Republic of the Philippines
Province of Cavite
CITY OF BACOOR
OFFICE OF THE SANGGUNIANG PANLUNGSOD

BAGONG PILIPINAS

AWARDEE 8 years in a row!

COMMITTEE ON ENVIRONMENT AND NATURAL RESOURCES

COMMITTEE REPORT

NO. ENR 049-S-2025

Office of the Sangguniang Panlungsod
Received by: Janet Pring
Date: 1 [illegible] 2025
Time: 12:53 pm

Subject: *A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA, TO SIGN THE TRIPARTITE MEMORANDUM OF AGREEMENT AMONG THE CITY GOVERNMENT OF BACOOR, THE DEPARTMENT OF EDUCATION AND THE NATIONAL WATER RESOURCE BOARD ON ESTABLISHING GROUNDWATER MONITORING OF WELLS WITHIN THE LGU'S TERRITORIAL JURISDICTION.* ***(PCR 784-2025 dated March 10, 2025).***

The committee hearing was held on March 27, 2025, at 1:36 p.m. It was presided over by the Chairperson of the Committee on Environment and Natural Resources, Hon. Levy M. Tela.

FINDINGS:

- the National Water Resources Board (NWRB) has been granted powers to regulate the exploitation, development, conservation, and protection of the country's water resources under Art. 3 (d) of P.D. 1067 also known as the Water Code of the Philippines;
- NWRB's one major function is the regulation and assessment of the country's water resource, management of water supply and demand basis for systematic allocations, control, management and development of available water resources for various functional uses;
- In order to carry out NWRB's functions, it needs to improve the groundwater resources management and regulation in this country by implementing the project "Development of Groundwater Management Plan (GMP) wherein a part of it is the design and installation of groundwater monitoring wells within the study area to provide data to evaluate changes in groundwater models developed under the GMP project;
- The Department of Education-Division of Province Cavite can use the underground data for their groundwater research;
- The data gathered from the groundwater monitoring well shall be used by the parties for underground management, programs and activities.

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RECOMMENDATION:

The parties recognize the importance of collaboration and partnership in order to achieve the objectives of the project and voluntarily and willingly enter into tripartite Memorandum of Agreement (MOA) in order to carry out the objectives of the GMP Project. The Committee on Environment and Natural Resources thru its Chairman recommends to **PASS** a resolution authorizing the City Mayor Hon. Strike B. Revilla, to sign the tripartite Memorandum of Agreement among the City Government of Bacoor, the Department of Education and the National Resource Board on establishing groundwater monitoring of wells within the LGU's territorial jurisdiction.

WE HEREBY CERTIFY that the contents of the foregoing report are true and correct.

Signed this _____ day of March 2025 at the City of Bacoor, Cavite.

COMMITTEE ON ENVIRONMENT AND NATURAL RESOURCES

COUN. LEVY M. TELA
Chairman

COUN. REYNALDO M. FABIAN
Vice Chairman

COUN. ADRILITO G. GAWARAN
Member.

COUN. REYNALDO D. PALABRICA
Member

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COMMITTEE ON ENVIRONMENT AND NATURAL RESOURCES

JOINT COMMITTEE MINUTES

NO. ENR 049-S-2025

Office of the Sangguniang Panlungsod
Received by: Janet Prince
Date: 14 APR 2025
Time: 11:55am

Subject: ***A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA, TO SIGN THE TRIPARTITE MEMORANDUM OF AGREEMENT AMONG THE CITY GOVERNMENT OF BACOOR, THE DEPARTMENT OF EDUCATION AND THE NATIONAL WATER RESOURCE BOARD ON ESTABLISHING GROUNDWATER MONITORING OF WELLS WITHIN THE LGU'S TERRITORIAL JURISDICTION. (PCR 784-2025- dated March 10, 2025).***

The committee hearing was executed on March 27, 2025, at 1:36 pm at the Session Hall, 6th floor, Bacoor Legislative & Disaster Resilience Building, Bacoor Government Center, Bacoor Boulevard, Brgy. Bayanan, City of Bacoor, Cavite. It was presided over by Committee on Environment and Natural Resources Chairman, Hon. Levy M. Tela.

Members Present:

- Hon. Reynaldo Fabian - Vice Chairman
- Hon. Reynaldo Palabrica - Member

Also Present:

- Hon. Rogelio M. Nolasco
- Hon. Simplicio Dominguez
- Hon. Alejandro Gutierrez
- Engr. Mark Renson Villalobos-CESD
- Engr. Josephine Billones - NWRB
- Engr. Althea Laigo - NWEB
- Ms. Rowena Alcantara - CPDC
- Ms. Babylyn Pambid-DepEd
- Atty. Salve Valenciano- OCLS

Hon. Palabrica: By Hon. Levy Tela, everyone is advised to take their seat forus to start the committee hearing for this afternoon.

Hon. Tela: It is regarding the tripartite memorandum agreement among the City Government and the NWRB and the DEPED regarding sa pag-establish po ng three monitoring deep well construction of monitoring wells for water quality and sampling and testing.

May I know the comment of our city legal, ma'am, regarding with this memorandum agreement?

Atty. Salve: Yes po. Thank you po, Mr. Chair., Mr. Chair, the LGU received the proposal po from the National Water Resources Board para po dito sa isang tripartite agreement. Um, kaugnay po dun sa... Sa pagtatayo ng mga monitoring wells para po sa monitoring ng quality, quantity ng atin pong katubigan, no, dun sa mga ayong mga underground water natin. Mr. Chair, I would recommend that the representative po from the National NWRB to further explain po about the MOA. And the background po for this proposal

Engr. Billiones: for background po, sir. Bali, uh, one of the major project of NWRB is the installation of groundwater monitoring wells, uh, aimed to measure, regularly measure, yung ating groundwater level and water quality. Um, as we all know, uh, meron na po mga areas within our country na medyo problematic na po sa groundwater. That's why, uh, we have an assessment, uh, project every year, uh, sa iba't-ibang mga lugar nationwide and then, after that, uh, nagtatayo po kami ng monitoring wells para ma-monitor yung status ng ating groundwater. And then, one of the areas na nagawa na amin ng study at saka na-installan na ng monitoring wells in 2018 is Bacoor City. Uh, meron na pong existing three groundwater monitoring wells sa Bacoor City na regularly, on a monthly basis, ay nagmo monitor po kami ng water level and water quality. In fact, one of those, uh, one of the three is located here in the government center po. yung isa. And then, uh, recently po, nakipag-tie up po kami with the DILG because we want to, uh, expand yung aming mga monitoring wells. Aside from dun sa yearly na ini-installan namin na other areas na wala pang monitoring wells, doon ang naging program is, dun sa mga may existing, which is hindi pa enough, yung mga monitoring wells nila doon is, pag may sobrang, uh, budget, at particularly, is dadagdagan, i-installan ulit ng monitoring well. So, we seek the help of the DILG, para, uh, kumbaga, mag-seek ng help sa mga concerned LGUs para ma-facilitate yung installation na yun. Kasi, we usually, um, uh, seek for a MOA, Memorandum of Agreement, every time na mag-establish kami ng monitoring wells. Kasi, yung location po ng monitoring wells is, uh, should be located in a government-owned lot to ensure long-term sustainability of the well.
Uh, and usually, it is located in, uh, a school actually, mostly in school. And then, any government. Any government, uh, lot, facility like here nga po sa government center. So, uh, ma-facilitate po yun, so, through MOA. Kaya, yung tatlo pong yun,

may existing MOA na po with, uh, Bacoor City and the DepEd. Now, this time, nagkaroon po ng, uh, excess budget for another one monitoring wells na i-establish dito sa Bacoor City po siya. Kaya po, uh, uh, nagsisik po ulit ng MOA, uh, for another one well here. In Bacoor City po.

Hon. Tela: Bukod po dito sa existing na tatlo.

Engr Billiones: Opo, Para maging apat na po siya. Para po, uh, we wanted na yung area po is well-represented. Para hindi, kumbaga, actually, kasi yung tatlo, apat, sampu, it's not enough really to, um, uh, estimate or, uh, to, uh, have a very good picture of the status of the groundwater natin. Kasi masyadong complex yung groundwater. So, iba-iba po yung aquifer formation sa ilalim. So, ayun po. Tapos, um, as, uh, ano naman po, we promise na yung mga nakukulektang data po natin dyan is nakakumpile sa isang database. And then, uh, starting last year po is nakakapag, nagbib, nagpuprovide po kami ng report, monitoring report sa mga concerned LGU. And, in fact, last year po, nakapag pareceive na po kami ng, uh, uh, monitoring report as of, uh, December 2023. And then, ngayon din po. So, sinamantala na rin namin kasi mag, uh, sinabay na namin, magpapareceive po kami noong monitoring report, updated monitoring report as of December 2024. Ito nga po yun. So, later ipareceive po namin. So, ayun po. Thank you po.

Hon. Tela: Thank you, ma'am. Ibig Sabihin itong ating tripartite agreement nito, ito yung magiging value, yung pang-apat na natin?

Atty. Billones: Yes, sir. pang-apat po na siya.

Ms. Alcantara: May question lang po ako, ma'am, mayroon na po bang proposed na location kung saan itatayo yung pang-apat na, monitoring, uh, groundwater well? ground monitoring po po.

Engr Billones: Actually, ma'am, um, kasalukuyang pa namin na dinitetermine yung, location ng pang-apat. Um, it's so happen na bago kami makipag-coordinate sa inyo, is nakapag-ano na po, advice na po ang DILG. Kaya po, uh, nakapag-uh, set na po ng ano ng, ng proposal for a MOA immediately. But currently, tinitignan na po yung proposed location based doon sa naging previous study namin before. Kasi yung previous study before, may nag-generate po yun ng map, eh. Tapos sa map na yun, nandun po yung mga proposed location kung saan dapat ilagay yung mga monitoring wells. Based doon sa kriteriya na sinet ng consultant. So, based on that po, ino-overlay po yan sa mapa,

and then titignan kung ano po yung pinakamalapit na it's either school or government-owned lot na po pwede yung pagtayuan nung ika-apat ng monitoring wells po. So, ma'am, pagka natapos po naman yun, makikipag-coordinate back po kami sa inyo para doon determine kung anong school po yung tatayuan possible. Kasi bibisit tayo yung pagpunanin siya. So, we seek the help. It's either the engineering's office together para magkaroon ng joint inspection po.

Ms. Weng: Pwede pong mag-request na lang po kami ng copy nung proposed na yun or ng monitoring na report na po yun para mailagay din po namin sa aming mga development plans.

Engr Billiones: Sige po, ma'am. Mas maganda po yun. At least talagang partner namin kayo sa paglalagay. In fact, meron po kasing mga LGU rin na alam po kasi nila yung limitation ng mga budget every year. Pero may mga LGU na because alam nila yung mga problema na sa area nila in terms of groundwater, nag-offer po sila na pondohan o isama sa budget nila yung ibang hindi matayuan ng NWRB. Kasi ginagawa lang po kasi ng NWRB is yung unti-unti, isa-isa. Kasi pagka may sobra kami this year, yung mga may existing na, dagdaga namin. Pero uunahin namin mas marami dun sa wala pang lugar. Thank you po.

Atty. Salve: Mga ano po kaya yung timetable natin, ma'am, for the identification ng location? Para po din ma... Normally po kasi, ma'am, halimbawa po, kung magkakaroon...Halimbawa po, ma-approve po ng sanggunihan yung resolution po for this one. I believe naman po na yung support po ni Mayor is nandito since this is a continuing program po with your office po. However, yung execution po natin ng MOA, syempre po it will be dependent on the specific location. So ano po kaya yung timetable na tinitingnan po na?

Engr Billiones: Actually, ma'am, i-nominate ko na dun sa staff na upon probably...Kasi ngayon, Mayor, yung naging... Busy kasi for Water Day po, kaya naging very busy yung office. So by first week or next week ng April po, i-papa-overlay na po namin yun. And probably, makapag-identify na kami ng at least tatlo or apat na lugar na bibisitahin na po namin. So siguro by second week ng... Ay, holy week nga po pala. So by third week is makipag-coordinate na po kami sa inyo para doon sa proposed location. Okay po ba yun? or mas maaga pa. Pero pipilitin, ma'am. Pipilitin ko po na paagahin, papapastrak po siya para baka yung natitirang second week na may pasok pa, e mapabisita na namin dito.

Hon. Palabrica: Thank you, Mr. Chair. I would like to address my question to NWRB. May I know, ma'am, what is the purpose of your

Atty. Salve: Thank you po, Engineer. Mr. Chair, our concern po kasi dito is for the preparation po ng MOA. So before we finalize po yung ating MOA for the execution of the parties, so very crucial lang po, ma'am, yung location natin. Kasi po doon sa, even doon po sa template nila, kakailanganin po nila yung PCT number or at least yung tax declaration number. So yun lang naman po, kaya po natin na itanong yung time table. So we will be waiting po sa information na kung ano po yung magiging result ng coordination po ng NWRB and then whether it's the engineering or planning or zoning. Thank you, ma'am.

Hon. Tela: Okay, thank you, Atty. May katanungan naman itong mga ating mga konsehal. Meron ba kayo? Ikaw, konsyahal Ray.

Hon. Palabrica: Thank you, Mr. Chair. I would like to address my question to NWRB. May I know, ma'am, what is the purpose of your establishment of deep well monitoring? Ang tawag dito? Ground water monitoring. Monitoring deep well. Well, what is the purpose po?

Engr. Billiones: Okay po. Actually, sir, nung purpose po nun is kasi we wanted to monitor the status of our groundwater. Kasi po, like, meron na po kasing previously na-identified na groundwater constrained area sa Philippines. Medyo marami-rami na po yun. Kumbaga yun yung mga areas na upon assessment ng groundwater resources is meron na po siyang minakakitaan ng deficit. Ibig sabihin, in terms of supply and demand. Nagdi-deplete na po siya. And then, itong mga study na ito, in terms of modeling, sinimulate po kasi siya dun sa study. So, ano po yung naging effect ng current utilization against doon sa rainfall? Kasi doon naman nanggagaling yung recharge. So, nakakitaan po na declining water level po siya.

Hon. Palabrica: Declining ang supply. With those three existing deep wells, monitoring deep wells. Dito nyo ba nakita yun sa Bacoor?

