



Republic of the Philippines  
Province of Cavite  
CITY OF BACOOR

## Office of the Sangguniang Panlungsod



### DISTRICT I

HON. CATHERINE SARINO-EVARISTO

City Councilor

HON. MIGUEL N. BAUTISTA

City Councilor

HON. ADRIELITO G. GAWARAN

City Councilor

HON. MANOLO S. GALVEZ JR.

City Councilor

HON. RICARDO F. UGALDE

City Councilor

HON. LEVY M. TELA

City Councilor

### DISTRICT II

HON. ROBERTO I. ADVINCULA

City Councilor

HON. REYNALDO D. PALABRICA

City Councilor

HON. ROGELIO M. NOLASCO

City Councilor

HON. REYNALDO M. FABIAN

City Councilor

HON. SIMPLICIO G. DOMINGUEZ

City Councilor

HON. HORACIO M. BRILLANTES JR.

City Councilor

HON. RANDY C. FRANCISCO

City Councilor-ABC President

HON. PALM ANGEL S. BUNCIO

City Councilor- SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.  
Sangguniang Panlungsod Secretary

Certified by:  
HON. ROWENA BAUTISTA-MENDIOLA  
City Vice Mayor/Presiding Officer

Noted:  
HON. STRIKE B. REVILLA  
City Mayor

### CITY RESOLUTION NO. 2026-932

Series of 2026

**A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA, TO SIGN A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY GOVERNMENT OF BACOOR AND THE DEPARTMENT OF INFORMATION AND COMMUNICATIONS TECHNOLOGY.**

Sponsored by:

**Hon. Adrielito G. Gawaran**

Co-sponsored by:

**Hon. Miguel N. Bautista, Hon. Palm Angel S. Buncio, Hon. Catherine Sarino-Evaristo, Hon. Randy C. Francisco, and Hon. Manolo S. Galvez, Jr.**

**WHEREAS**, on 15 December 2025, the Sangguniang Panlungsod received a letter from the Office of the City Mayor formally requesting the City Council to pass a resolution authorizing the City Mayor to sign a proposed Memorandum of Understanding between the City Government and the Department of Information and Communications Technology(DICT) to strengthen the City of Bacoor's digital infrastructure and promoting information communications technology literacy. A copy of the proposed MOU was attached to the said letter and is deemed a part of this Resolution.

**WHEREAS**, the DICT's training arm, the ICT Literacy and Competency Development Bureau (ILCDB) is tasked with providing ICT-related training courses and capacity building activities, as well as developing ICT competency and professionalization standards to strengthen and elevate the capabilities of public and private sectors for national development.

**WHEREAS**, the city government and the DICT agreed to collaborate in the planning, development and implementation of ICT-capacity building initiatives to (1) promote digital transformation within government operations, (2) enhance ICT literacy, competency and professional skills among government personnel, and (3) strengthen inter-agency coordination and cooperation in the effective delivery of digital governance programs and services.





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Attested by:

ATTY. KHALID A. ATEGA, JR.

Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA

City Vice Mayor/Presiding Officer

Noted:

HON. STRIKE B. REVILLA

City Mayor

NOW THEREFORE, upon motion of Councilor Adrielito G. Gawaran, unanimously seconded by the members of the City Council **BE IT RESOLVED AS IT IS HEREBY RESOLVED** by the 6<sup>th</sup> Sangguniang Panlungsod of the City of Bacoor, Cavite during a regular session duly assembled to authorize the City Mayor, Hon. Strike B. Revilla to sign the Memorandum of Understanding with the DICT on behalf of the City Government of Bacoor.

**RESOLVED LASTLY** to furnish the Office of the City Mayor, the DICT, and other government agencies concerned with copies of this Resolution.

**APPROVED** this 19<sup>th</sup> day of January 2026 at the City of Bacoor, Cavite.

I hereby certify that the foregoing Resolution was duly approved in accordance with law.

Certified:

**HON. ROWENA BAUTISTA-MENDIOLA**  
City Vice Mayor/Presiding Officer

Attested:

**ATTY. KHALID A. ATEGA, JR.**  
Sangguniang Panlungsod Secretary

Noted:

**HON. STRIKE B. REVILLA**  
City Mayor



## MEMORANDUM OF UNDERSTANDING

KNOW ALL MEN BY THESE PRESENTS:

This MEMORANDUM OF UNDERSTANDING (the "MOU") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ (the "Effective Date"), in the City of Bacoor, Province of Cavite, by and between:

The **DEPARTMENT OF INFORMATION AND COMMUNICATIONS TECHNOLOGY**, an executive department of the Philippine Government existing by virtue of Republic Act (R.A.) No. 10844, otherwise known as the "DICT Act of 2015", with its regional office address at DICT CALABARZON Regional Office, Telecom Road, Kumintang Ibaba, Batangas City, represented herein by its Officer-in-Charge, **RENIEL A. VILLAFLOR**, and hereinafter referred to as "DICT".

