



Republic of the Philippines  
Province of Cavite  
**CITY OF BACOOR**  
Office of the City Mayor  
**TRANSMITTAL**



97 MAY 2025

**Hon. ATHENA BRYANA TOLENTINO**  
Provincial Governor  
Province of Cavite  
Cavite Provincial Capitol Building  
Trece Martires, Cavite



PROVINCE OF CAVITE  
OFFICE OF THE PROVINCIAL GOVERNOR  
(044) 419-2311



Dear Gov. Tolentino,

Good day!

In compliance with Art. 59 (b) (1) Rule XII of Administrative Order 270, Series of 1992, this is to respectfully submit the attached Executive Order issued by the undersigned, for your review and appropriate action:

| EO NO.  | DATE         | TITLE                                                                                                                                                                                                                                                                                                                                                                            |
|---------|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 46-2025 | May 14, 2025 | <p>AN ORDER ADOPTING THE IMPLEMENTING RULES AND REGULATIONS OF CITY ORDINANCE NO. 416-2024</p> <p>"AN ORDINANCE AMENDING SECTION 6 OF CITY ORDINANCE NO. 266-2023 AND GRANTING THE CITY MAYOR THE POWER TO GIVE DISCOUNTS TO PERSONS IN CRISIS SITUATIONS WITH DEPARTED RELATIVES LYING IN STATE AT THE MOLINO CEMETERY SITUATED AT BARANGAY MOLINO 2, BACOOR CITY, CAVITE."</p> |

Thank you.

Very truly yours,

**HON. STRIKE B. REVILLA**  
City Mayor



SCAN ME



Address: Bacoor Government Center, Bacoor Blvd.,  
Brgy. Bayanan, City of Bacoor, Cavite  
Trunkline: 434-1111





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**EXECUTIVE ORDER**  
**EXECUTIVE ORDER No. 46 - 2025**  
Series of 2025

**AN ORDER ADOPTING THE IMPLEMENTING RULES AND REGULATIONS OF CITY ORDINANCE NO. 416-2024**

**"AN ORDINANCE AMENDING SECTION 6 OF CITY ORDINANCE NO. 266-2023 AND GRANTING THE CITY MAYOR THE POWER TO GIVE DISCOUNTS TO PERSONS IN CRISIS SITUATIONS WITH DEPARTED RELATIVES LYING IN STATE AT THE MOLINO CEMETERY SITUATED AT BARANGAY MOLINO 2, BACOR CITY, CAVITE."**

**WHEREAS**, Section 16 of R.A. No. 7160 provides that every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare including the promotion of safety of its constituents and provision of adequate transportation facilities;

**WHEREAS**, the Sangguniang Panlungsod enacted and passed City Ordinance No. 341-2025, entitled "An Ordinance Adopting Amending Section 6 of City Ordinance No. 266-2023 and granting the City Mayor the Power to Give Discounts to Persons in Crisis Situations with Departed Relatives Lying in State at the Molino Cemetery Situated at Barangay Molino 2, Bacoor City, Cavite" to provide financial relief and compassionate support to grieving families by allowing the City Mayor to grant burial discounts at the Molino Cemetery;

**WHEREAS**, the City Government of Bacoor recognizes the need to issue the Implementing Rules and Regulations pertinent to the above-mentioned Ordinance;

**WHEREAS**, the Office of the City Mayor of Bacoor, in coordination with the concerned city government offices, issued the above-mentioned Implementing Rules and Regulations that shall govern City Ordinance No. 416-2025;

**NOW, THEREFORE, I, STRIKE B. REVILLA**, City Mayor of Bacoor, Cavite, by virtue of the powers vested in me by law, do hereby order the adoption and implementation of the Revised Implementing Rules and Regulations of City Ordinance No. 416-2025, herein attached.

**Section 1. Implementing Rules and Regulations (IRR).** Attached herein are the Implementing Rules and Regulations of City Ordinance No. 416-2025, which shall form part of this Executive Order. This shall be known as the "Implementing Rules and Regulations of City Ordinance No. 416-2025." All affected offices and departments are hereby ordered to adopt the said implementing rules and regulations and be guided





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accordingly. Strict compliance and observance by all city government officials and employees with these Implementing Rules and Regulations is hereby ordered.

**Section 2. Repealing Clause.** All previously issued orders and directives inconsistent with any provision found herein shall be deemed repealed, revoked, or amended accordingly.

**Section 3. Separability Clause.** In the event that any provision found herein shall be judicially or administratively declared illegal or infirm, the remaining provisions shall remain in full force and effect.

