



Republic of the Philippines  
Province of Cavite  
**CITY OF BACOOR**  
*Office of the City Mayor*  
**TRANSMITTAL**

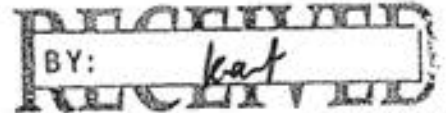


27 JANUARY 2026

Hon. FRANCISCO GABRIEL REMULLA  
Provincial Governor  
Province of Cavite  
Cavite Provincial Capitol Building  
Trece Martires, Cavite



PROVINCE OF CAVITE  
OFFICE OF THE PROVINCIAL GOVERNOR  
(045) 419-2311



TIME: 12:40 DATE: FEB 02 2026

Dear Gov. Remulla,

Good day!

In compliance with Art. 59 (b) (1) Rule XII of Administrative Order 270, Series of 1992, this is to respectfully submit the attached Executive Order MSBR-015-2026 entitled:

*"An Order Adopting The Implementing Rules And Regulations Of City Ordinance No. 447-2025, Series Of 2025, Otherwise Known As 'An Ordinance Prohibiting All Households, Restaurants, Canteens, And Other Food Establishments From Dumping Used Cooking Oil And Grease Trap Waste Down Drainage Pipes, Regulating The Disposal, Sale, And Processing Of Used Cooking Oil And/Or Grease Trap Waste, Mandating Their Collection By Accredited Collecting Entities To Prevent Flooding And Water Pollution, And Providing Penalties For Violations Hereof.'"*

Below is a summary of the Provincial Legal Officer's comments and the corresponding revisions made:

**Provincial Legal Officer's Comments and Recommendations**

- Provisions in the IRR entail the use of public funds without an appropriation ordinance.

**Changes Reflected in EO MSBR No. 015-2026**

- All provisions that contain or are related to budgetary matters, were struck down, also;
- Provision on Deputation of HOA officers and Barangay Officials;
- Orientation Prior to Deputation;
- QR Code Enabled IDs;
- Security Features of ID;
- Termination of Accreditation;
- Filing of Criminal Complaint;
- Period of filing;
- Specific Functions;



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Brgy. Bayanan, City of Bacoor, Cavite  
Trunkline: 434-1111  
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- Information and Education Campaign;
- Collection Procedures;
- Transportation and Treatment;
- Monitoring and Reporting;
- Accreditation of Private Collection Entity

Thank you.

Very truly yours,

  
**HON. STRIKE B. REVILLA**  
*City Mayor*



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**EXECUTIVE ORDER**  
**EXECUTIVE ORDER NO. MSBR-015-2026**  
Series of 2026

**AN ORDER ADOPTING THE IMPLEMENTING RULES AND REGULATIONS OF CITY ORDINANCE NO. 447-2025 SERIES OF 2025 OTHERWISE KNOWN AS "AN ORDINANCE PROHIBITING ALL HOUSEHOLDS, RESTAURANTS, CANTEENS, AND OTHER FOOD ESTABLISHMENTS FROM DUMPING USED COOKING OIL AND GREASE TRAP WASTE DOWN DRAINAGE PIPES, REGULATING THE DISPOSAL, SALE, AND PROCESSING OF USED COOKING OIL AND/OR GREASE TRAP WASTE, MANDATING THEIR COLLECTION BY ACCREDITED COLLECTING ENTITIES TO PREVENT FLOODING AND WATER POLLUTION, AND PROVIDING PENALTIES FOR VIOLATIONS HEREOF."**

**WHEREAS**, Section 16 of R.A. No. 7160 provides that every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare including the promotion of safety of its constituents and provision of adequate transportation facilities;

**WHEREAS**, the Sangguniang Panlungsod enacted and passed City Ordinance No. 447-2025, Series of 2025 entitled *"An Ordinance Prohibiting All Households, Restaurants, Canteens, And Other Food Establishments From Dumping Used Cooking Oil And Grease Trap Waste Down Drainage Pipes, Regulating The Disposal, Sale, And Processing Of Used Cooking Oil And/Or Grease Trap Waste, Mandating Their Collection By Accredited Collecting Entities To Prevent Flooding And Water Pollution, And Providing Penalties For Violations Hereof."*

**WHEREAS**, the City Government of Bacoor recognizes the need to issue the Implementing Rules and Regulations pertinent to the above-mentioned Ordinance;

**WHEREAS**, the Office of the City Mayor of Bacoor, in coordination with the concerned city government offices, issued the above-mentioned Implementing Rules and Regulations that shall govern City Ordinance No. 447-2025 Series of 2025;

**NOW, THEREFORE, I, STRIKE B. REVILLA**, City Mayor of Bacoor, Cavite, by virtue of the powers vested in me by law, do hereby order the adoption and implementation of the Revised Implementing Rules and Regulations of City Ordinance No. 447-2025 Series of 2025, herein attached.

