



Republic of the Philippines
Province of Cavite
OFFICE OF THE SANGGUNIANG PANLALAWIGAN
Trece Martires City



November 11, 2025

ATTY. KHALID A. ATEGA, JR.
Sanggunian Secretary
City of Bacoor
This Province

Dear Atty. Atega:

May we furnish your good office with a copy of **RESOLUTION NO. 4194-2025** entitled **"A RESOLUTION APPROVING CITY ORDINANCE NO. 455-2025 FROM THE CITY OF BACOO"**, duly passed by the 12th Sangguniang Panlalawigan of Cavite during its 17th Regular Session held on October 27, 2025.

For your information and reference.

Thank you.

Very truly yours,


MICHELLE M. ALCID
Provincial Board Secretary



Republic of the Philippines
Province of Cavite
Trece Martires City

OFFICE OF THE SANGGUNIANG PANLALAWIGAN



BAGONG PILIPINAS

EXCERPTS FROM THE MINUTES OF THE 17TH REGULAR SESSION OF THE 12TH SANGGUNIANG PANLALAWIGAN OF CAVITE HELD ON OCTOBER 27, 2025 AT THE SANGGUNIANG PANLALAWIGAN SESSION HALL, LEGISLATIVE BUILDING, NEW PROVINCIAL GOVERNMENT CENTER, TRECE MARTIRES CITY, CAVITE

PRESENT:

Hon. Ramon Vicente H. Bautista
Hon. Alde Joselito F. Pagulayan
Hon. Romel R. Enriquez
Hon. Juan Ysmael R. Gandia
Hon. Edwin E. Malvar
Hon. Lloyd Emman D. Jaro
Hon. Fulgencio C. dela Cuesta, Jr.
Hon. Ivey Jayne A. Reyes
Hon. Kerby J. Salazar
Hon. Maurito C. Sison
Hon. Camille Lauren V. Del Rosario
Hon. Eimeren M. Nazareno
Hon. Edward R. Samala, Jr.
Hon. Chelsea Jillian G. Sarno

Vice Governor/Presiding Officer
Majority Floor Leader
SP Member, 1st District
SP Member, 1st District
SP Member, 2nd District
SP Member, 3rd District
SP Member, 4th District
SP Member, 5th District
SP Member, 6th District
SP Member, 6th District
SP Member, 7th District
SP Member, 8th District
CCL President
SK Provincial Federation President

OFFICIAL BUSINESS:

Hon. Rafael V. Paterno III

LNB Provincial Chapter President

ON LEAVE:

Hon. Arnel M. Cantimbuhan
Hon. Nickanor N. Austria, Jr.
Hon. Jasmin Angelli M. Bautista

Pro-Tempore
SP Member, 4th District
SP Member, 8th District

SICK LEAVE:

Hon. Aidel Paul G. Belamide
Hon. Jhon Kester Aldrin R. Anacan

SP Member, 5th District
SP Member, 7th District

ABSENT:

None

RESOLUTION NO. 4194-2025

A RESOLUTION APPROVING CITY ORDINANCE NO. 455-2025 FROM THE CITY OF BACOR

WHEREAS, presented to the Honorable Members of the Sangguniang Panlalawigan, is Committee Report No. 158-12SP-2025, submitted by Hon. Maurito C. Sison, Chair, Committee on Personnel Affairs and Appointments, pertaining to an ordinance from the City of Bacor, entitled:

City Ordinance No. 455-2025 – An Ordinance Creating And/Or Abolishing Various Positions In The Plantilla Of The Office Of The City Social Welfare And Development, The Office Of The City Health Services, The Bacor City Culture, History, Arts, And Tourism Office, The City Planning And Development Coordinating Office, Office Of The City Engineer And The City Assessor's Department To Take Effect On Fiscal Year 2025 Pursuant To Relevant Civil Service Regulations

- over -

(On Leave)

HON. ARNEL M. CANTIMBUHAN

HON. ALDE JOSELITO F. PAGULAYAN

HON. ROMEL R. ENRIQUEZ

HON. JUAN YSMAEL R. GANDIA

HON. EDWIN E. MALVAR

HON. LLOYD EMMAN D. JARO

(On Leave)

HON. NICKANOR N. AUSTRIA, JR.