and

The **CITY GOVERNMENT OF BACOOR**, a local government unit duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with its principal office address at Bacoor Government Center, Bacoor Boulevard, Barangay Bayanan, Bacoor City, Province of Cavite, herein represented by its City Mayor, **Hon. STRIKE B. REVILLA**, pursuant to his authority conferred and embodied under City Resolution No. \_\_\_\_\_ Series of 20\_\_\_\_, approved by the City Council of Bacoor dated \_\_\_\_\_ and hereinafter referred to as "LGU BACOOR".

The DICT and LGU BACOOR are hereinafter collectively referred to as "Parties" and individually as "Party".

WITNESSETH, That:

WHEREAS, pursuant to Republic Act (R.A.) No. 10844, otherwise known as the "Department of Information and Communications Technology Act of 2015," the DICT is expressly mandated to serve as the primary policy, planning, coordinating, implementing, and administrative entity of the Executive Branch of the government, vested with the authority to formulate, develop, and advance the national Information and Communications Technology (ICT) development agenda;

WHEREAS, the DICT, pursuant to its mandate under R.A. No. 10844, particularly in advancing E-Government objectives and, more broadly, in fulfilling national goals, is currently undertaking the development of applications and systems designed to harmonize and coordinate all national ICT plans and initiatives,

with the end view of ensuring: (1) effective knowledge, information, and resource-sharing; (2) comprehensive database-building; and (3) strengthened agency networking and linkages among government institutions;

**WHEREAS**, the DICT's training arm, the ICT Literacy and Competency Development Bureau (ILCDB), is tasked with providing ICT-related training courses and capacity building activities, as well as developing ICT competency and professionalization standards, all of which are intended to strengthen and elevate the capabilities of both the public and private sectors in harnessing ICT for national development;

**WHEREAS**, the DICT and the LGU BACOOR, in recognition of their shared mandates and objectives, have mutually agreed to enter into this understanding for the purpose of establishing cooperation, strengthening collaboration, and promoting teamwork between and among them;

**WHEREAS**, the DICT and the LGU BACOOR, recognizing the vital role of ICT in fostering innovation, efficiency, and transparency in governance, have expressed their intent to enter into an agreement to implement joint initiatives directed toward: (1) accelerating ICT awareness, literacy, and skills development within the public sector; (2) designing, developing, and delivering comprehensive training modules and courses tailored to the evolving needs of the government workforce; and (3) advocating and promoting ICT-related programs, policies, and capacity-building activities that advance digital transformation and strengthen good governance across all levels of government;

**NOW, THEREFORE**, for and in consideration of the foregoing premises, covenants, and mutual undertaking, the Parties hereto do hereby agree, consent, and commit to the following terms and conditions:

## **1. Purpose**

This MOU embodies the mutual commitment between the LGU BACOOR and DICT to collaborate in the planning, development, and implementation of ICT capacity-building initiatives. These initiatives are intended to: (1) promote digital transformation within government operations; (2) enhance ICT literacy, competency, and professional skills among government personnel; and (3) strengthen inter-agency coordination and cooperation in the effective delivery of digital governance programs and services.

## **2. Scope**

This MOU shall cover the collaboration of the Parties in the planning, development, and implementation of the following projects, in pursuit of the objectives herein set forth:

- a. Training** – To design and conduct training, seminars, workshops, and other capacity-building activities, aimed at accelerating ICT awareness, literacy, and skills development across all sectors of Philippine society;
- b. Module, Research, and Content Development** – To jointly develop modules, research outputs, and courses that may be integrated into

training packages, thereby enhancing and uplifting widespread competency in various ICT-related skills, knowledge, and professional practices; and

- c. **Advocacy and Promotion** – To formulate and implement public information, advocacy, and awareness campaigns highlighting the plans, projects, activities, and initiatives of the Parties under this MOU, with the end goal of fostering greater appreciation and participation in ICT-driven governance and development.

### 3. Responsibilities of DICT

#### a. Training:

- Design, conduct, and facilitate structured trainings, seminars, and workshops that promote and advance ICT awareness, digital literacy, and skills development across diverse sectors of Philippine society;
- Guarantee inclusivity and accessibility of all training activities by ensuring participation opportunities for stakeholders from both public and private sectors;

#### b. Module, Research, and Content Development:

- Lead the design, development, and continuous refinement of comprehensive training modules, research initiatives, and courses that holistically address the diverse ICT-related skills and knowledge needs across sectors;
- Collaborate closely with LGU BACOOR to ensure the integration of the latest industry trends, global best practices, and emerging technological advancements into all training content.

