



Republic of the Philippines  
Province of Cavite  
CITY OF BACOR

Office of the Sangguniang Panlungsod



CGBCR-SPBac-03-F01.03  
07/01/2026



DISTRICT I

HON. CATHERINE SARINO-EVARISTO  
City Councilor/Acting City Vice Mayor

HON. MIGUEL N. BAUTISTA  
City Councilor

HON. ADRIELITO G. GAWARAN  
City Councilor

HON. MANOLO S. GALVEZ JR.  
City Councilor

HON. RICARDO F. UGALDE  
City Councilor

HON. LEVY M. TELA  
City Councilor

DISTRICT II

HON. ROBERTO I. ADVINCULA  
City Councilor

HON. REYNALDO D. PALABRICA  
City Councilor

HON. ROGELIO M. NOLASCO  
City Councilor

HON. REYNALDO M. FABIAN  
City Councilor

HON. SIMPLICIO G. DOMINGUEZ  
City Councilor

HON. HORACIO M. BRILLANTES JR.  
City Councilor

HON. RANDY C. FRANCISCO  
City Councilor-ABC President

HON. PALM ANGEL S. BUNCIO  
City Councilor- SK Federation President

Attested by:

MS. CRISTINA R. MALAWIG  
Supervising Administrative Officer

Certified by:

HON. CATHERINE SARINO-EVARISTO  
Acting City Vice Mayor/Presiding Officer

Noted:

HON. ROWENA BAUTISTA-MENDIOLA  
Acting City Mayor



CITY RESOLUTION NO. 2025-858

Series of 2025

A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA, TO SIGN A DATA TURNOVER AGREEMENT BETWEEN THE CITY GOVERNMENT OF BACOR AND THE PHILIPPINE STATISTICS AUTHORITY (PSA) IN RELATION TO THE TURNOVER AND MANAGEMENT OF THE 2024 COMMUNITY-BASED MONITORING SYSTEM (CBMS) DATA.

Sponsored by:

Hon. Adrielito G. Gawaran

Co-sponsored by:

Hon. Palm Angel S. Buncio, Hon. Reynaldo M. Fabian, Hon. Randy C. Francisco, Hon. Manolo S. Galvez, Jr., Hon. Reynaldo D. Palabrica, and Hon. Levy M. Tela.

**WHEREAS**, on 23 October 2025, a letter from the City Mayor was received by the Sangguniang Panlungsod requesting to pass a resolution authorizing him to sign a Data Turnover Agreement with the Philippine Statistics Authority(PSA) in relation to the turnover and management of the 2024 Community-Based Monitoring System (CBMS) Data.

**WHEREAS**, pursuant to Republic Act (RA) No. 11315 or the Community-Based Monitoring System Act, the CBMS was established in every city and municipality as an economic and social tool for the formulation and implementation of poverty alleviation and development programs that are specific , targeted and responsive to the basic needs of each sector of the community;

**WHEREAS**, the PSA as the lead agency in the implementation of RA 11315 shall undertake measures to ensure the integrity and safety of the gathered information against unnecessary leakage and access by unauthorized person;

**WHEREAS**, a review of the said Data Turnover Agreement attached to the said letter conducted by the Sangguniang Panlungsod revealed that its terms and conditions are not contrary to law. A copy of the said agreement is attached hereto and shall become an integral part hereof.





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City Councilor- SK Federation President

**Attested by:**

MS. CRISTINA R. MALAWIG  
Supervising Administrative Officer

**Certified by:**

HON. CATHERINE SARINO-EVARISTO  
Acting City Vice Mayor/Presiding Officer

**Noted:**

HON. ROWENA BAUTISTA-MENDIOLA  
Acting City Mayor



**WHEREAS**, Section 8 (1) (vi) of Republic Act No. 10160 (the "Charter of the City of Bacoor") empowered the City Mayor to sign all contracts, deeds, and other official documents on behalf of the City Government upon the authority of the Sangguniang Panlungsod.

**NOW THEREFORE**, upon motion of Councilor Adrielito G. Gawaran, duly seconded by all the councilors present in regular session assembled, **BE IT RESOLVED AS IT IS HEREBY RESOLVED** by the Sangguniang Panlungsod to authorize the City Mayor to sign a Data Turnover Agreement between the City Government of Bacoor and the Philippine Statistics Authority (PSA) in relation to the turnover and management of the 2024 Community-Based Monitoring System (CBMS) Data.

**RESOLVED FURTHER**, to furnish the Office of the City Mayor, the PSA, and all government offices concerned with copies of this Resolution.

**APPROVED UNANIMOUSLY** this 17<sup>th</sup> day of November 2025 by the Sangguniang Panlungsod during its regular session held at the City of Bacoor, Cavite.

