



Republic of the Philippines
Province of Cavite
CITY OF BACOOR

Office of the Sangguniang Panlungsod



DISTRICT I

HON. CATHERINE SARINO-EVARISTO
City Councilor

HON. MIGUEL N. BAUTISTA
City Councilor

HON. ADRIELITO G. GAWARAN
City Councilor

HON. MANOLO S. GALVEZ JR.
City Councilor

HON. RICARDO F. UGALDE
City Councilor

HON. LEVY M. TELA
City Councilor

DISTRICT II

HON. ROBERTO I. ADVINCULA
City Councilor

HON. REYNALDO D. PALABRICA
City Councilor

HON. ROGELIO M. NOLASCO
City Councilor

HON. REYNALDO M. FABIAN
City Councilor

HON. SIMPLICIO G. DOMINGUEZ
City Councilor

HON. HORACIO M. BRILLIANTES JR.
City Councilor

HON. RANDY C. FRANCISCO
City Councilor-ABC President

HON. PALM ANGEL S. BUNCIO
City Councilor- SK Federation President

Attested by:
ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:
HON. ROYVENA BAUTISTA-MENDIOLA
City Vice Mayor/Presiding Officer

Noted:
HON. STRIKE B. REVILLA
City Mayor



CITY RESOLUTION NO. 2026-966
Series of 2026

A RESOLUTION AUTHORIZING THE CITY MAYOR, HON. STRIKE B. REVILLA, TO SIGN A MEMORANDUM OF AGREEMENT AMONG THE CITY GOVERNMENT OF BACOOR, ARB LOGOGRAPHY BUSINESS SOLUTIONS, INC. AND PARTICIPATING SCHOOLS FOR IMPLEMENTATION OF A RADIO FREQUENCY IDENTIFICATION (RFID) SYSTEM TO MONITOR THE ATTENDANCE OF STUDENTS.

Sponsored by:
Hon. Adrielito G. Gawaran

Co-sponsored by:

Hon. Palm Angel S. Buncio, Hon. Reynaldo M. Fabian, Hon. Randy C. Francisco, Hon. Manolo S. Galvez, Jr., Hon. Reynaldo D. Palabrica, and Hon. Levy M. Tela.

WHEREAS, on 11 February 2026, the Office of the City Mayor formally requested the Sangguniang Panlungsod to pass a resolution authorizing City Mayor Strike B. Revilla to sign a Memorandum of Agreement (MOA) among the City Government of Bacoor, ARB Logography Business Solutions, Inc. and participating schools for implementation of a Radio Frequency Identification (RFID) System to monitor the attendance of students.

WHEREAS, the City Government of Bacoor seeks to promote a safe, secure and conducive learning environment in its educational institutions within the City of Bacoor .

WHEREAS, ARB Logography Business Solutions, Inc. possess the technical capability to supply and implement the ID System, including data gathering, photo capturing and production of ID Cards, and ID Terminals.

WHEREAS, the schools support the installation and use of ID system within the premises and agree to provide the necessary student's data required for the production of ID Cards.

WHEREAS, the proposed Memorandum of Agreement was sent by the Office of the City Mayor to the Sangguniang Panlungsod for review and consideration. The proposed MOA



Republic of the Philippines
Province of Cavite
CITY OF BACOOR

Office of the Sangguniang Panlungsod



DISTRICT I

HON. CATHERINE SARINO-EVARISTO
City Councilor

HON. MIGUEL N. BAUTISTA
City Councilor

HON. ADRIELITO G. GAWARAN
City Councilor

HON. MANOLO S. GALVEZ JR.
City Councilor

HON. RICARDO F. UGALDE
City Councilor

HON. LEVY M. TELA
City Councilor

DISTRICT II

HON. ROBERTO I. ADVINCULA
City Councilor

HON. REYNALDO D. PALABRICA
City Councilor

HON. ROGELIO M. NOLASCO
City Councilor

HON. REYNALDO M. FABIAN
City Councilor

HON. SIMPLICIO G. DOMINGUEZ
City Councilor

HON. HORACIO M. BRILLIANTES JR.
City Councilor

HON. RAMON C. FRANCISCO
City Councilor-ABC President

HON. PALM ANGELS S. BUNCIO
City Councilor- SK Federation President

Attested by:

ATTY. KHALID A. ATEGA, JR.
Sangguniang Panlungsod Secretary

Certified by:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor/Presiding Officer

Noted:

HON. STRIKE B. REVILLA
City Mayor



is incorporated hereto and will be made a part of this Resolution as **Annex "A"**.

