



Republic of the Philippines
Province of Cavite
CITY OF BACOR

Office of the Sangguniang Panlungsod



DISTRICT I

HON. CATHERINE SARINO-EVARISTO

City Councilor

HON. MIGUEL N. BAUTISTA

City Councilor

HON. ADRIELITO G. GAWARAN

City Councilor

HON. MANOLO S. GALVEZ JR.

City Councilor

HON. RICARDO F. UGALDE

City Councilor

HON. LEVY M. TELA

City Councilor

DISTRICT II

HON. ROBERTO I. ADVINCULA

City Councilor

HON. REYNALDO D. PALABRICA

City Councilor

HON. ROGELIO M. NOLASCO

City Councilor

HON. REYNALDO M. FABIAN

City Councilor

HON. SIMPLICIO G. DOMINGUEZ

City Councilor

HON. HORACIO M. BRILLANTES JR.

City Councilor

HON. RANDY C. FRANCISCO

City Councilor-ABC President

HON. PALM ANGEL S. BUNCIO

City Councilor- SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.

Sangguniang Panlungsod Secretary

Certified by:

HON. ROVERA BAUTISTA-MENDIOLA

City Vice Mayor/Presiding Officer

**CITY RESOLUTION NO. 2026-1114
SERIES OF 2026**

A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA, TO SIGN A MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE CITY GOVERNMENT OF BACOR AND THE CITY GOVERNMENT OF CAVITE FOR THE IMPLEMENTATION, REFERRAL, REFORMATION, MONITORING AND REINTEGRATION OF QUALIFIED BENEFICIARIES UNDER THE BALAY SILANGAN REFORMATION PROGRAM.

Sponsored by:

Hon. Manolo S. Galvez, Jr.

Co-Sponsored by:

Hon. Simplicio G. Dominguez, Hon. M. Fabian, Hon. Randy C. Francisco, Hon. Adriellito G. Gawaran, Hon. Rogelio M. Nolasco, Hon. Reynaldo D. Palabrica, Hon. Levy M. Tela.

WHEREAS, on September 28, 2026 the Office of the City Mayor formally requested the Sangguniang Panlungsod to pass a resolution authorizing the City Mayor, Hon. Strike B. Revilla, to sign a Memorandum of Agreement (MOA) between the City Government of Bacoor and the City Government of Cavite.

WHEREAS, Republic Act No.9165 otherwise known as the Comprehensive Dangerous Drug Act of 2002, as amended, established the national framework for drug prevention, control, treatment, rehabilitation and related interventions and provides for the participation of local government units in addressing the illegal drug problem.

WHEREAS, the purpose of the proposed MOA is to establish appropriate information-sharing and protecting confidential and personal information, provide a framework for qualified beneficiaries from Bacoor City to gain access to appropriate Balay Silangan reformation intervention in coordination with the City Government of Cavite.

WHEREAS, the proposed draft MOA was sent by the Office of the City Mayor to the Sangguniang Panlungsod for review and consideration. The proposed MOA is incorporated hereto and will be made a part of this Resolution as **Annex "A"**.

NOW THEREFORE, on motion of Councilor Manolo S. Galvez, unanimously seconded by all the councilors present in regular session duly assembled, **BE IT RESOLVED AS IT IS HEREBY RESOLVED** by the Sangguniang Panlungsod to approve the proposed resolution authorizing the City Mayor, Hon. Strike B.



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City Councilor-ABC President

HON. PALM ANGEL S. BUNCIO
City Councilor- SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor/Presiding Officer

Revilla, to sign the Memorandum of Agreement (MOA) between the City Government of the City of Bacoor and the City Government of the City of Cavite.

APPROVED UNANIMOUSLY, by the 6th Sangguniang Panlungsod this 5th day of October 2026 at the City of Bacoor, Cavite.

I hereby certify that the foregoing Resolution was approved in accordance with law and that the contents hereof are true and correct.

