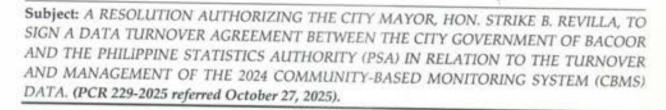


COMMITTEE ON INFORMATION AND COMMUNICATION TECHNOLOGY

and

COMMITTEE ON RULES, PRIVILEGES, LAWS AND ORDINANCES, PARRIED

COMMITTEE REPORT



The aforementioned proposed City Resolution was endorsed to the Sangguniang Panlungsod from the Office of the City Mayor on October 22, 2025. The said endorsement letter is attached and made integral part of this report together with the draft of the Data Turnover Agreement, minutes of the meeting. attendance sheets, and pictures of the hearing held on November 14, 2025.

FINDINGS :

The Community-Based Monitoring System (CBMS) was instituted in every city and municipality as an economic and social tool for the formulation and implementation of poverty alleviation and development programs that are specific, targeted, and responsive to the basic needs of each sector of the community pursuant to RA No. 11315 or the Community-Based Monitoring System Act. The aforesaid Republic Act provides the cities and municipalitites in maintaining their CBMS database for local-level planning and program implementation.

The PSA, as the lead agency in the implementation of CBMS, shall undertake measures to ensure the integrity and safety of the gathered information against unnecessary leakage and access by unauthorized persons and shall turn over the data to the City Government of Bacoor through the designated Data Protection Officers (DPO).

In reference with the request to the Members of Sangguniang Panlungsod by the Office of City Mayor, the authorization to the latter to enter into a Data Turnover Agreement ensures proper data sharing and protection protocols, confidentiality, and data utilization in support of evidence-based local-level planning, policy formulation, and governance.

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CITY OF BACOOR OFFICE OF THE SANGGUNIANG PANLUNGSOD





RECOMMENDATION:

After careful analysis and deliberation, The Committee Chairperson for Information, Communication and Technology Honorable Adrielito G. Gawaran, recommends to APPROVE the Proposed City Resolution as the authorization to the City Mayor to enter the Data Turnover Agreement will be helpful not just for the LGU but also for each barangay on the acquisition of a specific data profiling.

WE HEREBY CERTIFY that the contents of the foregoing report are true and correct.

Signed this 14th day of November 2025 at the City of Bacoor, Cavite.

COMMITTEE on INFORMATION and COMMUNICATION TECHNOLOGY

HON. ADRIELITO G. GAWARAN

Chairman

HON. PALM ANGEL S. BUNCIO

Vice Chairman

HON, MANOSO S. GALVEZ

Membe

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CITY OF BACOOR







COMMITTEE ON RULES, PRIVILEGES, LAWS AND ORDINANCES

HON. REYNALDO D. PALABRICA

hairman

HON. LEVY M. TELA

Vice Chairman

HON. REYNALDO N. FABIAN

Member

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CITY OF BACOOR

OFFICE OF THE SANGGUNIANG PANLUNGSOD BAGONG PILIPINAS



COMMITTEE ON INFORMATION AND COMMUNICATION TECHNOLOGY and COMMITTEE ON RULES, PRIVILEGES, LAWS AND ORDINANCES

ATTENDANCE OF COMMITTEE HEARING

(November 14, 2025 10:00 AM) (SP Session Hall)



Subject: PCR 229-2025 - A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA, TO SIGN A DATA TURNOVER AGREEMENT BETWEEN THE CITY GOVERNMENT OF BACOOR AND THE PHILIPPINE STATISTICS AUTHORITY (PSA) IN RELATION TO THE TURNOVER AND MANAGEMENT OF THE 2024 COMMUNITY-BASED MONITORING SYSTEM (CBMS) DATA.