Engr Billiones: Ay, hindi po.

Hon. Palabrica: What is your findings?

Engr Billiones: Ano po ito? Parang pang-validate po ito.

Hon Palabrica: To be specific, in three existing locations, sabi nyo may minomonitor ninyo. So, definitely, tinatrabaho nyo may minomonitor. So, what is the report, ma'am? Is it depleting? Katulad din ba yan dun sa sinasabi mo kanina na nandideplete? At kulang ang supply against depleting? The usage? Ganon din po dito sa three existing. Yun din ba namamonitor ninyo?

Engr Billiones: So, at the moment po kasi, yung monitoring wells natin ay nag-start lang po yung ating monitoring ng 2023. So, mostly wala pang two years yung mga records natin. So, with that kind of records, we cannot make a comprehensive assessment nung ating groundwater situation. Kasi we need at least 10 years.

Hon Palabrica: So, from what areas? Kasi sabi nyo kanina, iba-iba yung situation ng bawat area. And you have manifested earlier na depleting ang water supply natin, groundwater supply. So, on what basis na ninyo nasabi po yan? Kasi sabi nyo itong sa Bacoor, hindi nyo po masasabi.

Engr Billones: Bali, sir, meron po kaming groundwater assessment study na kinandak sa Cavite covering Dasmariñas. Anim Dasmariñas, Bacoor, Carmona, General Trias, Tanza yata. Basta may mga cover yung state. And in conducting that assessment, sir, gumamit po ng tinatawag na water balance analysis para ma-determine po yung tinatawag na sustainable yield or safe yield of groundwater.

Hon. Palabrica: So, meaning, ma'am, these areas was used, was assessed. Yun po ang basis ng assessment, yung report nyo kanina, yung... Yung sinabi ko pong water deficit po.

Hon. Palabrica: Yung po ang basis, itong mga areas na to. So, hindi lalayo kasi ang Bacoor is a part of Cavite.

Engr. Billones: Yes, po.

Hon. Palabrica: And even, you have mentioned Bacoor doon sa study, no? Ganito po, ma'am, I've been an Environment Committee Chairman for six years here in Sangguniang Panlungsod. This is my fifth term as counselor. Lahat po na nag-a-apply. Nang franchise sa inyo, sa NWRB, tapos sumingi kayo ng comment sa Local Government Unit Concern.

Engr. Billones: Opo, tama po. Kasi pinopost po rito.

Hon. Palabrica: Yes. And during the time that I was the Committee Chairman on Environment, we also see that the groundwater supply is depleting. Ang sabi nga nun, one meter na ang binababa. So, nadadry na yung lupa kasi bumababa ang tubig. So, nagiging...In case of earthquake, madaling...Worst case scenario.Will happen. Sana huwag naman. And because of that report, lahat ng sulat ng NWRB, informing the Local Government Unit of an application for renewal or even for new installation of groundwater supply of water sources company within our jurisdiction. Post ko po lahat yun. But NWRB never reply on all those opposition I have filed before your office. Bakit po ganun? Tapos inaalaw ninyo na ma-renew ang mga franchises na yan. And yet, you have report, you have assessment that the groundwater supply is depleting. So, how can you explain it to us, ma'am?

Engr. Billones: Actually, sir, as far as I know, kasi sa kabilang division po yun, doon sa water permit, matagal na pong hindi nag-a-approve ng water permit sa itong mga puli... Kasi ang tawag po doon is fully allocated areas. So, ang nangyayari po kasi, meron mga... Alam ko may isang areas na rito sa Kabite na binigyan na ng moratorium. So, pagka naisuhan po ng moratorium, like yung Metro Cebu, at saka yung... Yung Metro Manila, kapag nag-apply po ang permittee, automatic pag may moratorium, hindi na po siya tinatanggap.

Hon. Palabrica: On what basis, ma'am? Ba't binigyan nyo ng moratorium?

Engr. Billones: Sa assessment po. Yung result ng assessment. At saka yung...

Hon. Palabrica: Na depleting yung groundwater supply.

Engr. Billones: Oo, depleted na po. Kasi may tinatawag na safe field. Hindi puro ibig sabihin namin na kukuha pa ng tubig, is pwede pang bigyan.

Hon. Palabrica: Alam nyo, ma'am, kung bakit ko ino-post dati, because papasok na yung... Ang pinopromote natin is surface water supply.

Engr. Billones: Yes.

Hon. Palabrica: Pasok na rito yung Maynilad, yung surface water supply. So, hindi nga ako pumayag na kalahati lang ng bacoor. Bago sila nabigyan ng permit na sanggunang panglungsod, o ng city government, ang municipality of bacoor pa noon, ay buong

bacoor. Hindi pwedeng kalahati lang. Because of the report, na depleting na nga yung groundwater supply.

Engr. Billones: True naman po.

Hon. Palabrica: Nagtataka lang ako. Bakit?

Engr. Billones: Sir, as far as I know, wala na pong na-approve.

Hon. Palabrica: Pero may nare-renew.

Engr. Billones: Ah, hindi po, sir. Hindi, sir.

Hon. Palabrica: With the reality na we have already a surface water supply. Ay, bakit yung prime water tuloy-tuloy? Bakit itong mga... Ang dami. Marami pa dito sa bacoor.

Engr. Billones: If I may, sir. Kasi ano po, yung water permit, hindi po renewable, sir. Kasi yung water permit po, once na nabigay po yung water permit, is ano po yun, perpetual po yun. Kaya wala pong renewal. So, kung na-issuean na sila, na previously nang permit, is hindi nila kailangan mag-renew. Kasi perpetual na po yun. Na-account na o na-ibaywas na.

Hon. Palabrica: But there are letters received by this office na ito may renewal, tapos nagpapakomment sa amin. And we are keep on opposing. Kasi nga, because of the report na depleting yun. Kaya lang, parang...I'm sorry, ma'am, to say. Parang deaf ears lang ang NWRP. Hindi mo lang sinagot ang sulat namin.

Engr. Billones: Sir, baka lang hindi po na...Pero, rest assured, wala na pong na-approve. Kasi, ang ginagawa lang, as I explained kanina, may certain portion lang ng Cavite na may rumor.

Hon. Palabrica: So, in that case, ma'am, sabi niyo, parang perpetual na yung permit. E paano kung ganito, our situation is the continuous depletion of groundwater supply ay talagang scientifically, test-proven based on your assessment and monitoring. So, ano ang magiging action natin yan? Both the local and your office NWRB.

Engr. Billones: Opo. Bali kasi, sir, yung mga na-allocate na, na may permit na, kumbaga, ito yung volume ng water, naibawas na po siya. Naibawas na po siya doon. So, ibig sabihin, hindi po yun yung nagkakos. Yung nagca cause po, marami pong iligal. Kaya po,

ine-enforce din namin, yung aming monitoring. Kasi, based on records, yung may mga regulated lang o yung may mga permit sa amin, kung yun lang po yung pagbabasihan, ay may ano pa, kaya pa nilang magbigay. O sufficient pa po. Pero more than that, kaya po ngayon po, talagang naka-stop na po. Wala na pong ina-approve. But, probably, baka yung before po, is, wala po kasing policy na, kahit na, kapag wala pang moratorium na nai-issue, wala pong basis na hindi tumanggap ng aplikasyon.

Hon. Palabrica: Parang nakakainis nga minsan, kasi, sumulat pa kayo, tapos nagbigay kayo comment, wala kayo reply. Para ka nag-text na, hindi ka naman ni-reply, na seen lang.

Engr. Billones: Ah, so, ibig sabihin, yung naka-post, inopposed, tapos walang reply.

Hon. Palabrica: inopposed namin dito. Kasi nga, because of the report, official report received by this government, that the groundwater supply is depleting. Actually, one of the report I have read, ay, one meter na daw ang binababa. So, that is very alarming, kung tuloy-tuloy. That is the very reason why we are keep on opposing those applications. Kaya lang, sad to say, eh, yun na.

Engr. Billones: Baka, sir, ang pagkukulang. Baka, sir, yung naging, naging pagkukulang ng NWRB, yung Constraint Division, is hindi nakasagot

Hon. Palabrica: That is the very reason why, ma'am. But before ma'am, may finish, may another question is, we would like to acknowledge for the record, our SDS for the City of Bacoor, Dr.Babylyn Pambid.
Good afternoon, po, ma'am.

Dr, Pambid: Good afternoon, po, our Honorable Counselors and everyone, po.

Hon. Palabrica: so, ma'am, tuloy ko lang. Yun, yun po, yung dahilan kung bakit po nagtanong ako sa inyo, ano yung purpose ng monitoring? Kasi parang defeated ang purpose kung papayagan pa rin natin yung extraction of groundwater supply. And yet, we have already the surface water supply. Di ba, po? wag lang sumamalob din nyo, ma'am. Mahigil yung nalalaman po ninyo para nagkakatulungan po tayo. We are very cooperative and supportive of all the proposals from the national offices. Kasi makikinabang din naman ang aming mga constituents. Pero,

we are, we are always on guard. At, we keep on asking questions for us to arrive into a concrete and perfect decision for every issue. You know.

Engr. Palabrica: Nagkataon lang, sir. Talaga siguro, baka, ano, kung yung sagot Ninyo is hindi na na-reply back. But, rest assured...

Hon. Palabrica: Ang daming beses po, ma'am. I've been the committee chairman of environment for six years.

Engr. Billones: Sorry po. Sorry po for that. But, rest assured, hindi na po nabibigyan ng permit yung mga ganoon.

Hon. Palabrica: But anyway, one of the issues we have to resolve is the exact location of your proposed monitoring deep wells and bakit po iskwelahan ng target ninyong area?

Engr. Billones: Actually, hindi lang po school. Nakataon lang po na yung school is distributed dun sa mga lugar. It could be an LGU compound or yung owned by LGU or any government agency. Basta government-owned lang.

Hon. Palabrica: So, in short, government-owned properties.

Engr Billones: Kasi, million din po yung ating gagastusin. Tapos, mawawala

Hon. Palabrica: Yes, ma'am. Wala kayang problema sa mga school. Dito sa Bacoor ba, meron kayo nakalagay?

Engr. Billones: So far, wala naman po. Very cooperative po yung mga school na natayo namin.

Hon. Palabrica: You have three monitoring wells. Dalawa po sa... Isa dito. So, dalawa sa schools. Siguro, Mr. Chair, may we know the opinion of our SDS.

Dr. Pambid: Thank you, Mr. Chair. Thank you. Good afternoon, po. Kami naman po sa public schools ay sumusuporta sa programa ng ating City Mayor, Mayor Strike Revilla and with the Sangguniang Panglungsod. Ang amin po ay magbe-benefit din naman po ang paaralan dito since we have projects in schools like po yung wash-in schools, yung wins, kung saan po pwedeng gamitin yung tubig na mapuprovide nito for our hand-washing facilities and all other programs po na nalang nangangailangan

ng tubig. So, malaman lang po yung exact location at hindi naman po detrimental sa kinararoon na ng school buildings. Just like po in the case of Bacoor, merong supposedly itatayo yung Bacoor ES, may tatay yung building, pero because parang water station doon from the deep well, I think. So, hindi po na-construct yung building. So, yun lang po ang concern namin doon.

Engr. Billones: if I may ask, may po.Bali, ma'am, i-clarify ko lang po, yung itatayo yung well is not a production well, but just a monitoring well po. Yes po, yes po. And then, every time po na magtatay yung kami is in close coordination with the DepEd Engineering's office and the LGU Engineering's office to ensure po yung tatayuan po ng well is na po doon sa possible na may expansion. Kasi we don't want naman po na ano, ma-hinder yung mga proposed expansion nung ano. So, usually yun po yung ginagawa natin. usually, Sa tabi ng bakod.

Hon. Palabrica: Sa tabi ng bakod.

Hon. Palabrica: Mr. Chair, kung payag naman ng DepEd, kasi sa kanila, sila ang host area eh. Tapos sila naman ang magpo-pondo, ang NWRB naman. Sa Bacoor naman, yung report ang pinaka-importante na we should be furnished of your reports. Kasi kami naman yung host LGU. Palagay ko naman entitled naman ng Bacoor sa ganun. Favorable naman on the part of the city government. Actually, I have read already the tripartite agreement Favorable naman sa city government natin. At hindi ko lang alam kung kay Mam Weng sa city planning natin. Included ba ito sa ano natin? Wala, ano? So, the data, that will came from the the monitoring data ng kanilang monitoring well, malaking tulong sa atin yun sa planning natin, right?

Ms. Alcantara: Yes po. Kaya nga po, nagre-request po ako sa kanila ng copy ng report nila para ma-include po natin sa mga development plans po natin. Lalo na for this year po, updating tayo ng comprehensive development plan para po ma-include siya.

Hon. Palabrica: And not only that, we have the comprehensive land use plan but not only CLUP but we include the water plan. It is in the form of an ordinance kaya kasama tubig. So, the data that will come from your office is very vital for the city government. Can we include the submission or the submission of report to the city government in the MOA? Para isa sa mga responsibility ng third party which is the NWRB to submit the monitoring report to the

first party the city government of Bacoor. And maybe, kailangan nyo pa ma'am.

Ms. Alcantara: Yes, po kailangan din po naming kasi there are times na hinihinga din kami ng reports and we don't have references.

Hon. Palabrica: So, the two parties baka pwedeng ma-provide din ng report.

Engr. Billones: Yes, sir. Actually, sir, every year starting last year nakapag provide na po kami ng mga ganitong monitoring report. Laging provided po ang DepEd at saka ang principal's office ng school and then the municipal's at the city mayor.

Hon. Palabrica: So, walang problema tayo ilagay natin sa MOA.

Engr. Billones: Okay po.

Hon. Palabrica: Parang formality na lang. Para maging ano. Thank you, ma'am. Thank you, Mr. Chair. Your Honor?

Hon. Tela: Wala naman kayong mga objection.Sa mga kasulat sa MOA. Okay na po.

Engr. Billones: Dadagdag na lang po natin yung sa reporting. Yan po yung mga existing MOA yung sa dati pa.

Hon. Palabrica: Yes, ma'am. I'm just requesting for a formality regarding the submission of report to be included in the MOA. Ayos yung attorney Bamby?

Hon. Tela: Go ahead, CESD. What is your opinion?

