



**JOINT COMMITTEE ON SENIOR CITIZENS  
and  
COMMITTEE ON FINANCE, BUDGET & APPROPRIATIONS.**

**COMMITTEE REPORT  
SC009-PCR-765-2025**

Office of the Sangguniang Panlungsod  
Received by *[Signature]*  
Date: 14 FEB 2025  
Time: 9:00 am

**SUBJECT: PCR 765-2025 - A RESOLUTION AUTHORIZING THE CITY MAYOR, HON STRIKE B. REVILLA, TO SIGN A MEMORANDUM OF UNDERSTANDING ON BEHALF OF THE CITY GOVERNMENT OF BACOOR WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT REGION IV-A (DSWD IV-A) REGARDING THE IMPLEMENTATION OF THE SOCIAL PENSION PROGRAM FOR INDIGENT SENIOR CITIZENS. Referred February 24, 2025.**

The above-mentioned proposed resolution underwent its first reading on February 24, 2025 during the 129<sup>th</sup> Regular Session of the Sangguniang Panlungsod. The said proposed resolution was referred by the Presiding Officer, Hon. City Councilor Reynaldo D. Palabrica to the Committee on Senior Citizens.

**FINDINGS:**

On 14<sup>th</sup> February 2025, the Office of the Sangguniang Panlungsod received an endorsement letter from the Office of Mayor Strike B. Revilla "Request for appropriate resolution authorizing the City Mayor, Hon. Strike B. Revilla to enter into and sign the Memorandum of Understanding (MOU) between the City Government of Bacoor and the Department of Social Welfare and Development RE: Implemetation of the Social Pension Program for Indigent Senior Citizens (SPISC). The purpose therein stated:

The City Government of Bacoor, in agreement with the Department of Social Welfare and Development (DSWD) is the primary government agency mandated to develop, administer, and implement comprehensive social welfare and protection programs and poverty-reduction solutions designed to uplift the living conditions and empower the poor, vulnerable and disadvantaged children, youth, women, the elderly, and communities in need of support can receive it through programs and services implemented by or through Local Government Units (LGUs)

COMMITTEE REPORT PCR 765-2025  
MOU between the City Government of Bacoor and the DSWD RE: Implementation of the Social Pension Program for Indigent Senior Citizens





such as the City Government of Bacoor, which is responsible for providing social welfare services. The Social Pension (Socpen) program will be implemented through a cash payout arrangement for indigent senior citizens.

**RECOMMENDATION:**

By the motion of Hon. Simplicio G. Dominguez duly seconded by all the members of the Sangguniang Panlungsod, the above subject matter was **APPROVED** during its 129<sup>th</sup> Regular Session.

**WE HEREBY CERTIFY** that the contents of the foregoing report are true and correct.

Signed this 25th day of February 2025 at the City of Bacoor, Cavite.

**Committee on Senior Citizen**

**COUN. SIMPLICIO G. DOMINGUEZ**  
Chairman

**COUN. LEVY M. TELA**  
Vice Chairman

**COUN. ADRIELITO G. GAWARAN**  
Member

**COUN. REYNALDO D. PALABRICA**  
Member

**COUN. ROGELIO M. NOLASCO**  
Chairman-Com. On Finance,  
Budget & Appropriations.





**JOINT COMMITTEE ON SENIOR CITIZEN  
and  
COMMITTEE ON FINANCE, BUDGET & APPROPRIATIONS**

Office of the Sangguniang Panlungsod  
Received by: *[Signature]*  
Date: 02/24/2025  
Time: 9:00 am

**EXCERPT FROM THE MINUTES OF THE 129<sup>th</sup> REGULAR SESSION  
NO. SC009-PCR-765-2025**

**SUBJECT: PCR 765-2025 - A RESOLUTION AUTHORIZING THE CITY MAYOR, HON STRIKE B. REVILLA, TO SIGN A MEMORANDUM OF UNDERSTANDING ON BEHALF OF THE CITY GOVERNMENT OF BACOOR WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT REGION IV-A (DSWD IV-A) REGARDING THE IMPLEMENTATION OF THE SOCIAL PENSION PROGRAM FOR INDIGENT SENIOR CITIZENS. Referred. February 24<sup>th</sup> 2025.**

The 129<sup>th</sup> Regular Session was held last February 24, 2025 at the Session Hall of the Sangguniang Panlungsod. Presiding Officer Hon. Reynaldo D. Palabrica presided the Regular Session and was called to order at exactly 10:00 a.m.

