



Republic of the Philippines
Province of Cavite
CITY OF BACOOR

Office of the Sangguniang Panlungsod

DISTRICT I

HON. CATHERINE SARINO-EVARISTO
City Councilor

HON. MICHAEL E. SOLIS
City Councilor

HON. ADRIELITO G. GAWARAN
City Councilor

HON. VICTORIO L. GUERRERO, JR.
City Councilor

HON. ALEJANDRO F. GUTIERREZ
City Councilor

HON. LEVY M. TELA
City Councilor

DISTRICT II

HON. ROBERTO L. ADVINCULA
City Councilor

HON. REYNALDO D. PALABRICA
City Councilor / President Pro-Tempore

HON. REYNALDO M. FABIAN
City Councilor

HON. ROGELIO M. NOLASCO
City Councilor

ON LEAVE

HON. ALDE JOSELITO F. PAGULAYAN
City Councilor

HON. SIMPLICIO G. DOMINGUEZ
City Councilor

HON. RAMON N. BAUTISTA
Liga ng mga Barangay President

HON. MAC RAVEN ESPIRITU
SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Approved by:

HON. STRIKE B. REVILLA
City Mayor

CITY ORDINANCE NO. 313- 2023

Series of 2023

AN ORDINANCE ESTABLISHING A UNIFORM INFORMATION MANAGEMENT SYSTEM IN THE BARANGAYS IN THE CITY OF BACOOR.

Sponsored by:

Hon. Reynaldo D. Palabrica

Co-Sponsored by:

Hon. Roberto L. Advincula, Hon. Ramon N. Bautista, Hon. Simplicio G. Dominguez, Hon. Mac Raven Espiritu, Hon. Catherine Sarino-Evaristo, Hon. Reynaldo M. Fabian, Hon. Adrielito G. Gawaran, Hon. Alejandro F. Gutierrez, Hon. Rogelio M. Nolasco, Hon. Michael E. Solis and Hon. Levy M. Tela.

WHEREAS, Section 18 of the Local Government Code grants the Local government units the power and authority to establish an organization that shall be responsible for the efficient and effective implementation of their development plans, program objectives and priorities; to create their own sources of revenues and to levy taxes, fees, and charges which shall accrue exclusively for their use and disposition and which shall be retained by them; to have a just share in national taxes which shall be automatically and directly released to them without need of any further action; to have an equitable share in the proceeds from the utilization and development of the national wealth and resources within their respective territorial jurisdictions including sharing the same with the inhabitants by way of direct benefits; to acquire, develop, lease, encumber, alienate, or otherwise dispose of real or personal property held by them in their proprietary capacity and to apply their resources and assets for productive, developmental, or welfare purposes, in the exercise or furtherance of their governmental or proprietary powers and functions and thereby ensure their development into self-reliant communities and active participants in the attainment of national goals;

WHEREAS Local government units shall endeavor to be self-reliant and shall continue exercising the powers and discharging the duties and functions currently vested upon



Republic of the Philippines
Province of Cavite
CITY OF BACOR

Office of the Sangguniang Panlungsod

DISTRICT I

HON. CATHERINE SARINO-EVARISTO
City Councilor

HON. MICHAEL E. SOLIS
City Councilor

HON. ADRIELITO G. GAWARAN
City Councilor

HON. VICTORIO L. GUERRERO, JR.
City Councilor

HON. ALEJANDRO F. GUTIERREZ
City Councilor

HON. LEVY M. TELA
City Councilor

DISTRICT II

HON. ROBERTO L. ADVINCULA
City Councilor

HON. REYNALDO D. PALABRICA
City Councilor / President Pro-Tempore

HON. REYNALDO M. FABIAN
City Councilor

HON. ROGELIO M. NOLASCO
City Councilor

ON LEAVE

HON. ALDE JOSELITO F. PAGULAYAN
City Councilor

HON. SIMPLICIO G. DOMINGUEZ
City Councilor

HON. RAMON N. BAUTISTA
Liga ng mga Barangay President

HON. MAC RAVEN ESPIRITU
SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Approved by:

HON. STRIKE B. REVILLA
City Mayor

them. They shall also discharge the functions and responsibilities of national agencies and offices devolved to them pursuant to this code. Local government units shall likewise exercise such other powers and discharge such other functions and responsibilities as are necessary, appropriate, or incidental to efficient and effective provisions of the basic services and facilities enumerated herein, including but not limited to:

For Barangay:

x x x

(ii) Health and social welfare services, which include maintenance of barangay health center and day-care center;

(iii) Services and facilities related to general hygiene and sanitation, beautification, and solid waste collection;

(iv) Maintenance of katarungang pambarangay;

(v) Maintenance of barangay roads and bridges and water supply systems;

(vi) Infrastructure facilities such as multi-purpose halls, multipurpose pavement, plazas, sports centers, and other similar facilities;

(vii) Information and reading center; and

(viii) Satellite or public market, where viable;

WHEREAS, the city, through the city mayor concerned, shall exercise general supervision over component barangays to ensure that said barangays act within the scope of their prescribed powers and functions;

WHEREAS, in 1993, Executive Order (EO) 135 was enacted into law to establish a well-coordinated statistical system at the local level. It is the objective of EO for the official statistics at the municipal level to be harmonized with official statistics at the national level. Further, the EO would be responsive to planning and monitoring requirements at the local level;

WHEREAS, the EO ensures that the delivery of basic services devolved at the provincial, municipal, and village government units are addressed. With these devolved



Office of the Sangguniang Panlungsod

DISTRICT I

HON. CATHERINE SARINO-EVARISTO
City Councilor

HON. MICHAEL E. SOLIS
City Councilor

HON. ADRIELITO G. GAWARAN
City Councilor

HON. VICTORIO L. GUERRERO, JR.
City Councilor

HON. ALEJANDRO F. GUTIERREZ
City Councilor

HON. LEY M. TELA
City Councilor

DISTRICT II

HON. ROBERTO L. ADVINCULA
City Councilor

HON. REYNALDO D. PALABRICA
City Councilor / President Pro-Tempore

HON. REYNALDO M. EABIAN
City Councilor

HON. ROGELIO M. NOLASCO
City Councilor

ON LEAVE

HON. ALDE JOSELITO F. PAGULAYAN
City Councilor

HON. SIMPLICIO G. DOMINGUEZ
City Councilor

HON. RAMON N. BAUTISTA
Liga ng mga Barangay President

HON. MAC RAVEN ESPERITU
SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Approved by:

HON. STRIKE B. REVILLA
City Mayor

powers, the EO stipulates that the production of local-level statistics, the by-products of administrative reporting systems inherent in administering the devolved basic services, shall be continued by the LGUs. The continuation should be consistent with the manner, form, and frequency adopted by the concerned national line agencies (EO 135 Sec. 3-b). For proper consolidation of the data produced, all LGUs are enjoined to establish their own databases in support of planning and programming activities at the local level;

WHEREAS, the recent COVID-19 global pandemic has unveiled various difficulties faced by the State, particularly by the LGUs, in relation the duties to inform, serve, and distribute aid to the citizenry.

WHEREAS, the difficulties encountered consist, among others of the LGU's inability to efficiently disseminate official news and information, combat false news, quickly identify qualified recipients within an urgent timeline, and provide aid to all qualified residents expeditiously or within a given time frame;

WHEREAS, the said difficulties were caused, among others, by the: (a) Lack of access to complete and accurate data or relevant information pertaining to the Constituents who should be accounted for during distress; (b) Absence of a system to effectively sort and identify the Constituents in need of immediate governmental aide; and (c) want of adequate means to quickly sort the qualified recipients of relief, vis-a-vis those disqualified on account of previous receipt of the same relief from other LGUs.