**Section 1. Implementing Rules and Regulations (IRR).** Attached herein are the Implementing Rules and Regulations of City Ordinance No. 447-2025 Series of 2025, which shall form part of this Executive Order. This shall be known as the

E.O. No. MSBR-015-2026  
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*Office of the City Mayor*



"Implementing Rules and Regulations of City Ordinance No. 447-2025 Series of 2025."  
All affected offices and departments are hereby ordered to adopt the said implementing rules and regulations and be guided accordingly. Strict compliance and observance by all city government officials and employees with these Implementing Rules and Regulations is hereby ordered.

**Section 2. Repealing Clause.** All previously issued orders and directives inconsistent with any provision found herein shall be deemed repealed, revoked, or amended accordingly.

**Section 3. Separability Clause.** In the event that any provision found herein shall be judicially or administratively declared illegal or infirm, the remaining provisions shall remain in full force and effect.

**Section 4. Effectivity Clause.** This Executive Order shall take effect immediately upon its signing and remain in full force and effect until repealed, revoked, or amended accordingly.

**SO ORDERED.**

DONE this 27<sup>th</sup> day of January 2026 in the City of Bacoor, Province of Cavite.

  
**STRIKE B. REVILLA**  
City Mayor



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**THE IMPLEMENTING RULES AND REGULATIONS OF  
CITY ORDINANCE NO. 447-2025 SERIES OF 2025**

OR

**"AN ORDINANCE PROHIBITING ALL HOUSEHOLDS,  
RESTAURANTS, CANTEENS, AND OTHER FOOD  
ESTABLISHMENTS FROM DUMPING USED COOKING  
OIL AND GREASE TRAP WASTE DOWN DRAINAGE  
PIPES, REGULATING THE DISPOSAL, SALE, AND  
PROCESSING OF USED COOKING OIL AND/OR  
GREASE TRAP WASTE, MANDATING THEIR  
COLLECTION BY ACCREDITED COLLECTING ENTITIES  
TO PREVENT FLOODING AND WATER POLLUTION,  
AND PROVIDING PENALTIES FOR VIOLATIONS  
HEREOF."**

**Rule I  
GENERAL PROVISIONS**

**Section 1. Title.** This shall be the Implementing Rules and Regulations ("IRR" of City of Bacoor Ordinance No. 447-2025, Series of 2025, entitled the *"Used Cooking Oil and Grease Trap Waste Collection and Disposal Regulation Ordinance of the City of Bacoor"*, also known as the "Ordinance." Henceforth, the IRR shall be referred to as the "Rules."

**Section 2. Purpose.** This IRR is promulgated to prescribe the guidelines, procedure, and standards for the implementation of the Ordinance relative to the proper collection, handling, transport, treatment, and disposal of used cooking oil and grease trap waste; ensure compliance by all covered establishments and entities; protect public health and the environment; prevent sewer blockages and water pollution; and provide an effective mechanism for monitoring, enforcement, and coordination among concerned government offices.

**Section 3. Scope and Application.** This IRR shall cover all residential buildings and all food carts, carinderias, commercial and institutional establishments situated in, or doing business at, the City of Bacoor, Cavite that fall within the ambit of the Ordinance.

**Section 4. Implementing Offices.** The City Environment Services Department (CESD), the Business Permits and Licensing Department (BPLD), and the Office of City Health Services (OCHS) shall implement this IRR. The CESD, BPLD, and the OCHS shall submit monthly written reports to the City Mayor and to the Sangguniang Panlungsod containing data on the amount of used cooking oil and grease trap waste collected per



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month, the number of households or food establishments that comply with this Ordinance, and the number of HOAs and barangays that have assisted the said department in implementing this legislation.

**Section 5. Rules of Construction.** In construing the provisions of this IRR, the following rules of construction shall be observed unless inconsistent with the manifest intent of the provision, or when applied, they would lead to absurd or highly improbable results.

1. **General Interpretation.** – All words and phrases used in this IRR should be understood according to their usual meaning, but technical terms or those with specific meanings in this IRR should be interpreted accordingly.
2. **Gender and Number.** – Words indicating gender or number should be interpreted inclusively, acknowledging all gender identities and expressions and all numerical interpretations.
3. **Calculation of Time.** – When determining timeframes for actions as outlined in this IRR or related regulations, the first day is excluded, and the last day is included unless it falls on a Sunday or a holiday, in which case the following business day is considered the final day.
4. **References.** – Any mention of chapters, articles, or sections refers to those within this IRR unless otherwise specified.
5. **Resolution of Conflicts.** – In the event of conflicting provisions within different sections, each section's specific details should prevail.

## Rule II DECLARATION OF POLICY AND DEFINITIONS

**Section 6. Declaration of Policy.** The City Government of Bacoor aligns with the national policy to maintain a healthy and clean environment for all of its residents and visitors while promoting economic growth through sustainable development practices.

**Section 7. Definition of Terms.** As used in this IRR:

1. **"Used cooking oil"** pertains to cooking oil that has been used multiple times for cooking or frying food that is no longer fit for human consumption.
2. **"Grease trap waste"** refers to the accumulated solids, fats, oils, and grease trapped in grease interceptor systems located within food establishments.
3. **"Grease trap system"** is any device or contraption installed in commercial kitchens pursuant to design requirements mandated by the city government to collect solids, fats, oils, and grease before they reach the drainage system.