I hereby certify that the foregoing Resolution is true and correct.

Certified:

HON. CATHERINE SARINO-EVARISTO  
Acting City Vice Mayor

Attested:

MS. CRISTINA R. MALAWIG  
Supervising Administrative Officer

Noted:

HON. ROWENA BAUTISTA-MENDIOLA  
Acting City Mayor

## DATA TURNOVER AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Data Turnover Agreement (DTA) is entered into this \_\_\_\_ day of \_\_\_\_\_ 2025, in the City/Municipality of \_\_\_\_\_, by and between:

**PHILIPPINE STATISTICS AUTHORITY**, a government agency duly established under Republic Act (RA) No. 10625 or the "Philippine Statistical Act of 2013," with office address at Ground Floor, Building C, Fiesta World Mall, Marawuy, Lipa City, Batangas, by Regional Director of RSSO IV-A, **CHARITO C. ARMONIA**, and hereinafter referred to as the "**PSA**,"

and

The **CITY GOVERNMENT OF BACOR**, a local government unit duly organized and existing under the laws of the Republic of the Philippines, with its principal office address at Bacor Government Center, Bacor Boulevard, Barangay Bayanan, Bacor City, Province of Cavite, represented herein by its City Mayor, **Hon. STRIKE B. REVILLA**, pursuant to his authority conferred and embodied in City Resolution No. \_\_\_\_\_, Series of 2025, approved by the City Council of Bacor dated \_\_\_\_\_, and hereinafter referred to as "**LGU BACOR**,"

The **PSA** and **LGU** are hereinafter collectively referred to as "**Parties**,"

WITNESSETH, that:

**WHEREAS**, the Community-Based Monitoring System (CBMS) was established and instituted in every city and municipality as an economic and social tool for the formulation and implementation of poverty alleviation and development programs that are specific, targeted, and responsive to the basic needs of each sector of the community pursuant to Republic Act (RA) No. 11315 or the Community-Based Monitoring System Act;

**WHEREAS**, pursuant to PSA Board Resolution No. 04, Series of 2024, a simultaneous conduct of the 2024 Census of Population (POPCEN) and CBMS shall be conducted from July to September 2024 to update the mid-decade inventory of the population of the entire Philippines and update the social registries of national government agencies and local government units for evidence-based project development and program implementation;

**WHEREAS**, RA 11315 provides that the cities and municipalities can maintain their CBMS database for local-level planning and program implementation, and the PSA shall receive and store all aggregated data gathered by the cities and municipalities to create a national CBMS databank; and

**WHEREAS**, the PSA, as the lead agency in the implementation of RA 11315, shall undertake measures to ensure the integrity and safety of the gathered information against unnecessary leakage and access by unauthorized persons.

**NOW THEREFORE**, in consideration of the premises and the mutual obligations herein, the Parties hereto, intending to be legally bound, hereby covenant and agree as follows:

1. **Delivery of Data.** The PSA shall turn over to the LGU the 2024 CBMS Data in electronic format, which may be through any of the media capable of encryption, such as but not limited to the use of an external storage device or electronic mail, provided that the LGU has provided the following information/documents to the PSA:
  - a. Designation Order of the Data Protection Officer (DPO), including the contact information (email address and contact number);
  - b. Designation Order of the City/Municipal Statistician, including the contact information (email address and contact number);
  - c. Certificate of availability of server or desktop computer for the CBMS database with antivirus and security features, including the specifications;
  - d. Details of the location where the local CBMS database will be lodged;
  - e. National Privacy Commission (NPC) Registration Certificate of the LGU or proof of registration or application for renewal (if certification is not yet available);
  - f. Duly subscribed Attestation stating that the LGU has a Data Privacy Manual and the year of its latest available version;
  - g. Plans and programs for managing and securing data; and
  - h. Certification stating significant findings on the Privacy Impact Assessment conducted.

**Provided that**, the LGU shall inform the PSA if a new DPO has been appointed or if there are changes in the plans and programs for managing and securing the data. The LGU shall submit the required documentation and contact information for this purpose.