WHEREAS, an urgent measure is needed that will allow the LGUs to easily identify all its Constituents under different categories and enable the LGUs to conduct a quick and effective, information campaign during times of distress, thus leading to the proper distribution of financial aid and other forms of relief to qualified Constituents during acute public distress;

WHEREAS, there is a need to enact an ordinance establishing a uniform Barangay Information Management System in all barangay units in the City of Bacoor to further improve the delivery of basic social welfare, emergency response, and other services of the Barangays, and City Government as a whole.

WHEREAS, the BMIS will serve as a repository of information of all the residents and other relevant information. Having a centralized system not only helps in sorting



Republic of the Philippines
Province of Cavite
CITY OF BACOR

Office of the Sangguniang Panlungsod

DISTRICT I

HON. CATHERINE SARINO-EVARISTO
City Councilor

HON. MICHAEL E. SOLIS
City Councilor

HON. ADRIELITO G. GAWARAN
City Councilor

HON. VICTORIO L. GUERRERO, JR.
City Councilor

HON. ALEJANDRO F. GUTIERREZ
City Councilor

HON. LEVY M. TELA
City Councilor

DISTRICT II

HON. ROBERTO L. ADVINCULA
City Councilor

HON. REYNALDO D. PALABRICA
City Councilor / President Pro-Tempore

HON. REYNALDO M. FABIAN
City Councilor

HON. ROGELIO M. NOLASCO
City Councilor

ON LEAVE

HON. ALDE JOSELITO F. PAGULAYAN
City Councilor

HON. SIMPLICIO G. DOMINGUEZ
City Councilor

HON. RAMON N. BAUTISTA
Liga ng mga Barangay President

HON. MAC RAVEN ESPIRITU
SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Approved by:

HON. STRIKE B. REVILLA
City Mayor

information but will also be most useful in analysis and decision-making at the barangay level. Especially in times of disasters, natural calamities, or this pandemic, barangay leaders will be able to forecast and assess the needs of their constituents based on the information collated.

WHEREAS, the database and the information management system at the Barangay level is a matter of utmost importance now more than ever-to be able to identify the various sectors of the community to be prioritized for social services, to provide essential and specialized services to the constituents, and to generate information for tracking and reporting thereof, among others;

NOW THEREFORE, be it ordained by the 5th Sangguniang Panlungsod of the City of Bacoor that:

SECTION 1. TITLE.

This Ordinance shall be known as the "**Barangay Uniform Information Management System.**"

SECTION 2 DECLARATION OF POLICY.

It is hereby declared the policy of the City of Bacoor to establish an efficient and responsive barangay information management system in all the barangays under the jurisdiction of the City to further strengthen local government capability for development administration.

SECTION 3. SCOPE.

This Ordinance shall apply to all Barangay Unit in the City of Bacoor.

SECTION 4. DEFINITION OF TERMS.

1. Barangay-refers to the smallest political unit into which the City of Bacoor is divided, created in accordance with the provisions of the Local Government Code of the Philippines.
2. Management Information System- refers to an information system used for decision-making, delivery of services, monitoring of services conducted, and for coordination, control, analysis, and visualization of information in an organization.
3. Barangay Information System or System- refers to the centralized database of all the residents, an al-in-one



Office of the Sangguniang Panlungsod

DISTRICT I

HON. CATHERINE SARINO-EVARISTO
City Councilor

HON. MICHAEL E. SOLIS
City Councilor

HON. ADRIELITO G. GAWARAN
City Councilor

HON. VICTORIO L. GUERRERO, JR.
City Councilor

HON. ALEJANDRO F. GUTIERREZ
City Councilor

HON. LEVY M. TELA
City Councilor

DISTRICT II

HON. ROBERTO L. ADVINCULA
City Councilor

HON. REYNALDO D. PALABRICA
City Councilor / President Pro-Tempore

HON. REYNALDO M. EABIAN
City Councilor

HON. ROGELIO M. NOLASCO
City Councilor

ON LEAVE

HON. ALDE JOSELITO F. PAGULAYAN
City Councilor

HON. SIMPLICIO G. DOMINGUEZ
City Councilor

HON. RAMON N. BAUTISTA
Liga ng mga Barangay President

HON. MAC RAVEN ESPIRITU
SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Approved by:

HON. STRIKE B. REVILLA
City Mayor

tool for data, tasks, disaster and resilience, budget, file management, analytics needs, and decision making.