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4. "Food establishments" are restaurants, bars, canteens, carinderias, food carts, and other similar operations engaged in the sale or distribution of food in the City of Bacoor located within commercial buildings, schools, households, or hospitals and other institutions. A building is considered "commercial" if it is intended wholly or in part to sell products or services to the public.
5. The "head of household" is a person of legal age who heads the family/families residing in a dwelling unit situated within the City of Bacoor. If the dwelling unit is a dormitory, the head of the said household is the manager, caretaker, or owner of the said dormitory.
6. "Dwelling unit" refers to either a house, apartment, townhouse, dormitory, condominium space, or any similar living space devoted in whole or in part for residential purposes.
7. Used cooking oil or grease trap waste is deemed "improperly processed" if it is converted to a different chemical substance, or is made to appear to have undergone such a process, that is considered harmful to the environment by the CESD or to human health by the Office of the City Health Office (CHO).
8. Used cooking oil or grease trap waste is deemed "improperly disposed" if it is discarded in a way that violates this Ordinance or its IRR or any national government regulation.
9. Used cooking oil or grease trap waste is deemed "improperly sold" if it is sold or given in exchange for a fee or any other consideration to a natural or juridical person not duly accredited by the City Government to buy or collect used cooking oil or grease trap waste.
10. Used cooking oil or grease trap waste is deemed "improperly collected" if it is collected by a corporation, partnership, or natural person not duly accredited by the City Government to buy or collect used cooking oil or grease trap waste in exchange for a fee or any other consideration.
11. "Biodiesel" is a renewable, biodegradable fuel manufactured domestically from vegetable oils, animal fats, microbial oils, or recycled restaurant grease.
12. "Unbranded cooking oil" is cooking oil that was repacked and placed in bottles or other containers originally intended as receptacles for other products. A cooking oil is considered unbranded when the seller of the said product is unable to produce a valid proof of purchase, such as a sales invoice where the brand name of the oil being sold is clearly indicated, as well as the place where the branded cooking oil was purchased and the date when the said purchase was made.



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13. "QR (quick response) code" pertains to a type of two-dimensional matrix barcode with black squares on a white background with fiducial markers, readable by imaging devices such as smartphones and other mobile devices.
14. "Smartphone" and "mobile devices" are portable devices that can connect to the internet, take pictures or videos, and are capable of reading QR codes.
15. "Collecting entity/ies" are private corporations accredited by the City Government through the City Mayor to collect used cooking oil and grease trap waste from households and food establishments pursuant to the provisions of the Ordinance and this IRR.
16. "Materials Recovery Facility (MRF)" is a facility established pursuant to Republic Act No. 9003 (the "Ecological Solid Waste Management Act of 2000") and its IRR, where collected, segregated waste is brought for sorting, with recyclables separated by type before they are picked up by recyclers.
17. An email sent to the City Mayor or to the head of the CESD is considered "e-signed" if it contains an e-signature (electronic signature) that is compliant with the applicable provisions of Republic Act No. 8792 (the "E-Commerce Act of 2000") and is recognized as the functional equivalent of a handwritten signature.

Words or phrases used in this IRR that are not defined in this Section shall be interpreted in the context as it was understood at the time this measure was approved by the Sangguniang Panlungsod and as it was understood by the general public at the time of such approval.

### Rule III IMPLEMENTING PROVISIONS

**Section 8. Prohibited Acts.** The following acts are hereby prohibited:

1. The improper disposal, processing, sale, or collection of used cooking oil or grease trap waste as mandated in this Implementing Rules and Regulations;
2. The refusal of any person to turn over used cooking oil and grease trap waste to the CESD or to private corporations accredited by the City Government to collect used cooking oil and grease trap waste within the City of Bacoor;
3. The unjustified failure of owners/managers of various commercial or institutional food establishments, barangay officials, and officers of





homeowners associations to implement this IRR and to submit relevant data to the City Government related to the implementation of this IRR;

4. The sale or purchase of unbranded cooking oil or of cooking oil that is not registered or approved by the Food and Drug Administration (FDA) and by the Department of Trade and Industry (DTI); and
5. The failure of any city government employee, HOA official/s, or barangay official and/or employees to implement this Ordinance and/or its IRR.

**Section 9. Mandatory Collection of Used Cooking Oil and Grease Trap Waste.** The owners/managers of all food establishments, as well as the heads of all residential households within the City of Bacoor, are hereby mandated to turn over all used cooking oil and grease trap waste generated by the said households or food establishments to the CESD or to the duly accredited personnel of private corporations accredited by the City Government as collection entities to implement the Ordinance.