	NAME	OFFICE	CONTACT#	SIGNATURE/DATE
1.	HON. ADRIELITO G. GAWARAN	SP		144-
2.	HON, PALM ANGEL S. BUNCIO	SP		7,))
3.	HON, MANOLO S. GALVEZ	SP		Mast-
4.	HON, RANDY C. FRANCISCO	SP		4">
5.	HON. REYNALDO D. PALABRICA	SP		1 1
6.	HON. LEVY M. TELA	SP		M
7.	HON, REYNALDO M, FABIAN	SP	f	P2-10
8.	ATTY, KIM NYCA LOFRANCO	OCLS	4	wi Kinsm
9.	MR. LODGENE G. ASUNCION	EGOV/MIS		FILL BURN GARA
10.	MS. EMILIE D. DE CASTRO	РОРСОМ		he Marine
11.	MS. MA. THERESA CAMEROS	CCR	0929 898 906	4
12.	MS. RHOWENA D. ALCANTARA	CPDC	0939-9346410	
13.	MS. RAQUEL C. RONARIO	PSA-CAVITE		Danie I
14,	MR. GERALD AMOROSO	PSA-CAVITE		Whomas of
15.	HON COUNC MIKE BALTISTA	JP		Mond
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CITY OF BACOOR







Committee On Information and Communication Technology and

Committee on Rules, Privileges, Laws and Ordinances

NOTICE OF COMMITTEE HEARING

(PROOF OF RECEIPT)

(November 14, 2025 10:00 AM) (SP Session Hall)



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	NAME	OFFICE	CONTACT # Email Address	SIGNATURE/DATE
1.	HON, ADRIELITO G. GAWARAN	SP		
2.	HON, PALM ANGEL S. BUNCIO	SP	1	EARSHU HILLOUT 1'45PA
3.	HON, MANOLO S. GALVEZ	SP	38	Springly Was
4.	HON, RANDY C. FRANCISCO	SP	- 1	36 char 11-11-22
5.	HON. REYNALDO D. PALABRICA	SP	(4)	TWA : 11 11 2024 1:47 PM
6.	HON, LEVY M, TELA	SP	15	-150472 11 11 2025 1 51 0n
7.	HON, REYNALDO M, FABIAN	SP	- 43	a. Nich 11/11/26- 1:42.09
8.	ATTY, KIM NYCA LOFRANCO	octs	- 0	Vegnifordo 11-11-25
9.	MR. LODGENE G. ASUNCION	EGOV/MIS	3	\$ 11/4/25 1:38 PM
10.	MS. EMILIE D. DE CASTRO	РОРСОМ	7	WESTER S MALLAM (#12#
11.	MS. MA. THERESA CAMEROS	CCR		V 11. 11. 2027 ATA DEC
12.	MS. RAQUEL C. RONARIO	PSA-CAVITE		RECEIVED MA VIBER
13.	MS. RHOWENA D. ALCANTARA	CPDC	100	Growthelie grossoco 11/11/25 MEM
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CITY OF BACOOR

OFFICE OF THE SANGGUNIANG PANLUNGSOD





COMMITTEE ON INFORMATION AND COMMUNICATION TECHNOLOGY and COMMITTEE ON RULES, PRIVILEGES, LAWS AND ORDINANCES

COMMITTEE HEARING PHOTOS

Office of the Sangguniang Panlengson Received by Jenet Prin

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COMMITTEE HEARING PHOTOS

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CITY OF BACOOR

Office of the City Mayor BAGONG PILIPINAS



22 October 2025

HON. ROWENA BAUTISTA-MENDIOLA

Vice Mayor, City of Bacoor 6th Floor, Legislative and Disaster Resilience (LDR) Building Brgy. Bayanan, Bacoor City, Province of Cavite

OFFICE OF THE BANGGUNIANG PANLUNGSOD BACGORCHTY, CAVITE SHERRILYN F. CARDENAS

THRU:

Attv. KHALID A. ATEGA JR.

Sangguniang Panlungsod Secretary Office of the Sangguniang Panlungsod

4TH Floor, LDR Building

SUBJECT:

REQUEST FOR AUTHORITY TO ENTER INTO AND SIGN THE COMMUNITY-BASED MONITORING SYSTEM (CBMS) DATA TURNOVER AGREEMENT BETWEEN THE PHILIPPINE STATISTICS AUTHORITY (PSA)

Dear Hon. Bautista-Mendiola.

Greetings in the name of public service!

We are respectfully requesting that your good office enact and approve the issuance of a City Resolution approving the undersigned to enter into and sign the DATA TURNOVER AGREEMENT between the City Government of Bacoor and Philippine Statistics Authority (PSA).

The Data Turnover Agreement formalizes the mutual obligations between the City Government of Bacoor and the PSA in relation to the turnover and management of the 2024 Community-Based Monitoring System (CBMS) Data, ensuring proper data sharing and protection protocols, confidentiality, and data utilization in support of evidence-based local-level planning, policy formulation, and governance.

