



Office of the Sangguniang Panlungsod

DISTRICT I

HON. CATHERINE SARINO-EVARISTO
City Councilor

HON. MICHAEL E. SOLIS
City Councilor

HON. ADRIELITO G. GAWARAN
City Councilor

HON. VICTORIO L. GUERRERO, JR.
City Councilor

HON. ALEJANDRO F. GUTIERREZ
City Councilor

HON. LEVY M. TELA
City Councilor

DISTRICT II

HON. ROBERTO L. ADVINCULA
City Councilor

HON. REYNALDO D. PALABRICA
City Councilor / President Pro-Tempore

HON. REYNALDO M. FABIAN
City Councilor

HON. ROGELIO M. NOLASCO
City Councilor

HON. ALDE JOSELITO F. PAGULAYAN
City Councilor

HON. SIMPLICIO G. DOMINGUEZ
City Councilor

HON. RANDY C. FRANCISCO
Liga ng mga Barangay Vice President

HON. PALM ANGEL S. BUNCIO
SK Federation President

Attested by:
ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:
HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Approved by:
HON. STRIKE B. REVILLA
City Mayor

CITY ORDINANCE NO. 365-2024 Series of 2024

AN ORDINANCE TRANSFERRING, CREATING AND ABOLISHING VARIOUS POSITIONS UNDER THE OFFICE OF THE CITY VICE MAYOR AND OFFICE OF THE SANGGUNIANG PANLUNGSOD IN THE CITY GOVERNMENT OF BACOR TO BE APPROPRIATED IN THE SUPPLEMENTAL BUDGET NO. 1 OF THE CITY GOVERNMENT OF BACOR, CAVITE FOR CALENDAR YEAR 2024.

Sponsored by:

Hon. Rogelio M. Nolasco

Co-Sponsored by:

Hon. Roberto L. Advincula, Hon. Palm Angel S. Buncio, Hon. Simplicio G. Dominguez, Hon. Catherine Sarino-Evaristo, Hon. Reynaldo M. Fabian, Hon. Randy C. Francisco, Hon. Adrielito G. Gawaran, Hon. Alejandro F. Gutierrez, Hon. Alde Joselito F. Pagulayan, Hon. Reynaldo D. Palabrica, Hon. Michael E. Solis, and Hon. Levy M. Tela.

WHEREAS, Section 76 of Republic Act No. 7160 (the "Local Government Code of 1991") empowered local governments to create their own organizational structures and staffing patterns.

WHEREAS, local governments are mandated by law to provide efficient and high quality public services and to prudently use public funds.

WHEREAS, there are some positions in the plantilla of the Sangguniang Panlungsod that should be transferred to the plantilla of the Office of the Vice Mayor and vice versa to enhance the efficiency of the said offices.

WHEREAS, there are positions in the plantilla of the above-mentioned offices that should be abolished as they have remained vacant for so long and the duties supposedly to be performed by those who will be appointed to the said positions are already being performed by other SP or OVM employees.

BE IT ORDAINED by the Sangguniang Panlungsod in Regular Session assembled THAT:

Section 1. Transfer of Positions. The following permanent positions which are currently vacant will be transferred from the Office of the City Vice Mayor to the Office of the Sangguniang Panlungsod and vice versa, to wit:



Office of the Sangguniang Panlungsod

DISTRICT I

HON. CATHERINE SABINO-EVARISTO
City Councilor

HON. MICHAEL E. SOLIS
City Councilor

HON. ADRIELITO G. GAWARAN
City Councilor

HON. VICTORIO L. GUERRERO, JR.
City Councilor

HON. ALEJANDRO F. GUTIERREZ
City Councilor

HON. LEVY M. TELA
City Councilor

DISTRICT II

HON. ROBERTO L. ADVINCLA
City Councilor

HON. REYNALDO D. PALABRICA
City Councilor / President Pro-Tempore

HON. REYNALDO M. FABIAN
City Councilor

HON. ROGELIO M. NOLASCO
City Councilor

HON. ALDE JOSELITO F. PAGULAYAN
City Councilor

HON. SIMPLICIO G. DOMINGUEZ
City Councilor

HON. RANDY C. FRANCISCO
Liga ng mga Barangay Vice President

HON. PALM ANGEL S. BUNCIO
SK Federation President

Attested by:
ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:
HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Approved by:
HON. STRIKE B. REVILLA
City Mayor

From	Item No.	Position Title	Salary Grade	To
Office of the City Vice Mayor	106	Senior Admin. Asst. II [Computer Operator IV]	14	Office of the Sangguniang Panlungsod
	107	Administrative Officer I (Records Officer I)	10	
Office of the Sangguniang Panlungsod	156	Administrative Officer III (Records Officer II)	14	Office of the City Vice Mayor