#### **Section 10. Specific Functions.**

1. **City Environment Service Department (CESD);**
  - a. Develop collection and storage standards for used cooking oil and grease trap waste;
  - b. Accredit private haulers duly recognized by the Department of Environment and Natural Resources (DENR);
  - c. Conduct inspections and investigations of establishments and households;
  - d. Collect all used cooking oil and grease trap wastes from establishments without accredited haulers and;
  - e. Create a database for all used cooking oil from those with accredited haulers and whatnot.
2. **Office of the City Health Services (OCHS)**
  - a. Evaluate health risks and certify processing methods;
  - b. Lead public health information campaigns;
  - c. Coordinate with CESD on the health implications of improper disposal.
3. **Business Permits and Licensing Department (BPLD)**
  - a. Enforce strict compliance as part of business permit renewal and monitoring;
  - b. Issue closure or suspension orders for non-compliant establishments.
4. **Barangays and Homeowners Associations (HOAs) -**
  - a. Assist in the monitoring and enforcement of the Ordinance;
  - b. Identify households and establishments within their jurisdiction and report to the CESD for inclusion in the collection system.





**Section 11. Information and Education Campaign.** The CESD together with the OCHS, with support from accredited entities, shall implement public awareness campaigns on proper waste oil management and environmental protection.

**Section 12. Collection Procedures**

1. Collection schedules shall be determined by the CESD in coordination with barangays and Homeowners' Associations (HOA);
2. Commercial Establishment shall coordinate with CESD regarding the schedule of collection of Used Cooking Oil;
3. Used cooking oil and grease trap waste shall be stored by generators in sealed, leak-proof containers (Drums, Cans, and/or Bins) prior to collection;
4. Accredited haulers shall maintain manifests of collection volume, date of collection, and source;
5. Non-collection and/or Accidental spills must be reported within 24 hours to the CESD.

**Section 13. Transportation and Treatment.** Accredited haulers must transport waste in properly labeled vehicles and process collected waste into biodiesel or other DENR-approved materials in compliance with DAO 2013-22 and other national standards.

**Section 14. Temporary Storage of Used Cooking Oil and Grease Trap Waste.** The owners/managers of all food establishments, as well as the heads of all residential households within the City of Bacoor, are hereby mandated to temporarily store used cooking oil and grease trap waste in tightly sealed containers within the said food establishments or households. If a food establishment is situated within a commercial shopping mall, school, or hospital, the said containers may be placed at a designated spot within the grounds of the commercial shopping mall, school, or hospital to facilitate collection. Provided that: the said containers should not be made of glass and should not have leaks. Provided further that: the design and characteristics of the said containers should comply with the provisions of DENR Administrative Order No. 2013-22.

**Section 15. Schedule of Collection.** The schedule of collection in all barangays, residential subdivisions, and food establishments covered by this IRR shall be announced by the CESD not later than thirty (30) days from the date of effectivity of this IRR. **Provided that:** the CESD shall conduct public consultations with the heads of the implementing departments mentioned above, the punong barangay of all the barangays, the president of all accredited homeowners associations, and with the authorized representatives of all food establishments in the City of Bacoor before it releases the said collection schedule. To facilitate the said consultation process, the CESD is hereby authorized to send emails to the persons mentioned above requesting information on the collection schedule most suitable for the barangay, residential subdivision, or food establishment concerned. The contents of the said email shall be reviewed by the head of the implementing departments mentioned above and shall be approved by the City



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Mayor before it is sent to its intended recipients. Provided further that: the said collection schedule and any future revision thereto shall be subject to the approval of the City Mayor.

**Section 16. Collection of Used Cooking Oil and Grease Trap Waste.** The CESD and/or the collecting entity/ies to be accredited by the City Mayor, if any, shall collect used cooking oil and grease trap waste from all households and food establishments covered by the Ordinance based on the collection schedule mentioned above. Provided, however, that: the said schedule may be changed upon the request of the collecting entity/ies accredited by the City Government, with the approval of the City Mayor, due to logistical reasons which justify such change/s /s.

**Section 17. Establishment of Collection Centers.** To ease compliance with this IRR and the Ordinance, the CESD and/or the collecting entity/ies shall establish collection centers in all barangays and residential subdivisions within the City of Bacoor. The management of food establishments located within shopping malls, schools, or hospitals has the option of establishing. The head of households and the management of food establishments covered by the Ordinance shall be allowed to dispose of the used cooking oil or grease trap waste that their respective households or food establishments generate at any time of the day. Provided that: to ensure the effective implementation of this IRR, the said collection centers must be equipped with closed-circuit television cameras and QR code readers to be maintained by the CESD and/or by the collecting entity/ies in cooperation with the barangay officials or HOA officers having jurisdiction over the site where the collection center is located.

The collection centers must be placed:

1. Near barangay halls for the exclusive use of households outside gated residential subdivisions or food establishments outside shopping malls, schools, and hospitals.
2. Near the materials recovery facility (MRF) of any shopping mall, hospital, or school covered by the Ordinance for the exclusive use of tenants of the said shopping malls or by food establishments located inside the said schools or hospitals, or
3. Near the clubhouse or exit/entrance gates of gated residential subdivisions for the exclusive use of residents of the said subdivision or by food establishments located within the same subdivision.
4. In the case of Barangay Molino 5, which is a barangay located within a residential subdivision (i.e., Bahayang Pagasa Subdivision) and other similarly situated barangays or subdivisions in the City of Bacoor, the collection centers established near the barangay hall or near any subdivision clubhouse may be used by all residents and by all food establishments in the said barangay/s.

