



District I:

ON-LEAVE

HON. ROWENA BAUTISTA - MENDIOLA
City Councilor

HON. MIGUEL N. BAUTISTA
City Councilor

HON. EDWIN G. GAWARAN
City Councilor

ARSENT

HON. MICHAEL E. SOLIS
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HON. LEANDRO A. DE LEON
City Councilor

HON. ROBERTO R. JAVIER
City Councilor

HON. VICTORIO L. GUERRERO, JR.
City Councilor - ABC Pres.

Attested by:

HON. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. CATHERINE S. EVARISTO
City Vice Mayor/Presiding Officer

Approved by:

HON. LANI MERCADO - REVILLA
City Mayor

Republic of the Philippines
Province of Cavite
City of Bacoor

OFFICE OF THE SANGGUNIANG PANLUNGSOD
CITY ORDINANCE NO. CO 9-2017
Series of 2017

AN ORDINANCE PRESCRIBING THE MANAGEMENT, RENTAL CHARGES AND FEES FOR THE LEASE OF THE VARIOUS OFFICE SPACES AT THE BACoor GOVERNMENT CENTER INCLUDING THE BACoor CITY S.T.R.I.K.E. GYMNASIUM, THE BACoor COLISEUM AND OTHER REAL PROPERTIES OWNED BY THE CITY GOVERNMENT AND FOR OTHER RELATED PURPOSES.

Authored by

Sponsored by: Hon. Apolonio I. Advincula, Jr., Hon. Miguel N. Bautista, Hon. Venus D. De Castro, Hon. Leandro A. De Leon, Hon. Edwin G. Gawaran, Hon. Victorio L. Guerrero, Jr. Hon. Alejandro F. Gutierrez, Hon. Hernando C. Gutierrez, Hon. Robert R. Javier and Hon. Gaudencio P. Nolasco and Hon. Reynaldo D. Palabrica

WHEREAS, the construction of the Bacoor City Government and the surrounding buildings and facilities, made available various office and building spaces for public and private uses.

WHEREAS, there are existing public building and facilities, such as the Bacoor Coliseum in Molino III, being used for public and private purposes but without clear guidelines as to the management and rental fees and maintenance thereof.

WHEREAS, Sec. 11 (a)(3)(i) of Republic Act. (R.A.) No. 10160, otherwise known as the Charter of the City of Bacoor (herein referred to as the "City Charter") provides that the Sangguniang Panlungsod shall fix and impose reasonable fees and charges for all services rendered by the city government to private persons and entities.

WHEREAS, the City Mayor after obtaining the recommended rental and service fees for the use of building facilities, tasked the Office of the City Legal Service to prepare a draft ordinance in accordance with Section (36)(c)(4) of the City Charter, which was then submitted to the Sangguniang Panlungsod for review and consideration

NOW THEREFORE, during regular session assembled, unanimous motion of the Sangguniang Panlungsod, BE IT **ORDAINED, AS IT IS HEREBY ORDAINED** by the Sangguniang Panlungsod in 5th regular session assembled THAT:



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Attested by:

ATTY. HALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. CATHERINE S. EVARISTO
City Vice Mayor/Presiding Officer

Approved by:

HON. LANI MERCADO - REVILLA
City Mayor

Section 1. Title. This Ordinance shall be known as the "Bacoor City Owned Buildings and Facilities Management and Lease Out Ordinance."

Section 2. Scope. This Ordinance shall prescribe the management, maintenance and lease of all existing building and facilities owned by the city government such as the (a) Bacoor City Hall Building, (b) S.T.R.I.K.E. Gymnasium/Evacuation Center, (c) Adjacent Buildings, Spaces and Areas within the Bacoor Government Center Compound; (d) Bacoor Coliseum in Molino III; and (e) all other real properties owned by the City Government of Bacoor.

Section 3. Management and Maintenance of Buildings and Facilities. Pursuant to the Charter of the City of Bacoor, the management of city government-owned buildings and facilities, inclusive of all other real properties, shall be lodged with the Office of the City Administrator.

