



Republic of the Philippines  
 Province of Cavite  
**MUNICIPALITY OF BACOOR**  
*Office of the Sangguniang Bayan*

**MUNICIPAL ORDINANCE NO. 11**  
**SERIES OF 2011**

**AN ORDINANCE CREATING THE BACOOR DISASTER RISK REDUCTION AND MANAGEMENT OFFICE (BDRRMO), CREATING VARIOUS POSITIONS THEREUNDER, AND FOR OTHER PURPOSES.**

Authored by Hon. Bayani M. De Leon

**WHEREAS**, Republic Act No. 10121 (also known as the "Philippine Disaster Risk Reduction and Management Act of 2010") mandated the creation of a Local Disaster Risk Reduction and Management Office (LDRRMO) to enable local government units to become better prepared in the reduction and management of disaster risks.

**WHEREAS**, in view of the fact that the Philippines lies within the so-called "Ring of Fire" and is often visited by natural calamities, there is an urgent need to create a Local Disaster Risk Reduction and Management Office (LDRRMO) for the Municipality of Bacoor, Cavite.

**NOW THEREFORE**, upon motion of Councilor Bayani M. De Leon, duly approved by the Sangguniang Bayan of Bacoor, Cavite in regular session assembled, **BE IT ORDAINED** that:

**Section 1. Title.-** This ordinance shall also be known as the "**Bacoor Disaster Risk Reduction and Management Office Ordinance**".

**Section 2. Creation of the BDRRMO.-** The Bacoor Disaster Risk Reduction and Management Office (BDRRMO) is hereby created under the Office of the Municipal Mayor. For purposes of convenience, however, the BDRRMO may also be officially referred to in all official communications of the Municipal Government as the **Bacoor Emergency Management Office (BEMO)**. Provided, that the name of the Bacoor Disaster Risk Reduction and Management Office (BDRRMO) and the Bacoor Emergency Management Office (BEMO) shall both appear in all of the official letterhead, insignia, and seal of the BDRRMO.

**Section 3. Creation of Various Positions.-** Pursuant to Rule 6 of the Implementing Rules and Regulations of Republic Act No. 10121, the following positions are hereby created, to wit:

- a. The Bacoor Disaster Risk Reduction and Management Officer with Salary Grade 18 (SG-18);
- b. Administrative and Training Officer with Salary Grade 15 (SG-15);
- c. Research and Planning Officer with Salary Grade 14 (SG-14);
- d. Operations and Warning Officer with Salary Grade 13 (SG-13); and
- e. Administrative Aide VI with Salary Grade 6 (SG-6)

*[Signatures of Councilors and Mayor]*  
 EDWIN G. GAWARAN  
 Councilor  
 AVELINO B. SOLIS  
 Councilor  
 REYNALDO M. FABIAN  
 Councilor  
 ATTY. VENUS D. DE CASTRO  
 Councilor  
 JANAIRO C. SAN MIGUEL  
 Councilor  
 REYNALDO D. PALABRICA  
 Councilor  
 JAIME L. SAPANGHILA  
 Councilor  
 BAYANI M. DE LEON  
 Councilor  
 CATHERINE S. EVARISTO  
 Councilor - CBC President  
 MA. ELIZA H. BAUTISTA  
 Councilor - SK President  
 Attested by:  
 ATTY. KHALID A. ATEGA, JR.  
 Secretary to the Sanggunian  
 Certified by:  
 On Leave  
 ROSETTE MIRANDA FERNANDO  
 Municipal Vice Mayor/Presiding Officer  
 Approved by:  
 STRIKE REVILLA  
 Municipal Mayor

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**Section 4. Qualifications of the Bacoor Disaster Risk Reduction and Management Officer.**- The Bacoor Disaster Risk Reduction and Management Officer shall have the following qualifications:

- a. Must be a civil service eligible;
- b. Must have civil defense or disaster risk reduction and management experience;
- c. May or may not be a resident of Bacoor, Cavite.

**Section 5. Qualifications of the Administrative and Training Officer.**-The Administrative and Training Officer shall have the following qualifications:

- a. Must be a civil service eligible;
- b. Must have civil defense administration or disaster risk reduction and management training experience;
- c. May or may not be a resident of Bacoor, Cavite.

**Section 6. Qualifications of the Research and Planning Officer.**-The Research and Planning Officer shall have the following qualifications:

- a. Must be a civil service eligible;
- b. Must be computer literate;
- c. Must possess research and planning experience in relation to civil defense or disaster risk reduction and management;
- d. May or may not be a resident of Bacoor, Cavite.

**Section 7. Qualifications of the Operations and Warning Officer.**-The Operations and Warning Officer shall have the following qualifications:

- a. Must be civil service eligible;
- b. Must be computer literate;
- c. Must possess multi-media communications experience in relation to civil defense or disaster risk reduction and management;
- d. May or may not be a resident of Bacoor, Cavite.

