



Republic of the Philippines  
Province of Cavite  
CITY OF BACOR

Office of the Sangguniang Panlungsod



DISTRICT I

HON. CATHERINE SARINO-EVARISTO

City Councilor

HON. MIGUEL N. BAUTISTA

City Councilor

HON. ADRIELITO G. GAWARAN

City Councilor

HON. MANOLO S. GALVEZ JR.

City Councilor

HON. RICARDO F. UGALDE

City Councilor

HON. LEVY M. TELA

City Councilor

DISTRICT II

HON. ROBERTO I. ADVINCULA

City Councilor

HON. REYNALDO D. PALABRICA

City Councilor

HON. ROGELIO M. NOLASCO

City Councilor

HON. REYNALDO M. FABIAN

City Councilor

HON. SIMPLICIO G. DOMINGUEZ

City Councilor

HON. HORACIO M. BRILLANTES JR.

City Councilor

HON. RANDY C. FRANCISCO

City Councilor-ABC President

HON. PALM ANGEL S. BUNCIO

City Councilor- SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.  
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA  
City Vice Mayor/Presiding Officer

Noted:

HON. STRIKE B. REVILLA  
City Mayor

CITY RESOLUTION NO. 2026-948

Series of 2026

**A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA, TO SIGN A MEMORANDUM OF AGREEMENT ON BEHALF OF THE CITY GOVERNMENT OF BACORR WITH THE NATIONAL COMMISSION FOR CULTURE AND THE ARTS (NCCA) REGARDING THE PROPOSED "BACORR MARCHING ARTS WORKSHOP".**

Sponsored by:

**Hon. Ricardo F. Ugalde**

Co-Sponsored by:

**Hon. Roberto L. Advincula, Hon. Miguel N. Bautista, Hon. Horacio M. Brillantes, Jr., Hon. Palm Angel S. Buncio, Hon. Simplicio G. Dominguez, Hon. Catherine Sarino-Evaristo, Hon. Reynaldo M. Fabian, Hon. Randy C. Francisco, Hon. Manolo S. Galvez, Jr., Hon. Adrielito G. Gawaran, Hon. Rogelio M. Nolasco, Hon. Reynaldo D. Palabrica, and Hon. Levy M. Tela.**

**WHEREAS**, an endorsement letter dated February 04, 2026 from the Office of the City Mayor was received by the Sangguniang Panlungsod requesting the City Council to pass a resolution authorizing the City Mayor, Hon. Strike B. Revilla, to sign a Memorandum of Agreement (MOA) between the City Government and the National Commission for Culture and the Arts (NCCA) pertaining to the grant of financial assistance amounting to Two Hundred Fifty Thousand Pesos (PHP 250,000.00) for the Bacoor Marching Arts Workshop.

**WHEREAS**, pursuant to R.A.7356, the National Commission for the Culture and Arts (NCCA) is mandated to encourage the continuing and balanced development of a pluralistic culture by the people, conserve and promote the nation's cultural heritage, ensure the widest dissemination of artistic and cultural products, and preserve and integrate traditional culture and its various creative expressions as a dynamic part of the national cultural mainstream.

**WHEREAS**, the NCCA recognizes the true worth of the project entitled "Bacoor Marching Arts Workshop" as contributing to the development of Philippine culture and arts and has seen it fit, proper, and convenient to adopt the same for its own purposes; thus, the proposed project was





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City Councilor-ABC President

HON. PALM ANGEL S. BUNCIO  
City Councilor- SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.  
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA  
City Vice Mayor/Presiding Officer

Noted:

HON. STRIKE B. REVILLA  
City Mayor



approved by the NCCA Board of Commissioners to grant the amount of **Two Hundred Fifty Thousand Pesos** (PhP250,000.00).

**WHEREAS**, a draft Memorandum of Agreement was submitted by the Office of the City Mayor to the Sangguniang Panlungsod for review and consideration. The said draft MOA is deemed incorporated herein and made a part of this Resolution as **Annex "A"**.

**NOW THEREFORE**, upon motion of Councilor Ricardo F. Ugalde and duly seconded by all the members present, **BE IT RESOLVED, AS IT IS HEREBY RESOLVED**, by the 6<sup>th</sup> Sangguniang Panlungsod in regular session assembled to pass a resolution authorizing the City Mayor, Hon. Strike B. Revilla, to sign a Memorandum of Agreement on behalf of the City Government of Bacoor with the National Commission for Culture and the Arts (NCCA) for the grant of financial assistance amounting to **Two Hundred Fifty Thousand Pesos (PHP250,000.00)** for the Bacoor Marching Arts Workshop.

**RESOLVED FURTHER**, to furnish the Office of the City Mayor, the National Commission for Culture and the Arts (NCCA), and other government agencies concerned with copies of this resolution.

