



DISTRICT I

HON. MIGUEL N. BAUTISTA
 City Councilor

HON. MICHAEL E. SOLIS
 City Councilor

HON. ROWENA BAUTISTA-MENDIOLA
 City Councilor

HON. ADRIELITO G. GAWARAN
 City Councilor

HON. VICTORIO L. GUERRERO, JR.
 City Councilor

Absent
 HON. ALEJANDRO F. GUTIERREZ
 City Councilor

DISTRICT II

HON. ROBERTO L. ADVINCULA
 City Councilor

HON. HERNANDO C. GUTIERREZ
 City Councilor

HON. GAUDENCIO P. NOLASCO
 City Councilor

HON. LEANDRO A. DE LEON
 City Councilor

HON. ALDE JOSELITO P. PAGULAYAN
 City Councilor

Absent
 HON. ROBERTO R. JAVIER
 City Councilor

HON. REYNALDO D. PALABRICA
 City Councilor - Liga ng Brgy. President

Absent
 HON. MAC RAVEN ESPIRITU
 City Councilor - SK FEDERATION PRESIDENT

Attested by:
 ATTY. KHALID A. ATEGA, JR.
 Sangguniang Panlungsod Secretary

Certified by:
 HON. CATHERINE SARINO-EVARISTO
 City Vice Mayor / Presiding Officer

Approved by:
 HON. LANI MERCADO - REVILLA
 City Mayor

CITY ORDINANCE NO. CO 124-2020
Series of 2020

AN ORDINANCE CREATING AND ABOLISHING VARIOUS POSITIONS UNDER DIFFERENT OFFICES IN THE CITY GOVERNMENT OF BACOOR TO BE APPROPRIATED IN THE ANNUAL BUDGET OF THE CITY GOVERNMENT OF BACOOR, CAVITE FOR CALENDAR YEAR 2021.

Sponsored by:

Hon. Miguel N. Bautista

Co-Sponsored by:

Hon. Roberto L. Advincula, Hon. Rowena Bautista Mendiola, Hon. Leandro A. De Leon, Hon. Hon. Adrielito G. Gawaran, Hon. Hernando C. Gutierrez, Hon. Victorio L. Guerrero, Jr., Hon. Gaudencio P. Nolasco, Hon. Alde Joselito F. Pagulayan, Hon. Reynaldo D. Palabrica and Hon. Michael E. Solis

WHEREAS, the City Budget Office and the Human Resources Development and Management Department of the city government submitted a proposal to the Sangguniang Panlungsod to pass an ordinance abolishing several plantilla positions in various offices in order to save enough funds to make the creation of new positions in other departments possible.

WHEREAS, the positions to be abolished are all vacant at the moment and the positions to be created are necessary to enable the city government to address the various challenges posed by the COVID-19 pandemic more effectively.

NOW THEREFORE, BE IT ORDAINED by the Sangguniang Panlungsod in Regular Online Session assembled THAT:

Section 1. Creation of Positions. The following permanent and casual positions under various offices which salaries shall be appropriated in the Annual Budget for Calendar Year 2021 of the city government are hereby created, to wit:

Office	No. of Position	Position Title	Salary Grade
Human Resources Development and Management Department	1	Administrative Assistant I (Bookbinder III)	7
	1	Administrative Assistant I (Reproduction Machine Operator III)	7
	1	Administrative Aide VI (Clerk III)	6
Total Number of Positions		3	



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Attested by:

ATTY. KRISTINA A. ATEGA, JR.
 Sangguniang Panlungsod Secretary

Certified by:

HON. CATHERINE SARINO-EVARISTO
 City Vice Mayor / Presiding Officer

Approved by:

HON. LANI MERCADO - REVILLA
 City Mayor

City Office	Information	1	Supervising Administrative Officer (Administrative Officer IV)	22
		1	Audio Visual Equipment Operator I	3
		2	Administrative Aide II (Messenger)	2
Total Number of Positions		4		
City Legal Office		1	Attorney IV	23
		1	Administrative Officer V (Administrative Officer III)	18
		1	Administrative Aide II (Messenger)	2
Total Number of Positions		3		
City Health Office		1	Dentist I	14
		3	Medical Technologist II	15
		1	Administrative Aide III (Driver)	3
		1	Administrative Aide I (Utility Worker I)	1
Total Number of Positions		6		
GRAND TOTAL FOR CREATION OF PERMANENT POSITIONS - 16				

PROPOSED POSITIONS FOR CASUAL EMPLOYEES CY 2021	
Department/Offices	No. of Casual Positions
Office of the City Mayor - City Tourism Development Unit	2
Office of the City Treasurer	5

Section 2. Abolition of Positions. The following permanent positions under various offices stated below are hereby abolished, to wit:

Office	Item No.	Position Title	Salary Grade
Office of the City Mayor	21	Security Officer II	15
	10	Security Agent II	10
	31	Security Agent I	8
	42	Administrative Aide III	3



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City Councilor - SK FEDERATION PRESIDENT