In consideration of the foregoing, we respectfully request the esteemed members of the Sangguniang Panlungsod to enact a resolution authorizing the undersigned to enter into and sign the aforementioned Data Turnover Agreement, a copy if which is attached for your reference.

Thank you very much.

Respectfully yours,

STRIKE B. REVILLA

City Mayor!







DATA TURNOVER AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

	This	Data	Turnover	Agreement	(DTA)	is e	ntered	into	this_	day	of	_
2025,	in the	City/I	Municipality	of	, b	y ar	nd betw	veen:				

PHILIPPINE STATISTICS AUTHORITY, a government agency duly established under Republic Act (RA) No. 10625 or the "Philippine Statistical Act of 2013," with office address at Ground Floor, Building C. Fiesta World Mall, Maraouy, Lipa City, Batangas, by Regional Director of RSSO IV-A, CHARITO C. ARMONIA, and hereinafter referred to as the "PSA,"

and

The CITY GOVERNMENT OF BACOOR, a local government unit duly organized and existing under the laws of the Republic of the Philippines, with its principal office address at Bacoor Government Center, Bacoor Boulevard, Barangay Bayanan, Bacoor City, Province of Cavite, represented herein by its City Mayor, Hon. STRIKE B. REVILLA, pursuant to his authority conferred and embodied in City Resolution No. _____, Series of 2025, approved by the City Council of Bacoor dated ______, and hereinafter referred to as "LGU BACOOR,"

The PSA and LGU are hereinafter collectively referred to as "Parties,"

WITNESSETH, that:

WHEREAS, the Community-Based Monitoring System (CBMS) was established and instituted in every city and municipality as an economic and social tool for the formulation and implementation of poverty alleviation and development programs that are specific, targeted, and responsive to the basic needs of each sector of the community pursuant to Republic Act (RA) No. 11315 or the Community-Based Monitoring System Act;

WHEREAS, pursuant to PSA Board Resolution No. 04, Series of 2024, a simultaneous conduct of the 2024 Census of Population (POPCEN) and CBMS shall be conducted from July to September 2024 to update the mid-decade inventory of the population of the entire Philippines and update the social registries of national government agencies and local government units for evidence-based project development and program implementation;

WHEREAS, RA 11315 provides that the cities and municipalities can maintain their CBMS database for local-level planning and program implementation, and the PSA shall receive and store all aggregated data gathered by the cities and municipalities to create a national CBMS databank; and

WHEREAS, the PSA, as the lead agency in the implementation of RA 11315, shall undertake measures to ensure the integrity and safety of the gathered information against unnecessary leakage and access by unauthorized persons.

NOW THEREFORE, in consideration of the premises and the mutual obligations herein, the Parties hereto, intending to be legally bound, hereby covenant and agree as follows:

- Delivery of Data. The PSA shall turn over to the LGU the 2024 CBMS Data in electronic format, which may be through any of the media capable of encryption, such as but not limited to the use of an external storage device or electronic mail, provided that the LGU has provided the following information/documents to the PSA:
 - Designation Order of the Data Protection Officer (DPO), including the contact information (email address and contact number);
 - Designation Order of the City/Municipal Statistician, including the contact information (email address and contact number);
 - Certificate of availability of server or desktop computer for the CBMS database with antivirus and security features, including the specifications;
 - d. Details of the location where the local CBMS database will be lodged;
 - e. National Privacy Commission (NPC) Registration Certificate of the LGU or proof of registration or application for renewal (if certification is not yet available):
 - Duly subscribed Attestation stating that the LGU has a Data Privacy Manual and the year of its latest available version;
 - g. Plans and programs for managing and securing data; and
 - Certification stating significant findings on the Privacy Impact Assessment conducted.

Provided that, the LGU shall inform the PSA if a new DPO has been appointed or if there are changes in the plans and programs for managing and securing the data. The LGU shall submit the required documentation and contact information for this purpose.