Ms. Cristy Malawig, of Sangguniang Panlungsod proceeded with the roll call, the approval of the Journal and minutes of the 129<sup>th</sup> Regular Session, and the reading of the referrals to committees of proposed Ordinances, Resolutions, Messages, Communications, Petitions and Memorials.

City Councilor Karen Evaristo moved for the suspension of the internal rules duly seconded by the members of the Sangguniang Panlungsod, the internal rules were suspended.

Upon reading and referral of agenda item No. G.32 PCR-765-2025: A resolution authorizing the City Mayor, Hon. Strike B. Revilla to sign a Memorandum of Understanding between the City Government of Bacoor and the Department of Social Welfare and Development (DSWD) R-IV-A, RE: Implementation of the Social Pension Program for Indigent Senior Citizens dated 24 February 2025.

EXCERPT FROM THE MINUTES OF 129<sup>th</sup> REGULAR SESSION PCR 765-2025  
MOU between the City Government of Bacoor with the Department of Social Welfare and development R-IV-A RE: Implementation of the Social Pension Program for indigent Senior Citizens.





Republic of the Philippines  
Province of Cavite  
**CITY OF BACOOR**  
OFFICE OF THE SANGGUNIANG PANLUNGSOD




By the motion of Hon. Simplicio G. Dominguez duly seconded by all the members of the Sangguniang Panlungsod, the above subject matter was **APPROVED** during its 124<sup>th</sup> Regular Session.

City Councilor Hon. Alejandro Gutierrez moved for the adjournment of the 124<sup>th</sup> Regular Session duly seconded by the majority of the members of the 5<sup>th</sup> Sangguniang Panlungsod. The regular session was adjourned at exactly 11:00 a.m.

Prepared:

  
\_\_\_\_\_  
**JOCELYN R. BAUTISTA**  
Staff

Attested:

  
\_\_\_\_\_  
**COUN. SIMPLICIO G. DOMINGUEZ**  
Chairman  
Committee on Senior Citizen

EXCERPT FROM THE MINUTES OF 129<sup>th</sup> REGULAR SESSION PCR 765-2025  
MOU between the City Government of Bacoor with the Department of Social Welfare and development R-IV-A RE: Implementation of the Social Pension Program for Indigent Senior Citizens.



Address: Bacoor Legislative and Disaster Preparedness Bldg.  
General Bldg., Brgy. Bayaman, City of Bacoor, Cavite  
Telephone: (046) 417-0727  
Website: www.bacoorcity.gov.ph



Cert. no. 24181809



Republic of the Philippines  
Province of Cavite  
**CITY OF BACOOR**  
OFFICE OF THE SANGGUNIANG PANLUNGSOD



CGBR-SP9ac-F01.02  
02/20/2025



Republic of the Philippines  
Province of Cavite  
**CITY OF BACOOR**  
CITY ADMINISTRATOR'S OFFICE



CGBR-AD-01-F01.01  
01/22/2025

**ENDORSEMENT**

**TO :** HON. ROWENA BAUTISTA-MENDIOLA  
City Vice Mayor

**THRU:** ATTY. KHALID A. ATEGA, JR.  
Sangguniang Panlungsod Secretary

**SUBJECT :** FOR APPROPRIATE ACTION  
DRAFT MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN  
THE CITY GOVERNMENT OF BACOOR AND THE DEPARTMENT  
OF SOCIAL WELFARE AND DEVELOPMENT RE:  
IMPLEMENTATION OF THE SOCIAL PENSION PROGRAM FOR  
INDIGENT SENIOR CITIZENS

**DATE :** 12 FEBRUARY 2025

Attached herewith the draft Memorandum of Understanding (MOU) between the City Government of Bacoor and the Department of Social Welfare and Development (DSWD) regarding the implementation of the Social Pension (SocPen) Program through cash payout scheme for indigent senior citizens.