#### c. Advocacy and Promotion:

- Develop, implement, and sustain a robust public information and awareness campaign designed to effectively promote the plans, projects, activities, and initiatives outlined in the MOU;
- Utilize diverse and multi-platform media channels, including print, broadcast, digital, and social media, to maximize reach, visibility, and engagement across a broad audience and enhance public understanding of ICT-related opportunities and developments.

### 4. Responsibilities of LGU BACOOR

#### a. Training:

- Collaborate proactively with DICT in organizing, delivering, and sustaining trainings, seminars, and workshops that advance ICT awareness, digital literacy, and skills development within the academic community;
- Encourage and facilitate broad participation from students, faculty, researchers, and other members of the university community, ensuring inclusivity and accessibility across disciplines and levels.

#### b. Module, Research, and Content Development:

- Partner strategically with DICT in the creation, refinement, and

- continuous enhancement of training modules, research initiatives, and academic courses that address evolving ICT-related skills and knowledge requirements;
- Contribute academic expertise, scholarly research, and institutional resources to ensure the relevance, rigor, and quality of the training content, aligning outputs with both local contexts and international standards.

**c. Advocacy and Promotion:**

- Support and collaborate with DICT in the planning, execution, and evaluation of public information and awareness campaigns that advance the objectives and commitments outlined in this MOU;
- Engage actively with the university community and relevant stakeholders to promote ICT-related initiatives, programs, and opportunities, fostering broad participation and ownership.

**5. Specific Projects and Funding Arrangements**

a. This MOU shall be implemented subject to the availability of funds and other necessary resources of the respective Parties. The costs incurred in the performance of each Party's respective responsibilities under this MOU shall be borne by the Parties individually and charged to their separate accounts.

All financial transactions, resource allocations, and expenditures arising from this MOU shall be governed by and strictly subject to existing government auditing and accounting rules and regulations.

No provision herein shall be construed as creating a financial obligation beyond the duly appropriated funds or authorized resources of the Parties.

b. The activities and/or projects to be implemented pursuant to this MOU shall be governed by separate written agreements to be jointly executed by the DICT and LGU BACOOR. Such agreements may include, but shall not be limited to, provisions on funding arrangements, engagement and hiring of technical experts, utilization of facilities and equipment, intellectual property rights, confidentiality obligations, and monitoring and evaluation mechanisms, and other applicable terms and conditions. The said agreements shall form an integral and binding part of this MOU, ensuring that specific undertakings are properly documented and enforceable. In the event of any discrepancy or inconsistency between the provisions of the separate agreement/s and this MOU, the provisions of the separate agreement/s shall prevail, to the extent of such inconsistency, without prejudice to the overarching principles and objectives of this MOU.

**6. Effectivity and Termination**

a. This MOU shall take effect immediately upon signing by both Parties and shall remain valid and enforceable for a period of three (3) years, unless earlier terminated in accordance with the provisions herein.

- b. Either party may terminate this MOU prior to the expiration of the agreed term, with or without cause, by providing the other Party with a written notice at least thirty (30) days before the intended date of termination.
  - c. The termination of this MOU shall not prejudice or affect the validity, enforceability, or continued implementation of any separate agreements pursuant to paragraph 5(b), provided that such agreements were duly executed prior to the termination of this MOU.
  - d. For avoidance of doubt, the specific terms and conditions of said agreements shall remain binding upon the Parties until fully performed, amended, or lawfully terminated in accordance with their respective positions.

## **7. Amendments**

Either Party may propose in writing any revision, amendment, or addition to the terms and conditions of this MOU, subject to prior notification and consultation with the other Party. Any proposed modification shall be deemed valid and binding only upon written confirmation and concurrence of both Parties, and shall thereafter take effect as if originally incorporated in this MOU.

All duly approved amendments, revisions, or additions shall form an integral and inseparable part of this MOU, carrying the same legal force and effect as the original provisions.

For avoidance of doubt, no oral agreements or informal understandings shall be recognized unless duly reduced into writing and confirmed by both Parties.

## **8. Relationship and Non-Exclusivity Clause**

This MOU shall not be construed to create or establish a joint venture, partnership, employer-employee, or principal-agent relationship between the Parties. Nothing in this MOU may be interpreted or used to imply such a relationship, nor to confer upon either Party either rights or obligations beyond those expressly stated herein. Neither Party shall have the right, power, or authority to obligate, commit, or bind the other Party in any manner, except where expressly authorized in writing by the other Party in a specific instance. Each Party shall remain an independent entity, solely responsible for its own acts, omissions, resources, and obligations undertaken pursuant to this MOU.