Certified:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice-Mayor/ Presiding Officer

Attested:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

REPUBLIC OF THE PHILIPPINES
PROVINCE OF CAVITE
MEMORANDUM OF AGREEMENT
BETWEEN
THE CITY GOVERNMENT OF BACOR
AND
THE CITY GOVERNMENT OF CAVITE
FOR THE IMPLEMENTATION, REFERRAL, REFORMATION, MONITORING AND
REINTEGRATION OF QUALIFIED BENEFICIARIES UNDER THE BALAY SILANGAN
REFORMATION PROGRAM

This Memorandum of Agreement (MOA) is entered into by and between:

THE CITY GOVERNMENT OF BACOR, a local government unit duly organized and existing under the laws of the Republic of the Philippines, with principal office at the Bacor Government Center, City of Bacor, Province of Cavite, represented herein by its City Mayor, HON. STRIKE B. REVILLA, hereinafter referred to as the "CITY OF BACOR";

THE CITY GOVERNMENT OF CAVITE, a local government unit duly organized and existing under the laws of the Republic of the Philippines, with principal office in the City of Cavite, Province of Cavite, represented herein by its City Mayor, HON. [NAME OF CITY MAYOR], hereinafter referred to as the "CITY OF CAVITE";

The City of Bacor and the City of Cavite are hereinafter collectively referred to as the "PARTIES."

WITNESSETH:

WHEREAS, Republic Act No. 9165, otherwise known as the Comprehensive Dangerous Drugs Act of 2002, as amended, establishes the national framework for drug prevention, control, treatment, rehabilitation and related interventions and provides for the participation of local government units in addressing the illegal drug problem;

WHEREAS, the Dangerous Drugs Board (DDB) is mandated to formulate policies and strategies for the prevention and control of dangerous drugs and has issued guidelines governing community-based interventions and reformation programs;

WHEREAS, the DDB issued Board Regulation No. 3, Series of 2022, "Enhancing the Balay Silangan Reformation Program (BSRP), Repealing for Such Purpose Board Regulation No. 2, Series of 2018," which provides the current framework for the implementation of the Balay Silangan Reformation Program;

WHEREAS, the Local Government Code of 1991 (Republic Act No. 7160), particularly Section 33, allows local government units to coordinate their efforts, services and resources for purposes commonly beneficial to them and to undertake such cooperation through Memoranda of Agreement, subject to applicable approval requirements;

WHEREAS, the City of Bacor and the City of Cavite recognize that successful drug reformation and reintegration require coordinated intervention involving local government, barangays, families, social welfare, health, livelihood, education, law enforcement and other concerned stakeholders;

WHEREAS, the City Government of Cavite maintains/operates a Balay Silangan Reformation Center/Facility which may serve as a venue for qualified beneficiaries referred by participating local government units, subject to applicable DDB rules, facility capacity and the requirements of the BSRP;

WHEREAS, the City Government of Bacoor seeks to strengthen its anti-drug demand reduction and community-based reformation initiatives by establishing a formal referral and coordination mechanism with the City Government of Cavite for qualified beneficiaries who may be appropriately referred to the Balay Silangan Reformation Program;

WHEREAS, the Parties recognize the importance of protecting the dignity, privacy, rights and welfare of persons participating in reformation and recovery programs and of ensuring that all interventions are implemented in accordance with law, applicable DDB and PDEA policies, and other relevant government issuances;

NOW, THEREFORE,

for and in consideration of the foregoing premises, the Parties hereby agree as follows:

ARTICLE I

PURPOSE OF THE AGREEMENT

This Memorandum of Agreement establishes a formal partnership between the City Government of Bacoor and the City Government of Cavite for the coordinated implementation of the Balay Silangan Reformation Program (BSRP).

1. Establish a formal referral mechanism between Bacoor City and Cavite City for qualified BSRP beneficiaries;
2. Provide qualified beneficiaries from Bacoor City access to appropriate Balay Silangan reformation interventions in coordination with the City Government of Cavite;
3. Strengthen inter-LGU cooperation in drug demand reduction, reformation, recovery and community reintegration;
4. Facilitate the appropriate assessment, referral, admission, intervention, monitoring and completion of qualified beneficiaries;
5. Promote family participation and community support in the reformation and reintegration process;
6. Develop coordinated livelihood, skills development, values formation, psychosocial, educational and other appropriate interventions consistent with applicable government guidelines;
7. Establish appropriate information-sharing and reporting mechanisms between the Parties while protecting confidential and personal information;
8. Strengthen the documentation and monitoring of program outcomes; and
9. Develop a replicable model of inter-LGU cooperation for community-based drug reformation.

ARTICLE II

SCOPE OF COOPERATION

A. Referral

- The City Government of Bacoor may refer qualified individuals for possible admission and participation in the Balay Silangan Reformation Program being implemented by the City Government of Cavite.
- All referrals shall be subject to eligibility under applicable DDB regulations, assessment by authorized personnel, facility capacity, required documentation, applicable health, safety and security requirements, and approval by the appropriate authorities.

