

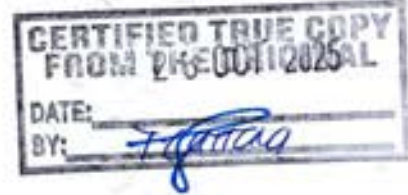


Republic of the Philippines
Province of Cavite
CITY OF BACOR
Office of the City Mayor
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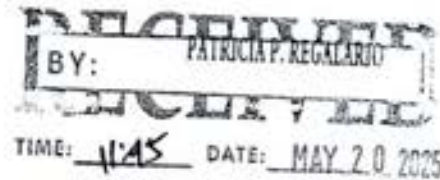


15 MAY 2025

Hon. ATHENA BRYANA TOLENTINO
Provincial Governor
Province of Cavite
Cavite Provincial Capitol Building
Trece Martires, Cavite



PROVINCE OF CAVITE
OFFICE OF THE PROVINCIAL GOVERNOR
(046) 419-2311



Dear Gov. Tolentino,

Good day!

In compliance with Art. 59 (b) (1) Rule XII of Administrative Order 270, Series of 1992, this is to respectfully submit the attached Executive Order issued by the undersigned, for your review and appropriate action:

EO NO.	DATE	TITLE
48-2025	May 15, 2025	AN ORDER ADOPTING THE IMPLEMENTING RULES AND REGULATIONS OF CITY ORDINANCE NO. 429-2025, OTHERWISE KNOWN AS THE PHILHEALTH CAPITATION FUND ORDINANCE OF BACOR CITY

Thank you.

Very truly yours,

HON. STRIKE B. REVILLA
City Mayor



Address: Bacoor Government Center, Bacoor Blvd.,
Brgy. Bayanan, City of Bacoor, Cavite
Trunkline: 434-1111





Republic of the Philippines
Province of Cavite

CITY OF BACOR

OFFICE OF THE CITY LEGAL SERVICE



ENDORSEMENT LETTER NO. 404, Series of 2025

TO : Atty. AIMEE TORREFRANCA-NERI
City Administrator

[Signature] 11:30 AM
5/15/25

SUBJECT : FOR COUNTERSIGNATURE
EO No. 48-2025

DATE : 15 MAY 2025

The Office of the City Legal Service hereby respectfully endorses to your good office the original copy of the following Executive Order:

Executive Order No. 48-2025 entitled: "An Order Adopting the Implementing Rules and Regulations of City Ordinance No. 429-2025, Otherwise Known as the PhilHealth Capitation Fund Ordinance of Bacoor City."

If the attached Executive Order is sufficient and satisfactory, may we respectfully request your countersignature and subsequent endorsement to **Hon. STRIKE B. REVILLA** for his approval and signature.

Thank you very much.

OFFICE OF THE CITY ADMINISTRATOR

434-4700 LOCAL 212

REFERENCE No. 209B DATE: 5/15/25
RECEIVED BY: OM TIME: 1:48 PM

Respectfully,

NF
ATTY. KIM NYCA R. LOFRANCO
City Legal Officer



Address: Bacoor Government Center, Bacoor Blvd.,
Brgy. Bayanan, City of Bacoor, Cavite
Trunkline: 434-1111





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Seal of
Good
Local
Governance
AWARDEE
8 years
in a row!



EXECUTIVE ORDER No. 48
Series of 2025

**AN ORDER ADOPTING THE IMPLEMENTING RULES AND REGULATIONS
OF CITY ORDINANCE NO. 429-2025, OTHERWISE KNOWN AS
THE PHILHEALTH CAPITATION FUND ORDINANCE OF BACOR CITY**

WHEREAS, Section 16 of R.A. No. 7160 provides that every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare including the promotion of safety of its constituents and provision of adequate transportation facilities;

WHEREAS, the Sangguniang Panlungsod enacted and passed City Ordinance No. 429-2025, entitled "*An Ordinance Creating a PhilHealth Capitation Fund From the Proceeds of the Outpatient Consultation and Diagnostic Benefits Package to be Provided by the Philippine Health Insurance Corporation (PhilHealth) for Qualified Individuals of the City of Bacoor Under the National Health Insurance Program (NHIP)*," which aims to establish guidelines for the implementation of PhilHealth's National Insurance Health Program in the City of Bacoor, including the use and disposition of capitation fund for out-patient consultation and diagnostic services provided by the Rural Health Units of the City Government of Bacoor;