HON. FULGENCIO C. DELA CUESTA, JR.

(Sick Leave)

HON. AIDEL PAUL G. BELAMIDE

HON. IVEE JAYNE A. REYES

HON. KERBY J. SALAZAR

HON. MAURITO C. SISON

(Sick Leave)

HON. JHON KESTER ALDRIN R. ANACAN

HON. CAMILLE LAUREN V. DEL ROSARIO

(On Leave)

HON. JASMIN ANGELLI M. BAUTISTA

HON. EIMEREN M. NAZARENO

HON. EDWARD R. SAMALA, JR.

(Official Business)

HON. RAFAEL V. PATERNO III

HON. CHELSEA JILLIAN G. SARNO

Attested by:

MICHELLE F. ALCID
Provincial Board Secretary

Certified by:

HON. RAMON VICENTE H. BAUTISTA
Vice Governor/Presiding Officer

Date Signed: November 5, 2025



Page 2: EXCERPTS, 17th Regular Session
October 27, 2025 Reso. No. 4194-2025

WHEREAS, after having been reviewed by the said Committee and the Office of the Provincial Human Resource Management Officer, it was recommended for approval:

This Committee finds City Ordinance No. 455-2025 from the City of Bacoor within the limits provided for by the Constitution, and the Local Government Code of 1991 (RA 7160). We also find no legal impediment for its effectivity.

The Office of the Provincial Human Resource Management Officer in its letter dated 20 October 2025, also expressed no objection to the approval of the said ordinance. The OPHRMO has found that said ordinance may be allowed pursuant to Republic Act No. 7160, Section 76, which states that "Every Local Government Unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to minimum standards and guidelines prescribed by the Civil Service Commission" and subject to availability of funds and PS limitations. However, the following observations may take into considerations:

1. For Section 3 "Abolition and Creation of Various Positions at the Plantilla of the Office of the City Social Welfare and Development" and Section 7 "Abolition and Creation of Various Positions at the Plantilla of the Bacoor City Culture, History, Arts and Tourism Office", it is suggested to indicate in the ordinance the item number of the position to be abolished for the comprehensibility of the request;
2. For Section 6. "Creation of Various Positions at the City Assessor's Department", kindly check the following positions which seems to be not aligned with the DBM Local Budget Circular No. 137 "Index of Occupational Services, Position Titles and Salary Grades in the Local Government (IOS-LGU), CY 2021 Edition" issued last July 13, 2021:
 - a. Instead of Driver I, it should be Administrative Aide III (Driver I);
 - b. Instead of Records Officer I, it should be Administrative Officer I (Records Officer I);
3. For Section 8 "Creation of Various Positions in the Plantilla of the Office of the City Engineer", kindly check the following positions to be created:

- over -

(On Leave)

HON. ARNEL M. CANTIMBUHAN

HON. ALDE JOSE LITO F. PAGULAYAN

HON. ROMEL R. ENRIQUEZ

HON. JUAN-YSMAR R. GANDIA

HON. EDWIN E. MATYAR

HON. LLOYD EMMAN D. JARO

(On Leave)

HON. NICKANOR N. AUSTRIA, JR.

HON. FULGENCIO C. DELA CUESTA, JR.

(Sick Leave)

HON. AIDEL PAUL G. BELAMIDE

HON. JIVEE MYNE A. REYES

HON. KERBY J. SALAZAR

HON. MAURITO C. SISON

(Sick Leave)

HON. JHON KESTER ALDRIS R. ANACAN

HON. CAMILLE LAUREN V. DEL ROSARIO

(On Leave)

HON. JASMIN ANGELI M. BAUTISTA

HON. EIMEREN M. NAZARENO

HON. EDWARD R. SAMALA, JR.