2. **Authority to Transmit/Receive Data.** The following are authorized to transmit/receive data:

PSA	LGU
Claire Dennis S. Mapa, PhD Undersecretary National Statistician and Civil Registrar General	Hon Strike B. Revilla City Mayor City of Bacoor Province of Cavite
Kristine Joy S. Briones (Assistant National Statistician) Officer-in-Charge Deputy National Statistician Censuses and Technical Coordination Office	Atty. Kim Nyca R. Lofranco City Legal Officer / Data Protection Officer City of Bacoor
Charito C. Armonia Regional Director Regional Statistical Services Office-IVA	MR. LODGENE I. ASUNCION City Statistician City of Bacoor
Patricia Anne R. San Buenaventura Chief Statistical Specialist Community-Based Statistics Division	N/A

<b>Raquel C. Ronario</b> (Supervising Statistical Specialist) Officer-in-Charge Provincial Statistical Office – Cavite	N/A
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3. **Error Corrections.** The Parties shall cooperate to correct any errors in the data that may materially impair its use or dependability. In this connection, either of the parties shall notify the other party and align the data within their possession. In the event of a discrepancy in data, the parties agree to settle the same amicably. No data sharing shall be done unless the discrepancies are resolved.
4. **Further processing and enhancements.** Either Party may process the data and generate statistics, provided that when such processing will or is expected to have an impact on the integrity of the data, the party that intends to modify the data shall notify the other party in writing. Any discrepancy in the processed data or generated statistics caused by the data modification or enhancement shall be resolved in the same manner under Item 3 of this DTA.
5. **Storage and Disposal.** The parties shall ensure that the CBMS data shall be stored in a secure location, taking into consideration the provisions of RA 11315 and other related laws. Data shall be disposed of in accordance with the provisions of RA 11315 and other relevant issuances thereon.
6. **Application of Privacy Policy.** The parties agree to comply with the requirements of RA 10173, otherwise known as the "Data Privacy Act of 2012", its Implementing Rules and Regulations, other relevant issuances of the National Privacy Commission, the provisions of RA 11315, and the security protocols issued by the PSA in the processing of CBMS data.  
  
Notwithstanding the abovementioned provisions, the LGU shall ensure the security of the CBMS data after its successful turnover and shall hold the PSA harmless on any security incident or breach of data that is already under its possession.
7. **Data Sharing.** The LGU may share the CBMS data in accordance with RA 11315 and RA 10173, subject to Item No. 6. Any generated statistics of the LGU from the CBMS data shall be attributed solely to the LGU and not PSA. A Data Sharing Agreement shall be entered into by the LGU upon sharing the data with a government agency, and a Memorandum of Agreement if the data is shared with a private entity. Moreover, a Non-Disclosure Agreement shall be signed upon data sharing.
8. **Release of Statistics.** The PSA shall not be held responsible and accountable for any information derived from the processing or manipulation of the CBMS data. The LGU undertakes to assume full responsibility for any information generated from the CBMS data.
9. **Liabilities.** The LGU shall be held solely liable for any damages suffered by any data subject caused by a data security incident or data breach in connection with the turned-over CBMS data.
10. **Modifications and Waivers.** This DTA may not be modified except by writing and signed by an authorized representative of both parties. A waiver by a party of its rights hereunder shall not be binding unless contained in writing and signed by an authorized representative of the party waiving its rights. The non-enforcement or

waiver of any provision on one (1) occasion shall not constitute a waiver of such provision on any other occasion unless expressly so agreed in writing.

11. **Assignment.** This DTA may not be assigned by a party hereto without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed.

IN WITNESS WHEREOF, the parties have executed and sealed this DTA on the date and place written above.

**For:**

**PHILIPPINE STATISTICS AUTHORITY**

**CHARITO C. ARMONIA**

Regional Director

Regional Statistical Services Office – IVA

**For:**

**BACOR LGU**

**Hon. STRIKE B. REVILLAA**

City Mayor

City of Bacoor

City Resolution No. \_\_\_\_\_

**Witnesses:**

**CHARITY C. BAUTISTA**

(Supervising Statistical Specialist)

Officer-in Charge

Regional Statistical Services Office – IVA

**ATTY. KIM NYCA R. LOFRANCO**

City Legal Officer

City Government of Bacoor

**RAQUEL C. RONARIO**

(Supervising Statistical Specialist)

Officer-in-Charge

Provincial Statistical Office Cavite

Republic of the Philippines)  
Province of Cavite) ss.

ACKNOWLEDGMENT

On the same date and at the same place written above, personally appeared before me, a Notary Public in and for \_\_\_\_\_, the following persons:

NAME	IDENTIFICATION DOCUMENT	DATE ISSUED	PLACE ISSUED
CHARITO C. ARMONIA			

Known to me and to me known, to be the same persons who executed the foregoing document and acknowledged to me that the same is their own free act and voluntary deed.

This document, consisting of five (5) pages, including this page wherein the acknowledgment is written, has been signed by the parties and their witnesses on each and every page thereof and relates to a Data Turnover Agreement.

IN WITNESS WHEREOF, I hereunto sign this document and affix my seal of office on the date and at the place aforementioned.

NOTARY PUBLIC

Doc. No: \_\_\_\_\_  
Page No.: \_\_\_\_\_  
Book No.: \_\_\_\_\_  
Series of 2025.