The CESD, BPLD, and the OCHS shall take turns in inspecting the compliance of the said collection centers with the Ordinance and this IRR and with pertinent city ordinances, laws, and government regulations.



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**Section 18. Notice of Full Capacity of Collection Centers and Collection Schedules.** The CESD and/or the collecting entity/ies must notify all natural and juridical persons covered by the Ordinance through text messages or emails whenever a collection center has already reached full capacity and inform the said persons with regard to the next collection schedule.

**Section 19. Modes of Collection.**

- 1. For Households:** The used cooking oil generated by a household may be collected either by: [a] turning over the hazardous waste to a personnel of the CESD, the barangay, the HOA, or the collecting entity/ies duly deputized to collect the same as evidenced by QR (quick response) code enabled identification cards to be issued to them by the CESD on the scheduled date/time of collection for a particular residential area, shopping mall, school, or hospital, or [b] disposing the used cooking oil at the collection centers established pursuant to Section 6 of this Rule.
- 2. For Food Establishments:** The used cooking oil or grease trap waste generated by food establishments shall be collected either by: [a] turning over the said hazardous wastes to personnel of the CESD or to the collecting entity/ies duly deputized to collect the same as evidenced by QR code enabled identification cards to be issued to them by the CESD on the scheduled date/time of collection for a particular residential area, shopping mall, school, or hospital where the said food establishment is situated, or [b] disposing the used cooking oil/grease trap waste at the collection centers established pursuant to Section of this Rule.
- 3.** All cooking oil and/or grease trap waste must be disposed of in compliance with the Ordinance, and with this IRR must be placed in receptacles with a QR code installed on the said containers by the CESD and/or by the collecting entity/ies.
- 4.** The QR code installed on the receptacles or on the collection centers must be read by the: (a) mobile device being used by the person collecting the said hazardous waste, or (b) by the QR-code reader installed at the collection center where the collection was made, AFTER the contents of the receptacles have been collected.

**Section 20. Confirmation of Collection.** If the used cooking oil or grease trap waste was collected by personnel of the CESD, a written Confirmation of Collection must be issued by the CESD personnel who collected the used cooking oil or grease trap waste. If personnel of the collecting entity/ies collected the used cooking oil or grease trap waste or if the said hazardous waste was brought to a Collection Center, a digital Confirmation of Collection shall be sent by the smartphone application developed by the said collecting entity to the mobile device of the head of the household or to the owner/manager of the food establishment that turned over the said used cooking oil or grease trap waste. The said written or digital Confirmation of Collection shall contain the following data:



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1. The name and address of the person/head of the household who turned over the used cooking oil/grease trap waste. In case the said person is an employee of a food establishment, the address to be indicated in the Confirmation of Collection shall be the business name and business address of the said food establishment;
2. The date and time when the collection was made;
3. The barangay having jurisdiction over the place where the collection was made; and
4. The approximate volume of used cooking oil or grease trap waste that was collected.

#### **Section 21. Monitoring and Reporting.**

1. All accredited haulers shall submit monthly digital reports through the CESD monitoring system.
2. Barangays and HOAs shall submit compliance reports every quarter.
3. These CESD will submit quarterly reports to the City Mayor and Sangguniang Panlungsod outlining the amount of waste collected, compliance rates, and participation by various sectors.

**Section 22. Digital Monitoring of Collection Compliance.** To facilitate monitoring of compliance with the Ordinance and this IRR, the CESD and/or the accredited collecting entity/ies shall place QR codes on the receptacles to be used to store used cooking oil and grease trap waste by the head of households and by the management of food establishments covered by the Ordinance. The said QR codes shall be generated by the CESD and/or the collecting entity/ies and shall be made readable by the smartphone software application to be used in the implementation of the Ordinance. Prior reading of the said QR code by a smartphone or other mobile device with a software application capable of enabling the City Government to digitally monitor and implement the Ordinance must be done before any used cooking oil or grease trap waste shall be collected. In case the said QR code is defective or is unreadable, the CESD and/or the collecting entity/ies shall replace any existing QR code previously installed on any storage receptacle before the used cooking oil or grease trap waste is collected. All data related to the implementation of the Ordinance and this IRR shall be transmitted to the CESD or by the said collection entity/ies in real time every day and shall be posted on the website of the City Government and on the official website of the collecting entity/ies on a weekly basis.

**Section 23. Notice of Violation.** The CESD, or the smartphone application software to be used by the City Government under license by the collecting entity/ies, shall send a notice of violation to any natural or juridical person covered by the Ordinance not later than five (5) working days from the date of commission of a violation of the Ordinance. Provided that: a natural or juridical person that has received a Notice of Violation shall be given three (3) working days to either:



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1. Dispute the alleged violation in writing through snail mail or email addressed to the head of the CESD and to the City Mayor, duly signed or e-signed by the person subject to the said Notice of Violation,
2. To comply with the Ordinance by allowing the collection of the said used cooking oil or grease trap waste or by bringing the said hazardous wastes to collection centers established by the City Government or by the collecting entity/ies, or
3. To pay the fines provided in the Ordinance pursuant to the provisions of Sections 5 and 6 of City Ordinance No. 228-2022 (the "Uniform Procedure Implementation Ordinance of the City of Bacoor") as amended by City Ordinance No. 384-2024.