Engr. Mark: Question lang. Kung ano po yung scope ng monitoring well? Is it just the ground water level lang? Water level and water quality. Pag sa water quality po, kasama po kaya yung kasi isa rin pong concern sa atin is yung salt water intrusion. So, if ever, baka pwede pong makonsider na yung next station is located sa downstream po natin along the Silbanali area po.

Engr. Billones: Actually, kasama siya. Ang parameters na sinusukat natin sa water quality kasama yung salinity, electric conductivity, PVS, turbidity, pH, temperature, so, we'll take into consideration yung coastal area so that, pero, sir, titignan namin yung report at saka magmamansid kami kasi ang kukuni naming na target area yung wala bang salinity kasi magiging useless na yung monitoring report kung doon na sa may salinity nga. So, medyo move kami back for it. Para mabantayan kung pumapasok pala doon sa salinity. Kaya huwag masyadong malapit kasi baka sa line na talaga.

Hon. Palabrica: Lagay mo sa Digman Elementary School tabi ng dagat na yun.

Atty. Salve: clarify ko lang Ito po yung for the 2024 na as of 2024 na report

Engr. Billones: yes, po ito po yung 2024 na report pa receive po namin mamaya, yearly po po talaga siya.

Dr. Pambid: If I may po meron na po bang identified schools for this?

Engr. Billones: wala pa po mam. Mag-ilkot pa po kami tapos we will take into consideration yung suggestion na downstream portion naman po siya talaga. Thank you.

Dr. Pambid: Okay. Thank you po.

Hon. Palabrica: Siguro, ano kung may na-identify na kayo I strongly suggest that you I will formally inform the DepEd aside copy Furnished ang city pero yung DepEd kasi property nila yun sa nasa jurisdiction nila.

Engr. Billones: Yes, sir. In fact, sir, kapag mag-conduct na kami ng actual inspection, we coordinate with the DepEd Engineering's Office. Any staff that will help us ganun po.

Hon. Palabrica: And definitely, the DepEd Engineering Office or division or whatever office kung anong tawag dyan will be assisted by our City Engineer's Office.

Dr. Pambid: Yes, po. We will ask assistance from the City Engineering Office.

Hon. Palabrica: Ang suggestion ko lang, Mr. Chair, kung papayagan mo na kung aprobahan na natin, bigay na natin authority to sign of the mayor, ang ano ko lang, may kulatilya lang tayo dun sa resolution kasi wala pa ang location kung saan eh. Very important yun eh. So, para mapagbigyan natin ang NWRB, ay pwede naming ilagay natin na ang location to be determined and approved by the mayor. So, not necessarily na kahit hindi nakalagay sa memorandum of agreement, pwede na mabigyan na ng authority si Mayor. Pero, paalala lang po kami,
yung pagsumulat kami, sana hindi seen lang.

Engr. Billones: I will call the attention of the concern unit. Sige po.

Hon. Tela: Okay. Kung wala naman eh, konsehal Gutierrez

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Hon. Tela: Okay. Kung wala naman eh, konsehal Gutierrez

Republic of the Philippines
Province of Cavite
CITY OF BACOOR
OFFICE OF THE SANGGUNIANG PANLUNGSOD

BACONG PILIPINAS

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COMMITTEE ON ENVIRONMENT AND NATURAL RESOURCES

Office of the Sangguniang Panlungsod
Received by/Tanggap ng
Date: 4 APR 2025
Time: 12:03

ATTENDANCE OF COMMITTEE HEARING

(PROOF OF RECEIPT)

(March 27, 2025 1:00 PM)

(Sangguniang Panlungsod Session Hall, 6th floor, Bacoor Legislative & Disaster Resilience Building, Bacoor Government Center, Bacoor Boulevard, Brgy Bayanan, City of Bacoor, Cavite)

Subject: ***A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA, TO SIGN THE TRIPARTITE MEMORANDUM OF AGREEMENT AMONG THE CITY GOVERNMENT OF BACOOR, THE DEPARTMENT OF EDUCATION AND THE NATIONAL WATER RESOURCE BOARD ON ESTABLISHING GROUNDWATER MONITORING OF WELLS WITHIN THE LGU'S TERRITORIAL JURISDICTION. (PCR 784-2025- dated March 10, 2025).***

NAME	BUSINESS/OFFICE AFFILIATION	CONTACT NUMBER	SIGNATURE/DATE
Hon. Levy M. Tela	SP		3/27/25
Hon. Reynaldo M. Fabian			
Hon. Reynaldo D. Palabrica			
Hon. Adrielito G. Gawaran			
JOSEPHINE BILLONES	NWRB	09158382708	3/27/25
ALTHEA LAIGO	NWRB	09152349192	3/27/2025
Mark Renson Villalobos	CESD	0948 966 8644	3/27/25
Rhoveen D. Alcantara	CPDC	0929-9346410	3/27/25

Republic of the Philippines
Province of Cavite
CITY OF BACOOR
OFFICE OF THE SANGGUNIANG PANLUNGSOD

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NAME	BUSINESS/OFFICE AFFILIATION	CONTACT NUMBER	SIGNATURE/DATE
Coun. Alex Gutierrez	SP		
Coun. Simplicio Dominguez	SP		
Coun. Bok Nolasco			
Babylyn M. Pambid	Deptd		
Atty. Salve Valenciano	OCLS		

ATTENDANCE OF COMMITTEE HEARING NO. ENR 049-S-2025
PCR 784-2025- TRIPARTITE MOA MONG THE CITY GOVERNMENT OF BACOOR, DEPED, AND THE NWRB

Republic of the Philippines
Province of Cavite
CITY OF BACOOR
OFFICE OF THE SANGGUNIANG PANLUNGSOD

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COMMITTEE ON ENVIRONMENT AND NATURAL RESOURCES

Office of the Sangguniang Panlungsod
Received by: Janet Tring
Date: 14 APR 2025
Time: 12:37 pm

NOTICE OF COMMITTEE HEARING

(PROOF OF RECEIPT)

(March 27, 2025 1:00 PM)

(Sangguniang Panlungsod Session Hall, 6th floor, Bacoor Legislative & Disaster Resilience Building, Bacoor Government Center, Bacoor Boulevard, Brgy Bayanan, City of Bacoor, Cavite)

Subject: ***A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA, TO SIGN THE TRIPARTITE MEMORANDUM OF AGREEMENT AMONG THE CITY GOVERNMENT OF BACOOR, THE DEPARTMENT OF EDUCATION AND THE NATIONAL WATER RESOURCE BOARD ON ESTABLISHING GROUNDWATER MONITORING OF WELLS WITHIN THE LGU'S TERRITORIAL JURISDICTION. (PCR 784-2025- dated March 10, 2025).***

NAME	BUSINESS/OFFICE AFFILIATION	CONTACT NUMBER	SIGNATURE/DATE
Marietta Vitis	SP	09084120498	
ANA RAFFELLA SORIANO	SP		
ANTONIO S. LIM	ECLS		
Mikka Palmon	CEED	481-4128	
Cecilia Jimenez	CED	481-4138	
MARITES Y. TINITIGAN	DEPED	435-6100	
JAIME B. [illegible]	DNG-[illegible]	437-66-92	03/20/25 9:40
NIKKI PASCUAL	SP		3/20/25 11:44
MARJORIE C. SAN JOSE	CPDC	481-4136	3/25/25 12:48

Republic of the Philippines
Province of Cavite
CITY OF BACOOR
OFFICE OF THE SANGGUNIANG PANLUNGSOD

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NAME	BUSINESS/OFFICE AFFILIATION	CONTACT NUMBER	SIGNATURE/DATE
ATTY RICKY ARZAPON	NWRB		THRU E-mail mwrbscc@mwrb.gov.ph

SCAN ME
STRIKE AS 1
Address: Bacoor Legislative and Disaster Resilience Bldg.
Bacoor Blvd., Brgy. Bayanan, City of Bacoor, Cavite
Trunkline: (046) 417-0727
Website: www.bacoorcitysp.com

Republic of the Philippines
Province of Cavite
CITY OF BACOOR
OFFICE OF THE SANGGUNIANG PANLUNGSOD

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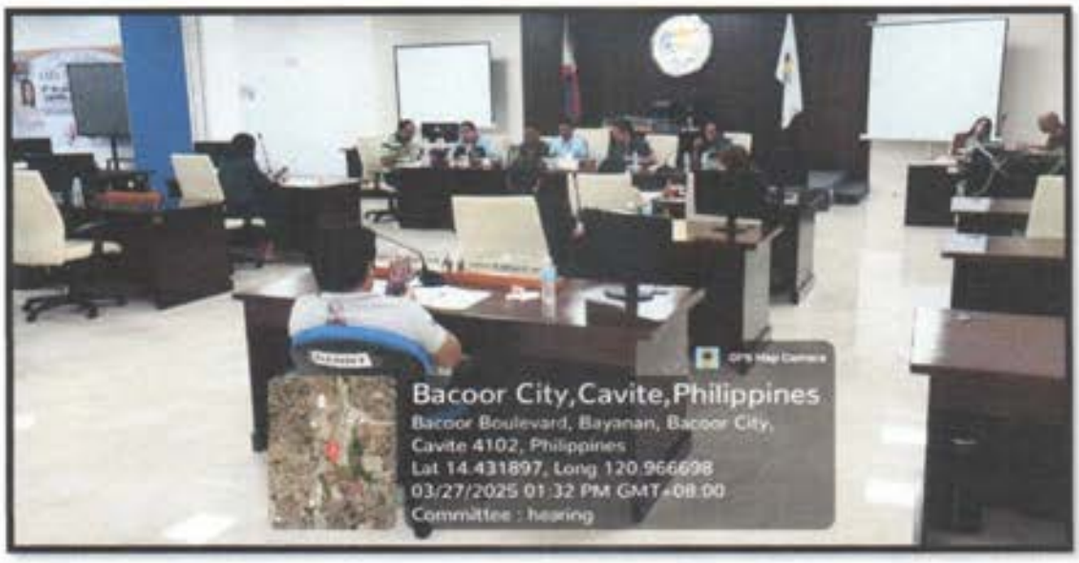
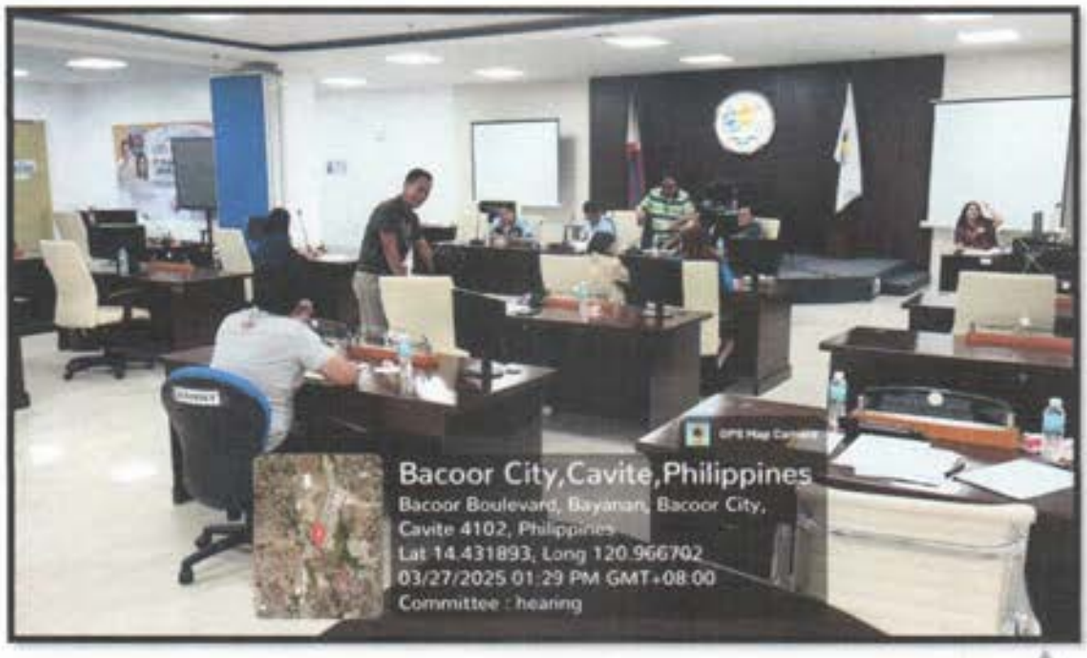
Office of the Sangguniang Panlungsod
Received APR 2025





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Province of Cavite
CITY OF BACOOR
OFFICE OF THE SANGGUNIANG PANLUNGSOD

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PCR 784-2025- A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA, TO SIGN THE TRIPARTITE MEMORANDUM OF AGREEMENT AMONG THE CITY GOVERNMENT OF BACOOR, THE DEPARTMENT OF EDUCATION AND THE NATIONAL WATER RESOURCE BOARD ON ESTABLISHING GROUNDWATER MONITORING OF WELLS WITHIN THE LGU'S TERRITORIAL JURISDICTION.

Republic of the Philippines
Province of Cavite
CITY OF BACOOR
Office of the City Mayor

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27 February 2025

HON. ROWENA BAUTISTA-MENDIOLA
Chairman
SANGGUNIANG PANLUNGSOD

OFFICE OF THE SANGGUNIANG PANLUNGSOD
RECEIVED
BY: RUTH
DATE: 2/28/25 TIME: 9:28
BACOOR CITY, CAVITE

THRU : **ATTY. KHALID ATEGA JR.**
Secretary
Sangguniang Panlungsod

SUBJECT : **REQUEST FOR RESOLUTION AUTHORIZING THE CITY MAYOR TO SIGN THE TRIPARTITE MEMORANDUM OF AGREEMENT WITH THE DEPARTMENT OF EDUCATION AND NATIONAL WATER RESOURCES BOARD (NWRB)**

Dear **HON. ROWENA BAUTISTA-MENDIOLA,**

Greetings!

The undersigned respectfully submit this request for your consideration and approval of a resolution authorizing the Honorable City Mayor to enter into a Tripartite Memorandum of Agreement (MOA) with the Department of Education (DepEd) and the National Water Resources Board (NWRB) for the implementation of the project entitled Development of Groundwater Management Plan for Cebu Main Island (Except Metro Cebu).