Relative thereto, we hereby endorse the same to your good office and, accordingly, request for the issuance of appropriate resolution authorizing the City Mayor, Hon. Strike B. Revilla, to sign and enter therein for and on behalf of the City Government of Bacoor.

Thank you.

Respectfully,

**ATTY. AIMEE TORREFRANCA-NERI**  
City Administrator

**BACK**





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Province of Cavite  
**CITY OF BACOOR**  
OFFICE OF THE SANGGUNIANG PANLUNGSOD



CGBR-SP/Reg-F01.02  
03/20/2025



Republic of the Philippines  
Province of Cavite  
CITY OF BACOOR  
Office of the City Mayor  
INCOMING DOCUMENTS

SEARCHABLE  
INDEXED  
SERIALIZED  
FILED

DATE: 03/20/2025  
TIME: 09:30 AM

SEARCHED:  INDEXED:   
SERIALIZED:  FILED:   
APPROVED:  RECORDED:   
CHECKED:  CLASSIFIED:

Bany Chua  
Request the IGU for the facilitation and approval of the said MOU.

*Enforce to SP  
re note  
Pinar  
Lorlon  
and  
St.*

*Atty Kim  
Pls get MOU to DeWD  
Reg 4*

Received by:  
Angel - Legal  
LSP/ps

*[Signature]*

BACK





Republic of the Philippines  
Province of Cavite  
**CITY OF BACOOR**  
OFFICE OF THE SANGGUNIANG PANLUNGSOD



0089-CP-100-103.00

02/20/2025

0000-00000-10000-20000-3000



5 February 2025

**HON. STRIKE B. REVILLA**  
Mayor  
Bacoor City, Cavite

Thru: **HON. ROWENA B. MENDIOLA**  
City Vice-Mayor

Dear Mayor Revilla:

This is to express our appreciation for the LGU's continuous support in the implementation of the Social Pension (SocPen) Program through cash payout scheme. The DSWD IV-A concluded a dialogue meeting with the LGUs on 24 January 2025 regarding the memorandum from the DSWD Central Office providing additional guidance on the implementation of the Social Pension Program for Indigent Senior Citizens.

The guidance highlights and defines the roles and responsibilities between the LGU and DSWD regarding the DSWD-managed payouts which is stipulated through a "Memorandum of Understanding". With this, may we request the LGU for the facilitation and approval of the said MOU.

We will highly appreciate receiving the Local Resolution and signed MOU on or before 17 February 2025. Attached is the copy of the MOU for reference.

Should there be concerns or clarifications, our Project Development Officer I Ms. Jhona M. Historillo, can be reached at telephone numbers 02-8850-8380 and 0948-703-3381 or e-mail at [jmhistorillo@dswd.gov.ph](mailto:jmhistorillo@dswd.gov.ph).

Thank you.

Very truly yours,

**BARRY R. CHUA, M.D.**  
Regional Director

**IT. MS. EMILIANA DR. USALDE, RSW**  
CSWD Officer

**ATTY. VENUS D. DE CASTRO**  
CSCA Head

PAGE 1 of 1

DSWD Field Office IV-A CALABARZON, Alabang-Corpus Rd., Alabang, Muntinlupa City  
E-mail: [foiv-a@dswd.gov.ph](mailto:foiv-a@dswd.gov.ph); Tel. Nos. 8807-4142, 8807-4143, 8879-8288, 8850-8241, 8413-2462  
Toll-free No.: (02) 8807-7103, (02) 8807-4549 & 8807-4543  
Website: <http://www.dswd.gov.ph>



**BACK**





Republic of the Philippines  
Province of Cavite  
**CITY OF BACOOR**



BAGO NG PILIPINAS



**OFFICE OF THE CITY LEGAL SERVICE**

**ENDORSEMENT LETTER NO. 97, Series of 2025**

**TO :** HON. STRIKE B. REVILLA  
City Mayor

**SUBJECT :** FOR APPROVAL AND SUBSEQUENT ENDORSEMENT TO THE  
SANGGUNIANG PANLUNGSOD  
Memorandum of Understanding with DSWD Region Office No.  
IV-A regarding Social Pension for Indigent Senior Citizens

**DATE :** 12 February 2025

On 11 February 2025, this Office received an instruction from the Office of the City Mayor to review the proposed Memorandum of Understanding (MOU) between the Department of Social Welfare and Development Regional Office No. IV-A and the City Government of Bacoor regarding the implementation of the social pension program for indigent senior citizens.