Authority to Transmit/Receive Data. The following are authorized to transmit/receive data:

PSA	LGU
Claire Dennis S. Mapa, PhD Undersecretary National Statistician and Civil Registrar General	Hon Strike B. Revilla City Mayor City of Bacoor Province of Cavite
Kristine Joy S. Briones (Assistant National Statistician) Officer-in-Charge Deputy National Statistician Censuses and Technical Coordination Office	Atty. Kim Nyca R. Lofranco City Legal Officer / Data Protection Officer City of Bacoor
Charito C. Armonia Regional Director Regional Statistical Services Office-IVA	MR. LODGENE I. ASUNCION City Statistician City of Baccoor
Abdulbasit E. Abdulsamad (Supervising Statistical Specialist) Officer-in-Charge Community-Based Statistics Division	N/A

Raquel C. Ronario (Supervising Statistical Specialist) Officer-in-Charge Provincial Statistical Office – Cavite	N/A
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- 3. Error Corrections. The Parties shall cooperate to correct any errors in the data that may materially impair its use or dependability. In this connection, either of the parties shall notify the other party and align the data within their possession. In the event of a discrepancy in data, the parties agree to settle the same amicably. No data sharing shall be done unless the discrepancies are resolved.
- 4. Further processing and enhancements. Either Party may process the data and generate statistics, provided that when such processing will or is expected to have an impact on the integrity of the data, the party that intends to modify the data shall notify the other party in writing. Any discrepancy in the processed data or generated statistics caused by the data modification or enhancement shall be resolved in the same manner under Item 3 of this DTA.
- Storage and Disposal. The parties shall ensure that the CBMS data shall be stored in a secure location, taking into consideration the provisions of RA 11315 and other related laws. Data shall be disposed of in accordance with the provisions of RA 11315 and other relevant issuances thereto.
- 6. Application of Privacy Policy. The parties agree to comply with the requirements of RA 10173, otherwise known as the "Data Privacy Act of 2012", its Implementing Rules and Regulations, other relevant issuances of the National Privacy Commission, the provisions of RA 11315, and the security protocols issued by the PSA in the processing of CBMS data.

Notwithstanding the abovementioned provisions, the LGU shall ensure the security of the CBMS data after its successful turnover and shall hold the PSA harmless on any security incident or breach of data that is already under its possession.

- 7. Data Sharing. The LGU may share the CBMS data in accordance with RA 11315 and RA 10173, subject to Item No. 6. Any generated statistics of the LGU from the CBMS data shall be attributed solely to the LGU and not PSA. A Data Sharing Agreement shall be entered into by the LGU upon sharing the data with a government agency, and a Memorandum of Agreement if the data is shared with a private entity. Moreover, a Non-Disclosure Agreement shall be signed upon data sharing.
- Release of Statistics. The PSA shall not be held responsible and accountable for any information derived from the processing or manipulation of the CBMS data. The LGU undertakes to assume full responsibility for any information generated from the CBMS data.
- Liabilities. The LGU shall be held solely liable for any damages suffered by any data subject caused by a data security incident or data breach in connection with the turned-over CBMS data.
- 10. Modifications and Waivers. This DTA may not be modified except by writing and signed by an authorized representative of both parties. A waiver by a party of its rights hereunder shall not be binding unless contained in writing and signed by an authorized representative of the party waiving its rights. The

non-enforcement or waiver of any provision on one (1) occasion shall not constitute a waiver of such provision on any other occasion unless expressly so agreed in writing.

 Assignment. This DTA may not be assigned by a party hereto without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed.

IN WITNESS WHEREOF, the parties have executed and sealed this DTA on the date and place written above.

For:

PHILIPPINE STATISTICS AUTHORITY

BACOOR LGU

For:

CHARITO C. ARMONIA
Regional Director
Regional Statistical Services Office – IVA

Hon. STRIKE B. REVILLAA City Mayor City of Bacoor City Resolution No.

Witnesses:

CHARITY C. BAUTISTA (Supervising Statistical Specialist) Officer-in Charge Regional Statistical Services Office – IVA ATTY. KIM NYCA R. LOFRANCO City Legal Officer City Government of Bacoor

RAQUEL C. RONARIO (Supervising Statistical Specialist) Officer-in-Charge Provincial Statistical Office Cavite

ACKNOWLEDGMENT

NAME	IDENTIFICATION DOCUMENT	DATE	PLACE ISSUED
CHARITO C. ARMONIA			
acknowledgment is written, and every page thereof and	has been signed by the prelates to a Data Turnove	parties and the er Agreement.	eir witnesses on eac
This document, consisting acknowledgment is written, and every page thereof and IN WITNESS WHEREOF, I the date and at the place aforthis.	has been signed by the prelates to a Data Turnove hereunto sign this docu	parties and the er Agreement.	eir witnesses on eac