However, the management and maintenance of the following buildings shall be designed as follows:

Buildings/Facilities	In charge
City Hall Building	Office of the City Administrator
S.T.R.I.K.E. Gymnasium and Fitness Gym	Sports Unit under the Office of the City Mayor
Adjacent Buildings, Spaces and Areas within the Bacoor Government Center Compound including Bacoor Coliseum	Office of the City Administrator

Section 4. Schedule of Charges/Fees. The following charges and fees shall be imposed upon the use of the building and facilities, inclusive of lighting, air conditioning and access to common areas and facilities such as comfort rooms:

(a) City Hall Building

Buildings/Facilities	Charges/Fees
Villar Hall	PhP 1,000.00 per hour or every fraction thereof
Gawaran Hall	PhP 1,000.00 per hour or every fraction thereof



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ATTY. KYAND A. ATEGA, JR.
Sangguniang Panlungsod Secretary

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HON. CATHERINE S. EVARISTO
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Revilla Hall	PhP 2,000.00 per hour or every fraction thereof
Booths	PhP 200/day for every square meter or fraction thereof
BGC Office Spaces (lower Ground)	PhP 500.00 per square meter per month minimum rental, exclusive of electricity and water bills (or more as stated in a separate contract of lease)

Preparations prior to, and cleaning up after, the event may be allowed up to an aggregate of 50% of the time paid considering strictly the starting time and ending time as scheduled. Any excess time shall be considered as additional time following the same rates above.

(b) S.T.R.I.K.E. Gymnasium and Fitness Gym

Buildings/Facilities	Charges/Fees	
	Using ACU	Not using ACU
S.T.R.I.K.E. GYMNASIUM <ul style="list-style-type: none"> Basketball/sports activities 	PhP 10,000.00 for the first (4) four hours PhP 3,000.00/hour thereafter or fraction thereof.	PhP 5,000.00 for the first (4) four hours PhP 1,500.00/hour thereafter or fraction thereof.
<ul style="list-style-type: none"> Concerts and other events 	PhP 16,000.00 for the first (4) four hours PhP 5,000.00/hour thereafter or fraction thereof.	PhP 8,000.00 for the first (4) four hours PhP 2,500.00/hour thereafter or fraction thereof.
Fitness Gym	PhP 50/day/per person. Provided that all city government employees and SBR cardholders are EXEMPTED from paying the said fees.	



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ATTY. RINALD A. ATEGA, JR.
Sangguniang Panlungsod Secretary

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HON. CATHERINE S. EVARISTO
City Vice Mayor/Presiding Officer

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City Mayor

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Except in the use of Fitness Gym, preparations prior to, and cleaning up after the event may be allowed up to an aggregate of 50% of the time paid considering strictly the starting time and ending time as scheduled. Any excess time shall be considered as additional time and following the same rates above.

(c) Adjacent Buildings, Spaces and Areas within the Bacoor Government Center Compound, including Bacoor Coliseum

<i>Buildings/Facilities</i>	<i>Charges/Fees</i>	
Building/Office space (enclosed minimum of 6 square meters)	Php 2,000.00/month for every square meter or fraction thereof	
Booths along common areas, (i.e. lobby, hallway, etc.) inside buildings other than City Hall Building	Php 150.00/day for every square meter or fraction thereof	
Communication Towers, long term lease (i.e. term of more than 3 years but not longer than 10 years at any given contract; maximum occupied area of 50 square meters)	Php 50,000.00/month for the first 20 square meters; additional Php2,000.00/month for every square meter or fraction thereof.	
Open areas within BGC compound, short term lease	Php 100.00/day for every square meter or fraction thereof.	
Bacoor Coliseum (Molino III)	Using ACU	Not using ACU
• Basketball/sports activities	Php 6,000.00 for the first (4) four hours Php1,800.00/hour thereafter or fraction thereof.	Php 3,000.00 for the first (4) four hours Php900.00/hour thereafter or fraction thereof.



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Attested by:

ATTY. HALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. CATHERINE S. EVARISTO
City Vice Mayor/Presiding Officer

Approved by:

HON. LAM MERCADO - REVILLA
City Mayor

- Concerts and other events

Php 10,000.00 for the first (4) four hours

Php3,000.00/hour thereafter or fraction thereof.

Php 5,000.00 for the first (4) four hours

Php1,500.00/hour thereafter or fraction thereof.

(d) Minimum downpayment of fifty percent (50%) of the contract price shall be required to confirm the reservation of the venue with the scheduled event of one (1) day or fraction thereof, except in the use of Fitness Gym. When the lease of venue is for more than one (1) day, the downpayment shall be in a form of advance deposit in the following schedule:

Term of Lease	Minimum Deposit/ Advance Payment
More than one (1) day up to one (1) month	The value of one half (1/2) of the contracted period but not less than one day;
More than one (1) month up to one (1) year	The value of one fourth (1/4) of the contracted period but not less than one month;
More than one (1) year	The value of two (2) months for every year of term.