**Section 24. Penalties.** The following penalties shall be imposed against the following persons who violate this Ordinance:

1. The head of any household that unjustifiably fails to turn over the used cooking oil his/her household consumed to the CESD or to duly accredited private collection entities on the assigned collection day thereof shall pay a fine of P5,000.00 for each violation of this provision as determined by the CESD. Provided, however, that the said person is allowed to pour the used cooking oil generated by his/her household anytime at specially designed receptacles approved by the City Government situated at residential subdivision clubhouses or at barangay halls.
2. The manager or owner of any food establishment that unjustifiably fails to give the used cooking oil and/or grease trap waste that the said establishment used/produced to the duly accredited private collection entities on the assigned collection day thereof in the manner provided in the IRR of this ordinance, or who improperly disposed, sold, or processed used cooking oil or grease trap waste shall pay a fine of P5,000.00 for each violation of this provision as determined by the CESD. The failure of the said manager or owner to comply with this provision for two or more occasions within a thirty-day period shall result in the suspension of the business permit of the said establishment and in its closure by the BPLD for ten (10) successive days or until the said food establishment has complied with this Ordinance.
3. Officers of homeowners associations who refused to allow the private collection entities duly accredited by the City Mayor to collect used cooking oil and/or grease trap waste within their gated subdivision/community or to implement any provision of this Ordinance and/or its IRR shall pay a fine of P5,000.00 each. The unjustified failure of such officers to implement this Ordinance and its IRR for two or more occasions in any thirty-day period shall result in the suspension of the accreditation of the HOA they are representing for a period of sixty (60) days and will disqualify the said HOA



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from participating in any project or program of the City Government while the said suspension is in effect.

4. Barangay officials who unjustifiably failed to implement this ordinance and its IRR or to submit pertinent data related to the implementation of this Ordinance in their barangay as required by the CESD shall pay a fine of P5,000.00 each. The unjustified failure of such barangay officials to implement this Ordinance and its IRR or to submit the said data for two or more occasions in any thirty-day period shall result in their suspension without pay for a period of sixty (60) calendar days, subject to the procedures provided in City Ordinance No. 362-2024.
5. City government employees who unjustifiably failed to implement this Ordinance or its IRR shall pay a fine of P2,000.00 for each time that the said failure was committed. The unjustified failure of such city employees to implement this Ordinance and its IRR for two or more occasions in a given thirty-day period shall result in their suspension without pay for a period of sixty (60) calendar days to one year in accordance with pertinent civil service regulations.
6. The owner or manager of any business establishment which shall include but shall not be limited to sari-sari stores and markets stalls who sell improperly processed used cooking oil or grease trap waste or unbranded cooking oil shall pay a fine of P5,000.00 and his/her business establishment shall be closed by the Business Permit and Licensing Department for not more than ten (10) calendar days. The said penalty shall be imposed against the said business establishment and against its owner/manager each time a violation of this provision is committed. Provided that: a seller of cooking oil is allowed to dispense their/her/its product by requiring the consumer/buyer to bring a recycled container where the cooking oil to be purchased shall be placed. Provided lastly, no used cooking oil shall be sold anywhere in the City of Bacoor, regardless of whether the same is branded and regardless of the container that was used to sell it.
7. The owner or manager of any food establishment that sell used cooking oil to any natural or juridical person not duly accredited or licensed by the city government to buy used cooking oil or grease trap waste shall pay a fine of P5,000.00 and his/her business establishment shall be closed by the Business Permit and Licensing Department for not more than ten (10) calendar days. The said penalty shall be imposed against the said business establishment and against its owner/manager each time a violation of this provision is committed.
8. The owner, manager, or employee of any business establishment who improperly disposed of or collected used cooking oil or grease trap waste shall pay a fine of P5,000.00, and his/her business establishment shall be closed by the Business Permit and Licensing Department for not more than ten (10) calendar days. The said penalty shall be imposed against the said



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business establishment and against its owner/manager each time a violation of this provision is committed.

**Section 25. Appeal.** The City Mayor is hereby empowered to resolve any appeal or request for reconsideration made by any person who violated this Ordinance and to either reduce the fine/penalty imposed on the said person or to waive the same due to humanitarian considerations. However, the City Mayor shall not give the said discount or authorize the waiver of the said fine/penalty twice in favor of the same natural or juridical person.

**Section 26. Manner of Making Appeal.** No appeal shall be entertained by the City Mayor unless the person making the appeal (to be referred to as the "appellant") complies with the following requirements:

1. The appeal must be done in writing, duly notarized, and must be signed by the recipient of the Notice of Violation or by the manager of the food establishment that received the Notice of Violation. Three (3) copies of the appeal were filed with the OCLS.
2. The appeal was filed before a criminal action was filed by the Office of the City Legal Services of the City of Bacoor with the Office of the City Prosecutor.
3. The appeal must state the justifiable reasons why the fines imposed by the City Government should be reduced or waived and contain evidence proving the said reasons; and
4. The appeal contains an admission of guilt and a promise that the appellant shall not violate the IRR again.