The proposed project is to develop a comprehensive groundwater management system that will ensure the sustainable use and protection of water resources throughout Cebu Main Island, excluding Metro Cebu. Given the importance of groundwater in supporting local communities, businesses, and agricultural operations, this project is crucial for tackling water resource concerns, encouraging conservation initiatives, and guaranteeing long-term water security.

The tripartite MOA will outline each party's tasks and obligations during project conception, development, and implementation. The City Government's engagement is critical in fostering local coordination, providing required resources, and promoting policy initiatives that match with sustainable water management goals.

In view of the above, the undersigned respectfully seek the Sangguniang Panlungsod's support in enacting a resolution authorizing him to sign and execute the MOA with DepEd and NWRB. We are confident in your dedication to pushing policies that promote environmental sustainability and water resource management for the benefit of our citizens.

We appreciate your consideration of this request and look forward to your favorable response.

NBQ20252534

Sincerely,

STRIKE B. REVILLA
City Mayor

SCAN ME

STRIKE AS 1

Address: Bacoor Government Center, Bacoor Blvd., Brgy. Bayanan, City of Bacoor, Cavite
Trunkline: 4341111
Website: www.bacoor.gov.ph

ACT

UKAS

Cert. no. 24/10/009

BACK

SCAN ME

STRIKE AS 1

Address: Bacoor Legislative and Executive Residence Bldg., Bacoor Blvd., Brgy. Bayanan, City of Bacoor, Cavite
Trunkline: (046)417-0727
Website: www.bacoorcitygov.ph

ACT

UKAS

Cert. no. 24/10/009

Republic of the Philippines
Province of Cavite
CITY OF BACOOR
Office of the City Mayor

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CGBCR-MO-03-F01.02
01/15/2025

INCOMING DOCUMENTS

☐ Endorsement ☐ Follow-up ☐ Invitation ☐ Proposal/Business ☐ For Approval/Signature
☐ Report ☑ Information/ Copy Furnish ☐ Legal ☐ Request/Solicitation ☐ Others _____

MR. JOSEPH RYAN V. GERONIMO
SUPPORT TO THE NATIONAL WATER RESOURCES BOARD (NWRB) IN ESTABLISHING GROUND WATER MONITORING WELLS W/IN THE LGU'S TERRITORIAL JURISDICTION

emarks:

Endorse MoA to SP reso of authority to sign

DILG
Pre act meeting w/ CLGOO Ryan + NWRB + DEPED rei. MoA

ADMIN

Republic of the Philippines
Province of Cavite
CITY OF BACOOR
Office of the City Mayor

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CGBCR-MO-03-F01.02
01/15/2025

INCOMING DOCUMENTS

Ref No. 0369 Date: 2-19-25 Time: 3:47

Received By: Joy

Full Name: John Vincent Carl C. Gervacio

Contact No. : 0951 575 1220

Address : DILG

OFFICE OF THE CITY ADMINISTRATOR
481-4100 LOCAL 212
REFERENCE NO. _____ DATE: _____
RECEIVED BY: _____ TIME: _____

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CLABARZON
Province of Cavite
City of Bacoor

OFFICE OF THE CITY LOCAL GOVERNMENT OPERATIONS OFFICER

BAC:20250219-0128

February 19, 2025

HON. STRIKE B. REVILLA
City Mayor
City of Bacoor
Province of Cavite

Thru: **ATTY. AIMEE S. TORREFRANCA-NERI**
City Administrator

Dear **Mayor Revilla,**

Greetings!

For your information and appropriate action, we are providing you herewith a copy of the communication stipulated below.

Issuance/Directive	Subject	Required Action/Relevant Detail
Memorandum dated February 18, 2025 issued by Provincial Director, Engr. Danilo A. Nobleza, CESE	SUPPORT TO THE NATIONAL WATER RESOURCES BOARD (NWRB) IN ESTABLISHING GROUNDWATER MONITORING WELLS WITHIN THE LGU'S TERRITORIAL JURISDICTION	Please be informed that the NWRB is implementing the "Development of Ground Management Plan (GMP) for Groundwater Constraint Areas," which is the installation of groundwater monitoring wells in various local government units (LGUs). In City of Bacoor there are three (3) existing monitoring wells. In view thereof, the LGUs are encouraged to support and assist NWRB in facilitating the establishment of groundwater monitoring wells within their jurisdiction, particularly by executing a Memorandum of Agreement (MOA) with the concerned LGU. Drafted MOA is attached for reference. Thereafter, LGUs are encouraged submit a copy of the notarized MOA for compliance monitoring to the said memorandum. Kindly see attached files for reference and guidance.

Thank you very much and God Bless!

Very truly yours,

JOSEPH RYAN V. GERONIMO, EnP, MPA
CLGOO

Cc: City Engineering Office, CPDO, CESD

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON
Province of Cavite

MEMORANDUM

TO : **LGOO VII NENCITA N. COSTELO**
Cluster A, Head - DILG Cavite

LGOO VII CELIA A. MARTAL
Cluster B, Head - DILG Cavite

SUBJECT : **SUPPORT TO THE NATIONAL WATER RESOURCES BOARD (NWRB) IN ESTABLISHING GROUNDWATER MONITORING WELLS WITHIN THE LGU'S TERRITORIAL JURISDICTION**

DATE : **February 18, 2025**

This refers to the attached Memorandum from DILG IV-A Regional Director Ariel O. Iglesia, CESO III dated February 17, 2025 regarding the above-mentioned subject.

The NWRB is implementing the "Development of Ground Management Plan (GMP) for Groundwater Constraint Areas," which includes the installation of groundwater monitoring wells in various local government units (LGUs). In the Province of Cavite, there are five existing monitoring wells located in the following LGUs:

Cluster	LGU	No. of Wells
A	City of Bacoor	3
B	City of Carmona	2

To further enhance and strengthen their monitoring capabilities, the NWRB aims to expand the coverage of its existing study and proposes the installation of additional monitoring wells in other areas within the same LGU's.

The listed LGUs are encouraged to support and assist the NWRB in facilitating the establishment of groundwater monitoring wells within their jurisdiction, particularly by executing a Memorandum of Agreement (MOA) with them. Drafted MOA is attached for reference.

In view hereof, kindly facilitate the submission of the copy of notarized MOA, through the concerned CLGOO, for compliance monitoring to this memorandum.

For your information and appropriate action.

ENGR. DANILO A. NOBLEZA, CESE
Provincial Director

Encls: as stated

DANlcrlfjcllfre

DILG

BAGONG PILIPINAS

DILG CALABARZON FAB-RICTU-RECORDS RELEASED

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A (CALABARZON)
3/F Andenson Bldg. 1, National Highway, Brgy. Parian, City of Calamba, Laguna

MEMORANDUM

TO : **ALLAN V. BENITEZ**
Provincial Director, DILG Batangas

ENGR. DANILO A. NOBLEZA, CESE
Provincial Director, DILG Cavite

JAY-AR T. BELTRAN
Provincial Director, DILG Laguna

SUBJECT : **SUPPORT TO THE NATIONAL WATER RESOURCES BOARD (NWRB) IN ESTABLISHING GROUNDWATER MONITORING WELLS WITHIN THE LGU'S TERRITORIAL JURISDICTION**

DATE : February 17, 2025

==========

This has reference to the attached Advisory from Usec Marlo L. Iringan, CESO III, dated January 30, 2025.

The NWRB is implementing the "Development of Ground Management Plan (GMP) for Groundwater Constraint Areas," which includes the installation of groundwater monitoring wells in various local government units (LGUs). In the CALABARZON Region, there are 20 existing monitoring wells located in the following LGUs:

Province	LGU	NO. OF WELLS
Batangas	Batangas City	3
	Lipa City	2
Cavite	City of Bacoor	3
	City of Carmona	2

Laguna	City of Cabuyao	4
	City of Sta. Rosa	3
	City of Binan	3

To further enhance their monitoring capabilities, the NWRB aims to expand the coverage of its existing study and proposes the installation of additional monitoring wells in other areas within the same LGUs.

In view of this, all concerned LGUs are encouraged to support the NWRB in this initiative by facilitating the establishment of monitoring wells within their jurisdictions and by executing a Memorandum of Agreement (MOA) with the NWRB.

For your information and appropriate action.

ARIEL O. IGLESIA, CESO III
Regional Director

Encls: Advisory from Usec Mario L. Iringan dated January 30, 2025
Sample MOA

ORD/AOI/LGCDB/MC
2025-01-31-185
pdmu-jcff-2025-02-18-0743

DILG

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center, EDSA cor. Quezon Avenue, West Triangle, Quezon City
www.dilg.gov.ph

ADVISORY

TO : **ALL CONCERNED CITY AND MUNICIPAL MAYORS OF REGIONS I, III, IV-A, MIMAROPA, V, VI, NIR, VII, IX, X, XI, XIII and NCR**

SUBJECT : **SUPPORT AND ASSIST THE NATIONAL WATER RESOURCES BOARD (NWRB) IN ESTABLISHING GROUNDWATER MONITORING WELLS WITHIN THE LGU'S TERRITORIAL JURISDICTION**

DATE : 30 JAN 2025

The Water Code of the Philippines (P.D. 1067) granted the National Water Resources Board (NWRB) the powers to regulate the exploitation, development, conservation, and protection of the country's water resources.

Secondary to its power to regulate the country's water resources, the NWRB performs functions such as, but not limited to: a) assessment of available water resources, b) management of water supply and demand as basis for systematic allocations, c) control, d) management, and e) development of available water resources for various functional uses.

The NWRB is undertaking the program on the "Development of Ground Management Plan (GMP) for Groundwater Constraint Areas, and part of this is the design and installation of groundwater monitoring wells within the study area. These monitoring wells are installed purposely to monitor groundwater's water level and quality in a particular area. It yields important information that can help NWRB assess and analyze the impact of groundwater extraction on the aquifer over time. This is useful in managing and protecting water resources ensuring the dependable and sustainable supply of water resources.

The NWRB has existing groundwater monitoring wells in parts of Iloilo, Cagayan de Oro, Metro Manila, Pampanga, Negros Occidental, Metro Cebu, Zamboanga City, Batangas, Bohol, Cavite, and Laguna. To further enhance its monitoring capabilities, the NWRB is expanding the coverage of its existing study area and proposed the installation of additional monitoring wells in other areas within the same LGUs.

Furthermore, the NWRB proposed to install additional monitoring wells in various areas, including Bulacan, Cebu Province *(Toledo City and Pinamungajan)*, Palawan Province *(Puerto Princesa City and El Nido)*, Oriental Mindoro *(Calapan City and*

nearby areas), Butuan City, Davao City, Naga City and nearby areas, and Ilocos Norte Province *(Laoag, Batac, Paoay, and San Nicolas)*, from 2025 to 2028.

Accordingly, all concerned LGUs are highly encouraged to support and assist the NWRB in facilitating the establishment of groundwater monitoring wells within their jurisdiction, particularly by executing a Memorandum of Agreement (MOA) with them. A draft MOA reflecting the proposed responsibilities of the LGUs *(as the First Party)* is attached for reference and perusal.

Finally, submit a copy of the notarized MOA to your concerned DILG-Field Officers for compliance monitoring to this memorandum.

For your cooperation and compliance.

MARLO L. IRINGAN
Undersecretary for Local Government

OPDS-WSSS/AAM/FCMB/RBO/jobl

TRIPARTITE MEMORANDUM OF AGREEMENT
BETWEEN THE MUNICIPALITY OF _____,
DEPED -DIVISION PROVINCE OF _____, AND
NATIONAL WATER RESOURCES BOARD (NWRB)

KNOW ALL MEN BY THESE PRESENTS:

This MEMORANDUM OF AGREEMENT made and entered into by and among:

The **MUNICIPALITY OF** _____, a political subdivision created under the laws of the Republic of the Philippines, duly represented herein by its local chief executive, **HON.** _____, who is duly authorized by virtue of **Resolution / Ordinance No.** _____ known as **"Ordinance Granting Authority to the Municipal Mayor to Enter into a Contract, Memorandum of Understanding with Partner Agencies/Establishments/Entities for and on behalf of the Local Government Unit of** _____" effective _____, hereinafter referred to as the **"FIRST PARTY"**;

The **DEPARTMENT OF EDUCATION** - Division of **Province of** _____, a government institution duly organized and existing under and in accordance with the laws of the Republic of the Philippines, with address at _____ herein represented by its Schools Division Superintendent, _____, and hereinafter referred to as the **"SECOND PARTY"**;

-and-

The **NATIONAL WATER RESOURCES BOARD**, a government institution duly organized and existing under and in accordance with the laws of the Republic of the Philippines, with office address at 8th Floor NIA Bldg., EDSA, Quezon City, herein represented by its Executive Director, **ATTY. RICKY A ARZADON**, CESO IV, and hereinafter referred to as **"THIRD PARTY"**;

WITNESSETH

WHEREAS, the THIRD PARTY, under Article 3 (d) of the Water Code of the Philippines (P.D. 1067), has been granted powers to regulate the exploitation, development, conservation, and protection of the country's water resources;

WHEREAS, one of the major functions of the THIRD PARTY is the regulation of the country's water resources, including assessment of available water resources, management of water supply and demand as basis for systematic allocations, control, management and development of available water resources for various functional uses;

WHEREAS, in order for the THIRD PARTY to effectively carry out its functions as the regulator of the country's water resources, it needs to improve the groundwater resources management and regulation in the country;

WHEREAS, the THIRD PARTY undertakes to implement the project "Development of Groundwater Management Plan (GMP) for Cebu Main Island except Metro Cebu", with the objective of developing a GMP that considers future impact of climate change and provide a framework and decision support tools using science-based methodology, to effectively manage groundwater resources;

WHEREAS, one of the activities of the project and part of the GMP is the design and installation of groundwater monitoring wells within the study area to provide essential data needed to evaluate changes in groundwater resources over time, forecast trends and validate the groundwater models developed under the GMP project;

WHEREAS, the parties voluntarily and willingly enter into this Tripartite Memorandum of Agreement (MOA) in order to carry out the objectives of the GMP Project;

WHEREAS, the construction of one (1) groundwater monitoring well shall be made within _____, located at _____;

WHEREAS, the land where _____ *(location of school)* is situated is denominated as **Lot No.** _____, registered under the name of the FIRST PARTY, and covered by **Tax Declaration No.** _____.