**Section 8. Functions.**-- The Bacoor Disaster Risk Reduction and Management Office shall have the following functions:

- (1) Design, program, and coordinate disaster risk reduction and management activities consistent with the National Disaster Risk Reduction and Management Council's standards and guidelines;

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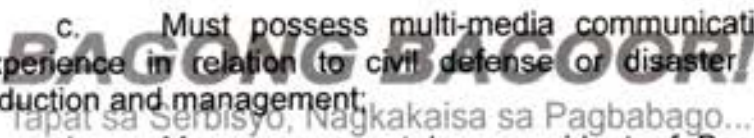
CATHERINE S. EVARISTO  
Councillor / SAC President

MA. ELIZA H. BAUTISTA  
Councillor - SK President

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(2) Facilitate and support risk assessments and contingency planning activities at the local level;

(3) Consolidate local disaster risk information which includes natural hazards, vulnerabilities, and climate change risks, and maintain a local risk map;

(4) Organize and conduct training, orientation, and knowledge management activities on disaster risk reduction and management at the local level;

(5) Operate a multi-hazard early warning system, linked to disaster risk reduction to provide accurate and timely advice to national or local emergency response organizations and to the general public, through diverse mass media, particularly radio, landline communications, and technologies for communication within rural communities;

(6) Formulate and implement a comprehensive and - integrated Local Disaster Risk Reduction and Management Plan (LDRRMP) in accordance with the national, regional and provincial framework, and policies on disaster risk reduction in close coordination with the local development councils (LDCs);

(7) Prepare and submit to the Sangguniang Bayan through the Bacoor Disaster Risk Reduction and Management Council (BDRRMC) and the LDC the annual BDRRMO Plan and budget, the proposed programming of the Local Disaster Risk Reduction and Management Fund (LDRRMF or formerly known as the "Calamity Fund") other dedicated disaster risk reduction and management resources, and other regular funding source/s and budgetary support of the BDRRMO and the Barangay Disaster Risk Reduction Management Committee (BDRRMC);

(8) Conduct continuous disaster monitoring and mobilize instrumentalities and entities of the municipal government, civil society organizations (CSOs), private groups and organized volunteers, to utilize their facilities and resources for the protection and preservation of life and properties during emergencies in accordance with existing policies and procedures;

(9) Identify, assess and manage the hazards vulnerabilities and risks that may occur in the municipality of Bacoor, Cavite;

(10) Disseminate information and raise public awareness about those hazards, vulnerabilities and risks, their nature, effects, early warning signs and counter-measures;

(11) Identify and implement cost-effective risk reduction measures/strategies;

(12) Maintain a database of human resource, equipment, directories, and location of critical infrastructures and their capacities such as hospitals and evacuation centers;

(13) Develop, strengthen and operationalize mechanisms for partnership or networking with the private sector, CSOs, and volunteer groups;

(14) Take all necessary steps on a continuing basis to maintain, provide, or arrange the provision of, or to otherwise make available, suitably-trained and competent personnel for effective civil defense and disaster risk reduction and management within Bacoor, Cavite;

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(15) Organize, train, equip and supervise the local emergency response teams and the accredited community disaster volunteers (ACDVs), ensuring that humanitarian aid workers are equipped with basic skills to assist mothers to breastfeed;

(16) Respond to and manage the adverse effects of emergencies and carry out recovery activities in the affected area, ensuring that there is an efficient mechanism for immediate delivery of food, shelter and medical supplies for women and children, endeavor to create a special place where internally-displaced mothers can find help with breastfeeding, feed and care for their babies and give support to each other;

(17) Promote and raise public awareness of and compliance with Republic Act No. 10121 other and legislative provisions relevant to the purpose of the said law;

(18) Serve as the secretariat and executive arm of the BDRRMC;

(19) Coordinate other disaster risk reduction and management activities which shall include but shall not be limited to the holding of fund-raising activities to support the projects of the BDRRMO;

(20) Establish linkage/network with other LGUs for disaster risk reduction and emergency response purposes;

(21) Recommend, through the BDRRMC the enactment of local ordinances consistent with the requirements of Republic Act No. 10121;

(22) Implement policies, approved plans and programs of the BDRRMC consistent with the policies and guidelines laid down in RA 10121;

(23) Establish the Bacoor Disaster Risk Reduction and Management Operations Center;

(24) Prepare and submit, through the BDRRMC and the LDC, the report on the utilization of the LDRRMF and other dedicated disaster risk reduction and management resources to the local Commission on Audit (COA), copy furnished the regional director of the Office of Civil Defense (OCD) and the Local Government Operations Officer of the Department of Interior and Local Government (DILG); and

(25) Act on other matters that may be authorized by the BDRRMC.

**Section 9. Repealing Clause.** - All other municipal ordinances, resolutions, and executive orders, which are inconsistent with or contrary to the provisions of this Ordinance are hereby amended or repealed accordingly. *Tapat sa Serbisyo, Nagkakaisa sa Pagbabago...*

**Section 10. Separability Clause.** - If any provision of this Ordinance shall be held unconstitutional or invalid, the other provisions not otherwise affected shall remain in full force and effect.

**Section 11. Effectivity Clause.** - This Ordinance shall take effect fifteen (15) days following its approval by the Sangguniang Panlalawigan.

EDWING G. GAMARAN  
Councilor

AVELINO B. SOLIS  
Councilor

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Councilor

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Councilor / BDR President

MA. ELIZA H. BAUTISTA  
Councilor - SR President

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Secretary to the Sanggunian

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*[Signature]*

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*[Signature]*

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 Councilor - SK President

*[Signature]*

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On Leave  
 ROSETTE MIRANDA FERNANDO  
 Municipal Vice Mayor/Presiding Officer

Approved by:

STRIKE REVILLA  
 Municipal Mayor

**ENACTED UNANIMOUSLY** this 28<sup>th</sup> day of February 2011 during the regular session of the Sangguniang Bayan of Bacoor, Cavite.

*I hereby certify the correctness and accuracy of the foregoing Ordinance.*

Certified by:

*[Signature]*

**HON. EDWIN G. GAWARAN**  
 Acting Municipal Vice-Mayor/Acting Presiding Officer

Attested by:

*[Signature]*  
**ATTY. KHALID A. ATEGA, JR.**  
 Secretary to the Sangguniang Bayan

Approved by:

*[Signature]*

**HON. STRIKE B. REVILLA**  
 Municipal Mayor

**BAGONG BACOOR!**

Tapat sa Serbisyo, Nagkakaisa sa Pagbabago...