



**DISTRICT I**

HON. CATHERINE SARINO-EVARISTO  
City Councilor

HON. MICHAEL E. SOLIS  
City Councilor

HON. ADRIELITO G. GAWARAN  
City Councilor

HON. VICTORIO L. GUERRERO, JR.  
City Councilor

HON. ALEJANDRO F. GUTIERREZ  
City Councilor

HON. LEVY M. TELA  
City Councilor

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City Councilor

HON. SIMPLICIO G. DOMINGUEZ  
City Councilor

HON. RANDY C. FRANCISCO  
Liga ng mga Barangay Vice-President

HON. PALM ANGEL S. BUNCIO  
SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.  
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA  
City Vice Mayor

Approved by:

HON. STRIKE B. REVILLA  
City Mayor

**CITY ORDINANCE NO. 401-2024  
Series of 2024**

**AN ORDINANCE MANDATING OWNERS OF HOTELS, RESORTS, APARTELLS, PENSION HOUSES, TOURIST INNS, AND TRANSIENT HOUSES, MEETING, INCENTIVE, CONFERENCE, AND EXHIBITION (MICE) FACILITIES, AND OTHER SIMILAR ACCOMMODATION ESTABLISHMENTS IN BACOOR CITY TO SUBMIT THEIR RESPECTIVE TOURISM STATISTICAL DATA TO THE BACOOR CITY CULTURE, HISTORY, ARTS AND TOURISM OFFICE (BCCHATO).**

Sponsored by:  
**Hon. Reynaldo D. Palabrica**

Co-Sponsored by:

**Hon. Roberto L. Advincula, Hon. Palm Angel S. Buncio, Hon. Simplicio G. Dominguez, Hon. Catherine Sarino-Evaristo, Hon. Reynaldo M. Fabian, Hon. Randy C. Francisco, Hon. Adriellito G. Gawaran, Hon. Alejandro F. Gutierrez, Hon. Rogelio M. Nolasco, Hon. Alde Joselito F. Pagulayan, Hon. Michael E. Solis and Hon. Levy M. Tela.**

**WHEREAS**, Section 37 of Republic Act No. 9593 (the "Tourism Act of 2009") provides that local government units, in consultation with stakeholders, are encouraged to utilize their power under Republic Act No. 7160 (the "Local Government Code of 1991") to ensure the preparation and implementation of a tourism development plan, the enforcement and standards and the collection of the statistical data for tourism purposes. They shall, insofar as practicable, prepare local tourism development plans that integrate zoning, land use, infrastructure development, the national system of standards for tourism enterprises, heritage and environmental protection imperatives in a manner that encourages sustainable tourism development.

**WHEREAS**, Section 38 of the same Act provides that in order to monitor the resources of the Department of Tourism (DOT) and to ascertain the economic and social impact of tourism, all Local Government Units (LGUs) shall provide an inventory of all the resources available to the DOT and shall likewise periodically report to the same department on the status of tourist arrivals within their jurisdictions.

**WHEREAS**, to further enhance and increase the outcome of the LGU's efforts to promote tourism in the City of Bacoor, It is important to monitor the tourist arrivals on all accommodation



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City Mayor

establishments, travel agencies, museums, galleries and all identified tourism sites and attractions.

**WHEREAS**, the tourism arrival statistical data present the real tourism status of the city and gauge the economic impact and visibility in evaluation of tourism events, celebration or activities, and considered as basic requirement to support proposals for tourism development projects particularly in accessing possible financial resources and partnerships.

**NOW THEREFORE**, upon motion of Hon. Reynaldo D. Palabrica unanimously seconded by the rest of the council, **BE IT ORDAINED** by the 5<sup>th</sup> Sangguniang Panlungsod in regular session assembled, that:

**Section 1. TITLE** – This Ordinance shall be known as the **"ESTABLISHMENTS SUBMISSION OF RESPECTIVE TOURISM STATISTICAL DATA ORDINANCE"**.

### Section 2. DEFINITION OF TERMS

- Accommodation Establishment** – an establishment (local kind of activity unit) providing overnight lodging for holiday spenders and other travelers in rooms or some other units.
- Apartelle** – also known as apartment hotel, is any building or edifice containing several independent and furnished or semi-furnished apartments, regularly leased to tourists and travelers for dwelling on a more or less long-term basis and offering basic services to its tenants similar to hotels.
- Hotel** – an establishment whose primary business is to provide lodging facilities to a genuine traveler along with food, beverage, and sometimes recreational facilities on a chargeable basis.
- Meeting, Incentive, Conference, and Exhibition (MICE) Facilities** – Establishments used to host mass gatherings including meetings, incentives, conference, and exhibitions.
- Pension House** – a private or family-operated tourist boarding house, tourist guest house or tourist lodging house employing nonprofessional domestic helpers regularly catering to tourist and travelers, containing several independent lettable rooms, providing common facilities such as toilets, bathrooms/showers, living rooms, and dining rooms and/or kitchen, where, a combination of board and lodging may be provided.