**APPROVED** this 11<sup>th</sup> day of February 2026 by the 6<sup>th</sup> Sangguniang Panlungsod at the City of Bacoor, Cavite.

*I hereby certify that the foregoing Resolution was approved and that the contents hereof are true and correct.*

Certified Correct:

**HON. ROWENA BAUTISTA-MENDIOLA**  
City Vice Mayor/Presiding Officer

Attested:

**ATTY. KHALID A. ATEGA, JR.**  
Sangguniang Panlungsod Secretary

Noted:

**HON. STRIKE B. REVILLA**  
City Mayor



Project Title : **BACoor MARCHING ARTS WORKSHOP**  
Grantee : **CITY GOVERNMENT OF BACoor, CAVITE**

## MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement (the "**AGREEMENT**") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2026 in the City of Manila, Philippines by and between:

The **NATIONAL COMMISSION FOR CULTURE AND THE ARTS**, a government agency created by and pursuant to Republic Act No. 7356 dated April 03, 1992, with office address at NCCA Building, 633 General Luna Street, Intramuros, Manila represented by its Chairman and Executive Director, **ERIC B. ZERRUDO, PhD** hereinafter referred to as the "**NCCA**"

-and-

The **CITY GOVERNMENT OF BACoor**, a local government unit duly organized and existing under the laws of the Republic of the Philippines, with its principal office and postal address at Bacoor Government Center, Bacoor Boulevard, Barangay Bayanan, City of Bacoor, Province of Cavite, as represented in this Act by its City Mayor, **HON. STRIKE B. REVILLA**, pursuant to his authority conferred and embodied under City Resolution No. \_\_\_\_\_, Series of 2026, approved by the Sangguniang Pambansod of the City of Bacoor dated \_\_\_\_\_, and hereinafter referred to as the "**GRANTEE**"

- WITNESSETH -

**WHEREAS**, pursuant to Republic Act (R.A.) No. 7356, the NCCA is mandated to encourage the continuing and balanced development of a pluralistic culture by the people; to conserve and promote the nation's cultural heritage; to ensure the widest dissemination of artistic and cultural products; and to preserve and integrate traditional culture and its various creative expressions as a dynamic part of the national cultural mainstream;

**WHEREAS**, the **PROJECT** entitled "**BACoor MARCHING ARTS WORKSHOP**" is particularly described in the Project Proposal attached hereto as Annex "A" and in the Approved Line Item Budget attached hereto as Annex "A-1"; and the said annexes are hereby made integral parts of this **AGREEMENT**;

**WHEREAS**, the **NCCA** recognizes the true worth of the **PROJECT** as contributory to the development of Philippine culture and the arts, and has deemed it fit, proper, and convenient to adopt the same for its own purposes;

**WHEREAS**, the **PROJECT**, as proposed by **GRANTEE**, was approved by the Board of Commissioners under Resolution Number 2026-069 dated 27 November 2025, supported by way of financial assistance in the amount of Two Hundred Fifty Thousand Pesos only (PhP250,000.00), chargeable to the Program on Filipino Creativity and Innovativeness Harnessed; a copy of which is attached hereto as Annex "B" and made an integral part of this **AGREEMENT**;

**NOW THEREFORE**, the Parties hereto mutually agree to undertake, execute, and implement the **PROJECT** as specified herein, in close collaboration and coordination with each other, subject to the following terms and conditions:

ERIC B. ZERRUDO, PhD  
Chairman / Executive Director

HON. STRIKE B. REVILLA  
City Mayor of Bacor

RENEE C. TALAVERA  
Chief, Program Management Division

EDWIN B. GUINTO  
Off. - BCCMATO

1. The NCCA shall appropriate the sum of **Two Hundred Fifty Thousand Pesos only (PhP250,000.00)** as financial assistance to the **GRANTEE**, to be released in the following manner, subject to the availability of funds, the issuance of a Notice of Cash Allocation from the Department of Budget and Management, and compliance with applicable government accounting and auditing rules:
  - a. The amount of **One Hundred Fifty Thousand Pesos only (PhP150,000.00)**, representing **sixty percent (60%)** of the GRANT, shall be released to the **GRANTEE** upon compliance with and submission of the following:
    1. Execution and notarization of the **Memorandum of Agreement** between the NCCA and the **GRANTEE**;
    2. **Certificate of Accreditation** issued by the NCCA; and
    3. Copy of the **Official Receipt, Electronic Official Receipt, Acknowledgement Receipt** or its equivalent, evidencing receipt of the funds transferred.
  - b. The amount of **Seventy-Five Thousand Pesos only (PhP75,000.00)**, representing **thirty percent (30%)** of the GRANT, shall be released to the **GRANTEE** upon compliance with and submission of the following requirements:
    1. **Original Copy of the Reports of Checks Issued [RCI] and/or Reports of Disbursement [RD]**, together with **supporting documents** for the first tranche, duly certified correct by the City Treasurer, and approved by the City Mayor, stamped "received" by the Auditor;
    2. Copy of the **Official Receipt, Electronic Official Receipt, Acknowledgement Receipt**, or its equivalent, evidencing receipt of the funds transferred;
    3. Copies of the **Approved Journal Entry Vouchers** for all transactions charged to the fund drawn by the City Treasurer;
    4. **Verification/Audit Report** issued by the NCCA-NEFCA;
    5. **Progress Report/Status Report** of the project, evidenced by pictures, if any;
    6. **Monitoring/Inspection Report and Certificate of Percentage of Project Completion** issued by the NCCA-PMED; and
  - c. The amount of **Twenty-Five Thousand Pesos only (PhP25,000.00)**, representing **ten percent (10%)** of the GRANT, shall be released to the **GRANTEE** upon compliance with and submission of the following requirements:
    1. **Original Copy of the Reports of Checks Issued [RCI] and/or Reports of Disbursement [RD]**, together with **supporting documents** for the second tranche, duly certified correct by the City Treasurer, approved by the City Mayor, and stamped "received" by the Auditor;
    2. Copy of the **Official Receipt, Electronic Official Receipt, Acknowledgement Receipt**, or its equivalent, evidencing receipt of the funds transferred;
    3. Copies of the **Approved Journal Entry Vouchers** for all transactions charged to the fund drawn by the City Treasurer;
    4. **Original Copy of the List of Accounts Payable**, if any, duly certified correct by the City Treasurer and approved by the City Mayor;
    5. **Verification/Audit Report** issued by the NCCA-NEFCA;
    6. **Final Report** of the project, including a copy of the final output, as appropriate;
    7. **Monitoring and Evaluation/Assessment Report** signed by the NCCA-PMED; and
    8. **Certificate of Acceptance of Output** issued by the NCCA-PMED.
2. For its part, the **GRANTEE** shall:
  - a. **Implement the Project** according to the particularities stated in the **Project Proposal**,

Line Item Budget, and Board Resolution. All activities, expenditures, and outputs must align with agreed terms. Furthermore, the release of funds and the incurrence of any project expenditures shall commence only upon the notarization of this Memorandum of Agreement;

- b. **Keep an accounting of the Grant** in accordance with generally accepted government accounting and auditing rules and regulations;
  - c. **Act as the lead implementer** of the Project and shall be directly responsible for hiring, supervising, and facilitating the release of payments for services rendered by project personnel hired on a contract basis, which shall not exceed the duration of the Project. **A withholding tax shall be deducted from payments for services rendered by project personnel.** For this purpose, the **GRANTEE** shall be responsible for all applicable taxes and duties, including their remittance to the local Bureau of Internal Revenue (BIR);
  - d. **Coordinate regularly with the NCCA Officer** for the implementation, monitoring, and assessment of the Project through letters, e-mails, phone calls, or text messages;
  - e. **Undertake the local and national promotion** of the event and properly acknowledge the sponsorship of the **NCCA** in all informational materials, such as, but not limited to, tarpaulins, posters, online postings, and publications, to cite that the project “**Bacoor Marching Arts Workshop**” was made possible in part by the **NCCA**. The Commission shall be correctly spelled out; “**National Commission for Culture and the Arts (NCCA)**.” In posters, flyers, invitations, press releases, and programs, the **NCCA** logo shall be of equal size or larger than the logos of other major sponsors. Acknowledgement shall be made *before, during, and after* the program;
  - f. **Incorporate the Bagong Pilipinas logo** in all informational materials as prescribed by the Office of the President’s (OP) Memorandum Circular (MC) No. 24, Series of 2023, and adhere to the logo usage guidelines for Bagong Pilipinas;
  - g. **Adopt measures to ensure the safety and security** of all participants in the implementation of the Project. The **NCCA** shall not be liable for any untoward events or incidents;
  - h. **Authorize the NCCA** to include the project output, partially or entirely, in its website ([www.ncca.gov.ph](http://www.ncca.gov.ph)) and database, and to use the same in the **NCCA**’s promotional efforts, reports, or other collateral materials as the **NCCA** deems necessary for the promotion of culture in the country. The **NCCA** agrees to acknowledge the source and authorship of the material used;
  - i. **Submit all liquidation reports to the NCCA NEFCA Division within sixty (60) days after completion of the PROJECT.** The Reports of Checks Issued and/or Report of Disbursement shall likewise be submitted to the **NCCA NEFCA Division**. Failure to submit the above reports shall result in the cancellation of the remaining **GRANT** and disqualification of the **GRANTEE** from receiving financial assistance from the **Commission in the future**;
  - j. **Submit the Final Report** in the following formats: (1) a hardbound Terminal Report in accordance with the **NCCA** Guide on Terminal Report; and (2) a non-editable PDF (Portable Document File) version of the Report, readable in a standard computer. Photos must be saved in JPG format for possible use in **NCCA** publications.
3. In case of acquisition of assets such as vehicles, equipment, or construction of buildings, ownership shall be turned over to the **NCCA**, or the **NCCA** shall donate the same to the