WHEREAS, the THIRD PARTY requested the FIRST PARTY to allow the THIRD PARTY to use a portion of the said lot, with an area of approximately 1 meter by 1 meter, to be identified by the THIRD PARTY for the construction of one (1) groundwater monitoring well;

WHEREAS, the SECOND PARTY can use the groundwater data for their groundwater research;

WHEREAS, the result of data gathered from the groundwater monitoring well shall also be used by the PARTIES for groundwater management, program, and activities;

WHEREAS, all parties recognize the importance of collaboration and partnership in order to achieve the objectives of the project and have agreed to work together to implement this MOA;

NOW THEREFORE, for and in consideration of foregoing premises and the covenants hereunder, the parties hereto hereby mutually agree on the following terms and conditions:

1. **Obligations of the FIRST PARTY**:

   a. Allow the construction of groundwater monitoring wells at the identified site within that portion of the lot where _____ is located;
   b. Assist in the monitoring and protecting the well from vandalism and such other similar acts that would cause damage to the well; and

c. Ensure that the existence of the groundwater monitoring wells constructed under this MOA remain undisturbed for a minimum period of ten (10) years.

2. **Obligations of the SECOND PARTY**:

a. Concur with the construction of groundwater monitoring well within _____;
b. Protect the groundwater monitoring wells from vandalism and such other similar acts that would cause damage to the well;
c. Shall not appropriate groundwater from said deep well, for any purpose;
d. Allow the THIRD-PARTY staff to conduct groundwater level and water quality measurement on the groundwater monitoring wells;
e. Ensure non-construction of septic tank within 25 m from the monitoring well to avoid possible contamination of water to be monitored; and
f. Ensure that the existence of the groundwater monitoring wells constructed under this MOA remain undisturbed for a minimum period of ten (10) years.

3. **Obligations of the THIRD PARTY**:

a. Construct a groundwater monitoring well within the _____ and secure the necessary permit to drill for use as a monitoring well;
b. Inspect and collect data from the monitoring well;
c. Encode collected water level and water quality data and provide the FIRST PARTY and SECOND PARTY with the groundwater data gathered within the study area which can be used by the FIRST PARTY for planning and other purposes and by the students for research;
d. Educate the students through the conduct of Information, Education, and Communication campaign on the protection of groundwater sources and the effects of over-extraction of groundwater on the environment;
e. Ensure the safety of the students during and after the construction of the monitoring wells;
f. Provide the SECOND PARTY and the FIRST PARTY on updates on the establishment of the monitoring wells;
g. Provide access to the Municipal Environment and Natural Resources Office (MENRO) of the Municipal Government of _____ for conducting its own water quality sampling and testing for additional parameters at the proposed monitoring wells; and
h. Prepare and provide data, result and assessments, and recommendations to the PARTIES for future project collaborations and possible groundwater programs and activities.

4. **TERM AND TERMINATION**

This MOA shall take effect upon signing and may be terminated by either party with written notice to the other parties at least thirty (30) days prior to the intended date of termination. This provision, notwithstanding, the monitoring wells constructed under this MOA shall be maintained for a minimum period of ten (10) years.

5. **GOVERNING LAW, JURISDICTION AND DISPUTE RESOLUTIONS**

The Laws of the Republic of the Philippines shall govern the interpretation of this MOA. The Parties agree that in all matters relating to this MOA, whether during its subsistence or after its termination and in all matters concerning the provisions of this MOA on questions or dispute or difference arising between or among the Parties, every such question, dispute or difference shall be settled mutually in good faith.

6. **AMENDMENTS AND WAIVERS**

No provision of this MOA shall be amended, waived, discharged or terminated orally nor any breach or default under any of the provisions of this MOA be waived or discharged orally but (in each case) only by an instrument in writing signed by or on behalf of the party against whom enforcement of the amendment waiver discharge or termination is sought. Failure by any party to demand strict compliance with any of the terms and conditions herein stipulated shall not be construed as a waiver thereof. Any waiver shall be in writing and signed by the party making the waiver. The rights and remedies herein provided are cumulative and not exclusive of any rights and remedies provided by law or by any other agreement between the parties.

7. **NOTICES**

The parties hereby agree that their respective addresses as set forth in page one (1) of this MOA shall be their respective addresses for purposes of notice and demand, if any be required under this MOA or documents and instruments executed pursuant hereto, until and unless another address shall be formally committed the other party in writing.

IN WITNESS HEREOF, the parties have hereunto affixed their signatures this ____ day of _____, _____ at Pinamungajan.

MUNICIPALITY OF _____
Represented by:

HON. _____
Municipal Mayor

DEPED DIVISION
PROVINCE OF _____
Represented by:

_____
Schools Division Superintendent

NATIONAL WATER RESOURCES BOARD
Represented by:

ATTY. RICKY A. ARZADON, CESO IV
Executive Director

Signed in the presence of:

_____

_____

ACKNOWLEDGEMENT

Republic of the Philippines)
Province of _____) SS.
Municipality of _____)

BEFORE ME, a Notary Public, for and in the above jurisdiction, this _____ personally appeared the following persons:

Name of LCE	
Name Of Schools Division Superintendent	
NWRB	

all known to me to be the same persons who executed the foregoing instrument, and each acknowledged to me that they have acted in a representative capacity, that they are duly authorized to represent as such, and that the same is their own free and voluntary act and deed as well as that of the agency or local government unit represented.

This Memorandum of Agreement consist of five (5) pages, including the page wherein this acknowledgement is written, signed by the Parties and their witnesses.

WITNESS MY HAND AND NOTARIZED SEAL, this _____ day of _____ at _____, Cebu, Philippines.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 2025.

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A CALABARZON
Province of Cavite

MEMORANDUM

TO : **ALL CLUSTER HEADS**
DILG Cavite

SUBJECT : **REITERATION OF INVITATION TO ALL CALABARZON LOCAL GOVERNMENT UNITS (LGUs) TO JOIN THE 2025 SEARCH FOR OUTSTANDING LOCAL PROJECT MONITORING COMMITTEES (SOLPMC)**

DATE : **February 19, 2025**

This refers to the attached memorandum dated February 18, 2025, from DILG IV-A CALABARZON Regional Director Ariel O. Iglesia, CESO III regarding the abovementioned subject.

Relative thereto, kindly reiterate the invitation to all local government units (LGUs) / Local Project Monitoring Committees (LPMCs) at the city and municipal levels under your respective areas of jurisdiction to join the said activity using the following reference documents:

1. Guide and links for the 2025 SOLPMC Online Survey Forms; and
2. 2025 SOLPMC Updated Guidelines (as of August 1, 2024)

The deadline of submission of entries (following the guide and links for the 2025 SOLPMC Online Survey Forms) to the RPMC secretariat is **on February 21, 2025 (Friday)**.

The SOLPMC will assess the status and functionality of LPMCs at the provincial, city, and municipal levels in line with the **DILG Memorandum Circular No. 2019-188: *Organization or Reconstitution of Sub-Regional Project Monitoring Committees.*** Accordingly, kindly enjoin the DILG Field Offices to ensure the institutionalization and functionality of LPMCs at the provincial, city and municipal level pursuant to DILG MC No. 2019-188.

Annex B of the 2025 SOLPMC Guidelines outlines required minimum activities and requirements for an active LPMC. Additionally, LPMCs can utilize both Annex B and Annex C of the guidelines as self-assessment tools to ensure compliance with the required minimum activities and deliverables.

For queries and concerns, you may contact Darell C. de Chavez of the Local Government Capability Development Division – Project Development and Management Unit (LGCDD – PDMU) at 0917-127-9500 or dcdechavez@dilg.gov.ph.

For information and appropriate action

ENGR. DANILO A. NOBLEZA, CESE
Provincial Director

DANILO/jcfilerb

BAGONG PILIPINAS
Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A (CALABARZON)
3/F Andenson Bldg. 1, National Highway, Brgy. Parian, City of Calamba, Laguna

MEMORANDUM

TO : ALL PROVINCIAL AND HUC DIRECTORS

SUBJECT : REITERATION OF INVITATION TO ALL CALABARZON LOCAL GOVERNMENT UNITS (LGUs) TO JOIN THE 2025 SEARCH FOR OUTSTANDING LOCAL PROJECT MONITORING COMMITTEES (SOLPMC)

DATE : February 18, 2025

This has reference to the attached Memorandum dated January 23, 2025 issued by this level regarding the conduct of the 2025 Search for Outstanding Local Project Monitoring Committees (SOLPMC).

In relation to this, kindly reiterate the invitation to all local government units (LGUs) / local project monitoring committees (LPMCs) at the provincial, city, and municipal levels under your respective areas of responsibility to join the said activity using the following reference documents:

1. Guide and links for the 2025 SOLPMC Online Survey Forms; and
2. 2025 SOLPMC Updated Guidelines (as of August 1, 2024)

The deadline of submission of entries (following the guide and links for the 2025 SOLPMC Online Survey Forms) to the RPMC secretariat is on **February 21, 2025 (Friday)**.

The SOLPMC will assess the status and functionality of LPMCs at the provincial, city, and municipal levels in line with **DILG Memorandum Circular No. 2019-188: *Organization or Reconstitution of Sub-Regional Project Monitoring Committees***. Accordingly, kindly enjoin all DILG Field Offices to ensure the institutionalization and functionality of LPMCs at the provincial, city, and municipal level pursuant to DILG MC No. 2019-188.

Annex B of the 2025 SOLPMC Guidelines outlines the required minimum activities and requirements for an active LPMC. Additionally, LPMCs can utilize both Annex B and Annex C of the guidelines as self-assessment tools to ensure compliance with the required minimum activities and deliverables.

For queries and concerns, you may contact Darell C. de Chavez of the Local Government Capability Development Division – Project Development and Management Unit (LGCDD-PDMU) at 0917-127-9500 or dcdechavez@dilg.gov.ph.

For information and appropriate action.

ARIEL O. IGLESIA, CESO III
Regional Director

CC: **DIR. CARMEL B. MATABANG**
Chairperson, RPMC

AOI/LGCDD/PDMU/dcdc
R4A-2025-01-22-004

REGIONAL DEVELOPMENT COUNCIL
REGION IV-A (CALABARZON)

REGIONAL PROJECT MONITORING COMMITTEE

Ref. No. M2501-041

MEMORANDUM

FOR	:	**ARIEL O. IGLESIA, CESO III** Regional Director, DILG Region IV-A
SUBJECT	:	**Invitation to All LGUs to Join the CALABARZON 2025 Search for Outstanding Local Project Monitoring Committees**
DATE	:	January 21, 2025

1. The 2025 Search for Outstanding Local Project Monitoring Committees (SOLPMC) is an annual activity of the CALABARZON Regional Project Monitoring Committee (RPMC) that aims to motivate, strengthen, and sustain the operations of the Local Project Monitoring Committees (LPMCs) in monitoring and facilitating the implementation of development projects in the region. The 2025 SOLPMC will also assess the status and functionality of LPMCs at the provincial, city, and municipal levels in CALABARZON in line with the DILG Memorandum Circular No. 2019-188: "Organization or Reconstitution of Sub-Regional Project Monitoring Committees".

2. The 2025 SOLPMC Updated Guidelines, which the RPMC approved through Resolution No. IV-A-9-2024, will serve as the reference document in assessing the performance of the LPMCs. The 2025 SOLPMC will be conducted from January to April and will evaluate the performance of LPMCs for 2024.

3. In this regard, may we request DILG Region IV-A to assist the CALABARZON RPMC in inviting all LGUs/LPMCs to join the 2025 SOLPMC. Based on the revised timeline, the dissemination of invitation and survey forms will be from January 27 to 31, while the submission of entries to the Secretariat is from February 17 to 21.

4. Attached are the 2025 SOLPMC Updated Guidelines (as of August 1, 2024) and the links and guide for the 2025 SOLPMC Online Survey Forms to be included in the DILG's invitation. Mr. BenJo Bautista of the Secretariat will coordinate with your office regarding this request.

For consideration. Thank you and best regards.

Digitally signed by
Matabang Carmel Pizarro
Date: 2025.01.21 16:38:12

DIR. CARMEL P. MATABANG
RPMC Chairperson

Attachments:
1. SOLPMC Enhanced Guidelines (as of August 1, 2024)
2. Links and guide for the 2025 SOLPMC Online Survey Forms
3. 2025 SOLPMC Timeline

PMED/bjgb

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION IV-A (CALABARZON)
3/F Andenson Bldg. 1, National Highway, Brgy. Parian, City of Calamba, Laguna

MEMORANDUM

TO : **ALL PROVINCIAL AND HUC DIRECTORS**

SUBJECT : **INVITATION TO ALL CALABARZON LOCAL GOVERNMENT UNITS (LGUs) TO JOIN THE 2025 SEARCH FOR OUTSTANDING LOCAL PROJECT MONITORING COMMITTEES (SOLPMC)**

DATE : January 23, 2025

This has reference to the attached Memorandum dated January 21, 2025, issued by Director Carmel P. Matabang, Chairperson, Regional Project Monitoring Committee (RPMC), regarding the above mentioned subject.

The **Search for Outstanding Local Project Monitoring Committees (SOLPMC)** is an annual activity of the CALABARZON RPMC that aims to motivate, strengthen, and sustain the operations of the Local Project Monitoring Committees (LPMCs) in monitoring and facilitating the implementation of development projects in the region.

The SOLPMC will also assess the status and functionality of LPMCs at the provincial, city, and municipal levels in CALABARZON in line with the **DILG Memorandum Circular No. 2019-188: *Organization or Reconstitution of Sub-Regional Project Monitoring Committees***.

The **2025 SOLPMC Updated Guidelines**, which the RPMC approved through Resolution No. IV-A-9-2024, will serve as the reference document in assessing the performance of the LPMCs. **The 2025 SOLPMC will be conducted from January to April and will evaluate the performance of LPMCs for 2024**.

In this regard, kindly facilitate the invitation to all LGUs/LPMCs at the provincial, city and municipal level under your area of responsibility to join the 2025 SOLPMC and kindly disseminate the following documents along with the invitation, viz:

1. Guide and links for the 2025 SOLPMC Online Survey Forms;
2. 2025 SOLPMC Updated Guidelines (as of August 1, 2024);

Lastly, kindly be informed of the following deadlines:

Activity	OPR	Deadline
Dissemination of invitation and survey forms	DILG Field Offices	January 27-31, 2025
Submission of entries to the RPMC secretariat (following the guide and links for the 2025 SOLPMC online survey forms)	LGUs / LPMCs	February 17-21, 2025

For information and appropriate action.