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City Mayor

- f. **Resort** – a place with pleasant environment and atmosphere conducive to comfort, healthful relaxation and rest, offering food, sleeping accommodation and recreational facilities to the public for a fee or remuneration.
- g. **Statistical data** – the facts and figures that are collected, analyzed, and summarized for presentation and interpretation.
- h. **Tourism** – a social, cultural economic phenomenon which entails the movement of people to countries or places outside their usual environment for personal or business/professional purposes.
- i. **Tourism Enterprise** – a trade or business which provides facilities, amenities, accommodations, attractions and services such as hotel, resort, apartelle, pension house, tourist inn, and transient house; Meeting, Incentive, Conference, and Exhibition (MICE) Facilities; and other similar accommodation establishments.
- j. **Tourist Inn** – a lodging establishment catering to transients which does not meet the minimum requirements of an economy hotel; and
- k. **Transient House** – a flexible and homelike accommodation option that caters to travelers and guests for short to medium-term stays. These properties are often privately owned, fully furnished, and offer an inclusive and communal living experience that far surpasses the confines of a typical hotel room.

### Section 3. GENERAL PROVISIONS

- a. All owners of hotels, resorts, apartelles, pension houses, tourist inns, and transient houses; MICE facilities; and other similar accommodation establishments in the City of Bacoor are hereby required to submit their respective monthly tourism statistical data to the Bacoor City Culture, History, Arts and Tourism Office (BCCHATO).
- b. All monthly reports must be submitted within five (5) days after the end of each month. In the event that the submission date falls on a nonworking day, the monthly reports should be submitted on the first working day following the submission date. Furthermore, the tourism statistical data for long weekends and special holidays shall also be gathered and submitted to the BCCHATO immediately as requested by the Department of Tourism (DOT).
- c. All hotels, resorts, apartelles, pension houses, tourist inns, and transient houses; MICE facilities; and other similar



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City Mayor

accommodation establishments in the city shall be provided with a standard tourist statistic data format from the BCCHATO; and

- d. All primary tourism enterprises shall, after their renewal/application of business permit, secure a Tourism Certificate of Registration from the BCCHATO as part of their post-registration/renewal requirement.

**SECTION 4. GENERAL OBJECTIVES-** This ordinance seeks to-

- a. Provide the Bacoor City Culture, History, Arts and Tourism Office (BCCHATO) tourist statistical data that showcase the actual tourism situation of the city, as a pivotal tool for economic impact and viability in evaluating tourism events, celebrations and activities to support the economic development program of the City of Bacoor.
- b. Aid the BCCHATO in the collection of data base to support researches and proposals for marketing, promotions, tourism development projects and special studies and to access possible fund source and partnership.
- c. Make available of the tourism arrival statistical data for continuous conduct of tourism education and seminars to front desk officers and staff of all various hotels, resorts, apartelles, pension houses, tourist inns, and transient houses; and other similar accommodation establishments in the City of Bacoor ; and
- d. Aid the Sangguniang Panlungsod members particularly the Chair on Committee on Tourism, Culture and External Linkages in the promulgation and updating of local measures intended to promote tourism in the City of Bacoor.

**Section 5. PENALTIES-** In violation of this ordinance the violator shall be sanctioned with the following penalties.

- a. First Offense: A written notice will be sent to the establishment;
- b. Second Offense: A fine of Two Thousand Pesos (Php 2,000.00)
- c. Third Offense: A fine of Three Thousand pesos (Php 3,000.00) and a ground for suspension of Business permit to operate for three (3) months; and
- d. Succeeding Offense A fine of Five Thousand Pesos (Php 5,000.00)



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and revocation of  
Business permit issued to  
the establishment.

The amount of fines which is payable in favor of the City Government of Bacoor shall be deposited to the General Fund and shall only be utilized for the tourism development programs and projects of the city.

**Section 6.** The Bacoor City Culture, History, Arts and Tourism Office (BCCHATO) as chief enforcer of the ordinance- the (BCCHATO) is hereby authorized to issue citation tickets and enforce such corresponding penalties against any other offender caught in violation of this ordinance.

Furthermore, the BCCHATO is hereby authorized to monitor the compliance of the required registration by all primary tourism enterprises and shall submit a recommendation to the Business Permit and Licensing Department (BPLD) against violator of this ordinance.

**SECTION 7. SEPARABILITY CLAUSE-** If any portion of this ordinance is declared invalid the remaining of this ordinance shall not be affected and shall remain valid enforceable.

**SECTION 8. REPEALING CLAUSE-** All ordinances, rules, and regulations or part thereof where provisions are in conflict or contrary to the provisions of this ordinance are hereby repealed amended or modified accordingly.

**SECTION 9. EFFECTIVITY CLAUSE-** This ordinance shall take effect fifteen (15) days after its posting at three (3) conspicuous places in the City of Bacoor.

**ENACTED** by the 5<sup>th</sup> Sangguniang Panlungsod of Bacoor in its Regular Session this 7<sup>th</sup> day of October 2024.

*I hereby certify that this is a true and accurate copy of the ordinance duly enacted by the Sangguniang Panlungsod on 7<sup>th</sup> day of October 2024.*

Certified by:  
  
**HON. ROWENA BAUTISTA-MENDIOLA**  
City Vice Mayor



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*[Signature]*

**ATTY. KHALID A. ATEGA, JR.**  
Sangguniang Panlungsod Secretary

Approved by:

*[Signature]*

**HON. STRIKE B. REVILLA**  
City Mayor



Date Approved: 25 FEB 2025

Attested by:

**ATTY. KHALID A. ATEGA, JR.**  
Sangguniang Panlungsod Secretary

Certified by:

*[Signature]*  
**HON. ROWENA BAUTISTA-MENDIOLA**  
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