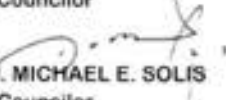




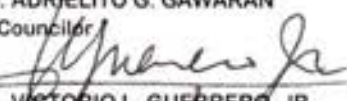
DISTRICT I

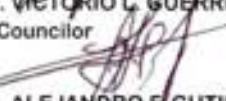

HON. MIGUEL N. BAUTISTA
City Councilor


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City Councilor


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City Councilor

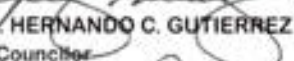
Absent
HON. ADRIELITO G. GAWARAN
City Councilor

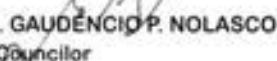

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City Councilor

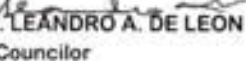

HON. ALEJANDRO F. GUTIERREZ
City Councilor

DISTRICT II


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City Councilor

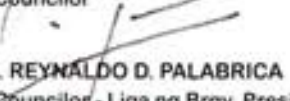

HON. HERNANDO C. GUTIERREZ
City Councilor

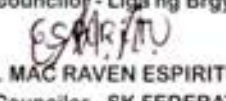

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HON. ALDE JOSELITO F. PAGULAYAN
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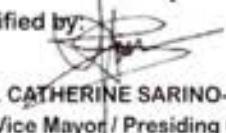

HON. ROBERTO R. JAVIER
City Councilor



HON. REYNALDO D. PALABRICA
City Councilor - Liga ng Brgy. President


HON. MAC RAVEN ESPIRITU
City Councilor - SK FEDERATION PRESIDENT

Attested by:

ATTY. KHALIDA A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. CATHERINE SARINO-EVARISTO
City Vice Mayor / Presiding Officer

Approved by:

HON. LAN MERCADO - REVILLA
City Mayor

CITY ORDINANCE NO. CO 135-2020
Series of 2020

AN ORDINANCE CREATING THE REGULATORY REFORM TEAM, ESTABLISHING ITS POWERS AND DUTIES, AND PROVIDING PENALTIES FOR VIOLATIONS HEREOF.

Sponsored by:
Hon. Reynaldo D. Palabrica

Co-Sponsored by:
Hon. Roberto L. Advincula, Hon. Miguel N. Bautista, Hon. Rowena Bautista-Mendiola, Hon. Leandro A. De Leon, Hon. Mac Raven Espiritu, Hon. Victorio L. Guerrero, Jr., Hon. Hernando C. Gutierrez, Hon. Alejandro F. Gutierrez, Hon. Roberto R. Javier, Hon. Gaudencio P. Nolasco, Hon. Alde Joselito F. Pagulayan, and Hon. Michael E. Solis.

WHEREAS, Section 5 of Republic Act No. 11032 (otherwise known as the Ease of Doing Business and Efficient Government Service Delivery Act of 2018) provides that "(a) all offices and agencies which provide government services are hereby mandated to regularly undertake cost compliance analysis, time and motion studies, undergo evaluation and improvement of their transaction systems and procedures and reengineer the same if deemed necessary to reduce bureaucratic red tape and processing time".

WHEREAS, in order to effectively implement RA 11032 and the Philippine Development Plan 2017-2022 that ensures People Centered, Clean, and Efficient Governance through seamless service delivery, the Department of the Interior and Local Government (DILG) issued Memorandum Circular No. 2018-214 series of 2018 entitled, "Reengineering of LGU Systems and Procedures on EODB-EGSD Act of 2018" that enjoins LGUs to initiate reengineering of its operations and procedures.

WHEREAS, the local government of the City of Bacoor, Cavite is united in fulfilling the fervent wish of every Filipino to make the process of doing business in the Philippines easy and efficient through the delivery of excellent public service.

WHEREAS, since all change begins with one step, the Sangguniang Panlungsod and the City Mayor agreed to create the Regulatory Reform Team that will assist the city government in assessing and revising its various ordinances, resolutions and issuances that directly affect the conduct of business within the City of Bacoor and help pave the way in bringing the lofty goals behind the enactment of RA 11032 into fruition.

NOW THEREFORE, BE IT ORDAINED by the 4th Sangguniang Panlungsod of the City of Bacoor, Cavite THAT:

Section 1. Short Title. This Ordinance shall be known as the "Regulatory Reform Team Ordinance of Bacoor".

