



### Office of the Sangguniang Panlungsod

**DISTRICT I**

**ABSENT**  
HON. CATHERINE SARINO-EVARISTO  
City Councilor

HON. MICHAEL E. SOLIS  
City Councilor

HON. ADRIELITO G. GAWARAN  
City Councilor

HON. VICTORIO L. GUERRERO, JR.  
City Councilor

HON. ALEJANDRO F. GUTIERREZ  
City Councilor

HON. LEVY M. TELA  
City Councilor

**DISTRICT II**

HON. ROBERTO L. ADVINCULA  
City Councilor

HON. REYNALDO D. PALABRICA  
City Councilor / President Pro-Tempore

HON. REYNALDO M. FABIAN  
City Councilor

HON. ROGELIO M. NOLASCO  
City Councilor

HON. ALDE JOSELITO F. PAGULAYAN  
City Councilor

HON. SIMPLICIO G. DOMINGUEZ  
City Councilor

HON. RAMON N. BAUTISTA  
Liga ng mga Barangay President

**ABSENT**  
HON. MAC RAVEN ESPIRITU  
SK Federation President

Attested by:  
ATTY. KHALID A. ATEGA, JR.  
Sangguniang Panlungsod Secretary

Certified by:  
HON. REYNALDO D. PALABRICA  
Acting Presiding Officer

Approved by:  
HON. ROWENA BAUTISTA-MENDIOLA  
Acting City Mayor

### CITY ORDINANCE NO. 306-2023 Series of 2023

**AN ORDINANCE AMENDING THE POSITION TITLES OF THE POSITIONS CREATED BY THE SANGGUNIANG PANLUNGSOD FOR THE LOCAL ECONOMIC DEVELOPMENT AND INVESTMENTS PROMOTIONS OFFICE (LEDIPO) UNDER CITY ORDINANCE NO. 286-2023 SO THAT IT WILL CONFORM WITH PERTINENT POLICIES OF THE DEPARTMENT OF BUDGET AND MANAGEMENT.**

Sponsored by:

**Hon. Reynaldo D. Palabrica and Hon. Alde Joselito F. Pagulayan**

Co-Sponsored by:

**Hon. Roberto L. Advincula, Hon. Ramon N. Bautista, Hon. Simplicio G. Dominguez, Hon. Reynaldo M. Fabian, Hon. Adrielito G. Gawaran, Hon. Alejandro F. Gutierrez, Hon. Rogelio M. Nolasco, and Hon. Michael E. Solis and Hon. Levy M. Tela**

**WHEREAS**, on 22 May 2023, the Sangguniang Panlungsod enacted City Ordinance No. 286-2023 entitled: **"An Ordinance Amending Section 12 Of City Ordinance No. 157-2021 (The "Local Economic and Investments Promotion Ordinance Of The City Of Bacoor") Which Created The Local Economic And Investments Promotion Office (LEIPO) Of The City Of Bacoor, Cavite"**.

**WHEREAS**, on 16 August 2023, the City Budget Officer sent a letter to Hon. Reynaldo D. Palabrica, Chairman of Committee on Ethics, Appointments and Government Reorganization, recommending to amend the position titles of the positions created under City Ordinance No. 286-2023 to conform to the Index of Occupational Services (IOS) for Local Government Units in order to properly determine the Personal Services Cost for the Local Economic Development And Investments Promotions Office (LEIPO). The following are the discrepancies in the newly created positions stated in the said City Ordinance, to wit:

As per CO 286-2023	As per DBM IOS-LGU
Position Title and Salary Grade	Position Title and Salary Grade
1. Computer Operator III – SG 9	1. Admin. Asst. VI – SG 12





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Acting City Mayor

2. Clerk I – SG 3	2. Admin. Aide III (Clerk I) – SG 3
3. Driver – SG4	4. Admin. Aide IV (Driver II) – SG 4

The position title for Computer Operator with Salary Grade of 9 is Administrative Assistant II (Computer Operator II).

**WHEREAS**, it is necessary that the position titles stated in the City Ordinance No. 286-2023 be amended so as to conform with the Department of Budget and Management's (DBM) Local Budget Circular No. 132 dated 21 July 2021.

**NOW, THEREFORE**, during regular session assembled, upon motion of Hon. Alde Joselito F. Pagulayan unanimously seconded by the rest of the council, **BE IT ORDAINED AS IT IS HEREBY ORDAINED** by the 5<sup>th</sup> Sangguniang Panlungsod of the City of Bacoor THAT:

**Section 1. Amendment of Section 12 of City Ordinance No. 157-2021.** Section 12 of City Ordinance No. 157-2021 is hereby amended and shall henceforth read as follows:

**"Section 12. Creation of New Positions.** The following positions are hereby created to comprise the Local Economic and Investments Promotion Office (LEIPO) under the Office of the City Mayor:

- a. xxx
- b. Administrative Section:
  - i. Administrative Assistant III Computer Operator II, SG 9;
  - ii. xxx
  - iii. xxx
- c. Economic Development Management Section:
  - i. xxx
  - ii. xxx
  - iii. xxx
  - iv. Administrative Aide III (Clerk 1), SG 3. He/she must have the following qualifications in order to be appointed to the said position:
    - a. Career Service Sub-Professional Eligibility
    - b. Completion of at least two (2) years studies in college
  - v. Administrative IV (Driver II), SG 4. He/she should have a valid Professional Driver's License in order to be appointed to the said position.

xxx





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Acting Presiding Officer

Approved by:  
HON. ROWENA BAUTISTA-MENDIOLA  
Acting City Mayor

**Section 2. Effectivity.** This Ordinance shall become effective immediately upon its posting on the official website of the City of Bacoor, Cavite and on at least three conspicuous places within the City.

**Section 3. Repeal.** Any provision of City Ordinance No. 157-2021 or of any other city ordinance that is inconsistent with the provisions of this Ordinance are hereby repealed.

**Section 4. Separability.** The nullification of any provision hereof or of City Ordinance No. 157-2021 by a court of law shall not render void the remaining provisions of this Ordinance not affected by the said judicial declaration.

**ORDAINED** by the 5<sup>th</sup> Sangguniang Panlungsod of Bacoor, Province, Cavite this 11<sup>th</sup> day of September 2023.

Certified by:

HON. REYNALDO D. PALABRICA  
Acting Presiding Officer

Attested by:

ATTY. KHALID A. ATEGA JR.  
Secretary to the Sangguniang Panlungsod

Approved by:

HON. ROWENA BAUTISTA-MENDIOLA  
Acting City Mayor

Date of Approval: 14 SEP 2023