(Official Business)

HON. RAFAEL V. PATERNO III

HON. CHELSEA JILLIAN G. SARNO

Attested by:

MICHELLE F. ALCID
Provincial Board Secretary

Certified by:

HON. RAMON VICENTE H. BAUTISTA
Vice Governor/Presiding Officer
Date Signed: November 10, 2025



Page 3: EXCERPTS, 17th Regular Session
October 27, 2025 Reso. No. 4194-2025

- a. The position of Laborer II is not aligned with the DBM Local Budget Circular No. 137 "Index of Occupational Services, Position Titles and Salary Grades in the Local Government (IOS-LGU), Cy 2021 Edition" issued last July 13, 2021, it should be Administrative Aide III (Laborer II);
- b. For the Casual Employees to be created, it is suggested to specify the position title of the ten (10) casual positions to be created, for clarity of the positions, to identify their specific functions and to determine the qualification standards that should be used on the said positions.

NOW, THEREFORE, on motion of Hon. Sison, duly seconded by Hon. dela Cuesta, Jr., Hon. Enriquez, Hon. Gandia, Hon. Malvar, Hon. Pagulayan and unanimously approved by the Sangguniang Panlalawigan Members present, be it

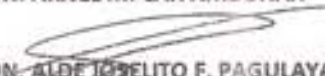
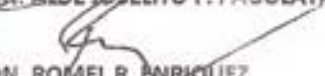
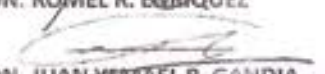
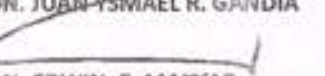
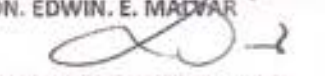
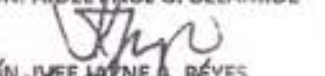
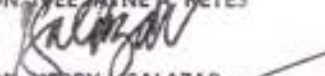
RESOLVED, AS IT IS HEREBY RESOLVED, that Committee Report No. 158-12SP-2025 of the Committee on Personnel Affairs and Appointments be adopted, and that City Ordinance No. 455-2025 from the City of Bacoor be approved.

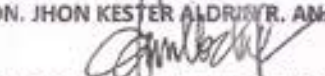
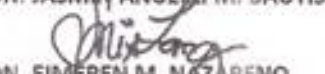
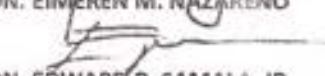
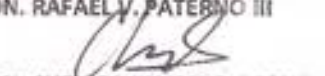
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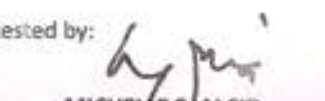
I hereby attest that the foregoing resolution was duly passed by the 12th Sangguniang Panlalawigan of Cavite during its 17th Regular Session held on October 27, 2025.


(MICHELLE F. ALCID)
Provincial Board Secretary

MFA/jnc/spj

(On Leave)
HON. ARNEL M. CANTIMBUHAN

HON. ALDE JOSELYTO F. PAGULAYAN

HON. ROMEL R. ENRIQUEZ

HON. JUAN-YSMAEL R. GANDIA

HON. EDWIN. E. MALVAR

HON. LLOYD EMMAN D. JARO
(On Leave)
HON. NICKANOR N. AUSTRIA, JR.
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(Official Business)
HON. RAFAEL V. PATERNO III

HON. CHELSEA JILLIAN G. SARNO

Attested by:

MICHELLE F. ALCID
Provincial Board Secretary

Certified by:

HON. RAMON VICENTE H. BAUTISTA
Vice Governor/Presiding Officer
Date Signed: November 2, 2025