



Republic of the Philippines
Province of Cavite
CITY OF BACOOR

Office of the Sangguniang Panlungsod

CITY ORDINANCE NO. 345-2024
Series of 2024

AN ORDINANCE RECOMMENDING THE ADOPTION OF
BARANGAYS IN THE CITY OF BACOOR OF A UNIFORM
OFFICIAL SEAL/LOGO AND PROVIDING PENALTIES FOR
VIOLATIONS HEREOF.

Sponsored by:

Hon. Randy C. Francisco and Hon. Reynaldo D. Palabrica

Co-Sponsored by:

Hon. Roberto L. Advincula, Hon. Palm Angel S. Buncio,
Hon. Simplicio G. Dominguez, Hon. Catherine Sarino-
Evaristo, Hon. Reynaldo M. Fabian, Hon. Adrielito G.
Gawaran, Hon. Alejandro F. Gutierrez, Hon. Rogelio M.
Nolasco, Hon. Alde Joselito F. Pagulayan, and Hon.
Michael E. Solis.

WHEREAS, Section 16 of the Local Government
Code provides that [e]very local government unit, as a
corporation, shall have the power to have and use a
corporate seal;

WHEREAS, local government units may modify or
change their existing corporate seals provided that any
change of corporate seal shall also be registered with the
Department of Interior and Local Government;

WHEREAS, the DILG, under Memorandum Circular
No. 92-30 dated 8 June 1992, expressly provided that [i]n
case of the Barangay, the City seal shall be adopted in
toto. However, the name of the Barangay shall occupy
the top portion of the ring border, while the bottom shall
indicate the name of the city where the barangay
belongs;

WHEREAS, the Sangguniang Panlungsod of the City
of Bacoor passed City Ordinance 318-2023 on 16 October
2023 revising the Corporate Seal of the City and
amending City Ordinance No. 29A-2012 entitled "An
Ordinance Revising the Corporate Seal of the City of
Bacoor";

WHEREAS, the City Mayor, Honorable Strike B.
Revilla, requested the Sangguniang Panlungsod to pass
an ordinance requiring all Barangays in the City of Bacoor

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Liga ng mga Barangay Vice President

HON. PALM ANGEL S. BUNCIO
SK Federation President

Attested by:

ATTY. KIRALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Approved by:

HON. STRIKE B. REVILLA
City Mayor



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SK Federation President

Attested by:

ATTY. KHALIDA A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

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City Vice Mayor

Approved by:

HON. STRIKE B. REVILLA
City Mayor

to adopt a uniform Corporate Seal as a consequence of the abovementioned Ordinance and the successful merging of barangays in the City of Bacoor;

WHEREAS, there is a need to harmonize the Corporate Seals of all the Barangays in the City of Bacoor in order to reflect a united front in the representation of the principles and aspirations of the city;

NOW THEREFORE, be it ordained by the Sangguniang Panlungsod of the City of Bacoor that:

SECTION 1. TITLE. This Ordinance shall be known as the **"Uniform Official Seal/Logo of Barangays in the City of Bacoor."**

SECTION 2. SCOPE. This Ordinance shall apply to all Barangay Units in the City of Bacoor.

SECTION 3. DEFINITION OF TERMS. The following terms shall be defined as:

1. Barangay- refers to the smallest political unit into which the City of Bacoor is divided, created in accordance with the provisions of the Local Government Code of the Philippines.
2. Seal or Logo - a symbol or mark of an office.

SECTION 4. ENACTMENT OF BARANGAY ORDINANCE. Through an Ordinance, the Sangguniang Barangay of all Barangays in the City of Bacoor shall modify or change its corporate seal in accordance with Section 1 of City Ordinance No. 318-2023.

SECTION 5. UNIFORM DESIGN OF THE CORPORATE SEAL. In the Ordinance to be passed by each of the barangays aforementioned, the Corporate Seal of the City Government of Bacoor shall be adopted and a ring border shall be added to the seal. The name of the Barangay shall occupy the top of the ring border while the bottom shall indicate the words "City of Bacoor" to reflect the City where the Barangay belongs.

SECTION 6. REGULATORY PROVISIONS.

1. **Usage of the Official Seal** - Only the respective Barangays and their officials and employees shall have the authority to use the official seal for the following purposes:



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HON. MAC RAVEN ESPIRITU
SK Federation President

Attested by:

ATTY. KENNEDY A. ATEGA, JR.
Sangguniang Panlungsod Secretary

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City Mayor

- As the personality of the respective Barangays of the City, in all of its affairs, whether internal or corporate affairs and within or outside of its territorial jurisdiction;
- To authenticate all Barangay official and public documents and other administrative and executive issuances; and
- As a letter heading in all Barangay official communications or correspondence.