SECTION 5. THE BARANGAY INFORMATION MANAGEMENT SYSTEM

The centralized system is to be utilized by all Barangay Units in implementing its programs, project, and activities with special access to the Local Chief Executive of the City Government of Bacoor for tasking and monitoring the delivery of basic services to the Barangay's constituents.

SECTION 6. CONTENTS

The System will be composed of the following information:

1. Number of Residents;
2. Number of Households;
3. Number of families;
4. Areas;
5. Business Establishments;
6. Transactions of People in the Barangay;
7. Budget and Expenses;
8. Cases/Incidents Reported and Actions Taken;
9. Activities and Projects;
10. Transactions of People with the Rural Health Taken;
11. Donors and Volunteers;
12. Scholarship.
13. Others Services delivered and functions performed by the Barangay; and
14. Other relevant data necessary for the efficient and accurate delivery of service to the residents.

SECTION 7. ACCESS TO THE SYSTEM.

The system shall grant full access to the Barangay Chairman and limited access to his authorized representatives, who will be granted unique access codes that shall be personal and exclusive to them alone.

The System shall also grant special access to the Mayor of the City Government of Bacoor, whereby he can view the data and information of the respective barangay units in the City of Bacoor. Access may also be given to special offices upon the directive or approval of the City Mayor.



Office of the Sangguniang Panlungsod

DISTRICT I

HON. CATHERINE SARINO-EVARISTO
City Councilor

HON. MICHAEL E. SOLIS
City Councilor

HON. ADRIELITO G. GAWARAN
City Councilor

HON. VICTORIO L. GUERRERO, JR.
City Councilor

HON. ALEJANDRO F. GUTIERREZ
City Councilor

HON. LEVY M. TELA
City Councilor

DISTRICT II

HON. ROBERTO L. ADVINCULA
City Councilor

HON. REYNALDO D. PALABRICA
City Councilor / President Pro-Tempore

HON. REYNALDO M. FABIAN
City Councilor

HON. ROGELIO M. NOLASCO
City Councilor

ON LEAVE

HON. ALDE JOSELITO F. PAGULAYAN
City Councilor

HON. SIMPLICIO G. DOMINGUEZ
City Councilor

HON. RAMON N. BAUTISTA
Liga ng mga Barangay President

HON. MAC RAVENESPIRITU
SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Approved by:

HON. STRIKE B. REVILLA
City Mayor

SECTION 8. UPDATING OF THE SYSTEM.

Initially, the system software shall be updated by the E-Governance Department or the Management Information System Office of the City Government of Bacoor. A series of training of one (1) authorized representative of each respective barangay shall be conducted by the same Department/Office in order to delegate the software updates and basic troubleshooting of the system to the Barangay. Major repair and intrusive access to the said system shall be limited only the above-named department or office.

SECTION. 9 APPLICABILITY OF RELATED LAWS AND ISSUANCES

In implementing this Ordinance, the City Government of Bacoor and all the officials and employees of the Barangay shall ensure that all relevant laws and issuances will be strictly followed and complied with. As such, the City Government of Bacoor and all the officials and employees of the Barangay shall ensure that there will be no violation of the Data Privacy Law. Further, all persons who shall gather and have access to the data shall be required to sign a Confidentiality and Non-Disclosure Agreement. In case a law on barangay or local information management system is enacted, the City Government of Bacoor and the Barangay shall guarantee that the rules, regulations, and protocols placed for implementing and enforcing this Ordinance will adhere and comply with the provisions of such law.

SECTION 10. IMPLEMENTING RULES AND REGULATIONS

Within sixty (60) days from the effectivity of this Ordinance, the Office of the Legal Services, in coordination with relevant offices, shall formulate the Implementing Rules and Regulations for implementing this Ordinance. Such IRR may be further defined and refined after the City of Bacoor in consultation with the private company that will provide the information management system. The IRR shall contain a provision on how to properly collect data and safeguard the collected data.