WHEREAS, the City Government of Bacoor recognizes the need to issue the Implementing Rules and Regulations pertinent to the above-mentioned Ordinance;

WHEREAS, the Office of the City Mayor of Bacoor, in coordination with the concerned city government offices, issued the above-mentioned Implementing Rules and Regulations that shall govern City Ordinance No. 429-2025;

NOW, THEREFORE, I, STRIKE B. REVILLA, City Mayor of Bacoor, Cavite, by virtue of the powers vested in me by law, do hereby order the adoption of the Implementing Rules and Regulations of City Ordinance No. 429-2025, herein attached.

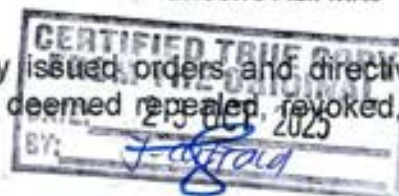
Section 1. Implementing Rules and Regulations (IRR). Attached herein are the Implementing Rules and Regulations of City Ordinance No. 429-2025, which shall form part of this Executive Order. This shall be known as the "Implementing Rules and Regulations of PhilHealth Capitation Fund Ordinance of Bacoor City." All affected offices and departments are hereby ordered to adopt the said implementing rules and regulations and be guided accordingly. Strict compliance and observance by all city government officials and employees with these Implementing Rules and Regulations is hereby ordered.



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Office of the City Mayor



Section 2. Repealing Clause. All previously issued orders and directives inconsistent with any provision found herein shall be deemed repealed, revoked, or amended accordingly.



Section 3. Separability Clause. In the event that any provision found herein shall be judicially or administratively declared illegal or infirm, the remaining provisions shall remain in full force and effect.

Section 4. Effectivity Clause. This Executive Order shall take effect immediately upon its signing and remain in full force and effect until repealed, revoked, or amended accordingly.

SO ORDERED.

DONE this 15 day of May 2025 in the City of Bacoor, Province of Cavite.


STRIKE B. REVILLA
City Mayor





Republic of the Philippines
Province of Cavite

CITY OF BACOR
Office of the City Mayor



**IMPLEMENTING RULES AND REGULATIONS OF
CITY ORDINANCE NO. 429-2025, SERIES OF 2025**

**"AN ORDINANCE CREATING A PHILHEALTH
CAPITATION FUND FROM THE PROCEEDS OF THE
OUTPATIENT CONSULTATION AND DIAGNOSTIC
BENEFIT PACKAGE TO BE PROVIDED BY THE
PHILIPPINE HEALTH INSURANCE CORPORATION
(PHILHEALTH) FOR QUALIFIED INDIVIDUALS OF THE
CITY OF BACOR UNDER THE NATIONAL HEALTH
INSURANCE PROGRAM (NHIP)".**

**RULE I
GENERAL PROVISIONS**

SECTION 1. Title. These Rules shall be known and cited as the *"Implementing Rules and Regulations of the Philhealth Capitation Fund Ordinance of Bacoor City"*. It shall be herein referred to as the "IRR" or the "Rules".

SECTION 2. Purpose. These Implementing Rules and Regulations (IRR) are promulgated to prescribe the procedures and guidelines for the implementation of Bacoor City Ordinance No. 429-2025, Series of 2025 (the "Ordinance"), aimed at establishing guidelines for the implementation of PhilHealth's National Insurance Health Program in the City of Bacoor, including the use and disposition of capitation fund for out-patient consultation and diagnostic services provided by the Rural Health Units of the City Government of Bacoor.

SECTION 3. Scope and Application. The Ordinance shall apply to all Rural Health Units under the direct supervision of the Office of the City Health Services of the City Government of Bacoor.

SECTION 4. Implementing Office. The Office of the City Health Services (OCHS), under the direct supervision of the Office of the City Mayor and the Office of the City Administrator, shall be primarily responsible for ensuring the implementation of the Ordinance. Other city government departments, units, or offices may be called upon by the directive of the City Mayor to provide auxiliary support in the effective implementation of both the Ordinance and these Rules.





