



Republic of the Philippines  
Province of Cavite  
**CITY OF BACOR**  
*Office of the Sangguniang Panlungsod*



**DISTRICT I**

HON. CATHERINE SARINO-EVARISTO  
City Councilor

HON. MIGUEL N. BAUTISTA  
City Councilor

HON. ADRIELITO G. GAWARAN  
City Councilor

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City Councilor

HON. RANDY C. FRANCISCO  
City Councilor-ABC President

HON. PALM ANGELS S. BUNCIO  
City Councilor- SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.  
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA  
City Vice Mayor/Presiding Officer

Approved:

HON. STRIKE B. REVILLA  
City Mayor



**CITY ORDINANCE NO. 498- 2026**  
**Series of 2026**

**AN ORDINANCE MANDATING THE IMPLEMENTATION OF VARIOUS SECURITY PROTOCOLS IN THE OPERATION OF CONVENIENCE STORES DOING BUSINESS IN THE CITY OF BACOR, CAVITE, AND PROVIDING CORRESPONDING PENALTIES FOR VIOLATIONS HEREOF.**

Authored By:

**Hon. Manolo S. Galvez, Jr.**

Co-Authored by:

**Hon. Simplicio G. Dominguez, Hon. Reynaldo M. Fabian, Hon. Randy C. Francisco, Hon. Adrielito G. Gawaqran, Hon. Reynaldo D. Palabrica and Hon. Levy M. Tela.**

**WHEREAS**, Section 16 of Republic Act No. 7160 (the "Local Government Code of 1991") empowered the local government of the City of Bacoor, Cavite, to promote and ensure public safety, peace, and order within its territorial jurisdiction.

**WHEREAS**, the Bacoor City Component Police Station of the Philippine National Police (PNP) has reported persistent and alarming incidents of robberies and other criminal activities involving convenience store establishments within the City of Bacoor, particularly during late-night operating hours.

**WHEREAS**, said incidents pose serious threats to the safety and security of store personnel, customers, and the general public, and adversely affect public confidence and business stability within the city.

**WHEREAS**, the Office of the City Mayor, upon request of the Bacoor City Component Police Station, has endorsed the enactment of a city ordinance mandating the implementation of minimum-security measures for convenience stores operating late at night as a proactive response to curb the rising incidents of robbery and related crimes involving the said establishments.



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City Mayor



**WHEREAS**, the Bacoor City Component Police Station has recommended the implementation of mandatory security measures designed to deter criminal activities, enhance crime prevention, and ensure rapid police response during emergency situations involving convenience stores operating late at night.

**WHEREAS**, there is a need to institutionalize these security measures through a city ordinance and provide corresponding sanctions and penalties to ensure strict compliance by all persons concerned.

**NOW THEREFORE, BE IT ORDAINED** by the 6<sup>th</sup> Sangguniang Panlungsod of the City of Bacoor, Cavite in session duly assembled, that:

**SECTION 1. Title of the Ordinance.**

This Ordinance shall be known as the "**Convenience Stores Security Measures Ordinance of the City of Bacoor.**"

**SECTION 2. Declaration of Policy.**

It is hereby declared the policy of the City of Bacoor to safeguard life, property, and public order by strengthening crime prevention mechanisms and requiring business establishments, particularly convenience stores operating on a 24-hour or late-night basis, to adopt adequate security measures in coordination with law enforcement authorities.

**SECTION 3. Coverage.**

This Ordinance shall apply to all **convenience stores such as Alfa Mart Convenience Store, 7-11 Convenience Store, and Uncle John Convenience Store and the like operating within the territorial jurisdiction of the City of Bacoor, Cavite whether independently owned or part of a chain or franchise, especially those operating between 10:00 PM and 6:00 AM.** Sari-sari stores are not covered by this Ordinance even if they are also operating on a 24-hour basis or late at night.

**SECTION 4. Mandatory Security Measures.**

All covered convenience stores are hereby required to implement at least one (1) or all of the following mandatory security measures, without prejudice to the adoption of additional safety and security protocols as may be recommended by the PNP:



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**A. Mandatory Window Transaction Policy or Security Guard/Personnel Deployment**

The store shall strictly implement a **window transaction policy** from **10:00 PM to 6:00 AM**, limiting customer transactions through secured service windows; OR

As an alternative, the store shall **employ a licensed security guard or trained security personnel** on duty from **10:00 PM to 6:00 AM**, including weekends and holidays.