ARIEL O. IGLESIA, CESO III
Regional Director

CC: **DIR. CARMEL B. MATABANG**
Chairperson, RPMC

AOI/LGCDD/PDMU/dcdc
R4A-2025-01-22-004

REGIONAL DEVELOPMENT COUNCIL

REGIONAL PROJECT MONITORING COMMITTEE

Ref. No. M2501-041

MEMORANDUM

FOR : **ARIEL O. IGLESIA, CESO III**
Regional Director, DILG Region IV-A

SUBJECT : **Invitation to All LGUs to Join the CALABARZON 2025 Search for Outstanding Local Project Monitoring Committees**

DATE : January 21, 2025

1. The 2025 Search for Outstanding Local Project Monitoring Committees (SOLPMC) is an annual activity of the CALABARZON Regional Project Monitoring Committee (RPMC) that aims to motivate, strengthen, and sustain the operations of the Local Project Monitoring Committees (LPMCs) in monitoring and facilitating the implementation of development projects in the region. The 2025 SOLPMC will also assess the status and functionality of LPMCs at the provincial, city, and municipal levels in CALABARZON in line with the DILG Memorandum Circular No. 2019-188: "Organization or Reconstitution of Sub-Regional Project Monitoring Committees".

2. The 2025 SOLPMC Updated Guidelines, which the RPMC approved through Resolution No. IV-A-9-2024, will serve as the reference document in assessing the performance of the LPMCs. The 2025 SOLPMC will be conducted from January to April and will evaluate the performance of LPMCs for 2024.

3. In this regard, may we request DILG Region IV-A to assist the CALABARZON RPMC in inviting all LGUs/LPMCs to join the 2025 SOLPMC. Based on the revised timeline, the dissemination of invitation and survey forms will be from January 27 to 31, while the submission of entries to the Secretariat is from February 17 to 21.

4. Attached are the 2025 SOLPMC Updated Guidelines (as of August 1, 2024) and the links and guide for the 2025 SOLPMC Online Survey Forms to be included in the DILG's invitation. Mr. BenJo Bautista of the Secretariat will coordinate with your office regarding this request.

For consideration. Thank you and best regards.

Digitally signed by
Matabang Carmel Pitorro
Date: 2025.01.21 16:38:12

DIR. CARMEL P. MATABANG
RPMC Chairperson

Attachments:
1. SOLPMC Enhanced Guidelines (as of August 1, 2024)
2. Links and guide for the 2025 SOLPMC Online Survey Forms
3. 2025 SOLPMC Timeline

PMED:bjgb

CALABARZON

2025 SOLPMC Timeline

Activity	Period/Date	Responsible Agency
Approval of 2025 Search Guidelines	August 1, 2024	RPMC
Dissemination of the 2025 Search Guidelines to LPMCs	August - September 2024	RPMC
Call for Nomination (dissemination of invitation letters and survey form)	January 27-31, 2025	Evaluation Committee
Submission of LGUs accomplished survey forms	**February 17-21, 2025**	**LPMCs**
Processing of survey forms	February 24-March 7, 2025	Evaluation Committee
Shortlisting of nominees	March 18, 2025	Evaluation Committee
Validation of shortlisted nominees	March 31-April 4, 2025	Evaluation Committee
Final Selection of Awardees	April 14-18, 2025	Evaluation Committee
Endorsement to RDC through RDC Adhoc Committee on Awards	May 2025	RPMC
Awarding Ceremony	June 2025	RDC

Gmail

DILG CALABARZON <dilg4a.calabarzon@gmail.com>

Request for Assistance: Invitation to All LGUs to Join the CALABARZON 2025 Search for Outstanding Local Project Monitoring Committees (SOLPMC)

1 message

Calabarzon NEDA PMED <pmed@calabarzon.neda.gov.ph> Tue, Jan 21, 2025 at 6:06 PM
To: DILG CALABARZON <dilg4a.calabarzon@gmail.com>, dilg4a.poc@gmail.com, LGMED DILG IV-A <dilg4a.lgmed@gmail.com>
Cc: NEDA Regional Office IV-A <nro4a@neda.gov.ph>

[*Please see attached file/s for the original/signed document/s. Thank you.*]

Reference No. M2501-041

MEMORANDUM

FOR: **ARIEL O. IGLESIA, CESO III**
Regional Director, DILG Region IV-A

01/21/2025

SUBJECT : Invitation to All LGUs to Join the CALABARZON 2025 Search for Outstanding Local Project Monitoring Committees (SOLPMC)

DATE: January 21, 2025 (Tuesday)

1. The 2025 Search for Outstanding Local Project Monitoring Committees (SOLPMC) is an annual activity of the CALABARZON Regional Project Monitoring Committee (RPMC) that aims to motivate, strengthen, and sustain the operations of the Local Project Monitoring Committees (LPMCs) in monitoring and facilitating the implementation of development projects in the region. The 2025 SOLPMC will also assess the status and functionality of LPMCs at the provincial, city, and municipal levels in CALABARZON in line with the DILG Memorandum Circular No. 2019-188: "Organization or Reconstitution of Sub-Regional Project Monitoring Committees".
2. The 2025 SOLPMC Updated Guidelines, which the RPMC approved through Resolution No. IV-A-9-2024, will serve as the reference document in assessing the performance of the LPMCs. The 2025 SOLPMC will be conducted from January to April and will evaluate the performance of LPMCs for 2024.
3. In this regard, may we request DILG Region IV-A to assist the CALABARZON RPMC in inviting all LGUs/LPMCs to join the 2025 SOLPMC. Based on the revised timeline, the dissemination of invitation and survey forms will be from January 27 to 31, while the submission of entries to the Secretariat is from February 17 to 21.
4. Attached are the 2025 SOLPMC Updated Guidelines (as of August 1, 2024) and the links and guide for the 2025 SOLPMC Online Survey Forms to be included in the DILG's invitation. Mr. BenJo Bautista of the Secretariat will coordinate with your office regarding this request.

For consideration. Thank you and best regards.

[*original signed*]
DIR. CARMEL P. MATABANG
RPMC Chairperson

Attachments:

1. SOLPMC Enhanced Guidelines (as of August 1, 2024)
2. Links and guide for the 2025 SOLPMC Online Survey Forms
3. 2025 SOLPMC Timeline

Project Monitoring & Evaluation Division
National Economic & Development Authority Region IV-A
NEDA Region IV-A, Barangay Milagrosa

Calamba City, Laguna 4027
Telefax. 049 502-0289 | 049 502-0229

4 attachments

2025 SOLPMC Memo to DILG4A_Call for Nominations.pdf
456K

2025 SOLPMC Links and Guides for Online Survey Forms.pdf
1062K

2025 SOLPMC Guidelines_timeline revised ao Jan. 21, 2025.pdf
810K

2025 CALABARZON SOLPMC Timeline.pdf
441K

REGIONAL DEVELOPMENT COUNCIL
REGION IV-A (CALABARZON)

REGIONAL PROJECT MONITORING COMMITTEE

Ref. No. M2501-041

MEMORANDUM

FOR	:	**ARIEL O. IGLESIA, CESO III** Regional Director, DILG Region IV-A
SUBJECT	:	**Invitation to All LGUs to Join the CALABARZON 2025 Search for Outstanding Local Project Monitoring Committees**
DATE	:	January 21, 2025

1. The 2025 Search for Outstanding Local Project Monitoring Committees (SOLPMC) is an annual activity of the CALABARZON Regional Project Monitoring Committee (RPMC) that aims to motivate, strengthen, and sustain the operations of the Local Project Monitoring Committees (LPMCs) in monitoring and facilitating the implementation of development projects in the region. The 2025 SOLPMC will also assess the status and functionality of LPMCs at the provincial, city, and municipal levels in CALABARZON in line with the DILG Memorandum Circular No. 2019-188: "Organization or Reconstitution of Sub-Regional Project Monitoring Committees".

2. The 2025 SOLPMC Updated Guidelines, which the RPMC approved through Resolution No. IV-A-9-2024, will serve as the reference document in assessing the performance of the LPMCs. The 2025 SOLPMC will be conducted from January to April and will evaluate the performance of LPMCs for 2024.

3. In this regard, may we request DILG Region IV-A to assist the CALABARZON RPMC in inviting all LGUs/LPMCs to join the 2025 SOLPMC. Based on the revised timeline, the dissemination of invitation and survey forms will be from January 27 to 31, while the submission of entries to the Secretariat is from February 17 to 21.

4. Attached are the 2025 SOLPMC Updated Guidelines (as of August 1, 2024) and the links and guide for the 2025 SOLPMC Online Survey Forms to be included in the DILG's invitation. Mr. BenJo Bautista of the Secretariat will coordinate with your office regarding this request.

For consideration. Thank you and best regards.

Digitally signed by
Matabang Carmel Pizarro
Date: 2025.01.21 16:38:12

DIR. CARMEL P. MATABANG
RPMC Chairperson

Attachments:
1. SOLPMC Enhanced Guidelines (as of August 1, 2024)
2. Links and guide for the 2025 SOLPMC Online Survey Forms
3. 2025 SOLPMC Timeline

PMED/bjgb

CALABARZON
PANDAYAN NG KULTURA AT KABUHAYAN

Search for Outstanding Local Project Monitoring Committees Enhanced Guidelines
(approved August 1, 2024)

Objectives

The annual Search for the Outstanding Local Project Monitoring Committees (LPMCs) aims to motivate, strengthen and sustain the LPMCs in monitoring development projects. The Search is also a venue to identify model LPMCs and the best practices in project monitoring.

Coverage

The Search will cover all LPMCs at the local level, with the following categories:
a) provincial; b) city; c) 1st to 3rd class municipalities; and d) 4th to 6th class municipalities. The accomplishments of the LPMCs will be assessed annually.

Qualification, Evaluation, and Scoring

The LPMCs must meet the following minimum points to be shortlisted for the Search:
a) 70 points for the provincial level; and b) 60 points for city/municipal level. The evaluation shall be based on the following criteria.

a. ***Organization and Training (25 points).***

Provincial Category

Only organized Provincial Project Monitoring Committees pursuant to Executive Order (EO) No. 376 s. 1989 "Establishing the Regional Project Monitoring and Evaluation System (RPMES)" (as amended by EO 93 s. 1993) and DILG Memoranda Circular 2004-78 "Organization/Reactivation of Project Monitoring Committees in the Local Government Units" and Circular No. 2019-188 "Organization or Reconstitution of Sub-Regional Project Monitoring Committees" will be qualified to join the 2025 Search.

The Provincial PMC will be assessed based on the number of organized and active LPMCs in their respective provinces. Copies of the EOs of the City/Municipal PMCs and Matrix on Functionality of LPMCs (Annex G) as required in DILG Memorandum Circular No. 2019-188 are the required documents.

Specifically, the following conditions must be met to be considered an active LPMC:

a) has an existing Executive Order on the organization/reorganization of the LPMC
b) attended at least one training related to monitoring and evaluation in 2024

c) submitted RPMES forms for at least one quarter in 2024

d) conducted at least one LPMC quarterly meeting with submitted documentation (attendance sheets and meeting highlights) in 2024.

The DILG MC No. 2019-188, "Organization or Reconstitution of Sub-Regional Project Monitoring Committees" contains the revised parameters in defining an active LPMC as provided by the National Project Monitoring Committee on March 26, 2019. The required matrix will provide status of organization, training, planning, implementation and reporting of LPMCs/LGUs in monitoring and evaluation.

In terms of Training on Monitoring and Evaluation, the PPMC member/s and/or Secretariat must have:

a) attended trainings - one training is equivalent to eight hours

b) conducted training/s – served as a resource person in M&E and RPMES trainings for LPMCs and other stakeholders in the province and cities/municipalities.

City/Municipal

The City/Municipal Project Monitoring Committees must be organized pursuant to E.O. No. 93 "Establishing the Regional Project Monitoring and Evaluation System (RPMES)", and DILG Memoranda Circular 2004-78 "Organization/Reactivation of Project Monitoring Committees in the Local Government Units," and Circular No. 2019-188 "Organization or Reconstitution of Sub-Regional Project Monitoring Committees." The composition and functionality of the C/MPMC will be assessed to determine the Organization criterion.

In terms of evaluating training, the members and/or the C/MPMC Secretariat must have attended training/s related to project monitoring and evaluation during the year being evaluated. Eight trainings hours will be considered as one training attended.

b. ***Planning (15 points).*** This refers to the existence of important planning documents. The LPMC must have an approved annual work and financial plan (WFP), desk monitoring plan, field monitoring plan, and RPMES Form 1. These documents shall be submitted to the Regional Project Monitoring Committee (RPMC) by the provinces, and to Provincial Project Monitoring Committee (PPMC) by the cities and municipalities within the first quarter of the year being evaluated.

Annexes E and F are the desk and field monitoring plan templates.

c. ***Quarterly Reports (25 points).*** This refers to the submission of quarterly monitoring reports for projects based on 2023 Revised RPMES Operational Guidelines using the RPMES Forms 5 (Summary of Financial and Physical Accomplishments Including Project Results by Area, Sector, and Agency) and RPMES Form 6 (Report on the Status of Projects Encountering Implementation Problems) 1.5 month after each quarter. To institutionalize the coordination of project implementation and monitoring at the local level, the RPMES Forms must be submitted to the Regional Project Monitoring Committee (RPMC) by the provinces, and to Provincial project Monitoring Committee (PPMC)by the cities and municipalities not later than 1.5 months after each quarter during the year being evaluated. Shown in the table below is the timeline of submission of 2024 RPMES quarterly reports:

---

[1] Submission of RPMES Form 6 is required for all quarters, including quarter/s without problems encountered.