NOW THEREFORE, upon motion of Councilor Adrielito G. Gawaran unanimously seconded by the rest of the City Council in regular session duly assembled, **BE IT RESOLVED AS IT IS HEREBY RESOLVED** by the Sangguniang Panlungsod to authorize the City Mayor, Hon. Strike B. Revilla, to sign and a Memorandum of Agreement among the City Government of Bacoor, ARB Logography Business Solutions, Inc. and participating schools .

RESOLVED FURTHER, to furnish the ARB Logography Business Solutions, Inc., participating schools, the Office of the City Mayor and all government offices concerned with copies of this resolution.

APPROVED UNANIMOUSLY this 9th day of March 2026 by the 6th Sangguniang Panlungsod of Bacoor in regular session assembled.

I hereby certify that the foregoing Resolution is true and correct.

Certified:

HON. ROWENA BAUTISTA-MENDIOLA
City Vice Mayor/Presiding Officer

Attested:

ATTY. KHALID A. ATEGA JR.
Sangguniang Panlungsod Secretary

Noted:

HON. STRIKE B. REVILLA
City Mayor



MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement (the "Agreement") is made and entered into this ___ day of _____, 20__ at Bacoor City, Province of Cavite, by and between:

The **CITY GOVERNMENT OF BACCOOR**, a local government existing under the laws of the Republic of the Philippines, with principal address Bacoor Government Center, Bacoor Boulevard, Bayanan, City of Bacoor, represented by its City Mayor, **HON. STRIKE B. REVILLA**, duly authorized to enter into this agreement pursuant to Sangguniang Panlungsod Resolution No. _____, hereinafter referred to as "**CITY**";

ARB LOGOGRAPHY BUSINESS SOLUTIONS, INC., a corporation organized and existing under and by virtue of the laws of the Republic of the Philippines, with principal office address, at 711 Shaw Blvd. Brgy. Wack Wack, Mandaluyong City, duly represented by its Operations Head, **GLENDANGELA REBANA**, hereinafter referred to as the "**SERVICE PROVIDER**";

and

___ **<SCHOOL NAME>** an educational institution organized and existing in accordance with the laws of the Republic of the Philippines, with principal office address at _____, Bacoor City, Cavite, represented in this act by its **<School Rep Designation>** **<SCHOOL REP NAME>**, hereinafter referred to as the "**SCHOOL**".

Individually, each shall be referred to as **PARTY**, and collectively as **PARTIES**.

WITNESSETH:

WHEREAS, the **CITY** seeks to promote a safe, secure, and conducive learning environment in its educational institutions within the City of Bacoor by implementing an Identification (ID) System, for which it has allocated the necessary resources for required supplies, equipment, and/or technology;

WHEREAS, herein **SERVICE PROVIDER** possesses the technical capability to supply and implement the ID system, including data gathering, photo capturing, and production of ID cards, ID Terminals, and has been selected to provide these services;

WHEREAS, the **SCHOOL** supports the installation and use of the ID system within its premises, and agrees to provide the necessary student data required for the production of ID cards;

WHEREAS, the Parties recognize the importance of this initiative and thus have coordinated through consultative meetings to ensure full implementation of the ID system;

WHEREAS, confidential information, such as personal data of individuals who will be issued school identification cards, shall be shared or disclosed by the SCHOOL to the SERVICE PROVIDER solely for the purpose of implementing the ID system;

WHEREAS, the sharing of confidential information or personal data is governed by the Data Privacy Act, its implementing rules, and other relevant issuances of the National Privacy Commission;

NOW THEREFORE, for and in consideration of the foregoing premises, the Parties hereto hereby agree as follows:

I. PURPOSE

This Agreement sets forth the terms and conditions of implementing an Identification (ID) System project in various schools operating in the City of Bacoor to facilitate student identification and time-and-attendance monitoring, thereby promoting safer and more secure school premises and encouraging greater trust and engagement among parents. It also sets out rights and obligations with respect to the sharing of personal information.