However, if the convenience store establishment is unable to implement the Mandatory Window Transaction Policy and unable to employ a duly licensed security guard or trained security personnel, the following are the alternative sets of security measures the stores can implement;

**B. Compulsory Door Clamping and/or Magnetic Lock Installation**

During the operating hours of **10:00 PM to 6:00 AM**, the store shall ensure:

The **clamping of entrance doors**; and/or

The **installation and use of magnetic locking systems or similar access-control mechanisms**. The phrase "Magnetic locking systems", for purposes of this Ordinance, pertains to security devices that use a powerful electromagnet and an armature plate to hold doors shut, offering high-strength security without mechanical latches. These measures are intended to regulate entry, restrict unauthorized access, and prevent persons suspected of engaging in criminal activities from freely entering the premises of the said convenience stores.

**C. Strict Enforcement of the Clear Face Policy (City Resolution 2025-657)**

All convenience store establishments shall strictly enforce the **Clear Face Policy** during late-night operations from **10:00 PM to 6:00 AM**, consistent with **City Resolution No. 2025-657**. The "Clear Face Policy" means that any individual intending to enter the store premises shall be required to remove items that conceal their identity, including but not limited to helmets, balaclavas, caps, hoodies, face masks, sunglasses, and similar coverings. Store personnel, through intercom systems, CCTV monitoring, or other means, shall ensure that all face coverings are removed prior to unlocking or granting entry into the store.



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**D. Strategic Installation of Closed-Circuit Television (CCTV) Surveillance Systems**

All covered establishments shall install and maintain high-resolution CCTV cameras with audio recording capabilities positioned at:

- (1) The main entrance of the store;
- (2) Cashier or transaction areas within the store; and
- (3) Other strategic locations within and immediately outside the store premises.

CCTV recordings shall be retained for thirty (30) days and shall be made available to law enforcement authorities for investigative purposes when necessary.

**E. Adoption of the Bacoor Emergency Alert and Monitoring System (BEAMS)**

All convenience store establishments are hereby mandated to adopt and utilize the Bacoor Emergency Alert and Monitoring System (BEAMS) or any equivalent real-time emergency alert system officially recognized by the Bacoor City Component Police Station, designed to immediately notify nearby police units during incidents of robbery or other emergency situations, and facilitate rapid police response and coordination.

**F. Installation of Intercom Device**

All convenience store establishments shall install an intercom device as a mean of communication between the store duty personnel and the client / customer outside the store entrance. The device will be positioned at the:

- (a) The main entrance of the store; and
- (b) Cashier area of the store

This is to enable the duty store personnel to instruct the would-be client to remove any face covering before the duty personnel open the main door of the store.

**SECTION 5. Duties of Concerned Offices.**



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The effective implementation of this Ordinance shall be undertaken through the close coordination of the following offices of the City Government of Bacoor:

**A. Bacoor City Component Police Station (PNP-Bacoor)**

The Bacoor City Component Police Station shall:

1. Lead in the formulation of operational security guidelines relative to this Ordinance;
2. Conduct regular coordination meetings with convenience store operators and security providers;
3. Monitor crime trends involving convenience store establishments and recommend necessary policy adjustments;
4. Serve as the primary responding unit during incidents of robbery and other emergency situations;
5. Endorse findings of non-compliance to the concerned city offices for appropriate administrative action;
6. Gather evidence against any establishment or person who violates this Ordinance and assist the Office of the City Legal Services in the prosecution of offenders.

**B. Business Permits and Licensing Department (BPLD)**

The Business Permits and Licensing Department shall:

1. Ensure that compliance with the mandatory security measures under this Ordinance is a prerequisite for the issuance and renewal of business permits of convenience store establishments;
2. Maintain a registry of covered establishments and their declared security measures;
3. Issue notices of violation and implement suspensions, closures, or revocations of business permits upon proper recommendation and after due process; and
4. Coordinate with the PNP-Bacoor and other concerned offices during inspection and enforcement activities.