Section 2. Creation of Position. The positions stated below are hereby created under Records Section:

Office	No. of Position	Position Title and Qualification Standards	Salary Grade
Office of the Sangguniang Panlungsod	2	Administrative Officer I (Records Officer I) Education: Bachelor's Degree Experience : None Required Training: None Required Eligibility: Career Service (Professional) Second Level of Eligibility	10
	1	Administrative Assistant V (Communications Equipment Operator IV) Education: Completion of Two years Study in College or High School graduate with relevant vocational /trade course Experience: 2 years of relevant experience Training: 8 hours of relevant training Eligibility: Appropriate License (MC No. 6 , s. 2020- Category II)	11



Office of the Sangguniang Panlungsod

DISTRICT I

HON. CATHERINE SARINO-EVARISTO
City Councilor

HON. MICHAEL E. SOLIS
City Councilor

HON. ADRIELITO G. GAWARAN
City Councilor

HON. VICTORIO L. GUERRERO, JR.
City Councilor

HON. ALEJANDRO F. GUTIERREZ
City Councilor

HON. LEVY M. TELA
City Councilor

DISTRICT II

HON. ROBERTO L. ADVINCULA
City Councilor

HON. REYNALDO D. PALABRICA
City Councilor / President Pro-Tempore

HON. REYNALDO M. FABIAN
City Councilor

HON. ROGETIO M. NOLASCO
City Councilor

HON. ALDE JOSELITO F. PAGULAYAN
City Councilor

HON. SIMPLICIO G. DOMINGUEZ
City Councilor

HON. RANDY G. FRANCISCO
Liga ng mga Barangay Vice President

HON. PALM ANGEL S. BUNCIO
SK Federation President

Attested by:
ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:
HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Approved by:
HON. STRIKH B. REVILLA
City Mayor

Office of the City Vice Mayor	2	Administrative Officer I (Records Officer I) Education: Bachelor's Degree Experience : None Required Training: None Required Eligibility: Career Service (Professional) Second Level of Eligibility	10
	1	Administrative Assistant V (Communications Equipment Operator IV) Education: Completion of Two years Study in College or High School graduate with relevant vocational /trade course Experience: 2 years of relevant experience Training: 8 hours of relevant training Eligibility: Appropriate License (MC No. 6, s. 2020 Category II)	11

Section 3. Abolition of Positions. The following positions stated below are hereby abolished in order to improve operational efficiency of the offices concerned, to wit:

Office	Item No.	Position Title	Salary Grade
Office of the Sangguniang Panlungsod	149	Admin. Aide IV (Stenographer I)	4
	155	Admin. Aide II (Bookbinder I)	2
	611	Admin. Aide II (Bookbinder I)	2
	159	Admin. Aide II	2

Section 4. Date of Effectivity. -- This Ordinance shall take effect immediately after it has been published once in a newspaper of general circulation in the City of Bacoor and after it has been approved by the Sangguniang Panlalawigan of Cavite.



Office of the Sangguniang Panlungsod

DISTRICT I

HON. CATHERINE SARINO-EVARISTO
City Councilor

HON. MICHAEL E. SOLIS
City Councilor

HON. ADRIELITO G. GAWARAN
City Councilor

HON. VICTORIO I. GUERRERO, JR.
City Councilor

HON. ALEJANDRO F. GUTIERREZ
City Councilor

HON. LEVY M. TELA
City Councilor

DISTRICT II

HON. ROBERTO L. ADVINCULA
City Councilor

HON. REYNALDO D. PALABRICA
City Councilor / President Pro-Tempore

HON. REYNALDO M. EABIAN
City Councilor

HON. ROGETIO M. NOLASCO
City Councilor

HON. ALDE JOSELITO F. PAGULAYAN
City Councilor

HON. SIMPLICIO G. DOMINGUEZ
City Councilor

HON. RANDY G. FRANCISCO
Liga ng mga Barangay Vice President

HON. PALM ANGEL S. BUNCIO
SA Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor

Approved by:

HON. STRIKE B. REVILLA
City Mayor

Section 5. Separability. -- Any provision of this Ordinance declared void by any court of law shall not affect the other provisions hereof not affected by such declaration.

ORDAINED FURTHER, to furnish the Civil Service Commission, the Human Resource Development and Mgt. Department, the Office of the City Budget Officer and all government offices concerned with copies of this resolution.

UNANIMOUSLY APPROVED by the 5th Sangguniang Panlungsod of the City of Bacoor this 25th day of March 2024.

I hereby certify that the foregoing Ordinance is true and correct and that it was duly approved in accordance with law.

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor/Presiding Officer

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Approved by:

HON. STRIKE B. REVILLA
City Mayor

Date of Approval: 02 MAY 2024