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Province of Cavite

CITY OF BACOR
Office of the City Mayor

**CERTIFIED TRUE COPY
FROM THE ORIGINAL**

DATE: 23 OCT 2025
BY: [Signature]

BAGONG PILIPINAS

State of
Good
Governance
AWARDEE
8 years
in a row!

SECTION 5. Rules of Construction. In construing the provisions of this IRR, the following rules of construction shall be observed unless inconsistent with the manifest intent of the provision, or when applied, they would lead to absurd or highly improbable results.

1. **General rule.** — All words and phrases shall be construed and understood according to the standard and approved usage of the language, but technical words and phrases and such others which may have acquired a peculiar, appropriate meaning in the Ordinance and this IRR shall be construed and understood according to such technical, peculiar, or appropriate meaning.
2. **Gender and number.** — Every word in this IRR importing the masculine gender shall extend to both females and males. Every word importing the singular number shall extend and apply to several persons or things, and every word importing the plural number shall also extend and apply to one person or thing.
3. **Computation of time.** — The time within which an act is to be done as **provided** in this IRR or in any rule or regulation issued pursuant to the provisions thereof when expressed in days shall be computed by excluding the first day and including the last day, except if the last day falls on a Sunday or a holiday in which case the same shall be excluded from the computation, and the next business day shall be considered the last day.
4. **References.** — All references to Chapters, Articles, Sections are to the Chapters, Articles, Sections in this IRR or the Ordinance, unless otherwise specified.
5. **Conflicting provisions of the section.** — If the provisions of different sections conflict with or contravene each other, the provisions of each section shall prevail as to all specific matters and questions involved therein.

RULE II
DECLARATION OF POLICY AND DEFINITION OF TERMS

SECTION 6. Declaration of Policy. It is the policy of the City Government of Bacoor to:

1. Adopt an integrated approach to health development to ensure access to essential goods, health, and social services at affordable costs, with free medical care for paupers.





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2. Coordinate with national government agencies and comply with the national health programs and policies aiming to enhance the overall health status of the population, improve their quality of life, and streamline the city government's health expenditures.
3. Provide comprehensive health care to all Bacooreños through a socialized health insurance program that prioritizes the underprivileged, sick, elderly, PWDs, women, children, and indigents, and is likewise beneficial to the city government health personnel and professionals.

SECTION 7. Definition of Terms. As used in these Rules, the following terms shall have as following meanings:

1. **Capitation** - A payment mechanism where a fixed rate, whether per person, family, household, or group, is negotiated with a healthcare provider who shall be responsible for delivering or arranging for the delivery of health services required by the covered person under the conditions of a healthcare provider contract.
2. **Case-based Payment** - a payment method that reimburses health care facilities a predetermined fixed rate for each treated case or disease; also called per case payment.
3. **Contribution** - The amount paid by or on behalf of a member to the Program for **coverage**, based on salaries or wages in the case of formal sector employees, and on household earnings and assets, in the case of the self-employed, or on other criteria as may be defined by PhilHealth.
4. **Diagnostic Procedure** - Any procedure undertaken by the Rural Health Unit authorized personnel to identify a disease or condition through analysis and examination.
5. **Indigent** - A person who has no visible means of income or whose income is insufficient for the subsistence of his family, as identified by the City Social Welfare and Development Office (CSWDO) based on specific criteria set for this purpose in accordance with the guiding principles set forth by PhilHealth.
6. **Informal Sector** - Units engaged in the production of goods and services with the primary objective of generating employment and income for the persons concerned. It consists of households, unincorporated enterprises that are market and non-market producers of goods, as well as market producers of services.
7. **Member** - Any person whose premiums have been regularly paid to the National Health Insurance Program who may be a paying member, a sponsored member, or a **lifetime** member.





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8. **NHIP** - a compulsory health insurance program of the government, as established in the National Health Insurance Act of 1995, which shall provide universal health insurance coverage and ensure affordable, acceptable, available, and accessible health care services for all citizens of the Philippines.
9. **Outpatient Consultation and Diagnostic Package** - refers to the diagnostic and primary consultation services that shall be included in the program's benefits package and shall be administered, managed, and/or delivered by Rural Health Units.