The ID System includes the photo capturing, printing of identification cards, provision and installation of RFID terminals to be placed in school entrances or in areas as may be designated by the school. Future enhancements may include integration with a mobile application accessible to parents/guardians to view the time-and-attendance data. Implementation of the ID system shall proceed in phases contingent upon the availability and approval of CITY funds and resources.

II. RESPONSIBILITIES OF THE PARTIES

A. The CITY shall:

1. Enable the implementation of the ID system in SCHOOL by providing the necessary resources for implementation, including the obtainment, installation, and maintenance of required equipment and technology;
2. Properly coordinate with the SERVICE PROVIDER and SCHOOL regarding the implementation of this ID system through consultative meetings and technical orientations;
3. Provide a temporary host server to the SERVICE PROVIDER for storing the collected personal information from the SCHOOL, and shall ensure protection of the confidentiality of this information while under its custody;
4. Oversee, monitor, and evaluate the project implementation and ensure its compliance with national laws and/or applicable local government policies;
5. Designate a focal person to coordinate with the SCHOOL and the SERVICE PROVIDER for the smooth execution of the project.

B. The SERVICE PROVIDER shall:

1. Coordinate closely with the CITY and the SCHOOL for the smooth and timely implementation of the project.
2. Supply, install, and maintain the ID system, which includes data gathering and on-site photo capturing of students, printing and production of RFID-enabled student IDs, and provision and installation of RFID terminals capable of detecting and recording student time in/out and the overall attendance.

3. Collect data from SCHOOL solely for the purpose of this ID and ensure confidentiality in handling thereof;
4. Ensure the prompt delivery of printed ID cards in accordance with the schedules agreed upon by the Parties;
5. Designate a focal person to coordinate with the SCHOOL for the smooth execution of the ID System;
6. In the event of error detection during the on-site photo capturing, immediately coordinate with the SCHOOL-designated coordinator to effect prompt correction, subject to the consent of the student and/or his/her adviser. All corrections shall be properly logged and documented;
7. Provide adequate training and technical support to the SCHOOL prior to the system turnover.

C. The SCHOOL shall:

1. Collaborate with the CITY and the SERVICE PROVIDER to facilitate the introduction, orientation, and use of the ID system within the school premises.
2. Ensure that students and/or their parents/guardians are properly informed about the project and that the necessary consent forms required under the Data Privacy Act are secured prior to data collection.
3. Gather and validate student information for the ID and provide the SERVICE PROVIDER with complete, accurate, and updated student data;
4. Provide the official ID design layout to the SERVICE PROVIDER, ensuring that its layout incorporates co-branding with the CITY.
5. Allow the SERVICE PROVIDER's access to the SCHOOL for the purpose of system installation and maintenance, subject to school security protocols;
6. Assign a school coordinator who shall liaise directly with the CITY and the SERVICE PROVIDER, particularly for scheduling the photo capturing and validation processes. For new or transfer students not covered by the scheduled photo capturing, the SCHOOL shall bear any cost associated with ID printing.
7. Designate authorized technical personnel or a coordinator who will exclusively handle the data, receive orientation and training on the ID system from the Service Provider, and be responsible for operating, monitoring, and maintaining the RFID terminals within the school.
8. Ensure interconnectivity within the school network and allocate a computer set dedicated to the implementation of the ID system;
9. Orient its staff, students and their Parents/Guardian on the ID system usage of the ID system, including the future time and attendance features.
10. Upon turnover of the ID system, the SCHOOL shall be responsible for the maintenance of hardware components;
11. Formulate and enforce school policies on ID use, including rules governing access, replacements, lost IDs, and termination of system access should the student no longer be formally enrolled in the succeeding academic years.