After a careful review of the proposed MOU, we find no provisions that are disadvantageous to the City. The MOU primarily outlines the coordination between the DSWD RO-IVA and the City to facilitate the social pension payout within the City of Bacoor.

In view of this, we respectfully endorse the final draft of the agreement for your approval and subsequent endorsement to the Sangguniang Panlungsod for the issuance of necessary authorization.

Additionally, based on its correspondence, the DSWD RO-IVA is requesting a copy of the Sangguniang Resolution for this engagement as well as a copy of the signed MOU on or before February 17, 2025.

Thank you.

<b>OFFICE OF THE CITY MAYOR CITY OF BACOOR, CAVITE</b>	
Reference No.:	<u>0305</u>
Received by:	<u>JAN</u>
Date/Time:	<u>2-12-25 / 10:12AM</u>
(046) 481-4100 Loc 411 or 09753952254	

Respectfully,

  
**ATTY. KIM NYCA R. LOFRANCO**  
 City Legal Officer ✓



Address: Bacoor Government Center, (Bacoor Blvd),  
 Gray Bayanan, City of Bacoor, Cavite  
 Telephone: 434-1111  
 Website: www.bacoor.gov.ph



Cert. no. 24/181809



**MEMORANDUM OF UNDERSTANDING  
SOCIAL PENSION FOR INDIGENT SENIOR CITIZEN PROGRAM**

KNOW ALL PERSONS BY THESE PRESENTS:

This **MEMORANDUM OF UNDERSTANDING (MOU)** made and executed on this \_\_\_\_\_, 20\_\_\_\_, by and between:

The **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD)**, a national government agency created and existing by virtue of the laws of the Republic of the Philippines, through **DSWD FIELD OFFICE (FO) IV-A (CALABARZON)** represented by **REGIONAL DIRECTOR BARRY R. CHUA, M.D.** and hereinafter referred to as the "**DSWD FO IV-A CALABARZON**".

- and -

The **CITY GOVERNMENT OF BACOOR**, a local government unit (LGU) created and existing under the laws of the Republic of the Philippines, with an official address at **Bacoor Government Center, Bacoor Boulevard, Bayanan, City of Bacoor, Cavite**, represented herein by its **CITY MAYOR, HON. STRIKE B. REVILLA**, hereinafter referred to as the "**LGU BACOOR**".

**WITNESSETH THAT:**

**WHEREAS**, **DSWD** is the primary government agency mandated to develop, administer, and implement comprehensive social welfare and protection programs and poverty-reduction solutions designed to uplift the living conditions and empower the poor, vulnerable and disadvantaged children, youth, women, older persons, persons with disabilities, families or person in crisis or at-risk, and communities needing assistance through programs and services implementation with or through Local Government Units (LGUs), People's Organizations (POs), Government Organizations (GOs) and other members of civic society;

**WHEREAS**, under Chapter II, Section 17 (b) (4) Local Government Code of the Philippines (Republic Act No. 7160) mandated the City to provide Social Welfare Services which include programs and projects on child and youth welfare, family and community welfare, women's welfare, welfare of the elderly and disabled persons; community-based rehabilitation programs for vagrants, beggars, street children, scavengers, juvenile delinquents, and victims of drug abuse; livelihood and other pro-poor projects; nutrition services; and family planning services;

**WHEREAS**, Under Section 2(h)(1) of Republic Act No. 11916 or the "An Act Increasing the Social Pension of Indigent Senior Citizens and Appropriating Funds therefor, amending for the Purpose Republic Act No. 7432", indigent senior citizens shall be entitled to a monthly stipend amounting to not less than One Thousand pesos (Php1,000.00) to augment the daily subsistence and other medical needs of senior citizens;

**WHEREAS**, Section VIII (A) of **DSWD Memorandum Circular No. 06, Series of 2024** or the **Enhanced Omnibus Guidelines in the Program Implementation of the Social Pension for Indigent Senior Citizens (SPISC)**, allows **Cash Advance** by a **Designated Special Disbursing Officer (SDO)** as a mode of payout delivery scheme, in which the