**ERIC B. ZERRUDO, PhD**  
Chairman / Executive Director

**HON. STRIKE B. REVILLA**  
City Mayor of Bacoor

**RENEE C. TALAVERA**  
Chief, Program Management Division

**EDWIN B. GUINTO**  
OIC- BCCHATO

**GRANTEE**, in which case a **Deed of Donation** shall be executed.

4. The **NCCA** shall officially acknowledge its acceptance of the completed Project if the results indicated in the inspection reports so warrant.
5. In case the amount granted for the project is not fully utilized by the **GRANTEE**, such amount, including interest, if any, shall be returned to the **NCCA**.
6. This **Project** shall be implemented from **January to June 2026**, after which time the **Project** shall have been deemed completed, with all the terms and conditions herein satisfied.
7. Should there be an occurrence of any *force majeure* or similar condition that may delay or prevent the timely completion or fulfillment of this **AGREEMENT** and the attainment of its objectives, the Party with knowledge thereof shall notify the other in writing, specifying the cause, its implications, and its consequences upon the fulfillment of the **GRANT**, to enable the Parties to adopt remedial measures.
8. In the event of unjustified failure of the **GRANTEE** to complete or fully implement the **GRANT** in accordance with the terms and conditions stipulated in this **AGREEMENT**, or if the **NCCA** considers the project grossly unsatisfactory, or if there is any breach or violation thereof committed by the **GRANTEE**, the **NCCA** may forfeit the **GRANT** and terminate this **AGREEMENT**. Thereupon, the **NCCA** may take over the implementation or execution of the **GRANT** without prejudice to holding the **GRANTEE** liable for the return or reimbursement to the **NCCA** of the funds, or the balance thereof, received by the **GRANTEE** and for which it is accountable pursuant to this **AGREEMENT**. The **GRANTEE** shall also be liable under such civil action and/or criminal prosecution as may be warranted under existing laws.
9. The Parties shall mutually agree upon any amendment or modification of this **AGREEMENT** or its renewal. No **MAJOR** modification or amendment of this **AGREEMENT** shall be valid unless the same is in writing and signed by both Parties. However, amendments categorized as **MINOR** modifications, such as adjustments to the implementation date within the current year or the scaling down of activities commensurate with the approved project grant, shall not require a formal amendment to this grant. For changes in the implementation date within the current year, a formal letter notifying the Program Management Division (PMD) of the revised schedule shall be deemed sufficient.
10. The failure of a Party at any time to insist upon strict performance of any condition, promise, agreement, or understanding set forth herein shall not be construed as a waiver or relinquishment of the same or of the other condition, promise, agreement, or understanding at a future time.

**ERIC S. ZERRUDO, PhD**  
Chairman / Executive Director

**HON. STRIKE B. REVILLA**  
City Mayor of Bacoor

**RENEE C. TALAVERA**  
Chief, Program Management Division

**EDWIN B. QUINTO**  
OIC - BUCHATO

WHEREFORE, the parties hereto have hereunto affixed their signatures this \_\_\_ day of \_\_\_\_\_, 2026, in the City of Manila, Philippines.

For the NCCA:

For the GRANTEE:

**ERIC B. ZERRUDO, PhD**  
Chairman and Executive Director

**HON. STRIKE B. REVILLA**  
City Mayor of Bacoor  
City Resolution No. \_\_\_\_\_, Series of 2026

Signed in the Presence of:

**RENEE C. TALAVERA**  
Chief, Program Management Division

**EDWIN B. GUINTO**  
OIC- BCCHATO

Certified Funds Available  
In the amount of PhP250,000.00  
For NEFCA CY 2026  
BR# 2026-069

**HERENCIO Y. LLAPITAN**  
Chief, NEFCA

REPUBLIC OF THE PHILIPPINES }  
CITY OF MANILA } s.s.

BEFORE ME, this \_\_\_ day of \_\_\_\_\_, in the City/Municipality of Manila, Philippines, personally appeared **ERIC B. ZERRUDO, PhD** with Passport No. P1688617B and **HON. STRIKE B. REVILLA** with \_\_\_\_\_ ID \_\_\_\_\_ known to me to be the same persons who executed the foregoing instrument, and they acknowledged to me that the same is their free and voluntary act and deed.

The instrument, consisting of five (5) pages, including the page on which this acknowledgment is written, has been signed each and every page thereof by the parties and their witnesses, and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day, year and place above written.

NOTARY PUBLIC

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of 2026.