



Republic of the Philippines  
PROVINCE OF CAVITE  
City of Bacoor

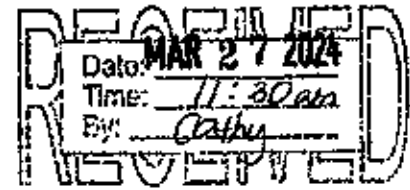
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10/20/2023

OFFICE OF THE SANGGUNIANG PANLUNGSOD

March 27, 2024

**MS. MICHELLE F. ALCID**  
Provincial Board Secretary  
Sangguniang Panlalawigan  
Provincial Government of Cavite  
Trece Martires City

SANGGUNIANG PANLALAWIGAN  
OF CAVITE



Dear Madam:

Respectfully forwarding to your good office, City Ordinance No. 338-2024 Series of 2024 – **"AN ORDINANCE IDENTIFYING THE FUNCTIONS, DUTIES AND QUALIFICATIONS OF VARIOUS OFFICERS AND PERSONNEL OF THE CITY ENVIRONMENT SERVICE DEPARTMENT (CESD) OF THE CITY OF BACOR, CAVITE AND PROVIDING FOR ITS STRUCTURE AND STAFFING PATTERN, REVOKING MUNICIPAL ORDINANCE NO. 3 SERIES OF 2007 THAT CREATED THE MUNICIPAL ENVIRONMENT AND NATURAL RESOURCES OFFICE, AND TRANSFERRING THE POWERS, DUTIES, FUNCTIONS, EQUIPMENT AND PERSONNEL OF THE CITY ENVIRONMENT AND NATURAL RESOURCES OFFICE TO THE CESD."** which was approved by the Sangguniang Panlungsod on February 12, 2024 for appropriate action.

Kindly acknowledge receipt hereof.

Respectfully yours,

**ATTY. KHALID A. ATEGA, JR.**  
Sangguniang Panlungsod Secretary