Section 2. Purpose. This Ordinance aims to achieve the following:



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Absent
HON. ADRIELITO G. GAWARAN
City Councilor

HON. VICTORIO L. GUERRERO, JR.
City Councilor

HON. ALEJANDRO F. GUTIERREZ
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City Councilor - Liga ng Brgy. President

HON. MAC RAVEN ESPIRITU
City Councilor - SK FEDERATION PRESIDENT

Attested by:

ATTY. KRISTINA A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. CATHERINE SARINO-EVARISTO
City Vice Mayor / Presiding Officer

Approved by:

HON. LANI MERCADO - REVILLA
City Mayor

2.1 Ensure the implementation of good regulatory practices in the policy making process of local government of the City of Bacoor in compliance with the provisions of Republic Act No. 11032 and its implementing guidelines.

2.2 Review business and non-business related local ordinances, issuances, and resolutions, that affect the global competitiveness ranking of the City of Bacoor and its suitability as an investment destination.

2.3 Improve the business-friendliness and competitiveness of local government of the City of Bacoor by enhancing efficiency in issuing permits, licenses, clearances and other similar documents, and by lowering the cost of compliance for businesses and the transacting public and to repeal or amend unnecessary, costly, burdensome, outdated, irrelevant and/or confusing rules.

2.4 Institutionalize an evidence-based repeal/ amendment system to be used by the local government of the City of Bacoor and of its various barangays that ultimately lead towards coherent and better regulations;

2.5 Democratize the regulatory reform process through public consultation and participation; and

2.6 Create a culture of accountability in the local government of the City of Bacoor by imposing administrative penalties against city government and barangay officials who shall not comply with the provisions of this Ordinance, of RA 11032 and other pertinent laws and government regulations.

Section 3. Legal Framework. This Ordinance is in compliance with the following laws and national government regulations:

3.1 **Republic Act No. 11032** dated 28 May 2018, "An Act Promoting Ease of Doing Business and Efficient Delivery of Government Services", amending for the purpose, **Republic Act No. 9485** otherwise known as the "Anti-Red Tape Act of 2007";

3.2 **DTI-ARTA-CSC Joint Memorandum Circular No. 2019-001** also known as the Implementing Rules and Regulations of Republic Act No. 11032;

3.3 **DILG Memorandum Circular 2019-177**, "Guidelines in the Integration of the Issuance of Barangay Clearance in the Permitting Processes of Cities and Municipalities."

3.4 **DILG-DOF Joint Memorandum Circular No. 2019-01** also known as the "Guidelines for the Review, Adjustment, Setting and/or Adoption of Reasonable Regulatory Fees and Charges of Local Government Units";

3.5 **DILG Memorandum Circular (MC) No. 2018-214** also known as the "Reengineering of LGU Systems and Procedures in Compliance to EODB-EGSD Act of 2018";



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Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

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City Vice Mayor / Presiding Officer

Approved by:

HON. LANI MERCADO - REVILLA
City Mayor

3.6 DILG-DPWH-DICT-DTI Joint Memorandum Circular 2018-01 also known as the "Guidelines in Streamlining the Processes for the Issuance of Building Permits and Certificate of Occupancy";

3.7 DILG-DTI-DICT Joint Memorandum Circular No. 2016-01 also known as the "Revised Standards in Processing Business Permits and Licenses in All Cities and Municipalities";

3.8 Chapter 2 Section 3 Paragraph (1) of Executive Order No. 292 also known as the "Administrative Code of 1987"; and the

3.9 Philippine Development Plan 2017-2022.

Section 4. Scope/Coverage. This Ordinance cover all the departments, units, and offices under the Office of the City Mayor, the Office of the Vice Mayor, the Sangguniang Panlungsod, and all the barangays of the City of Bacoor, Cavite together with all the officials and personnel assigned/appointed to the above-mentioned local government offices.

Section 5. Definition of Terms. As used in this Ordinance, the following terms shall mean:

5.1 **Amend** – to modify or alter an enacted law, ordinance, or issuance.

5.2 **Business-related Transactions** -a set of regulatory requirements that a business entity must comply with to engage, operate or continue to operate a business, such as but not limited to, collection or preparation of a number of documents, submission to national and local government authorities, approval of application submitted, and receipt of a formal certificate or certificates, permits, licenses which include primary and secondary, clearances and such similar authorization or documents which confer eligibility to operate, continue to operate, or to cease operation as a legitimate business (Source: R.A. 11032 or the Ease of Doing Business and Efficient Delivery of Government Services Act of 2018 and its Implementing Rules and Regulations).

5.3. **Circulars** - issuances prescribing policies, rules and regulations, and procedures promulgated pursuant to law, applicable to individuals and organizations outside the Government and designed to supplement provisions of the law or to provide means for carrying them out, including information relating thereto.