**C. Office of the City Legal Service (OCLS)**

The Office of Legal Service shall:

**5 City Ordinance No. 498-2026, (Convenience Stores Security Measures Ordinance of the City of Bacoor) 23 February 2026**



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City Vice Mayor/Presiding Officer

Approved:

HON. STRIKE B. REVILLA

City Mayor



1. Provide legal guidance in the implementation and enforcement of this Ordinance;
2. Assist in the conduct of administrative hearings and ensure observance of due process;
3. Review and recommend appropriate legal actions in cases of repeated or willful violations;
4. Draft or review legal issuances, notices, and orders necessary for the enforcement of penalties provided herein; and
5. Prosecute any person who violates this Ordinance through the filing of the appropriate legal action in the proper court or venue in coordination with the PNP

**D. City Disaster Risk Reduction and Management Office (CDRRMO)**

The City Disaster Risk Reduction and Management Office shall:

1. Integrate emergency response coordination for convenience store establishments into the City's emergency and incident response framework;
2. Assist in capacity-building activities, drills, or orientations related to emergency preparedness and response;
3. Coordinate with the PNP in responding to emergency alerts generated through BEAMS or similar systems; and
4. Provide technical support in ensuring the safety of store personnel and customers during emergency situations.

**SECTION 6. Sanctions and Penalties.**

- 5.1. Any convenience store establishment found to be in violation of this Ordinance shall be subject to the following penalties:
  - A. **First Offense** – Suspension of Business Permit and closure of the establishment for Fifteen (15) Days, or until full compliance with the mandated security measures, whichever is longer;



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B. **Second Offense** – Suspension of Business Permit and closure of the establishment for Thirty (30) Days, or until full compliance with the mandated security measures, whichever is longer;

C. **Third Offense** – Revocation of Business Permit and recommendation for the indefinite closure of the establishment, subject to existing laws and due process.

5.2. Any employee of the convenience stores covered of this Ordinance who: (a) **allows a customer to enter the store premises without complying with the Clear Face Policy**, (b) **disables or disengages the magnetic locking door system of the store without authority from the management of the said store**, (c) **deliberately destroys, damages or covers any or all of the CCTV cameras within or outside the store**, (d) **deletes, tampers, or otherwise renders useless by any means the videos or audio recordings taken within or outside the store prior to the lapse of the 30-day period mentioned in Section 4 (D) hereof**, or (e) **who commits any act analogous to any or all of the foregoing shall be required to pay a fine of P5,000.00 and shall be imprisoned for a period not less than thirty (30) days but not more than ninety (90) days upon conviction by the appropriate court of law.**

5.3. Any employee of the Bacoor City Government or of the Bacoor City Component Police Station who fails to fulfill their duties under this Ordinance without any justifiable cause shall be, subject to compliance to pertinent civil service rules and regulations:

- A. **First Offense:** suspended without pay for thirty (30) successive working days;
- B. **Second Offense:** suspended without pay for sixty (60) successive working days and shall be required to pay a fine of P5,000.00 in favor of the City Government;
- C. **Third Offense:** terminated from employment with perpetual disqualification from employment by the government.

**SECTION 7. Due Process Clause.**

No penalty shall be imposed without due notice and hearing, in accordance with existing laws, rules, and regulations.

**SECTION 8. Implementing Rules and Regulations (IRR).**

7 City Ordinance No. 498-2026, (Convenience Stores Security Measures Ordinance of the City of Bacoor) 23 February 2026



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Approved:

HON. STRIKE B. REVILLA  
City Mayor



**Within thirty (30) days from the effectivity of this Ordinance,** the Office of the City Legal Service, in coordination with the Bacoor City Component Police Station and other concerned offices, shall promulgate the necessary Implementing Rules and Regulations for the effective enforcement of this Ordinance.

**SECTION 9. Separability Clause.**

If any provision of this Ordinance is declared unconstitutional or invalid, the other provisions not affected thereby shall remain in full force and effect.

**SECTION 10. Repealing Clause.**

All ordinances, resolutions, rules, and regulations or parts thereof inconsistent with the provisions of this Ordinance are hereby repealed or modified accordingly.

**SECTION 11. Effectivity.**

This Ordinance shall take effect fifteen (15) days after its publication in a newspaper of general circulation or posting in conspicuous places within the City of Bacoor, as required by law.

**ENACTED,** this 23<sup>rd</sup> day of February 2026, in the City of Bacoor, Province of Cavite.

*I hereby certify that the foregoing ordinance was duly approved in accordance with law.*

Certified:

HON. ROWENA BAUTISTA-MENDIOLA  
City Vice Mayor/Presiding Officer

Attested:

ATTY. KHALID A. ATEGA, JR.  
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Approved:

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City Mayor

Date of Approval: 25 FEB 2026

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