2. Custodian of the Original Lay-out of the Seal- The Secretary to the Sangguniang Barangay shall have custody of the original lay-out or draft of the official seal of the respective Barangays. The Secretary shall also be responsible for the registration and filing of the Official Seal to the National Historical Commission of the Philippines or any appropriate agencies.

3. Prohibited Acts on the Usage of the Seal - it shall be prohibited to:

- By any act or omission, mutilate, deface, defile, trample on, or cast contempt with the intention to dishonor or ridicule upon the Official Seal/Logo;
- Display the Official Seal under any frame or picture of a person or profile picture of a person on any social media platform, like Facebook, except for LGU government official representations;
- Display the Official Seal on a platform or stage during programs or activities not directly or indirectly hosted by the respective Barangays, unless upon the permission of the Punong Barangay, with the concurrence of the Sangguniang Barangay, duly granted in writing;
- Add any word, figure, mark, picture, design, drawing, advertisement, or imprint of any nature which causes or is likely to cause degradation on the Official Seal;
- Print, paint, or attach representation of the Official Seal, whether full or partial, on t-shirts, handkerchiefs, fans, or other articles of merchandise, except upon for official representations of the Barangay;
- Use or display the Official Seal as part of any advertisement or infomercial except when undertaken by the respective Barangays;
- Use or display the Official Seal as part of seminars, conferences, research, or any



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activity except when undertaken by the respective Barangays;

- h. Be used for commercial or business purposes, except upon the authority of the Barangay Chairman, with the concurrence of the Sangguniang Barangay, duly granted in writing;
- i. Be used by any organization or association whether for a legitimate purpose, except when approved by the Barangay Chairman, with the concurrence of the Sangguniang Barangay, duly granted in writing;
- j. Use the Official Seal for unlawful purposes;
- k. Be used by any organization for illegal activities even if with permission from the Barangay concerned;
- l. Use the Official Seal as the personal seal of any government official; and
- m. Any other circumstances of a similar nature and analogous to those abovementioned.

4. Modification In the design of the Barangay Official Seal - The Barangay official seal, its symbols, including its colors shall not be modified unless:

- a. By enactment of a barangay ordinance modifying the same;
- b. Any modification shall be made in accordance with the vision of the Barangay and/or the City Government of Bacoor and only once every ten (10) years.

5. The dry seal of the respective Barangays - There shall be an adopted official dry seal in authenticating or subscribing official and public documents or administrative and executive issuances. The dry seal shall contain the official seal of the respective Barangays.

6. Prohibited acts on the usage of the dry seal - It shall be prohibited to:

- a. Use by any offices other than the Punong Barangay or the Sangguniang Barangay;
- b. Affix the dry seal on paper that is not authentic, not official, and not public documents;
- c. Affix the dry seal on a document for unlawful purposes;
- d. Affix the dry seal on a document done outside the office or outside office hours;



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- e. To use the dry seal as the personal dry seal of any official; and
- f. Any other circumstances of a similar nature and analogous to those abovementioned.

SECTION 7. PENAL PROVISIONS. Any person or persons who violates the provisions of this ordinance shall be penalized in the following manner:

First offense	Reprimand and fine of PhP 1,000.00
Second Offense	A fine of PhP 3,000.00 and imprisonment of one (1) month to six (6) months at the courts discretion.
Third offense	A fine of PhP 5,000.00 and imprisonment of six (6) months and one (1) day to one (1) year, at the discretion of the court.

The penalty under this ordinance shall not prejudice the filing of a separate criminal, administrative, or civil liability.

Any financial/monetary proceeds collected due to any of the prohibited acts enumerated under Section 6.3 and Section 6.6 hereof shall be forfeited in favor of the City Government of Bacoor and not the Barangay concerned. However, the said proceed shall be used solely for improving the Barangay concerned and/or for providing social services to its residents.

SECTION 8. SEPARABILITY. In case any provision or part of any provision of this Ordinance is declared void or invalid by a competent court of law, the remaining provisions hereof not affected by the said judicial declaration shall remain valid and enforceable.

SECTION 9. REPEAL. All ordinances, resolutions, and issuances inconsistent with the provisions of this Ordinance are hereby repealed or modified accordingly.

SECTION 10. EFFECTIVITY. This Ordinance shall take effect immediately after it has been published at least once in a newspaper of general circulation within the province of Cavite and after it has been posted in at least three (3) conspicuous public places within the City of Bacoor, Cavite.



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HON. STRIKE B. REVILLA
City Mayor

APPROVED this 12th day of February 2024 at the City of Bacoor, Cavite, by the 5th Sangguniang Panlungsod of Bacoor City, Cavite.

I hereby certify that the foregoing Ordinance is true and correct and that it was passed in accordance with law.

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor/Presiding Officer

Attested by:

ATTY. KHALID A. ATEGA JR.
Sangguniang Panlungsod Secretary

Approved by:

HON. STRIKE B. REVILLA
City Mayor

Date of Approval: 16 APR 2024