Period	Deadline
First quarter	May 15, 2024
Second quarter	August 15, 2024
Third quarter	November 15, 2024
Fourth quarter	February 15, 2025

d. ***Operation and Implementation (35 points).*** This refers to the functionality of the LPMCs that includes the conduct of committee meetings based on the LPMC EO and quarterly field inspections. The LPMCs will be assessed based on the number and percentage of projects inspected in their field monitoring plans during the year being evaluated. These projects should be listed in the LPMC's Field Monitoring Plan. The findings and agreements during field inspections should be documented using the RPMES Form 7 (Project Inspection Report).

e. ***Premium Points (13 points[1]).*** The Search aims to sustain the performance of LPMCs and encourage continual improvement in monitoring development projects in the Region. In support to this, the Search includes indicators that will assess the capability of LPMCs to adapt to important changes in the socio-economic environment.

Problem-Solving Sessions (PSS). The RPMES aims to institutionalize PSS as a mechanism to address issues and concerns related to the implementation of programs and projects at the local level. The findings and agreements during problem-solving sessions should be documented using the RPMES Form 8 (PSS/Facilitation Meeting Conducted).

Automated/computerized project reporting/monitoring system. Digital transformation is included in the Ten-point policy agenda to sustain and accelerate economic recovery from the COVID-19 pandemic and strengthen resilience to future pandemics. To encourage digital transformation at the local level, LPMCs will be assessed based on their efforts to automate their project monitoring and reporting systems.

Inclusion of newly-devolved programs/projects/activities in the Annual Investment Program (AIP) or Supplemental Investment Program (SIP). The LPMCs will be assessed based on their readiness in monitoring devolved programs/projects/ activities in view of the F.Y. 2022 implementation of the EO 138, otherwise known as the "Full Devolution of Certain Functions of the Executive Branch to Local Governments, Creation of a Committee on Devolution, and for other purposes." Projects and activities included in the LGU's Devolution Transition Plan should be included in the AIP or the SIP.

Percentage of Functional LPMCs that joined the Search to total number of functional LPMCs in the Province. The Secretariat will assess the proportion of functional LPMCs of the Provincial PMC that joined the Search relative to the total number of functional LPMCs in the province. Premium points will be given to the Provincial PMC with the highest proportion of functional LPMCs that joined the Search.

Attached are the Search's selection process (Annex A), minimum documentary requirements (Annex B), and detailed scoring by criteria (Annex C).

[1] Premium points are additional points on top of the 100 points.

Evaluation Period

The evaluation will be conducted from February to April 2025. Attached is the proposed timeline for 2025 SOLPMC.

Evaluation Committee

The Evaluation Committee will be composed of technical staff from DILG, DBM, NEDA, OP-PMS, and three RDC-Private Sector Representatives. The chairmanship of the Committee will rotate every year among DILG, DBM, and NEDA. For the 2025 Search, DBM will be the Chair. The Committee will recommend the LPMC awardees to the RPMC for endorsement to the Regional Adhoc Committee on Awards for subsequent endorsement to the Sectoral Committee on Macroeconomy and Development Administration and Regional Development Council. The decision of the Evaluation Committee shall be final and irrevocable. The scorecards, rating sheets or any Search document used in the review and deliberation process are considered confidential and cannot be shared to the public per Freedom of Information on matters covered by executive privilege. An LPMC, however, may request comments from the Chairperson on the possible areas for improvement.

Awards

Outstanding LPMC. The LPMC with the highest score per category will be awarded as Outstanding LPMC. The Outstanding LPMC will be awarded gift certificates or check amounting to PHP 10,000.00 and a plaque of recognition. Meanwhile, the runner-ups and other nominees will be given Certificates of Merit and Appreciation, respectively.

Hall of Fame. The LPMC with an Outstanding LPMC for three consecutive years will be given a Hall of Fame Award and will receive a bronze marker.

Sustainability Monitoring Award. The Hall of Famer LPMC will be annually assessed and awarded based on the Search's assessment criteria to check if it has sustained its LPMC activities. A minimum score of 90 points is required for Provincial PMCs and 80 points for City and Municipal PMCs to be given the award. The Sustainability Monitoring Awardee will be awarded with gift certificate or check amounting to PHP 5,000.00 and a plaque of recognition.

If the Hall of Famer LPMC will not be able to meet the minimum score for the Sustainability Monitoring Award, the concerned LPMC will be awarded a certificate of merit and will join again in the regular category of the Search in the following year.

Awarding

The awarding ceremony for the Outstanding LPMCs and runner-ups will be held during the Second Quarter RDC Full Council Meeting.

Annex A

Selection Process

Call for Nomination

1. All LGUs in the region are encouraged to join the Search.
2. Interested LGUs must accomplish and submit the electronic copy of the Search's survey form along with the certified true, correct, and complete supporting documents to RPMC Secretariat through email at pmed@calabarzon.neda.gov.ph on or before the prescribed deadline. These will be used for the shortlisting of nominees.

   Shortlisted nominees must submit the hard copy of required documents prior to the validation of nominees. However, documents that were not originally included in the electronic copy of the LPMC's submission will only be given 50 percent of the score that can be obtained from the criteria. Physical copy of documents shall be mailed to NEDA Region IV-A, Barangay Milagrosa, Calamba City, Laguna 4027.

   Refer to Annex B for the Search's minimum documentary requirements.

Shortlisting of Nominees

1. The Secretariat will review the survey forms and supporting documents submitted by the LPMC nominees based on the Search's scoring by criteria (Annex B).
2. The LPMC nominee must meet the minimum points to be shortlisted for the Search:
   a) 70 points for the provincial level
   b) 60 points for city/municipal level.
3. The Secretariat will recommend the shortlisted nominees for validation of the EC.

Validation of Shortlisted Nominees

1. Validation meetings will be conducted by the Evaluation Committee and Secretariat together with the shortlisted nominees. On-site validations will be conducted when necessary.

   The Evaluation Committee expects that the supporting documents submitted during the shortlisting process are complete, true, and correct. Supporting documents submitted beyond the prescribed deadline for the call for nomination or presented only during the validation activity will be given 50% of the points that can be obtained for the criteria.

2. The EC will rank the nominees based on the Search scoring by criteria and validated documentary requirements.

Selection of Awardees

1. The Secretariat will present the final list of nominees to the Evaluation Committee.
2. The EC will review the results and recommend the final awardees.
3. The Chairperson of the Evaluation Committee will present the final list of awardees to the RPMC for endorsement to the RDC AdHoc Committee on Awards.

Annex B

Summary of Required Documents per Criteria

Criteria	Required Documents	Description
1. Organization and training		
a) Provincial Category		
No. of active LPMCs	• Executive Orders of active C/MPMCs • Accomplished Matrix on Functionality of LPMCs	Executive Order – document signed by the Local Chief Executive for the Organization or Reconstitution of Local Project Monitoring Committees Matrix on Functionality of LPMCs – provides a list of LPMCs in the province containing the year that the LPMC was organized, EO or Resolution Number on the organization of each LPMC, and checklist on the LPMC's attendance to M&E trainings; submission of duly-approved annual work and financial plan, annual (Q1) submission of Form 1, quarterly submission of RPMES Forms 5, 6, and 7, and copy of minutes and attendance sheets of the LPMC's quarterly meetings. Prescribed matrix template is provided in Annex G.
Training attended	• Certificate/s of training attended • Certification of trainings attended by LPMC (2020-2024)	Certificates of training attended (e.g. participation, attendance, appreciation, etc.) - document proving the attendance of the PPMC member/Secretariat to a training related to project monitoring and evaluation. Certification of Trainings attended by the LPMC (2020-2024) – certification signed by the LPMC Chairperson containing the list of all M&E trainings attended by the LPMC from 2020 to 2024. The prescribed template is provided in Annex H.

Criteria	Required Documents	Description
Training conducted	Attendance sheet, program or activity design, certificate of appreciation for speakers/similar document (certification of LPMC Chair, etc.), photo documentation	• Certificate of appreciation - document proving that the PPMC member/Secretariat served as a resource person during the training • Attendance sheet – contains the title, location, date and list of attendees of the training • Program – contains the topics discussed during the training • Activity design – defines how the training will be conducted to achieved its objectives • Photo documentation – photos taken during the activity
*a) City/*Municipal Category		
Organization	Executive Order of the LPMC	Executive Order – document signed by the Local Chief Executive for the Organization or Reconstitution of Local Project Monitoring Committees
Training attended	Certificate/s of training attended	Certificates of training attended (e.g. participation, attendance, appreciation, etc.) - document proving the attendance of the C/MPMC member/Secretariat to a training related to project monitoring and evaluation
2. Planning	• Copies of approved work and financial plan, desk and field monitoring plans, and RPMES Form 1 submitted within the first quarter of the year being evaluated: ✓ PPMC to RPMC ✓ C/MPMC to PPMC • Proof of transmittal of RPMES Form 1 to PPMC/RPMC (e.g. letter	○ Work and Financial Plan – covers all the activities of the PMC approved by the PMC Chairperson. It serves as the basis for the fund allocation for the operating requirements of PMC. ○ Monitoring Plans (MP) ✓ Desk MP – covers all the P/Ps that will be desk monitored by the PMC for the year ✓ Field MP – covers all the P/Ps that will be monitored/inspected by the PMC in the field for the year ○ RPMES Form 1 (Initial Project Report) –contains the basic information on on-going program/projects—both ODA and

	or email with date of transmittal)	locally funded—that are being implemented by the agency,

Criteria	Required Documents	Description
		GOCC or LGU. It will contain such information as name of project, funding source, location, total project cost, project schedule, mode of implementation, physical and financial targets for the year and budget requirement. o Proof of transmittal – document showing that the RPMES Form 1 was submitted to the PPMC/RPMC within the first quarter of the year being evaluated
3. Quarterly Reports (RPMES Form 5 and 6)	• Copies of RPMES Forms 5 and 6 submitted one month after each quarter of the year being evaluated: ✓ PPMC to RPMC ✓ C/MPMC to PPMC • Proof of transmittal of RPMES Forms 5 and 6 to PPMC/RPMC (e.g. letter, email)	• RPMES Form 5 – output report of the PMC on financial and physical status of project implementation by area (in the region, province /city or municipality), sector, and agency. • RPMES Form 6 – output report of the PMC on projects encountering delays indicating actions taken by/recommendations of the development council. o Proof of transmittal – document showing that the RPMES Forms 5 and 6 were submitted to the PPMC/RPMC one month after each quarter of the year being evaluated
4. Operation and Implementation		
Quarterly meetings	• Highlights of meetings • Attendance sheet or certificate of attendance signed by LPMC Secretary • Photo documentation	• Highlights of meeting – contains the details of meeting (e.g. date, location), agenda, agreements and recommendations discussed during LPMC quarterly meetings • Attendance sheet – contains the title, location, date and list of attendees (name, designation, etc.) of the meeting • Certificate of attendance – document containing the list of attendees (name, agency/office) of the meeting signed by the LPMC Secretary • Photo documentation – photos taken during the meeting

Quarterly field inspections	• Accomplished RPMES Form 7 (Project Inspection Report) • Attendance sheet or certificate of attendance signed by LPMC Secretary • Photo documentation • Copy of approved Field MP	• RPMES Form 7 – output report that provides the highlights of the project inspection, validation of the actual accomplishments provided in progress reports, and discussion of relevant issues encountered during the inspection • Attendance sheet – contains the name of project/s inspected, location, date and list of attendees (name, agency/office, etc.) of field inspection • Certificate of attendance – document containing the information of the field inspection (name of project subjected to field inspection, location and date) and list of attendees (name, agency/office) of the field inspection signed by the LPMC Secretary • Photo documentation – photos taken during the field inspection • Field MP – covers all the P/Ps that will be monitored/inspected by the PMC for the year
5. Premium		
5.1 Problem-Solving Session	• Accomplished RPMES Form 8 (Problem-Solving Session/Facilitation Meeting Conducted) • Attendance sheet or certificate of attendance signed by LPMC Secretary • Photo documentation	• RPMES Form 8 – output report that details the important agreements reached during problem-solving session or facilitation meeting • Attendance sheet – contains the information (e.g. name of project subjected to PSS, location, date) and list of attendees (name, agency/office, etc.) of the problem-solving sessions • Certificate of attendance – document containing the information of the PSS (name of project subjected to PSS, location and date) and list of attendees (name, office/office) signed by the LPMC Secretary • Photo documentation – photos taken during the PSS.

5.2 Automated/Computerized project monitoring/ reporting system	• Photo-documentation	• Photos of the LPMC's automated/computer-based project monitoring/reporting system. Photos should clearly show the main functions and features of the system.

5.3 Inclusion of newly-devolved programs/projects/activities in the Annual Investment Program (AIP) or Supplemental Investment Program (SIP)	• Devolution Transition Plan (DTP) • Annual Investment Program (AIP) or Supplemental Investment Program (SIP) • Accomplished form on the inclusion of newly-devolved programs/projects/activities in the AIP or SIP	• Devolution Transition Plan - The LGU's DTP covers the state of devolved functions, services, and facilities (FSF), phasing of full assumption of devolved FSF, capacity development agenda, proposed changes to organization structure and staffing pattern (OSSP), local revenue forecast and resource mobilization strategy, and performance targets for devolved functions and services. Projects/activities on the devolved FSF programmed for 2024 in the LGU's DTP should be in the AIP. • Annual Investment Program – refers to the annual slice of the Local Development Investment Plan (LDIP), which constitutes total resource requirements for all programs, projects, and activities (PPAs) consisting of the annual capital expenditure and regular operating requirements of the LGU. • Supplemental Investment Program – programs, projects, and activities in the LGU's DTP not included in the AIP to be approved by the Sangguniang Panlalawigan/Panlungsod/Bayan for supplemental appropriation. • Form on the inclusion of newly-devolved programs/projects/activities in the AIP/SIP – refers to the list of newly-devolved programs/projects/activities based on the LGU's approved DTP that were programmed in the LGU's AIP/SIP for the year. The prescribed template is provided in Annex I.
5.4 Percentage of functional LPMCs that joined over total number of functional LPMCs	• Accomplished Matrix on Functionality of LPMCs	• Percentage of functional LPMCs that joined over total number of functional LPMCs. The Provincial PMC with the highest percentage of functional LPMCs that joined the Search, provided that at least two functional LPMCs from the province joined, will be given the premium two (2) points.