**DR. BARRY R. CHUA, M.D.**  
Regional Director

**STRIKE B. REVILLA**  
City Mayor

**ELOISA L. ROGADO**  
Chief, Protective Services Division / SWO V

**EMILJANA DR. UGALDE**  
City Social Welfare and Development Officer

stipend will be given directly to the beneficiary through cash payout by the SDO of DSWD Field Offices (FOs);

**WHEREAS**, DSWD, as the lead agency in social welfare and development, has implemented the Social Pension for Indigent Senior Citizens (SPISC) since 2011 through DSWD Field Offices in all regions;

**WHEREAS**, Section 22 of R.A. No. 10173 or the Data Privacy Act of 2012 provides that all sensitive personal information maintained by the government, its agencies and instrumentalities shall be secured, as far as practicable, with the use of the most appropriate standard recognized by the information and communications technology industry, and as recommended by the National Privacy Commission (NPC), and that the head of each government agency or instrumentality shall be responsible for complying with the security requirements provided under this law;

**WHEREAS**, by virtue of Sangguniang Resolution No. \_\_\_\_\_, the LGU, duly represented by its Local Chief Executive, agrees to enter into a Memorandum of Understanding (MOU) with the DSWD for the implementation of the SPISC program;

**NOW, THEREFORE**, for and in consideration of the foregoing premises, the parties agree to undertake the program under the following terms and conditions:

#### I. OBJECTIVES

This Memorandum of Understanding aims to establish and ensure the successful implementation of the SPISC program.

#### II. ROLES AND RESPONSIBILITIES OF THE PARTIES

##### A. The DSWD FO IV-A CALABARZON shall:

1. Coordinate and conduct meetings/orientation to the LGU BACoor with regards to the SPISC Program to ensure adequate understanding of the program before implementation;
2. Prepare the Certificate of Eligibility of a list of eligible social pension beneficiaries to receive a social pension for every quarter for Fiscal Year (FY) 2025, duly approved by the Regional Director as the intended for the LGU BACoor;
3. Inform the LGU BACoor on the schedule of payout fifteen (15) working days before the actual payout.
4. Facilitate the release of the stipend of the Social Pension beneficiaries every month. If monthly releasing of stipend is not feasible, the allowed modes of payment shall only include **bi-monthly and quarterly** releases.
5. Install grievance mechanism to address and document issues and concerns during pay-out in close coordination with the LGU BACoor;
6. Conduct revalidation through home visitation to the list of beneficiaries who are subject to delisting every after payout. Likewise, the FO shall also validate the identified replacement beneficiaries prior to the issuance of the Certificate of Eligibility for the succeeding quarter;
7. Conduct stipend utilization monitoring to the beneficiaries;

DR. BARRY R. CHUA, M.D.  
Regional Director

STRIKE B. REVILLA  
City Mayor

ELOISA L. ROGADO  
Chief, Protective Services Division / SWO V

EMILIANA DR. UGALDE  
City Social Welfare and Development Officer

8. Refer beneficiaries or their family members to the LGU needing assistance as determined during the conduct of stipend utilization monitoring; and
9. Regularly update the database of social pension beneficiaries.

**B. The LGU BACOR shall:**

1. Mobilize the Senior Citizen Organizations (SCO) and Barangay Officials to assist in the information dissemination of the schedule and venue of the Social Pension Pay-out ten (10) days prior upon confirmation from the DSWD FO IV-A CALABARZON.
2. Assist the DSWD FO IV-A CALABARZON during the conduct of actual payout through verification of documents of the social pension beneficiaries.
3. Assist with the grievances/complaints from individuals and other sources in close coordination with the Regional Social Pension Unit (RSPU) Staff of DSWD FO IV-A CALABARZON;
4. Provide logistical support such as medical team, security, tables, and chairs, among others, as agreed with the DSWD FO IV-A CALABARZON; and
5. Provide needed assistance to the beneficiaries being referred by DSWD.