B. Assessment and Screening

- The Parties shall coordinate, as appropriate, in ensuring that referred individuals undergo the necessary assessment and screening to determine the appropriate intervention.
- No individual shall be admitted solely on the basis of referral without the required assessment and determination of eligibility.

C. Reformation Interventions

- Qualified beneficiaries may be provided appropriate interventions consistent with the approved BSRP framework, including values formation, behavioral and attitude development, voluntary faith-sensitive activities, family development, life skills, education, skills development, livelihood preparation, community service where appropriate, psychosocial support, health referrals, drug prevention and awareness, employment or livelihood facilitation, and other authorized interventions.

D. Family and Community Reintegration

- The Parties shall endeavor to facilitate the beneficiary's return to family and community life after completion of the appropriate intervention, including family conferences, livelihood referrals, skills training, employment referrals, community participation, continuing support and aftercare coordination.

ARTICLE III

RESPONSIBILITIES OF THE CITY GOVERNMENT OF BACOR

10. Identify and refer individuals who may qualify for the BSRP;
11. Ensure that referrals are properly documented;
12. Coordinate with appropriate Bacoor City offices, including the City Anti-Drug Abuse Council (CADAC), Barangay Anti-Drug Abuse Councils (BADACs), City Social Welfare and Development Office, City Health Office and other concerned offices;
13. Provide available background information and relevant records necessary for appropriate assessment, subject to confidentiality and data protection requirements;
14. Coordinate with the City of Cavite regarding referral and admission arrangements;
15. Where appropriate, facilitate transportation of referred beneficiaries to the designated Balay Silangan facility;
16. Assist in family coordination and community reintegration;
17. Participate in case conferences when requested or necessary;
18. Coordinate post-program monitoring within Bacoor City;
19. Assist in livelihood, employment, skills training and other reintegration referrals;

20. Provide reasonable technical, administrative or logistical assistance subject to availability of funds and applicable rules;
21. Designate an official focal person responsible for coordination under this Agreement; and
22. Submit appropriate reports to the City Government of Cavite and concerned government agencies as may be required.

ARTICLE IV

RESPONSIBILITIES OF THE CITY GOVERNMENT OF CAVITE

23. Make available its Balay Silangan Reformation Center/facility for qualified referred beneficiaries, subject to facility capacity and applicable rules;
24. Receive and evaluate referrals from the City Government of Bacoor;
25. Determine admission eligibility in accordance with applicable BSRP rules;
26. Implement appropriate reformation interventions;
27. Provide qualified beneficiaries with a safe, structured and dignified environment consistent with applicable government standards;
28. Coordinate with appropriate national government agencies and local offices, when necessary;
29. Maintain appropriate records concerning beneficiaries admitted under the program;
30. Inform the City Government of Bacoor regarding relevant program milestones, completion or other status requiring coordination, subject to applicable privacy and confidentiality requirements;
31. Facilitate appropriate family and community reintegration activities;
32. Coordinate with Bacoor City regarding beneficiaries who require additional services or interventions;
33. Designate an official focal person for the implementation of this Agreement; and
34. Submit program reports and documentation as may be mutually agreed upon by the Parties.

ARTICLE V

JOINT RESPONSIBILITIES

35. Establish a referral and coordination mechanism;
36. Conduct periodic coordination meetings;
37. Develop common referral forms and documentation;
38. Establish appropriate communication channels between designated focal persons;
39. Coordinate with PDEA, DILG, DDB, DOH, DSWD and other concerned agencies whenever appropriate;
40. Promote family participation;
41. Facilitate livelihood and skills-development opportunities;
42. Develop appropriate monitoring and evaluation mechanisms;
43. Document program accomplishments and challenges;

44. Develop joint recommendations for improving BSRP implementation;
45. Conduct joint capability-building activities when appropriate;
46. Promote public awareness concerning rehabilitation, recovery, reintegration and drug prevention;
and
47. Explore future programs and projects that may strengthen cooperation between the two cities.

ARTICLE VI

REFERRAL AND ADMISSION PROCEDURE

Step 1 – Identification – The City Government of Bacoor, through its authorized offices, identifies a potential beneficiary.

Step 2 – Initial Assessment – The concerned Bacoor City office shall conduct the necessary initial assessment and documentation.

Step 3 – Referral – The appropriate referral documents shall be transmitted to the designated Cavite City Balay Silangan focal person.

Step 4 – Evaluation – Cavite City shall evaluate the referral and determine whether the individual satisfies the applicable BSRP eligibility requirements.