SECTION 11. TECHNICAL ASSISTANCE.

When needed, the Office of the City Legal Services, the City Information Office, the E-Governance Office, and other



Republic of the Philippines
Province of Cavite
CITY OF BACOR

Office of the Sangguniang Panlungsod

DISTRICT I

HON. CATHERINE SARINO-EVARISTO
City Councilor

HON. MICHAEL E. SOLIS
City Councilor

HON. ADRIELITO G. GAWARAN
City Councilor

HON. VICTORIO L. GUERRERO, JR.
City Councilor

HON. ALEJANDRO F. GUTIERREZ
City Councilor

HON. LEVY M. TELA
City Councilor

DISTRICT II

HON. ROBERTO L. ADVINCULA
City Councilor

HON. REYNALDO D. PALABRICA
City Councilor / President Pro-Tempore

HON. REYNALDO M. FABIAN
City Councilor

HON. ROGELIO M. NOLASCO
City Councilor

ON LEAVE

HON. ALDE JOSELITO F. PAGULAYAN
City Councilor

HON. SIMPLICIO G. DOMINGUEZ
City Councilor

HON. RAMON N. BAUTISTA
Liga ng mga Barangay President

HON. MAC RAVENESPIRITU
SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Approved by:

HON. STRIKE B. REVILLA
City Mayor

offices may provide technical assistance to the Barangay to properly implement this Ordinance. Technical assistance may also be requested from other national government agencies, private companies, non-governmental organizations, and subject matter experts.

SECTION 12. FUNDING

The funding for procuring the information management system and other related expenses shall be taken from the General Fund of the City of Bacoor. Thereafter, the barangays shall include in their Annual Budget an allocation for the updating of the information management system, hardware requirements, and related expenses.

SECTION 13. SEPARABILITY.

In case any provision or part of any provision its Ordinance is declared void or invalid by a competent court of law, the remaining provisions hereof not affected by the said judicial declaration shall remain valid and enforceable.

SECTION 14. REPEAL

All ordinances, resolutions, and issuances inconsistent with the provisions of this Ordinance are hereby repealed or modified accordingly.

SECTION 15. EFFECTIVITY.

This Ordinance shall take effect immediately after it has been published at least once in a newspaper of general circulation within the province of Cavite and after it has been posted in at least three (3) conspicuous public places within the City of Bacoor, Cavite.

APPROVED this 9th day of October 2023 at the City of Bacoor, Cavite by the 5th Sangguniang Panlungsod.



Republic of the Philippines
Province of Cavite
CITY OF BACOR

Office of the Sangguniang Panlungsod

DISTRICT I

HON. CATHERINE SARINO-EVARISTO
City Councilor

HON. MICHAEL E. SOLIS
City Councilor

HON. ADRIELITO G. GAWARAN
City Councilor

HON. VICTORIO L. GUERRERO, JR.
City Councilor

HON. ALEJANDRO F. GUTIERREZ
City Councilor

HON. LEY M. TELA
City Councilor

DISTRICT II

HON. ROBERTO L. ADVINCULA
City Councilor

HON. REYNALDO D. PALABRICA
City Councilor / President Pro-Tempore

HON. REYNALDO M. FABIAN
City Councilor

HON. ROGELIO M. NOLASCO
City Councilor

ON LEAVE

HON. ALDE JOSELITO F. PAGULAYAN
City Councilor

HON. SIMPLICIO G. DOMINGUEZ
City Councilor

HON. RAMON N. BAUTISTA
Liga ng mga Barangay President

HON. MAC RAVEN ESPIRITU
SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Approved by:

HON. STRIKE B. REVILLA
City Mayor

I hereby certify that the foregoing Ordinance is true and correct and that it was duly approved in accordance with law.

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor/Presiding Officer

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Approved by:

HON. STRIKE B. REVILLA
City Mayor

Date Approved: 23 NOV 2023