Appeals that fail to comply with the foregoing requirements shall be dismissed outright by the City Legal Officer. The fact of the said dismissal shall be reported in writing to the City Mayor by the City Legal Officer not later than three (3) working days from the date of such dismissal.

**Section 27. Period of Resolution of Appeal.** The City Mayor shall, upon the recommendation of the head of the CESD and the OCLS, resolve the appeal in writing within fifteen (15) days from the date of its receipt.

**Section 28. Resolution of Appeal.** The resolution of the appeal to be signed by the City Mayor or by the City Administrator, upon the authority of the City Mayor, shall state the reasons and legal basis for the approval or denial of the appeal. **Provided that:** if a criminal information has already been filed in a court of competent jurisdiction against the appellant before the appeal can be resolved, the City Mayor or the City Administrator can no longer act on the appeal and shall notify the appellant that the appeal can no longer be resolved due to the said reason.





**Section 29. Accreditation of Private Collection Entity.** The City Mayor shall, pursuant to this IRR, accredit private corporations that shall be authorized to collect used cooking oil or grease trap waste within the city. For purposes of this Section, the City Mayor shall only accredit private corporations duly existing and operating under Philippine laws, with prior experience in the conversion of used cooking oil and grease trap waste to biodiesel in the Philippines, and who are willing to develop at their own expense a smartphone app that will enable the City Government to accurately monitor the amount of used cooking oil and grease trap waste being collected every month within the City of Bacoor and to implement this Ordinance.

Accreditation shall be valid for one (1) year; Renewable and subject to compliance with standards, and the minimum requirements shall include:

1. Updated Business permit and registration with the Department of Trade and Industry (DTI) or Securities and Exchange Commission (SEC);
2. Environmental Compliance Certificate (ECC)/Permit to Operate/Discharge Permit for the proposed TSD facility.
3. DENR accreditation for hazardous transporter and TSD;
4. Description of collection and transport equipment, including vehicle registration and maintenance records;
5. Waste handling and storage plan consistent with DENR and DOH regulations;
6. Proof of capability in converting waste oil to biodiesel;
7. Photo Documentation of Collection Trucks
8. Photo Documentation of Treatment Facility
9. Training certificates of personnel in charge of waste handling;
10. Notarized Memorandum of Agreement between a duly registered business establishment.

**Section 30. Invitation for Accreditation.** Upon the effectivity date of the IRR, the CESD shall post on its official social media accounts and on the official website of the City Government ([www.bacoor.gov.ph](http://www.bacoor.gov.ph)) an Invitation for Accreditation to all qualified private corporations that meet the various qualifications for accredited collection entities of used cooking oil and grease trap waste pursuant to Section 10 of the Ordinance and the various provisions of this IRR. The said application period shall not exceed twenty (20) calendar days. The said invitation for accreditation shall state the date when interested parties may begin sending applications, the last date when the said applications shall be accepted by the CESD, the various qualifications for accreditation, as well as a link that directs the public to a copy of this IRR.

**Section 31. Qualifications for Accreditation.** To qualify for accreditation as a collecting entity, the applicant must be:

1. A private corporation with a valid registration with the Securities and Exchange Commission (SEC) of the Republic of the Philippines and has not





- been penalized by any quasi-judicial body or any court of law for violating any Philippine law, city ordinance, or government regulation;
2. The said private corporation must have prior experience in the conversion of used cooking oil and grease trap waste to biodiesel anywhere in the Philippines;
  3. The said private corporation must also present to the City Mayor a working smartphone application that it has developed at its own expense, that will enable the City Government to accurately monitor the amount of used cooking oil and grease trap waste being collected every month within the City of Bacoor;
  4. The said private corporation must also execute: [a] a duly notarized Deed of Undertaking prepared by the Office of the City Legal Services and [b] a Board Resolution approved by at least a majority of its Board of Directors indicating the acceptance and readiness of the said private corporation in performing the following duties pursuant to Section 11 of the Ordinance:

**Section 32. Documents for Submission.** Within the 20-day application period mentioned in Section 1 of this Rule, qualified applicants for accreditation must submit digitized copies of the following documents to the official email account of the CESD:

1. Valid SEC registration
2. Latest General Information Sheet
3. Articles of Incorporation and By-laws
4. A duly notarized copy of any contract, instrument, invoices, and/or other written document proving that the applicant has prior experience in the conversion of used cooking oil and grease trap waste to biodiesel anywhere in the Philippines.
5. Permits and/or certifications issued by the DENR or the Environmental Management Bureau (EMB) evidencing that the applicant is allowed under Philippine law to collect, transport, store, and dispose of used cooking oil, grease trap waste, and other hazardous materials under DENR Administrative Order No. 2013-22 and other pertinent government regulations
6. Valid business permit issued by a local government unit
7. Latest corporate income tax return; and
8. Company profile.