Step 5 – Admission – Qualified individuals may be admitted subject to facility capacity, program requirements and applicable rules.

Step 6 – Reformation Program – The beneficiary shall participate in the prescribed interventions and activities.

Step 7 – Monitoring – The Parties shall coordinate, as appropriate, in monitoring the beneficiary's progress.

Step 8 – Completion and Reintegration – Upon completion of the applicable intervention, appropriate reintegration and continuing support shall be facilitated.

ARTICLE VII

DATA PRIVACY AND CONFIDENTIALITY

The Parties shall comply with Republic Act No. 10173, otherwise known as the Data Privacy Act of 2012, and its implementing rules and regulations, together with other applicable laws, regulations and government policies concerning confidentiality and the handling of sensitive personal information.

48. Limit access to authorized personnel;
49. Maintain appropriate physical and digital safeguards;
50. Avoid unnecessary disclosure of beneficiary information;
51. Use secure channels for transmission of records;
52. Maintain appropriate records of authorized data sharing; and
53. Ensure that public reports contain only information that may lawfully be disclosed.

No beneficiary's personal information shall be publicly disclosed for promotional purposes without the appropriate legal basis and required consent or authorization.

ARTICLE VIII

DIGITAL RECORDS AND PROGRAM MONITORING

The Parties may establish or utilize appropriate digital systems for referral tracking, beneficiary case monitoring, program attendance, intervention documentation, completion monitoring, family and community reintegration monitoring, livelihood and employment referrals, statistical reporting and program performance monitoring.

Any digital system used under this Agreement shall comply with applicable data privacy, information security, records management and government information systems requirements. Access to beneficiary-level information shall be restricted according to authorized roles and functions.

ARTICLE IX

PERSONNEL

Each Party shall designate appropriate personnel to coordinate the implementation of this Agreement. The personnel assigned by either Party shall remain employees or personnel of their respective offices and shall not become employees of the other Party by reason of this Agreement.

Nothing in this Agreement shall be interpreted as creating an employer-employee relationship between the Parties or between one Party and the personnel of the other Party.

ARTICLE X

FINANCIAL RESPONSIBILITY

Unless otherwise agreed upon in writing, each Party shall shoulder its own expenses incurred in the implementation of its respective responsibilities under this Agreement, subject to the availability of funds and existing government accounting, budgeting, procurement and auditing laws, rules and regulations.

Any transfer of funds, equipment, property, supplies or other government resources between the Parties shall be subject to appropriate Sanggunian authorization when required, availability of legally appropriated funds, applicable budgeting and accounting rules, government procurement laws and regulations, Commission on Audit rules and regulations, and other applicable laws.

No financial obligation shall be deemed created against either Party beyond its legally available and authorized appropriations.

ARTICLE XI

COORDINATION WITH NATIONAL GOVERNMENT AGENCIES

- Dangerous Drugs Board (DDB);
- Philippine Drug Enforcement Agency (PDEA);
- Department of the Interior and Local Government (DILG);
- Department of Health (DOH);
- Department of Social Welfare and Development (DSWD);
- Philippine National Police (PNP);
- Technical Education and Skills Development Authority (TESDA);

- Department of Labor and Employment (DOLE);
- Public Employment Service Office (PESO);
- Other concerned government agencies; and
- Accredited civil society and community organizations, when appropriate.

Such coordination shall be consistent with the respective mandates and authority of the concerned agencies.

ARTICLE XII

GOVERNANCE AND COORDINATION MECHANISM

The focal persons shall not exercise powers reserved by law to the City Mayor, Sanggunian, DDB, PDEA, DOH, DILG or other competent government authorities.

ARTICLE XIII

MONITORING AND EVALUATION

The Parties shall periodically evaluate implementation using appropriate indicators, which may include:

54. Number of referrals;
55. Number of qualified beneficiaries admitted;
56. Number of beneficiaries completing the applicable intervention;
57. Number of families engaged;
58. Number of livelihood or skills-training referrals;
59. Number of beneficiaries successfully reintegrated;
60. Number of follow-up interventions provided;
61. Program completion rate;
62. Referral turnaround time; and
63. Other indicators mutually agreed upon by the Parties.

Monitoring data shall be presented in aggregated or appropriately protected form whenever possible.

ARTICLE XIV

NON-DISCRIMINATION AND HUMAN DIGNITY

The Parties shall implement this Agreement in a manner that respects the dignity, rights and welfare of all beneficiaries. No beneficiary shall be subjected to discrimination, humiliation, harassment or unnecessary disclosure of personal information by reason of participation in the program. All interventions shall be implemented in accordance with applicable laws, government standards and the principles of humane and appropriate treatment.