Attested by:

ATTY. KATALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. CATHERINE SARINO-EVARISTO
City Vice Mayor / Presiding Officer

Approved by:

HON. LANI MERCADO - REVILLA
City Mayor

		(Clerk I)	
	492	Administrative Aide IV (Mechanic)	4
	686	Administrative Officer III	14
	695	Administrative Aide IV (Evidence Custodian)	4
	573	Management and Audit Analyst I	11
Total Number of Positions		8	
Human Resources Development & Management Department	172	Admin. Officer IV (Human Resource Management Officer II)	15
	180	Administrative Assistant II (Human Resource Management Assistant)	8
Total Number of Positions		2	
City Planning and Development Office	192	Draftsman I	6
Total Number of Position		1	
Office of the City Civil Registrar	203	Assistant Registration Officer	8
Total Number of Position		1	
Office of the City Budget Officer	255	Administrative Officer II (Management and Audit Analyst I)	11
Total Number of Position		1	
Office of the City Accountant	272	Administrative Aide IV (Accounting Clerk I)	4
Total Number of Position		1	
City Information Office	793	Administrative Officer II (Information Officer I)	11
	272	Administrative Aide IV (Clerk II)	4
Total Number of Positions		2	
City Legal Office	727	Supervising Admin. Officer (Admin. Officer IV)	22
	335	Legal Assistant I	10
	803	Attorney II	18
	804	Attorney II	18



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Attested by:
 ATTY. WALID A. ATEGA, JR.
 Sangguniang Panlungsod Secretary

Certified by:
 HON. CATHERINE SARINO-EVARISTO
 City Vice Mayor / Presiding Officer

Approved by:
 HON. LAM MERCADO - REVILLA
 City Mayor

	333	Legal Assistant I	10
	334	Legal Assistant I	10
	729	Administrative Aide III (Driver I)	3
Total Number of Positions		7	
Business Permit and Licensing Office (BPLO)	63	Administrative Aide IV (Clerk II)	4
	65	Administrative Aide III (Clerk I)	3
	67	Sports and Games Regulation Officer II	14
Total Number of Positions		3	
Bacoor Disaster Risk Reduction Management Office	78	Special Operation Officer I	10
Total Number of Positions		1	
Housing Urban Development And Mgt. Department	92	Housing and Homesite Regulation Asst.	8
	93	Housing and Homesite Regulation Asst.	8
Total Number of Positions		2	
City Health Office	396	Medical Officer II	18
	620	Sanitation Inspector I	6
	621	Sanitation Inspector I	6
	622	Sanitation Inspector I	6
	623	Sanitation Inspector I	6
	624	Sanitation Inspector I	6
	625	Sanitation Inspector I	6
	626	Sanitation Inspector I	6
	627	Sanitation Inspector I	6
Total Number of Positions		9	
City Population Office	441	Population Program Worker II	7
Total Number of Position		1	
Public Employment Service Office	786	Labor & Employment Assistant	8



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Sangguniang Panlungsod Secretary

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City Vice Mayor / Presiding Officer

Approved by:

HON. LANI MERCADO - REVILLA
City Mayor

Total Number of Position		1	
City Veterinary Office	449	Veterinarian I	13
	459	Administrative Aide III (Utility Worker II)	3
Total Number of Positions		2	
Office of the Building Official (OBO)	508	Administrative IV (Clerk II)	4
Total Number of Position		1	
Office of the Mayor (Operation of Public Market)	526	Market Inspector I	6
	527	Market Inspector I	6
Total Number of Positions		2	
GRAND TOTAL FOR ABOLITION OF PERMANENT POSITIONS - 45			

Section 3. Effectivity. -- This Ordinance shall take effect after ten (10) days from the date a copy thereof is posted in a bulletin board at the entrance of the City Hall of Bacoor and in at least two (2) other conspicuous places in the City of Bacoor not later than five (5) days after the approval thereof.

Section 4. Separability. -- Any provision of this Ordinance declared void by any court of law shall not affect the other provisions hereof not affected by such declaration.

Section 5. Dissemination. -- The Sangguniang Panlungsod Secretariat is hereby directed to furnish the Civil Service Commission, the Human Resource Development and Management Department, the Office of the City Budget Officer, and all government offices concerned with copies of this ordinance immediately after its date of effectivity.

UNANIMOUSLY APPROVED by the Sangguniang Panlungsod of the City of Bacoor this 1st day of October 2020.

I hereby certify that the foregoing Ordinance is true and correct and that it was duly approved in accordance with law.

Certified by:

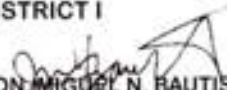
HON. CATHERINE S. EVARISTO
City Vice Mayor / Presiding Officer

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Sangguniang Panlungsod Secretary





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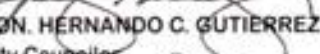

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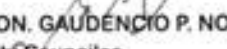

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City Mayor

Approved by:


HON. LANI MERCADO-REVILLA

City Mayor