**Section 4. Effectivity Clause.** This Executive Order shall take effect immediately upon its signing and remain in full force and effect until repealed, revoked, or amended accordingly.

**SO ORDERED.**

**DONE** this 14 day of May 2025 in the City of Bacoor, Province of Cavite.

  
**STRIKE B. REVILLA**  
City Mayor





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**IMPLEMENTING RULES AND REGULATIONS OF  
CITY ORDINANCE NO. 416-2024, SERIES OF 2024**

**AN ORDINANCE AMENDING SECTION 6 OF CITY  
ORDINANCE NO. 266-2023 AND GRANTING THE CITY  
MAYOR THE POWER TO GIVE DISCOUNTS TO  
PERSONS IN CRISIS SITUATIONS WITH DEPARTED  
RELATIVES LYING IN STATE AT THE MOLINO  
CEMETERY SITUATED AT BARANGAY MOLINO 2,  
BACOR CITY, CAVITE.**

**RULE I  
GENERAL PROVISIONS**

**Section 1. Title.** – This shall be the Implementing Rules and Regulations ("IRR" of City of Bacoor Ordinance No. 416-2024, Series of 2024, amending Section Nos. 6 of City Ordinance No. 266-2023, Series of 2023, also known as the "Ordinance." Henceforth, the IRR shall be referred to as the "Rules."

**Section 2. Purpose.** – This IRR is promulgated to prescribe the procedure and guidelines for the effective implementation of Bacoor City Ordinance No. 416-2024, Series of 2024. This IRR, in conformity with the Ordinance, is enacted to provide burial services for the people of Bacoor City as well as the public in general and to implement certain programs to address the needs of Bacoor residents.

**Section 3. Scope and Application.** – This IRR shall apply to all residents of the City of Bacoor, ensuring that the amendment of the crematorium service fees remains sustainable, efficient, and fair for all users.

- A. Fee Structure and Cost Recovery.** Ensuring that the fees charged cover the operational costs of the crematorium, including maintenance, staff salaries, and utilities.
- B. Service Improvements and Inclusions.** Funding upgrades and improvements to facilities and services, such as better equipment or enhanced customer service.
- C. Regulatory Compliance.** Aligning fees with new regulations or standards that may require additional resources or changes in procedures.





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- D. **Economic Adjustments.** Reflecting changes in the economic environment, such as inflation or increased costs of materials and services.
- E. **Equity and Accessibility.** Making services more accessible to different segments of the population, possibly by introducing competitive pricing or subsidies for low-income families.
- F. **Transparency and Accountability.** Providing clear information to the public about how fees are determined and what they cover, ensuring transparency and accountability in the management of crematorium services.

**Section 4. Implementing Offices.** – The City Cemetery Office, with the assistance of the City Administration Office and City Finance Department, shall assume primary responsibility for enforcing the aforementioned City Ordinance and this IRR. Other city government departments, units, or offices may be called upon by the directive of the City Mayor to provide auxiliary support in the effective implementation of both the Ordinance and this IRR.

**Section 5. Rules of Construction.** – In construing the provisions of this IRR, the following rules of construction shall be observed unless inconsistent with the manifest intent of the provision, or when applied. They would lead to absurd or highly improbable results.

- 1. **General Interpretation.** – All words and phrases used in this IRR should be understood according to their usual meaning, but technical terms or those with specific meanings in this IRR should be interpreted accordingly.
- 2. **Gender and Number.** – Words indicating gender or number should be interpreted inclusively, acknowledging all gender identities and expressions and all numerical interpretations.
- 3. **Calculation of Time.** – When determining timeframes for actions as outlined in this IRR or related regulations, the first day is excluded, and the last day is included unless it falls on a Sunday or a holiday, in which case the following business day is considered the final day.
- 4. **References.** – Any mention of chapters, articles, or sections refers to those within this IRR unless otherwise specified.
- 5. **Resolution of Conflicts.** – In the event of conflicting provisions within different sections, each section's specific details should prevail





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**Rule II**  
**DECLARATION OF POLICY AND DEFINITIONS**

**Section 6. Declaration of Policy.** – It is the policy of the City Government of Bacoor to ensure transparency and accountability in the management of crematorium services and to offer more equitable, efficient, and sustainable crematorium costs, especially for the benefit of impoverished families.