RULE III
IMPLEMENTING PROVISIONS

SECTION 8. Use and Management of the PhilHealth Capitation Funds. The use and management of the capitation funds shall be governed as follows:

1. The capitation fund shall be utilized to improve the delivery of quality primary health care services in the City of Bacoor, in line with the objectives of the relevant circulars or issuances of the Department of Health and the PhilHealth.
2. The capitation fund shall be exclusively used for the enhancement of services at PhilHealth-accredited rural health units (RHUs) and other primary care facilities. The allowable expenditures shall be for the procurement of medicines, medical supplies, diagnostic tools, incentives to health personnel directly involved in the service delivery, capacity building for health workers, and improvement/maintenance of facilities and the health information system.
3. The capitation amount shall be released on a quarterly basis by PhilHealth under the following conditions:
 - a. Initial release shall be subject to prior accreditation of the Rural Health Units (RHUs) within the City of Bacoor and the payment of premium contribution by the city; and
 - b. The succeeding release of quarterly capitation shall be subject to the submission of required monitoring/evaluation reports on outpatient and diagnostic services by the Office of the City Health Services as provided for under the Implementing Guidelines of the Outpatient Consultation and Diagnostic Package and prior payment of premiums.





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4. A separate book of accounts or subsidiary ledger shall be maintained by the City Government for purposes of monitoring the balance of the fund, which will be held in trust by the City Government.
5. The capitation fund shall be used only for the specified purposes stipulated in the Outpatient Consultation and Diagnostic Package Guidelines to be issued by PhilHealth; and
6. The PHIC may withhold the release of the subsequent quarterly PCFs due to any of the following grounds as provided herein.
 - a. Delay or non-payment of premium contribution;
 - b. Violation of government accounting and auditing rules and regulations on the disbursement and liquidation of the PCF; and
 - c. Non-submission of the required reports under item 8.3. b hereof.

SECTION 9. Disposition of the PhilHealth Capitation Funds (PCF). The disposition of the PCF shall be as follows:

Drugs and Medicine	50%
Reagents, supplies, and equipment	30%
Information Technology	
Capacity Building for Staff	
Infrastructure	
The hiring of Additional Staff/s	
Others	
Professional fees	20%
Physicians	10%
RHU Staff (Health)	5%
RHU Staff (Non-Health)	5%

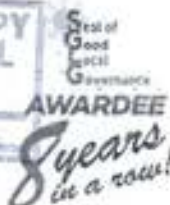
SECTION 10. Coordination. The City Health Officer shall designate personnel from the OCHS to serve as the primary coordinators with the PhilHealth for the following tasks:

1. Processing of accreditation and renewal of accreditation of rural health units operated under the City Government of Bacoor;
2. Coordinating the timely and accurate payment of PhilHealth premium contributions for eligible members under the city's sponsorship program;
3. Submission of report on outpatient and diagnostic services provided by the RHUs under the City Government of Bacoor;
4. Ensuring the regular submission of reports on outpatient, diagnostic, and other PhilHealth-covered services rendered by RHUs under the City Government of Bacoor; and





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5. Actively following up on the timely release and proper crediting of the PhilHealth capitation fund to the City Government in accordance with the applicable circulars or issuances of the Department of Budget and Management and PhilHealth.

SECTION 11. Monitoring and Reporting. The Office of the City Health Service shall prepare an annual report on the fund utilization and accomplishments, which shall be submitted to the Office of the City Mayor, a copy furnished to the Sangguniang Panlungsod, not later than the end of January of the succeeding year. The report shall serve as a basis for evaluating the program's effectiveness, enhancing transparency, and guiding future policy decisions or amendments to the Ordinance.

RULE IV FINAL PROVISIONS

SECTION 12. Changes or Modifications of the Implementing Rules and Regulations. To appropriately administer the efficient and effective implementation of City Ordinance No. 429-2025, Series of 2025, the Office of the City Mayor, after consultation with the concerned offices, may recommend to the Sangguniang Panlungsod amendments to the said Ordinance and, consequently, this IRR.

SECTION 13. Separability Clause. If, for any reason, any section or provision of this IRR is declared unconstitutional or invalid, the remaining sections or provisions not affected thereby shall continue to be in full force and effect.

SECTION 14. Repealing Clause. All local rules or regulations that are inconsistent or contrary to the provisions of this IRR are hereby repealed or modified accordingly.

SECTION 15. Effectivity. This IRR shall take effect immediately upon approval.