III. DATA PRIVACY AND NON-DISCLOSURE PROVISIONS

A. Confidentiality

1. For purposes of this Agreement, the term "Confidential Information" shall include all information, including the identity of the SCHOOL and all personal information under the custody of the SCHOOL, regardless of the

form in which it is communicated or maintained, whether disclosed orally or in written, printed, or electronic form.

2. Notwithstanding the foregoing, Confidential Information does not include information that (i) is or becomes public without fault by the SERVICE PROVIDER; (ii) was known to the SERVICE PROVIDER before disclosure, provided it was lawfully obtained; (iii) is received by the SERVICE PROVIDER from a third party without confidentiality obligations; or (iv) is independently developed by the SERVICE PROVIDER without reference to the Confidential Information.
3. As a condition for receiving the Confidential Information, the SERVICE PROVIDER shall ensure that its directors, officers, employees, agents, and advisors ("Representatives") use the Confidential Information only for the agreed Purpose and keep it strictly confidential. The SERVICE PROVIDER shall also ensure that its Representatives do not improperly disclose any Confidential Information and shall be liable for any breach of this Agreement committed by any of them.
4. All Parties shall also keep confidential the fact that Confidential Information was shared and the terms of this Agreement unless required by law, by court, and only with prior written notice to the SCHOOL as is practical under the circumstances.
5. The SCHOOL warrants that the gathering of data or information was made with the consent of the data subjects, and data subjects agree with the sharing, disclosure, or transfer of their information to a third party.

B. Personal Data to be Shared. To implement the project, the SCHOOL shall share or provide the following personal information of students:

1. Learner's Reference Number (LRN)
2. Learner's Full name
3. Residential Address
4. Sex/Gender
5. Parent/Guardian's name
6. Name of contact person in case of emergency
7. Contact number of the person in case of emergency

C. Disclosure of Personal Information. Upon receiving the confidential information from the SCHOOL, the SERVICE PROVIDER shall:

1. Limit disclosure of any Confidential Information to its directors, officers, employees, agents, or representatives (collectively "Representatives") who have a need to know such Confidential Information in connection with the current or contemplated transaction/relationship between the parties to which this Agreement relates, and only for that purpose;
2. Advise its Representatives of the proprietary nature of the Confidential Information and the obligations set forth in this Agreement, and strictly require such Representatives to keep the Confidential Information restricted and protected;
3. Keep all Confidential Information strictly confidential by using a reasonable degree of care, but not less than the degree of care used by it in safeguarding its own proprietary/ confidential information; and

4. Not disclose any Confidential Information received by it to any third parties without the SCHOOL's consent or as otherwise provided for herein
6. Each party shall be responsible for any breach of this Agreement by any of its Agents and/or Representatives.

D. Legal Obligations.

1. The Parties hereby undertake to strictly adhere to the data privacy principles enshrined in R.A. No. 10173, otherwise known as the "Data Privacy Act of 2012," including its IRR and all relevant issuances, circulars, and guidelines of the NPC.
2. The Parties shall designate personal information controllers or personal information processors who will handle, transmit, and be given access to the personal data;
3. The SERVICE PROVIDER shall implement appropriate organizational, physical, and technical security measures to protect the Personal Data against accidental or unlawful destruction, alteration, unauthorized disclosure, access, or other forms of misuse, in accordance with the standards prescribed under R.A. No. 10173, its IRR, and relevant issuances of the NPC.
4. If compelled by court compulsory process to disclose Confidential Information, the SERVICE PROVIDER must promptly notify the SCHOOL, to the extent legally permissible, so that the SCHOOL may seek a protective order or other appropriate remedy and/or waive compliance with the provisions of this Agreement;
5. If disclosure is legally required without a protective order or waiver by the SCHOOL, the SERVICE PROVIDER may, without liability hereunder, disclose only that portion of the Confidential Information which it is legally required to disclose, provided that the SERVICE PROVIDER exercises its best efforts to preserve the confidentiality of the Confidential Information.