**III. ACCOUNTABILITY CLAUSE**

The agreement shall be implemented as agreed upon by the terms and conditions stipulated herein. Failure on the part of any party to comply with the provisions of this Agreement will warrant its discontinuance and give rise to the Filing of appropriate administrative and/ or criminal actions against responsible officers and employees of the erring party.

**IV. IMPLEMENTATION**

- A. The existing guidelines of the SPISC and related DSWD Administrative Orders, Memorandum Circulars, laws, and other relevant issuances shall be followed in the implementation of this MOU. The DSWD FO IV-A CALABARZON and the LGU BACOR may enter into a Memorandum of Understanding (MOU) to clearly indicate their respective regional and local arrangements consistent with this MOU.
- B. The PARTIES agree to communicate regularly or as needed to exchange views, report on accomplishments, and resolve policy issues, if any, concerning the implementation of the SPISC and this MOU.

**V. RELATION OF PARTIES**

Neither party may bind the other in any way except in accordance with the provisions of this MOU. This MOU shall not be deemed to establish a partnership or an employer-employee relationship between the parties. No party shall have the authority to bind or commit the other except as expressly provided herein.

DR. BARRY R. CHUA, M.D.  
Regional Director

STRIKE B. REVILLA  
City Mayor

ELOISA L. ROGADO  
Chief, Protective Services Division / SWO V

EMILIANA DR. UGALDE  
City Social Welfare and Development Officer

## VI. AMENDMENTS

This MOU may only be modified with the express prior written consent of both Parties. However, this MOU may be subject to modification by any authorized regulatory agency.

## VII. CONFIDENTIALITY AND PRIVACY

In the performance of their obligations under this MOU, the DSWD FO IV-A CALABARZON and the LGU BACOOR shall ensure privacy and security of any and all confidential, privileged, personal and/or sensitive information that the DSWD FO IV-A CALABARZON and LGU of BACOOR and their officers, employees, or agents may have access to, and shall store, use, process, and dispose such information in accordance with R.A. No. 10173 or the "Data Privacy Act of 2012", its corresponding Implementing Rules and Regulations (IRR), and applicable National Privacy Commission Issuances.

## VIII. SEVERABILITY

If any provision of this Understanding is held for any reason to be unenforceable or invalid, the remainder of this MOU shall nevertheless remain in full force and effect.

## IX. EFFECTIVITY

The Agreement shall take effect upon signing of the parties hereto and shall remain valid and existing until revoked or terminated by their mutual consent.

IN WITNESS WHEREOF, both parties have signed this instrument on \_\_\_\_\_, 202\_\_, in \_\_\_\_\_, Philippines.

FOR:

**DEPARTMENT OF SOCIAL WELFARE  
AND DEVELOPMENT FIELD OFFICE IV-  
A (CALABARZON)**

**BARRY R. CHUA, M.D.**  
Regional Director

FOR:

**CITY GOVERNMENT OF BACOOR**

**STRIKE B. REVILLA**  
Local Chief Executive

Signed in the Presence of:

**ELOISA L. ROGADO**  
Chief, Protective Services Division/SWO V

**EMILIANA DR. UGALDE, RSW**  
City Social Welfare and Development  
Officer

**ACKNOWLEDGEMENT**

**DR. BARRY R. CHUA, M.D.**  
Regional Director

REPUBLIC OF THE PHILIPPINES  
\_\_\_\_\_ S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, this \_\_\_\_\_, day of \_\_\_\_\_, 2025, personally appeared the following individuals:

**STRIKE B. REVILLA**  
City Mayor

Name	Competent Evidence of Identity	Date / Place Issued
<b>BARRY R. CHUA, M.D.</b> Regional Director DSWD FO IV-A		
<b>STRIKE B. REVILLA</b> Local Chief Executive City Government of Bacoor		

Known to me to be the same persons who executed the foregoing **MEMORANDUM OF UNDERSTANDING**, consisting of five (5) pages, including this page and they acknowledged to me that the same are their free and voluntary act and deed.

**ELOISA L. ROGADO**  
Chief, Protective Services Division / SWC V

WITNESS MY HAND SEAL on the date and place above written.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_ NOTARY PUBLIC  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

**EMILIANA DR. UGALDE**  
City Social Welfare and Development Officer