



Republic of the Philippines
Province of Cavite
CITY OF BACOOR
OFFICE OF THE SANGGUNIANG PANLUNGSOD



September 16, 2025

HON. STRIKE B. REVILLA

City Mayor
City Government of Bacoor
Bacoor City, Cavite

Dear Sir:


I am hereby respectfully submitting to your good office the copies of the following ordinance and resolution which were approved by the Sangguniang Panlungsod for your appropriate action, to wit:

1. **CITY ORDINANCE NO. 455-2025, series of 2025** entitled "AN ORDINANCE CREATING AND/OR ABOLISHING VARIOUS POSITIONS IN THE PLANTILLA OF THE OFFICE OF THE SOCIAL WELFARE AND DEVELOPMENT, THE BACOOR CITY CULTURE, HISTORY, ARTS, AND TOURISM OFFICE, THE CITY PLANNING AND DEVELOPMENT COORDINATING OFFICE, CITY ENGINEERING OFFICE AND THE CITY ASSESSOR'S DEPARTMENT TO TAKE EFFECT ON FISCAL YEAR 2025 PURSUANT TO RELEVANT CIVIL SERVICE REGULATIONS"; and
2. **CITY RESOLUTION NO. 2025-795, series of 2025** entitled "A RESOLUTION AMENDING THE INTERNAL RULES OF PROCEDURE AND THE RECORD MANAGEMENT MANUAL OF THE SANGGUNIANG PANLUNGSOD AUTHORIZING THE INCLUSION OF MESSAGES IN GROUP MESSAGING APPLICATIONS LIKE VIBER AND MESSENGER AS PART OF THE OFFICIAL RECORDS OF THE CITY COUNCIL";

Kindly acknowledge receipt hereof. Thank you.

Respectfully yours,


ATTY. KHALID A. ATEGA JR.
Sangguniang Panlungsod secretary


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9-16-25
3:13 pm



Address: Bacoor Legislative and Disaster Resilience Bldg.
Bacoor Blvd., Brgy. Bayanan, City of Bacoor, Cavite
Trunkline: (046) 417-0727
Website: www.bacoorcitynp.com



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