E. Contractual Obligations

1. Neither of the Parties will be under any legal obligation of any kind with respect to the Purpose by virtue of this Agreement except for the obligations specifically addressed herein.
2. The SCHOOL shall provide the required database to the SERVICE PROVIDER through mutually agreed methodologies, in Excel format, which information will be translated into individual identification cards, and the SERVICE PROVIDER is not authorized to alter any information therein without the consent of the SCHOOL;
3. The SERVICE PROVIDER shall ensure that no student or school data shall be used for purposes other than the production of identification cards, nor shall it be shared with third parties without prior written consent from the SCHOOL and the concerned data subjects, when applicable.
4. The SCHOOL warrants that the Confidential Information shared with the SERVICE PROVIDER is deemed accurate and complete, and the latter has

no right to alter such Information without consent from the SCHOOL or the Subject Data.

5. Nothing in this Agreement may be construed as granting or conferring on a party any proprietary rights, licenses, or other rights in any of the other Party's Confidential Information, other than the rights expressly granted under this Agreement.
6. Each Party represents and warrants on its own behalf that the individual signing this Agreement on its behalf is fully authorized to sign on behalf of and bind it and that it has the power and authority to enter into it.
7. Where applicable, each Party represents that in considering the Purpose and the Confidential Information disclosed under this Agreement, it is acting alone and not as part of a group or on behalf of any third parties. Each Party represents that it will not, directly or indirectly, enter into any agreement, arrangement, or understanding, or any discussions that may lead to action by a group or any third party relating to the acquisition of the securities of the other Party or control or influence of the management, Board of Directors, or policies of the other Party.
8. The SERVICE PROVIDER shall promptly notify the SCHOOL upon discovering any unauthorized use or disclosure of Confidential Information by the SERVICE PROVIDER or its Representatives, and/or by any third party, or any other breach of this Agreement by the SERVICE PROVIDER or its Representatives. The SERVICE PROVIDER shall cooperate with the SCHOOL's efforts to regain possession of the Confidential Information and prevent its further unauthorized use.

F. Notice and Return of Documents

1. If either Party decides to discontinue the Purpose, such Party will promptly inform the other Party of that decision.
2. In that event, or at any time upon the request of the SCHOOL for any reason, or upon the completion of fulfillment of the Purpose of engagement as defined herein, the SERVICE PROVIDER will promptly return to the SCHOOL all documents (and all copies thereof) furnished to it or its Representatives by the SCHOOL, or destroy the same, unless retention is required or allowed under prevailing laws.
3. If requested, the SERVICE PROVIDER shall deliver to the requesting Party an affidavit or certification confirming its compliance with the return or destruction obligation under this Section.
4. The return or destruction of Confidential Information does not release any Party from its other obligations under this Agreement.
5. Upon termination or expiration of this Agreement, the Party/ies that receive the Personal Data shall, unless otherwise required or allowed under prevailing laws, cease all further use of any Personal Data, whether in tangible or intangible form.

IV. TERM AND TERMINATION

1. This Agreement shall be effective upon signing of all Parties and shall continue until the completion of the agreed Purpose, or until terminated by either Party with thirty (30) days' prior written notice to the other Party, whichever is the earlier.
2. Notwithstanding the foregoing, the confidentiality obligations of the Parties will survive the termination, expiration, or completion of this Agreement or discontinuation of the Purpose.