The foregoing deposits/advance payment shall be **non-refundable** in case of pre-termination or rescission, except when such termination or rescission is based on grounds not attributable to the fault of the lessee.

(e) **Maintenance Fee and Bond.** There is hereby imposed a one time maintenance fee applicable to the maintenance of cleanliness and sanitation in the leased premises. A cash bond shall also be required to be paid to authorized cashiers and officers defined under Section 5 hereof, and shall only be released upon end of the term of lease and upon the issuance of a certification by



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the officer-in-charge of the building/premises that there are no violations of the terms and conditions of lease and no part thereof, including its equipment, is left damaged, unrepaired or destroyed. The maintenance fee and bond shall be as follows.

Terms of Lease	Maintenance Fee	Bond
City Hall Building <ul style="list-style-type: none"> Enclosed/Office spaces Booths 	N/A Php 300.00	Php 5,000.00 Php 3,000.00
S.T.R.I.K.E. Gymnasium	Php 1,000.00	100% of the applicable rate of the first four (4) hours
Fitness Gym	N/A	N/A
Adjacent Buildings, Spaces and Areas within the Bacoor Government Center Compound	Php 300.00	Php 3,000.00
Areas leased as communication towers	N/A	Php 100,000.00
Bacoor Coliseum	PhP 500.00	100% of applicable rate for the first 4 hours

(f) **Discounts.** If the lessee is a government agency or instrumentality, or a registered voter of, or a business enterprise based in the City of Bacoor, applicable discounts not exceeding fifty percent (50%) may be granted by the City Mayor, provided the following requirements are complied with:

- (1) The lessee claims for such discount in writing addressed to the City Mayor;
- (2) The City Mayor grants the discount not exceeding fifty percent (50%) of the equivalent value of the leased period.
- (3) The discount is expressly indicated in writing and stipulated in the contract of lease; and

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Attested by:

ATTY. PHILIP A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. CATHERINE S. EVARISTO
City Vice Mayor/Presiding Officer

Approved by:

HON. LANI MERCADO - REVILLA
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(4) The lessee had not violated any other terms and condition for the use of the leased property or premises during the duration of the lease.

The discount mentioned in this section shall not apply to the maintenance fee and bond in the immediately preceding section

Section 5. Payment to and Collection by Authorized Officers. Only permanent employees of the City Government of Bacoor including cashiers of the City Finance Department, registered and bonded in the Bureau of Treasury, may receive payments relative to any charge or fee under this ordinance. An official receipt shall be issued for any payment of charge or fee collected under this ordinance.

Section 6. Non-Impairment Clause. Existing leases contracts, usufructs and similar agreements entered into prior to the effectivity of this Ordinance shall not be affected, unless there is novation of such contract, usufruct or agreement or when the same is renewed.

Section 7. Reportorial Requirement. The Sangguniang Panlungsod shall be furnished a copy of all contracts and agreement entered into, falling within the ambit of this Ordinance, within fifteen (15) days from the date of its execution.

Section 8. Mandatory Review of the Charges and Fees. The charges and fees herein prescribed shall be subject to mandatory review by the appropriate committee of the Sangguniang Panlungsod every year. Recommendations from the General Services Officer shall be submitted to the said committee not later than 15th of July of every year, which shall be the basis to amend charges and fees prescribed in this Ordinance.

Section 9. Separability Clause. Any provision of this Ordinance found void, invalid or unconstitutional by a court of competent jurisdiction shall not affect the rest of the provisions not affected by the said judicial finding of nullity, invalidity or unconstitutionality.

Section 10. Effectivity. This Ordinance shall take effect fifteen days after complete publication in a newspaper of general circulation and after the same is posted in at least (3) conspicuous places within the City of Bacoor, Province of Cavite.



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HON. CATHERINE S. EVARISTO
City Vice Mayor/Presiding Officer

Approved by:

HON. LANI MERCADO - REVILLA
City Mayor

ORDAINED this 30th day of January 2017 during the 5th Regular Session of the 3rd Sangguniang Panlungsod of Bacoor, Province of Cavite.

I hereby certify to the truth and correctness of the above-quoted Ordinance.

Certified by:

HON. CATHERINE S. EVARISTO
City Vice Mayor

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Approved by:

HON. LANI MERCADO-REVILLA
City Mayor

Date of Approval 20 FEB 2017