## **9. Effect of the MOU**

This MOU shall serve solely as a record of the Parties' mutual intentions and commitments to cooperate, and shall not constitute or create any legally binding or enforceable obligations, whether express or implied, under domestic or international law. Nothing in this MOU shall be construed to give rise to any legal rights, remedies, or causes of action, nor shall it subject either Party to any form of judicial, quasi-judicial, or administrative process.

The provisions herein are intended to guide collaboration in good faith and shall be implemented only to the extent permitted by the respective mandates, resources, and applicable policies of the Parties.

For avoidance of doubt, this MOU shall not be interpreted as a contract, agreement, or instrument that imposes financial, legal, or regulatory obligations beyond those separately and expressly agreed upon in writing by the Parties.

#### 10. Notices

- a. Any notice, approval, consent, request, or other communication required or permitted under this MOU shall be in writing and transmitted through registered mail to the physical address, or sent through electronic mail to the official email address, of the respective Party's representative as indicated below. Either Party may, from time to time, update or designate a new physical or electronic mail address for purposes of communication, provided that such change is duly notified in writing to the other Party. Communications shall be deemed duly given or made upon actual delivery to the recipient's electronic mail address at, as evidenced by delivery receipts, acknowledgement, or other verifiable proof of transmission. For avoidance of doubt, oral communications or informal exchanges shall not constitute valid notice unless subsequently confirmed in writing in accordance with this provision.

DICT	LGU BACOOR
<p><b>RENIEL A. VILLAFLOR</b> Department of Information and Communications Technology <b>DICT CALABARZON Regional</b> Office, Telecom Road, Kumintang Ibaba, Batangas City dict4a@dict.gov.ph</p>	<p><b>Hon. STRIKE B. REVILLA</b> Office of the City Mayor, City Government of Bacoor Bacoor Government Center, Bacoor Boulevard, Barangay Bayanan, Bacoor City, Province of Cavite mayorsoffice@bacoor.gov.ph</p> <p>Thru: <b>LODGENE G. ASUNCION</b> Officer-In-Charge, E-Governance Department and Management Information System Bacoor Government Center, Bacoor Boulevard, Barangay Bayanan, Bacoor City, Province of Cavite e-gov@bacoor.gov.ph</p>

- b. Each Party may change or replace its designated contact person by providing the other Party with written notice within a reasonable period, specifying the name, position, and updated contact details of the new representative. Such change shall take effect upon receipt of the written

notice by the other Party and shall be deemed valid for all subsequent communications and actions under this MOU. For avoidance of doubt, the designation or replacement of a contact person shall not alter or affect the rights, obligations, or responsibilities of the Parties under this MOU.

#### 11. Severability

If any provision of this MOU, or any document executed in connection therewith, is declared invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, such declaration shall not affect, impair, or render invalid the remaining provisions of this MOU or related documents. The remaining provisions shall continue to be valid, binding, and enforceable to the fullest extent permitted by law, and shall be construed in a manner that best gives effect to the Parties' original intent. Where necessary, the Parties shall consult and mutually agree in writing on appropriate modifications or replacements to the affected provision, ensuring that the overall objectives and spirit of this MOU remain intact.

IN WITNESS THEREOF, the Parties herein have set their hands on this agreement in the place and date abovementioned.

DEPARTMENT OF  
INFORMATION AND  
COMMUNICATIONS  
TECHNOLOGY

By:

RENIEL A. VILLAFLOR  
*Officer-in-Charge*

CITY GOVERNMENT  
OF BACOOR

By:

STRIKE B. REVILLA  
*City Mayor*  
*City Resolution No. \_\_\_\_\_*  
*Series of 20 \_\_\_\_\_*

Signed in the presence of:

For DICT:

MARIA GRACIELA R. BUCAD  
*Chief, Technical Operations Division*

For LGU BACOOR:

LODGENE G. ASUNCION  
*Officer-In-Charge,*  
*E-Governance Department and*  
*Management Information System*

## ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES  
CITY OF BACOOR, PROVINCE OF CAVITE) S.S.

BEFORE ME, a Notary Public, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_  
personally appeared the following:

Name	Gov't Issued ID (with date/place of issue)
RENIEL A. VILLAFLOR	_____
STRIKE B. REVILLA	_____

Known to me, and to me known to be the same persons who executed the foregoing instrument and acknowledged the same to be their free and voluntary act and deed, as well as those of the corporation and instrumentality of the Government herein represented.

The foregoing instrument, consisting of \_\_\_\_ ( ) pages, including the page on which this acknowledgment is written, has been signed on the left margin of each and every page thereof by the concerned parties and their witnesses on each and sealed with my notarial seal.

WITNESS MY HAND AND SEAL on the date and at the place first above written.

NOTARY PUBLIC

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Book No. \_\_\_\_\_

Series of \_\_\_\_\_