V. MISCELLANEOUS PROVISIONS

- A. **Authority.** Each Party represents and warrants on its own behalf that the individual signing this Agreement on its behalf is fully authorized to sign on behalf of and bind it and that it has the power and authority to enter into it.
- B. **Good Faith.** In complying with and implementing the terms of this Agreement, the Parties shall exercise good faith and cooperation to fulfill their common objective.
- C. **Assignment.** Either Party is strictly prohibited from assigning this Agreement, as well as the performance of any obligation or undertaking made herein, to any third party without obtaining the prior written consent of the other Parties. No assignment, with or without such consent, will relieve other Parties from their obligations under this Agreement.
- D. **Amendments.** This Agreement shall not be altered, changed, supplanted, or amended except by a written instrument signed by the duly authorized representatives of the Parties. All amendments to this Agreement shall be deemed valid and binding upon the contracted Parties only if made by the mutual consent in writing of the Party and signed by the original signatories of both Parties to this Agreement.
- E. **Binding Effect.** The covenants and conditions contained in this Agreement shall apply to and bind the Parties, as well as their successors and permitted assigns.
- F. **Notice.** All notices or other communications required or permitted shall be in writing and delivered by any of the following methods: (a) personal service, (b) registered mail, (c) courier services, or (d) email (not bounced). Notices shall be deemed received: (i) upon actual delivery if by personal delivery, registered mail, or via courier service; or (iv) immediately upon confirmed receipt if by email. Notices shall be addressed to the parties at the addresses set forth below, or to such other address as may be subsequently specified by a written notice.

CITY GOVERNMENT OF BACOR	Focal Person: <u>Lodgene Asunción</u> Address: <u>3/F Bacoor City Hall,</u> <u>Bacoor Government Center,</u> <u>Bayanan, Bacoor City, Cavite</u> Email: <u>e-gov@bacoor.gov.ph</u> Contact Number:
ARB LOGOGRAPHY BUSINESS SOLUTIONS INC.	Focal Person: <u>Von Biteranta</u> Address: <u>3B CSV Building 329</u> <u>Maysilo Circle, Plainview,</u> <u>Mandaluyong City</u> Email: <u>info@arblogography.com</u>

	Contact Number:
<SCHOOL NAME>	Focal Person: _____
	Address: _____
	Email: _____
	Contact Number: _____

- G. Waiver.** The failure of either Party to enforce any provisions of this Agreement shall not be deemed a waiver or limitation of that Party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.
- H. Governing Law and Venue of Suits.** This Agreement shall be governed by the laws of the Republic of the Philippines, without regard to the choice or conflicts of law provisions of any jurisdiction, and any disputes, actions, claims, or causes of action arising out of or in connection with this Agreement shall be subject to the exclusive jurisdiction of the courts of Bacoor City, Cavite, to the exclusion of all other courts.
- I. Severability.** If any part or parts of this Agreement shall be held unenforceable for any reason, the remainder of this Agreement shall continue in full force and effect. If any provision of this Agreement is deemed invalid or unenforceable by any court of competent jurisdiction, and if limiting such provision would make the provision valid, then such provision shall be deemed to be construed as so limited.
- J. Effectivity.** This Memorandum of Agreement shall take effect immediately upon signing by all Parties.

IN WITNESS WHEREOF, the parties hereto have affixed their signature this ___ day of _____ 20___ at the City of Bacoor, Province of Cavite.

CITY GOVERNMENT OF BACOOR

HON. STRIKE B. REVILLA
City Mayor

**ARB LOGOGRAPHY BUSINESS
SOLUTIONS INC.**
SERVICE PROVIDER

SCHOOL

GLENDANGELA REBANA
Operations Head

<School Rep Designation/Position>

SIGNED IN THE PRESENCE OF:

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
City of Bacoor, Cavite) S.S.

BEFORE ME, this ___ day of _____ 20__ at the City of Bacoor,
Province of Cavite, personally appeared:

Full Name	Gov't Issued ID/Nos	Place and Date Issued
<i>STRIKE B. REVILLA</i>		
<i>GLENDANGELA RABANA</i>		
<School Rep>		

Known to be the same persons who executed the foregoing MEMORANDUM OF AGREEMENT, and they acknowledged to me that the same is true in their free and voluntary act and deed.

This instrument, consisting of _____ pages on which this Acknowledgement is written, has been signed on every page by both parties and their instrumental witnesses.

IN WITNESS WHEREOF, I have hereunto set my hand this day, year and place above written.

Doc. No. _____
Page No. _____
Book No. _____
Series of 20 _____