The applicant shall indicate "CO 447-2025 COLLECTING ENTITY ACCREDITATION APPLICATION" as the subject of the said email.

**Section 33. Accreditation of Collecting Entity/ies.** Within ten (10) calendar days from the last day of accepting applications, the City Mayor shall accredit as a collecting entity any of the applicants that have submitted the documents mentioned above and that have passed the following accreditation standards:





1. The smartphone application developed by the applicant must already be running and fully operational at the time the application was submitted and must enable the City Government to digitally enforce the Ordinance by: [a] producing real time data on the amount of used cooking oil and grease trap waste collected from households and food establishments in the City of Bacoor every day, [b] identifying the juridical persons that are not complying with the Ordinance and this IRR, [c] sending digital notices of violation to any juridical person who violated, or who seem to have violated, the Ordinance and [d] posting all the said data on the website of the collecting entity that developed the said smartphone application without violating data privacy rights guaranteed under Republic Act No. 10173 (the "Data Privacy Act of 2012"); and
2. The applicant must execute a Software Use and Maintenance Licensing Agreement with the City Government the provisions of which allows: [a] the use of the said smartphone application for free by the City Government for as long as the applicant is an accredited collecting entity, and [b] the operation, upgrading, and maintenance of the said smartphone application by the applicant at no cost to the City Government for as long as the applicant is accredited as a collecting entity under this IRR.

**Section 34. Notice of failed Accreditation.** In case the above-mentioned qualifications are not met or fail to comply with the procedures provided in this Rule, the City Mayor shall issue a Notice of Failed Accreditation and declare in writing that no collecting entity/ies have been accredited.

**Section 35. Effect of Issuance of Notice of Failed Accreditation.** In case a Notice of Failed Accreditation is issued by the City Mayor, the CESD shall post another Invitation for Accreditation in its official social media accounts and on the official website of the City Government on the 60th calendar day following the date of issuance of the Notice of Failed Accreditation and every 90 days thereafter until a private corporation qualifies as a collecting entity under this IRR. The same procedure for the posting of the said Invitation for Accreditation provided under Section 1 of this Rule, as well as the same qualifications and documents provided under Sections 2 and 3 of this Rule, shall be observed.

**Section 36. Period of Accreditation.** The accreditation of a collecting entity shall not be fixed and shall depend on its continued compliance with the provisions of the Ordinance, this IRR, and with pertinent laws and government regulations.

**Section 37. Mandatory Insurance.** The accredited collecting entity/ies are mandated to maintain an insurance policy from an insurance company of good standing in the Philippines that is sufficient to compensate the City Government or any member of





the public who has been damaged or injured by virtue of the fault or negligence of the collecting entity/ies or by its/their

**Section 38. Duties of Private Collection Entities.** Private corporations accredited by the city government as private collection entities pursuant to this IRR shall have the following duties:

1. Implement procedures that will prevent the accidental spillage of used cooking oil or grease trap waste that they collected on any place or body of water within the City of Bacoor.
2. Convert used cooking oil and grease trap waste they collected to high-quality biodiesel at no expense to the city government or to the natural/juridical persons from whom the said substances originated. Biodiesel produced by the said private collection entity shall be considered to be of "high quality" if it meets national government standards and specifications to ensure its optimal performance and reliability when used in diesel engines.
3. Assist the city government in educating the public on the provisions of this Ordinance and its IRR and on its significance in protecting the environment and preventing flooding and adverse health reactions.
4. Develop at their own expense a smartphone-based app that will allow the city government and its officials to monitor the amount of used cooking oil and grease trap waste collected, the amount of biodiesel produced, and the number of households or food establishments that complied and did not comply with this Ordinance per month.
5. Compensate the city government or any person within the City of Bacoor who suffered any injury due to the fault or negligence of the private collecting entity or of its employees, agents, or contractors.
6. Assist the city government in the implementation of this Ordinance and its IRR; and
7. Provide material assistance in support of programs/projects of the city government related to the implementation of this ordinance or in furtherance of the latter's environmental protection mandate such as, but not limited to, the establishment of biodiesel distribution centers, biodiesel refilling stations, the operation of used oil/grease trap waste collection centers, the distribution of used cooking oil collection receptacles to various households, and/or providing incentives to households that will participate in the implementation of this Ordinance and its IRR.



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**Rule IV**  
**FINAL PROVISIONS**

**Section 39. Changes or Modifications of the Implementing Rules and Regulations.** – In order to ensure the efficient and effective implementation of the Ordinance, the Office of the City Mayor, in consultation with relevant offices, may propose amendments to said Ordinance and, consequently, to this IRR, as deemed necessary.

**Section 40. Separability.** – Should any section or provision of this IRR be deemed unconstitutional or invalid, the unaffected sections or provisions shall continue in full force and effect.

**Section 41. Repeal.** – All local rules or regulations inconsistent with or contrary to the provisions of this IRR are hereby repealed and modified accordingly.

**Section 42. Effectivity.** – This IRR shall take effect immediately upon its approval.



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