**Rule III**  
**IMPLEMENTING PROVISIONS**

**Section 7. Amendment of Section 6 of the City Ordinance No. 266-2023 Series of 2023.** Section 6 of City Ordinance No. 266-2023 is hereby amended and shall be read as follows:

"Section 6. Discounts. The City Mayor is hereby empowered to give discounts on all fees indicated above to registered voters of the City of Bacoor, holders of a Special Bacoor Resident (SBR) Card, incumbent or former city or barangay officials, active or retired city government and/or barangay personnel, or the dependents of the said persons who was/were certified by the City Social Welfare and Development Department and by the Punong Barangay where the said person/s reside to be suffering from extreme poverty or who may have been a victim of a severe man-made or natural disaster as may be defined in the implementing rules and regulations of this Ordinance. Provided that: the said discount should not exceed 50% of the fees provided above and the discounted fees should be paid in cash or on an installment basis for a period not exceeding one (1) calendar year from the date a written request for a discount was received either by the CSWD or by the Office of the City Mayor."

In conformity with the amendment of the aforementioned provision of City Ordinance No. 416-2024, Series of 2024, the following procedures must be complied with in order to avail of the discount:

1. As stated in the Ordinance and this IRR, the City Mayor is authorized to grant discounts on all of the fees as mentioned below to the following:
  - A. Registered voters of the City of Bacoor;
  - B. holders of a Special Bacoor Resident (SBR) Card;





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- C. Current or former city or barangay officials;
  - D. active or retired city government and/or barangay personnel;
  - E. Or the dependents of the aforementioned individuals who were/were certified by the:
    - a. Punong Barangay, where the said person or people reside; and
    - b. By the City Social Welfare and Development Department, subject to the following conditions:
      - i. Those experiencing extreme poverty, or
      - ii. Those who may have been affected by a severe natural disaster.
2. The aforementioned discount cannot be greater than fifty percent (50%) of the fees as stated below, and the reduced fees must be paid in full or in installments for a maximum of one (1) calendar year after the date the CSWD or the Office of the City Mayor received a written request for a discount.
3. The City Cemetery Office shall indicate in the Order of Payment the discount granted by the City Mayor. It will serve as the basis of the City Finance Department for the issuance of the official receipt.

For reference and in conformity with City Ordinance No. 382-2024 Series of 2024<sup>1</sup>, the following crematorium service fees shall be paid by anyone who avails of the crematorium services at the Molino Cemetery situated in Barangay Molino 2, Bacoor City, Cavite:

| For Registered Bacoor City Vote/SBR Card Holders/Incumbent City or Barangay Officials/City Government or Barangay Employees or the dependent of the above persons |                       | For Voters of Other LGUs/No SBR Card/Non-Resident of Bacoor City |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|------------------------------------------------------------------|
| Adults, youth and children (12 years old and below                                                                                                                | Php10,000.00 with Urn | Php10,500.00 with Urn                                            |

<sup>1</sup> City Ordinance No. 382-2024 Series of 2024 entitled "An Ordinance Amending Section Nos. 1 and 4 of City Ordinance No. 266-2023 Series of 2023 entitled "An Ordinance Imposing Various Fees for the Use of Crematory/Columbarium Services, Bereavement Room, and the Chapel at the Molino Situated at Barangay 2, Bacoor City, Cavite"





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|                                            |             |              |
|--------------------------------------------|-------------|--------------|
| Infant<br>(1-year-old & below)             | Php5,000.00 | Php6,000.00  |
| Bones<br>(Adults, children and<br>infants) | Php5,000.00 | Ph6,000.00   |
| Urn                                        | Free        | Free         |
| Cremation Permit                           | PHP 700.00  | Php 1,000.00 |

**Rule IV**  
**FINAL PROVISIONS**

**Section 8. Budget Appropriations.** – The City Government of Bacoor shall allocate the necessary funds in its annual budget or any subsequent supplemental budget to implement the provisions outlined in the Ordinance.

**Section 9. Changes or Modifications of the Implementing Rules and Regulations.** – In order to ensure the efficient and effective implementation of the Ordinance, the Office of the City Mayor, in consultation with relevant offices, may propose amendments to said Ordinance and, consequently, to this IRR, as deemed necessary.

**Section 10. Separability.** – Should any section or provision of this IRR be deemed unconstitutional or invalid, the unaffected sections or provisions shall continue in full force and effect.

**Section 11. Repeal.** – All local rules or regulations inconsistent with or contrary to the provisions of this IRR are hereby repealed and modified accordingly.

**Section 12. Effectivity.** – This IRR shall take effect immediately upon its approval.