5.4. **Consolidate** - to integrate multiple similar laws or issuances into one legal document.

5.5. **Implementing Rules and Regulations** – set of guidelines formulated by the department or unit under the Office of the City Mayor tasked by a particular ordinance or issuance to implement a law or ordinance.



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City Vice Mayor / Presiding Officer

Approved by:

HON. LANI MERCADO - REVILLA
City Mayor

5.6. Issuances - rules or guidelines issued by the City Mayor to implement a law or to lay regulations for the public, in accordance with the law excluding internal administrative orders.

5.7. Non-business transactions - all other government transactions not falling under Section 4(c) of RA11032.

5.8. Orders - issuances directed to particular offices, officials, or employees, concerning specific matters including assignments, detail and transfer of personnel, for observance or compliance by all concerned.

5.9. Ordinances - a local legislation of a general and permanent character enacted by the Sangguniang Panlungsod or Sangguniang Barangay.

5.10. Philippine Business Regulation Information System (PBRIS) - a web-based platform providing accessible information on business regulations issued by the Philippine government. It was established pursuant to Section 17(k) of the Republic Act No. 11032 stating that the ARTA shall: "ensure the dissemination of and public access to information on regulatory management system and changes in laws and regulations relevant to the public by establishing the Philippine Business Regulations Information system (PBRIS)."

5.11. Regulations - legal instruments that give effect to a government policy intervention and includes licensing, imposing information obligation, compliance to standards or payment of any form fee, levy, charge or any other statutory and regulatory requirements necessary to carry out an activity.

5.12. Regulatory Reform - (a) refers to changes that improve regulatory quality that will enhance the performance, cost-effectiveness, or legal quality of regulations and related government formalities; (b) may also mean revision of a single regulation, the scrapping and rebuilding of an entire regulatory regime and its institutions, or improvement of process for making regulations and managing reform; and (c) is to evaluate past and current laws, local ordinances and issuances and subsequently taking the necessary policy option for each.

5.13. Reform - to change something into an improved form or condition.

5.14. Repeal - to revoke laws, local ordinances, or issuances.

5.15. Resolution - an expression of the sentiments; declaration of will; opinion on position being rendered by the members of a deliberative body on certain issues and matters of public interests and having no permanent value but only temporary in character.

5.16. Retain - to keep laws, local ordinances, and issuances which are still effective in its current form.



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Attested by:

ATTY. KHALID A. ATEGA, JR.
 Sangguniang Panlungsod Secretary

Certified by:

HON. CATHERINE SARINO-EVARISTO
 City Vice Mayor / Presiding Officer

Approved by:

HON. LANI MERCADO - REVILLA
 City Mayor

5.17. Stakeholders - public or private, individuals or organizations, business community, employees, interest groups, and professional organizations who can affect and/or be affected/impacted by a particular regulation.

5.18. Stocktaking - inventory of all local ordinances, issuances, and resolution made by the LGU.

Section 6. Creation and Composition of the Regulatory Reform Team. A group comprised of various offices under the Office of the City Mayor, the Office of the Vice Mayor, and the Sangguniang Panlungsod primarily tasked to achieve the various purposes of this Ordinance to be known as the **Regulatory Reform Team of Bacoor (RRT-Bacoor)** is hereby created. The RRT-Bacoor shall be comprised of the following:

For the Bacoor City Government	
Head	City Mayor
Co-head	City Vice Mayor
Members	<ul style="list-style-type: none"> Sangguniang Panlungsod (SP) Members (at least 3 members of any related committee to be designated by the Sanggunian through a resolution) City Administrator City Planning and Development Coordinator (CPDC) City Legal Officer City Records Officer Representative of CSO/NGO/Private or Business Sector All Department Heads
Secretariat	<ul style="list-style-type: none"> Secretary of the Sanggunian (Head) City Mayor's Staff
For the Barangays	
Head	Punong Barangay
Members	<ul style="list-style-type: none"> Sangguniang Barangay Members (at least 3 members of any related committee to be designated by the Sanggunian through a resolution) Barangay Treasurer Representative of CSO/NGO/Private or Business Sector
Secretariat	<ul style="list-style-type: none"> Barangay Secretary (Head)

Section 7. Functions of the Team. The RRT-Bacoor shall be responsible for the following:

- a.) Stocktake all existing local ordinances and issuances made by city government solely or jointly made with other local government units or national government agencies;
- b.) Conduct public dialogues with stakeholders such as NGAs, CSOs and the private sector, to identify cumbersome



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Sangguniang Panlungsod Secretary

Certified by:

HON. CATHERINE SARINO-EVARISTO
City Vice Mayor / Presiding Officer

Approved by:

HON. LAM MERCADO - REVILLA
City Mayor

regulations and determine priority ordinances and issuances for review/assessment.

c.) Review/assess prioritized ordinances, issuances, and resolutions, if it is redundant, outdated, or unnecessary using the Four-way Test as provided in **Annex "1"** of this Ordinance.

d.) Recommend policy options that may be adopted by the city government;

e.) Draft policies based on the result of assessment;

f.) Accomplish the Regulatory Reform Technical Report (RRTR);

g.) Create a Monitoring and Evaluation System;

h.) Create and/or update the database systems and the website. The website shall include, all local ordinances, issuances and resolution with their corresponding amendments, the most current and updated Citizen's Charter with all services offered classified as Simple, Complex, and Highly Technical. It should be business - friendly and accessible.

i.) Establish regulatory management procedures and methodologies in the modification, adoption, implementation, and evaluation of existing local ordinances, issuances, and resolutions of LGU;

j.) Conduct studies/reviews in the promotion of efficient government services and ease of doing business;

k.) Conduct quarterly meeting and as need arises with proper documentation;

l.) Ensure regular and timely submission to DILG and ARTA;

m.) Create its own internal rules of procedure; and

n.) Investigate all complaints against any member of the RRT-Bacoor, any barangay official, or any employee of the city government who violates this Ordinance or who refuse to comply with the directives of the RRT-Bacoor.

Section 8. Filing of Regulations. The RRT-Bacoor Secretariat shall furnish a copy of approved local ordinances, issuances, and resolutions to the University of the Philippines (UP) Office of the National Administrative Register (ONAR), pursuant to Administrative Code of 1987.

Section 9. Administrative Penalties. The following penalties shall be imposed, after an investigation conducted by the RRT-Bacoor, against any member of the RRT-Bacoor, any barangay official, or any employee of the city government who violates this Ordinance or who refuse to comply with the lawful directives of the RRT-Bacoor:


First Offense: Suspension without pay for five (5) calendar days

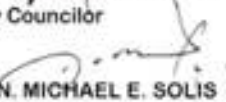


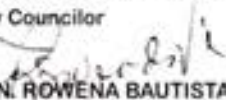
Republic of the Philippines
Province of Cavite
City of Bacoor
OFFICE OF THE SANGGUNIANG PANLUNGSOD



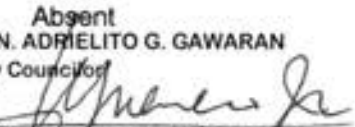
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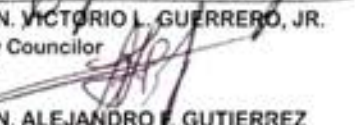

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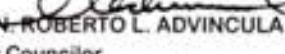

HON. ROWENA BAUTISTA-MENDIOLA
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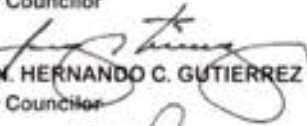
Absent
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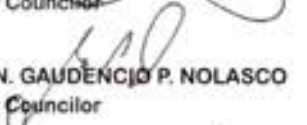

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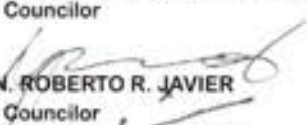

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Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. CATHERINE SARINO-EVARISTO
City Vice Mayor / Presiding Officer

Approved by:

HON. LANI MERCADO - REVILLA
City Mayor

Second Offense: Suspension without pay for fifteen (15) calendar days

Third Offense: Suspension without pay for thirty (30) calendar days

These administrative penalties shall not include any penalty that may be imposed against the offender for violating Republic Act No. 11032 and other pertinent laws.

Section 10. Separability. The validity of this Ordinance shall not be affected in case one of its provisions is declared void by a court of law.

Section 11. Repeal. All ordinances, resolutions, and issuances inconsistent with the provisions of this Ordinance are hereby repealed.

Section 12. Effectivity. This ordinance shall take effect immediately after it has been published at least once in a newspaper of general circulation in the City of Bacoor, Cavite, and after its has been posted in three (3) conspicuous places within the City of Bacoor, Cavite.

APPROVED this 23rd day of November 2020 at the City of Bacoor, Cavite.

I hereby certify that the contents of the foregoing ordinance are true and correct and that it was approved in accordance with law.

Certified by:


HON. CATHERINE S. EVARISTO
City Vice Mayor / Presiding Officer

Attested by:


ATTY. KHALID A. ATEGA JR.
Sangguniang Panlungsod Secretary

Approved by:


HON. LANI MERCADO-REVILLA
City Mayor