Annex C

Scoring by Criteria

Provincial Category

ITEM	Points
1. Organization and training	**25.0**
1.1 Percentage of Active LPMCs in Province (MOV: LPMC EOs, matrix of functionality)	15.0
• 91-100% active LPMCs	15.0
• 81-90% active LPMCs	13.5
• 71-80% active LPMCs	12.0
• 61-70% active LPMCs	10.5
• 51-60% active LPMCs	9.0
• 41-50% active LPMCs	7.5
• 31-40% active LPMCs	6.0
• 21-30% active LPMCs	4.5
• 11-20% active LPMCs	3.0
• 1-10% active LPMCs	1.5
• 0-0.99% active LPMCs	0.0
1.2 M&E Trainings (1 training = 8 hours)	10.0
• training conducted (PPMC/Secretariat as resource person)	
✓ *>1 training*	*7.0*
✓ *1 training*	*4.0*
✓ *none*	*0*
Note: For incomplete required documents, partial points will be provided based on the following requirements: • Any 2 documents and Certificate of Appreciation for Speakers/similar document (certification of LPMC Chair, etc.): 75% of the original points that can be obtained based on criteria • Any 1 document and Certificate of Appreciation for Speakers/similar document (certification of LPMC Chair, etc.): 50% of the original points that can be obtained based on criteria • Certificate of Appreciation for Speakers/similar document (certification of LPMC Chair, etc.): 25% of the original points that can be obtained based on criteria	
• training attended	
✓ *>2 training*	*3*
✓ *2 trainings*	*2*
✓ *1 training*	*1*

• Work and Financial Plan, Monitoring Plan (1 Desk MP and 1 Field MP), and RPMES Form 1	[illegible]
• any 2 of the above documents	10

ITEM	Points
• any 1 of the above documents	5
• no document	0
Note: RPMES Form 1 must be submitted to the RPMC within the first quarter of the year being evaluated. RPMES Form 1 submitted beyond the prescribed deadline will be given a partial score of 2 points while those that were not submitted to the RPMC will not be considered.	
3. Quarterly reports	**25**
3.1. quarterly status reports (RPMES Forms 5 & 6 submitted to RPMC)	20
• 4 quarterly reports	20
• 3 quarterly reports	15
• 2 quarterly reports	10
• 1 quarterly report	5
• no quarterly report	0
Note: To institutionalize the coordination of project implementation and monitoring at the local level, the RPMES Forms 5 and 6 must be submitted to the RPMC 1.5 month after each quarter during the year being evaluated. Quarterly reports submitted beyond the prescribed deadline will be given a partial score of 2 points each while those that were not submitted to the RPMC will not be considered. For incomplete required documents, partial points will be provided based on the following requirements: o Any 1 required document: 50% of the original points that can be obtained based on criteria	
3.2. reports in RPMC meetings	5
• presented LPMC accomplishment report in 4 RPMC meetings	5
• presented LPMC accomplishment report in 3 RPMC meetings	3.75
• presented LPMC accomplishment report in 2 RPMC meetings	2.5
• presented LPMC accomplishment report in 1 RPMC meetings	1.25
• no report in RPMC meetings	0
4. Operation and implementation	**35**
4.1 Quarterly meetings	10
• 4 LPMC meetings	10
• 3 LPMC meetings	7.5
• 2 LPMC meetings	5
• 1 LPMC meeting	2.5
• no LPMC meeting conducted	0

Note: For incomplete required documents, partial points will be provided based on the following requirements: • Any 2 required documents: 67% of the original points that can be obtained based on criteria • Any 1 required document: 33% of the original points that can be obtained based on criteria	
4.2 Field inspection	25
4.2.1 Number of Projects Inspected in Field MP	*15*
• > 35 projects in Field MP inspected	15
• 25 – 35 projects in Field MP inspected	10
• 24 projects on the minimum in Field MP inspected	5
• < 24 projects in Field MP inspected	0

ITEM	Points
4.2.2 Percentage of Projects Inspected in Field MP	10
• 76 – 100% of projects in Field MP inspected	10
• 51 – 75% of projects in Field MP inspected	6
• 1 – 50% of projects in Field MP inspected	4
• no field inspection activity	0
Note: For incomplete required documents, partial points will be provided based on the following requirements: • Any 2 required documents and approved Field MP: 75% of the original points that can be obtained based on criteria • Any 1 required document and approved Field MP: 50% of the original points that can be obtained based on criteria	
5. Premium	**13**
Problem-Solving Sessions	3
• *>2 PSS conducted*	3
• *2 PSS conducted*	2
• *1 PSS conducted*	1
Automated/computerized project monitoring/reporting system	4
• *Operational reporting system*	4
• *Ongoing development of reporting system*	2
• *None*	0
Inclusion of newly-devolved programs/projects/activities	4
• 76-100% of newly-devolved programs/projects/activities in DTP are in the AIP/SIP	4
• 51-75% of newly-devolved programs/projects/activities in DTP are in the AIP/SIP	3
• 26-50% of newly-devolved programs/projects/activities in DTP are in the AIP/SIP	2

• 1-25% of newly-devolved programs/projects/activities in DTP are in the AIP/SIP	1
Percentage of functional LPMCs that joined to total number of functional LPMCs	2
PPMC with highest percentage	2
Note: No partial points for incomplete minimum supporting documents	

City/Municipal Category

ITEM	POINTS
1. Organization and training	**25**
1.1 Organization	15
• organized with complete mandatory members	15
• organized with incomplete mandatory members	8
• not organized	0
1.2 M&E Trainings Attended (1 training = 8 hours)	10
• *>1 training*	10
• *1 training*	6
• *none*	0
2. Planning	**15**
• Work and Financial Plan, Monitoring Plan (1 Desk MP and 1 Field MP), RPMES Form 1	15
• any 2 of the above documents	10
• any 1 of the above documents	5
• no document	0
Note: RPMES Form 1 must be submitted to the PPMC within the first quarter of the year. RPMES Form 1 submitted beyond the prescribed deadline will be given a partial score of 2 points while those that were not submitted to the PPMC will not be considered.	
3. Quarterly reports (RPMES Forms 5 & 6 submitted to PPMCs)	**25**
• 4 quarterly reports	25
• 3 quarterly reports	20
• 2 quarterly reports	15
• 1 quarterly report	10
• no quarterly report	0
Note: To institutionalize the coordination of project implementation and monitoring at the local level, the City/Municipal PMCs shall submit the RPMES Forms 5 and 6 to their respective Provincial PMCs 1.5 month after each quarter during the year being evaluated. Quarterly reports submitted beyond the prescribed deadline will be given a partial score of 2 points each while those that were not submitted to the PPMCs will not be considered. For incomplete required documents, partial points will be provided based on the following requirements: • Any 1 required document: 50% of the original points that can be obtained based on criteria	
4. Operation and implementation	**35**
4.1 Quarterly meetings	10
• 4 LPMC meetings	10
• 3 LPMC meetings	7.5
• 2 LPMC meetings	5

• 1 LPMC meeting	2.5
• no LPMC meeting conducted	0
For incomplete required documents, partial points will be provided based on the following requirements: • Any 2 required documents: 67% of the original points that can be obtained based on criteria • Any 1 required document: 33% of the original points that can be obtained based on criteria	

ITEM	POINTS
4.2 Field inspection	25
4.2.1 Number of Projects Inspected	15
• > 24 projects in Field MP inspected	15
• 13-24 projects in Field MP inspected	10
• 12 projects on the minimum in Field MP inspected	5
• <12 projects in Field MP inspected	0
4.2.2 Percentage of Projects Inspected in Field MP	10
• 76 – 100% of projects in Field MP inspected	10
• 51 – 75% of projects in Field MP inspected	6
• 1 – 50% of projects in Field MP inspected	4
• no field inspection activity	0
For incomplete required documents, partial points will be provided based on the following requirements: • Any 2 required documents and approved Field MP: 75% of the original points that can be obtained based on criteria • Any 1 required document and approved Field MP: 50% of the original points that can be obtained based on criteria	
TOTAL SCORE	100
5. Premium	**11**
Problem Solving Session	3
• *>2 PSS conducted*	3
• *2 PSS conducted*	2
• *1 PSS conducted*	1
Automated/computerized project monitoring/reporting system	4
• *Operational reporting system*	4
• *Ongoing development of reporting system*	2
• *None*	0
Inclusion of newly-devolved programs/projects/activities	4
• 76-100% of newly-devolved programs/projects/activities in DTP are in the AIP/SIP	4
• 51-75% of newly-devolved programs/projects/activities in DTP are in the AIP/SIP	3

• 26-50% of newly-devolved programs/projects/activities in DTP are in the AIP/SIP	2
• 1-25% of newly-devolved programs/projects/activities in DTP are in the AIP/SIP	1
Note: No partial points for incomplete minimum supporting documents	

Annex D

Tentative Timeline for 2025 Search for Outstanding Local Project Monitoring Committee

Activity	Period/Date	Responsible Agency
Approval of 2025 Search Guidelines	August 1, 2024	RPMC
Dissemination of the 2025 Search Guidelines to LPMCs	August - September, 2024	RPMC
Call for Nomination (dissemination of invitation letters and survey form)	January 27-31, 2025	Evaluation Committee
Submission of LGUs accomplished survey forms	February 17-21, 2025	LPMCs
Processing of survey forms	February 24-March 7, 2025	Evaluation Committee
Shortlisting of nominees	March 18, 2025	Evaluation Committee
Validation of shortlisted nominees	March 31-April 4, 2025	Evaluation Committee
Final Selection of Awardees	April 14-18, 2025	Evaluation Committee
Endorsement to RDC through RDC Adhoc Committee on Awards	May 2025	RPMC
Awarding Ceremony	June 2025	RDC

Annex E

Desk Monitoring Plan

Name of Project	Date Started	Target Completion Date	Location	Project Cost	Funding Source
1.					
2.					
3.					
4.					
5.					

Prepared by:

Name: *<PMC Secretary>*
Designation/Office:
Date:

Approved by:

Name: *<PMC Chairperson>*
Designation/Office:
Date:

Annex F

Field Monitoring Plan

Name of Project	Date Started	Target Completion Date	Location	Project Cost	Funding Source	Schedule of Field Inspection			
						1Q	2Q	3Q	4Q
1.									
2.									
3.									
4.									

Prepared by:

Name: *<PMC Secretary>*
Designation/Office:
Date:

Approved by:

Name: *<PMC Chairperson>*
Designation/Office:
Date:

Annex G

Matrix on Functionality of LPMCs

(1) Name of LPMC	(2) Year Organized	(3) EO or Resolution Number	(4) M&E Training Attended (Y/N)	(5) Duly-approved annual WFP (Y/N)	(6) Submission of RPMES Forms 1, 5, 6, 7 (Y/N)													(7) Copy of Minutes & Attendance Sheets (Y/N)							
					Form 1	Form 5				Form 6				Form 7				Minutes				Attendance			
1.					Q1	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
2.																									
3.																									
4.																									

Prepared by:

Name: *<PMC Secretary>*
Designation/Office:
Date:

Approved by:

Name: *<PMC Chairperson>*
Designation/Office:
Date:

Instructions:

(1) Name of LPMC: Indicate full name of LPMC
(2) Year organized: Indicate year the LPMC was organized based on Executive Order or Resolution
(3) EO or Resolution Number: Indicate Executive or Resolution Number on the organization or reconstitution of LPMC
(4) M&E Training Attended: Indicate if LPMC attended training/s on project monitoring and evaluation
(5) Duly-approved annual WFP: Indicate if LPMC submitted Work and Financial plan approved by the LPMC Chairperson
(6) Submission of RPMES Forms 1, 5, 6, 7: Indicate Y or N on LPMC's quarterly submission of RPMES Form 1 (Initial Project Report), Form 5 (Summary of Financial and Physical Accomplishments including Project Results by Area, Sector, and Agency), Form 6 (Report on the Status of Projects Encountering Implementation Problems, and Form 7 (Project Inspection Report).
(7) Copy of Minutes & Attendance Sheets: Indicate Y or N on LPMC's quarterly submission of minutes and attendance sheets of quarterly LPMC meetings

Annex H

Certification of Trainings attended by the LPMC (2020-2024)

(For Provinces Only)

Year	Title of Training	Date of Training (m/d/y)	Training Host/Sponsor	List of Participants	Brief Narrative / Highlights of the Trainings
2020					
2021					
2022					
2023					
2024					

Note: Use extra sheets as necessary

Prepared by:

Name: *<PMC Secretary>*
Designation/Office:
Date:

Approved by:

Name: *<PMC Chairperson>*
Designation/Office:
Date:

Annex I

Inclusion of Newly-Devolved Programs, Projects, and Activities in the 2024 AIP/SIP

Title of Program/Project/Activity	Page in Devolution Transition Plan	Page in AIP/SIP

Prepared by:

Name: *<PMC Secretary>*
Designation/Office:
Date:

Approved by:

Name: *<PMC Chairperson>*
Designation/Office:
Date:

REGIONAL DEVELOPMENT COUNCIL
REGION IV-A (CALABARZON)

REGIONAL PROJECT MONITORING COMMITTEE

2025 SOLPMC Online Survey Form

1. All interested LGUs must accomplish and submit the electronic copy of the Search's survey form along with the certified true, correct, and complete supporting documents[1] to the RPMC Secretariat through email at pmed@calabarzon.neda.gov.ph on or before **February 21, 2025**.

2. LGUs must accomplish the 2025 SOLPMC Survey Form through the following links:

   Provinces: http://tinyurl.com/2025SOLPMC-SurveyProvinces
   Cities and Municipalities: http://tinyurl.com/2025SOLPMC-Survey-City-Muni

Instructions for the Submission of the Form

1. LGUs must access the 2025 SOLPMC Online Survey Form (Figures 1 to 2) through the links provided above and answer all required questions accordingly.

2. Click '**Submit**' after completing the survey (Figure 3).
   Note: Respondents can only click the 'Submit' button once the form is fully accomplished. Respondents will be automatically notified if there are missing answers in the form (Figure 4).

3. Upon successful submission of answers, generate a copy of the accomplished form by selecting '**Print Response**' which will appear at the end of the form (Figure 5). Select '**Save as PDF**' from the drop-down list then click '**Save**' (Figure 6).

4. Secure approval and signature of the LPMC Chairperson on the accomplished survey form. Finally, submit the signed form to the Secretariat through email together with the supporting documents at pmed@calabarzon.neda.gov.ph on or before February 21, 2025.

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[1] The list of the Search's minimum documentary requirements is provided in Annex B of the SOLPMC Enhanced Guidelines.