ARTICLE XV

LIABILITY

Each Party shall be responsible for the acts and omissions of its officers, employees and authorized personnel performed within the scope of their official functions. Neither Party shall be liable for acts committed by personnel of the other Party outside the scope of their authority or responsibility. Nothing herein shall be interpreted as waiving any immunity, privilege or protection granted by law to either Party or its officials.

ARTICLE XVI

DISPUTE RESOLUTION

Any disagreement concerning the interpretation or implementation of this Agreement shall, whenever possible, be resolved through consultation between the designated focal persons. If the matter remains unresolved, it shall be elevated to the respective City Mayors or their duly authorized representatives for appropriate action. Nothing herein shall prevent either Party from seeking appropriate legal remedies when required by law.

ARTICLE XVII

AMENDMENTS

Any amendment, modification or addition to this Agreement shall be made in writing and shall be signed by the authorized representatives of both Parties. Any amendment requiring Sanggunian authorization shall be subject to the appropriate legislative approval.

ARTICLE XVIII

DURATION

This Agreement shall take effect upon signing by the authorized representatives of the Parties and shall remain effective for a period of three (3) years, unless earlier terminated in accordance with this Agreement. The Agreement may be renewed upon mutual written agreement of the Parties, subject to applicable laws, rules and regulations.

ARTICLE XIX

TERMINATION

Either Party may terminate this Agreement by giving the other Party at least thirty (30) days written notice. Termination shall not automatically discontinue services or interventions already being provided to beneficiaries. The Parties shall coordinate to ensure that affected beneficiaries are appropriately transitioned to alternative services or arrangements.

ARTICLE XX

SEPARABILITY

If any provision of this Agreement is declared invalid or unenforceable, the remaining provisions shall continue to be valid and enforceable to the fullest extent permitted by law.

ARTICLE XXI

ENTIRE AGREEMENT

This Agreement constitutes the understanding between the Parties concerning the subject matter hereof and supersedes prior verbal or written understandings concerning the same subject matter, insofar as they are inconsistent with this Agreement.

ARTICLE XXII

EFFECTIVITY

This Agreement shall become effective upon approval and execution by the authorized representatives of the Parties and completion of the applicable Sanggunian authorization, ratification or other legal requirements. The implementation of this Agreement shall remain subject to all applicable laws, DDB regulations, PDEA guidelines and other relevant government issuances.

IN WITNESS WHEREOF,

the Parties have hereunto affixed their signatures this ____ day of _____ 2026 at _____, Philippines.

CITY GOVERNMENT OF BACOR

CITY GOVERNMENT OF CAVITE

HON. STRIKE B. REVILLA
City Mayor

HON. [NAME OF CITY MAYOR]
City Mayor

Signature: _____
Date: _____

Signature: _____
Date: _____

SIGNED IN THE PRESENCE OF:

City Administrator / Authorized Representative
City Government of Bacoor

City Administrator / Authorized Representative
City Government of Cavite

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF CAVITE) S.S.
CITY OF _____)

BEFORE ME, a Notary Public for and in the City of _____, this ____ day of _____ 2026, personally appeared:

Name	Government Position	Government-Issued ID
HON. STRIKE B. REVILLA	City Mayor, City of Bacoor	_____
HON. [NAME]	City Mayor, City of Cavite	_____

known to me and to me known to be the same persons who executed the foregoing Memorandum of Agreement consisting of ____ pages, including this page on which this Acknowledgment is written, and they acknowledged to me that the same is their free and voluntary act and deed and that of the respective local government units they represent.

WITNESS MY HAND AND SEAL on the date and place first above written.

NOTARY PUBLIC

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of 2026.

ANNEX A – REFERRAL AND ADMISSION FLOW

Bacoor CADAC/BADAC → Initial Assessment → Referral → Cavite City Balay Silangan Evaluation → Admission → Reformation Intervention → Completion → Reintegration → Bacoor Monitoring.

ANNEX B – REFERRAL FORM AND DOCUMENTARY REQUIREMENTS

To be jointly developed and approved by the designated focal persons, consistent with applicable DDB rules and data privacy requirements.

ANNEX C – DATA SHARING AND CONFIDENTIALITY PROTOCOL

To establish authorized data fields, access controls, secure transmission procedures, retention periods, incident reporting and other safeguards required under applicable data protection laws and government policies.